ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, JUNE 9, 2011 – 6:00 P. M.
COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – May 26, 2011
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION

A. Appointments to Criminal Justice Coordinating Council
B. Appointment to the Joint Review Board for the Village of Footville TIF District No. 1
C. Appointment to Parks Advisory Committee

9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS

A. Supplementary Appropriations and Budget Changes - Roll Call

1. Amending 2011 Land Conservation Department Budget to Offset Costs Associated with the Clean Sweep Program
2. Accepting South Central Wisconsin Consortium #10 Funding and Amending the 2011 Rock County Health Department Budget
3. Accepting Back-to-Sleep Mini-Grant and Amending the 2011 Rock County Health Departments Budget
4. Accepting Funds from Wisconsin Department of Public Instruction and Amending the 2011 Rock County Health Department Budget
ROCK COUNTY BOARD OF SUPERVISORS
June 9, 2011
Page 2

12. NEW BUSINESS

5. Accepting Wisconsin Community Development Block Grant for Economic Development (CDBG-ED) Funds and Amending the 2011 County Budget

NOTE: Item 12.A.5. will be considered by the Planning & Development Committee on June 9, 2011

6. Accepting an Office of Justice Assistance (OJA) Grant for IFERN 2 Radio Base Station and Amending the 911 Communications Center Budget

NOTE: Item 12.A.6. will be considered by the Public Safety & Justice Committee on June 6, 2011

B. Bills Over $10,000 – No Roll Call
C. Encumbrances Over $10,000 – Roll Call
D. Contracts -- Roll Call

1. Authorizing Award of Contract for Carver-Roehl Park Playground Equipment

E. Designating 2010 County Sales Tax for Future Expenditure
F. Recognizing Barbara L. Kaiser
G. Recognizing Administrative Assistant Debra Webb
H. To Recognize Diane Pillard
I. Authorizing Submission of EOC Grant Application

NOTE: Item 12.I. will be considered by the Public Safety & Justice Committee on June 6, 2011

13. ADJOURNMENT
APPOINTMENTS TO THE CRIMINAL JUSTICE COORDINATING COUNCIL (CJCC)

POSITION: Member of the Criminal Justice Coordinating Council (CJCC)

AUTHORITY: County Board Resolution 06-5B-014

TERM: Three Years – 6/1/11 – 5/31/14

PER DIEM: For County Board Supervisors Only (Per Board Rule IV.J.)

PRESENT MEMBERS: Chief David Moore
Lorenzo Henderson
Rich Gruber

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT: Chief David Moore
Janesville Police Department
100 N. Jackson Street
Janesville, WI 53545

Lorenzo Henderson
1733 Bramble Ct
Beloit, WI 53511-2505

Rich Gruber
4212 Orion Dr
Janesville, WI 53546-3533

EFFECTIVE DATE: June 10, 2011
APPOINTMENT TO THE JOINT REVIEW BOARD FOR THE VILLAGE OF FOOTVILLE TIF DISTRICT NO. 1

POSITION: Member of TIF District No. 1

AUTHORITY: Wis. Stats. 66.1105(4)

TERM: Indefinite

PER DIEM: Yes, Per Board Rule IV.J.

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Brian Knudson
14934 W. Dorner Road
Brodhead, WI 53520

EFFECTIVE DATE: June 9, 2011
APPOINTMENT TO PARKS ADVISORY COMMITTEE

POSITION: Member of the Parks Advisory Committee

AUTHORITY: Wis. Stats. 27.02
Resolution #82-11E-152

TERM: Unexpired Term of Gina Cook (Expanding 6/30/12)

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Gina Cook

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Mike Guisleman
5424 W Pomeroy Rd
Edgerton, WI 53534-9792

EFFECTIVE DATE: June 9, 2011
RESOLUTION NO. 11-6A-384
AGENDA NO. 12.A.1.(1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Land Conservation Comm.
INITIATED BY

Land Conservation Comm.
SUBMITTED BY

Thomas Sweeney
DRAFTED BY
May 9, 2011
DATE DRAFTED

AMENDING 2011 LAND CONSERVATION DEPARTMENT BUDGET
TO OFFSET COSTS ASSOCIATED WITH THE CLEAN SWEEP PROGRAM

WHEREAS, the Land Conservation Department (LCD) has participated in the WI Clean Sweep
program since 2000; and,

WHEREAS, as part of the 2011 program's information and education campaign, the LCD initiated a
comprehensive advertisement of the program's availability to all Rock County citizens via Rock
County newspapers; and,

WHEREAS, the costs for the advertisement initiative was greater than expected; and,

WHEREAS, the same method of program advertisement will be utilized for the fall Clean Sweep
campaign; and,

WHEREAS, the LCD has collected contributions from various municipalities over the last few
years to offset the cost of the clean sweep program and established a balance sheet account in Fund
71 to carry over surplus contributions, for the sole purpose of funding the Clean Sweep program; and,

WHEREAS, the LCD requests a transfer from Fund 71 balance sheet account and amend its budget
to reflect the costs associated with current and future advertisements for the program.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
assembled this ______ day of ____________, 2011, amends the Land Conservation Department's
budget as follows:

<table>
<thead>
<tr>
<th>A/C DESCRIPTION</th>
<th>BUDGET AT 01/01/2011</th>
<th>INCREASE (DECREASE)</th>
<th>AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>62-6200-0000-47000</td>
<td>-0-</td>
<td>$2,200</td>
<td>$2,200</td>
</tr>
<tr>
<td>Transfer In</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use of Funds:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>62-6200-0000-63100</td>
<td>Office Supplies $1,500</td>
<td>$2,200</td>
<td>$3,700</td>
</tr>
</tbody>
</table>

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair
Larry Wildenfeld, Vice Chair
Eve Arnold
Ronald Combs

David Indus
Alan Sweeney
Fred Voss
James Quade, USDA-FSA
AMENDING 2011 LAND CONSERVATION DEPARTMENT BUDGET TO OFFSET COSTS ASSOCIATED WITH THE CLEAN SWEEP PROGRAM

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of __S-0__.

Mary Mawhiney, Chair

FISCAL NOTE:

This resolution authorizes a $2,200 transfer from Clean Sweep Contributions, A/C 00-0000-0071-29317, which has a current balance of $15,680.75.

 LTE A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knudsen
County Administrator
EXECUTIVE SUMMARY

AMENDING 2011 LAND CONSERVATION DEPARTMENT BUDGET TO OFFSET COSTS ASSOCIATED WITH THE CLEAN SWEEP PROGRAM

The Land Conservation Department has participated in the WI Clean Sweep program since 1999 and developed a Clean Sweep Consortium of various Rock County municipalities to provide program input, assist with educational outreach programs, and provide a voice for the Clean Sweep program. Members of the Consortium have made monetary contributions to the program for educational outreach efforts. For the 2011 program, the Consortium planned a new media outreach effort that included an advertisement initiative. The costs associated with this effort were not included in the 2011 LCD budget, however the balance sheet account has monies available for these efforts. The LCD needs to transfer a portion of this fund to offset costs associated with the present and future costs with the program advertisements.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health INITIATED BY

Geri Waugh, Account Clerk II DRAFTED BY

Board of Health SUBMITTED BY

May 17, 2011 DATE DRAFTED

Accepting South Central Wisconsin Consortium #10 Funding and Amending the 2011 Rock County Health Department Budget

WHEREAS, the Rock County Health Department is a member of the South Central Wisconsin Consortium #10 to prepare for bioterrorism and other public health threats; and

WHEREAS, the Rock County Health Department has been awarded $24,989 in funding by the South Central Wisconsin Consortium #10; and

WHEREAS, these funds will be utilized to purchase necessary health department supplies and also for training of key health department staff.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2011, does hereby authorize the Rock County Health Department to accept South Central Wisconsin Consortium #10 funding in the amount of $24,989 and amend the 2011 Rock County Health Department budget as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>31-3008-0000-42100</td>
<td>$26,244</td>
<td>$24,989</td>
<td>$51,233</td>
</tr>
<tr>
<td>31-3008-0000-63110</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consortium Funding Adm. Expense</td>
<td>$26,244</td>
<td>$24,989</td>
<td>$51,233</td>
</tr>
</tbody>
</table>

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Richard Bostwick

Dr. Aaron Best, M.D.

Dr. Connie Winter, DDS

James Rooney

Louis Peer, Vice Chair

Jane Thompson

Dr. Dean Peterson, DVM

Judith Wade
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of $24,989 from the South Central Wisconsin Consortium #10. No County matching funds are required to accept this funding.

Sherry Oja
Senior Accountant/Assistant to the Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(3)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig E_VERSION
County Administrator
Accepting South Central Wisconsin Consortium #10 Funding and Amending the 2011 Rock County Health Department Budget

EXECUTIVE SUMMARY

The Rock County Health Department had been a member of the South Central Wisconsin Consortium #10, which was organized to prepare for bioterrorism and other public health threats.

The South Central Wisconsin Consortium #10 received funding from the State of Wisconsin for preparedness activities. The South Central Wisconsin Consortium #10 has now been dissolved, and the remaining funds have been disseminated among the individual consortium members. Rock County Health Department has received $24,989 of the remaining funds.

These funds will be used by the health department to continue its activities to ensure Rock County is prepared for any public health threat that might arise.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health

INITIATED BY

Geri Waugh, Account Clerk II

DRAFTED BY

May 16, 2011

DATE DRAFTED

ACCEPTING BACK-TO-SLEEP MINI-GRANT AND AMENDING THE
2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET

WHEREAS, the Rock County Health Department applied for and was awarded a $2,000 Dean Health System/SSM Health Care of Wisconsin mini-grant; and,

WHEREAS, the purpose of this Dean Health System/SSM Health Care of Wisconsin mini-grant is to promote the ‘Back to Sleep’ campaign, having babies sleep on their back to hopefully prevent Sudden Infant Death Syndrome (SIDS); and,

WHEREAS, Rock County Health Department will utilize this $2,000 mini-grant to purchase new, safe baby cribs for families in Rock County who cannot afford to purchase a baby crib for their infant.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this day of, 2011, does hereby authorize the Rock County Health Department to accept the $2,000 Dean Health System/SSM Health Care of Wisconsin mini-grant, and amend the 2011 Rock County Health Department budget as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget 5/16/11</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
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</thead>
<tbody>
<tr>
<td>31-3009-0000-46000</td>
<td>-0-</td>
<td>$2,000</td>
<td>$2,000</td>
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<tr>
<td>Contributions</td>
<td>-0-</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>31-3009-0000-63110</td>
<td>-0-</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Administrative Expense</td>
<td>-0-</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

Respectfully submitted,

BOARD OF HEALTH

Sadhia Kraft, Chair

Richard Bostwick

Dr. Aaron Best, M.D.

Dr. Connie Winter, DDS

Louis Peer, Vice Chair

Jane Thompson

Dr. Dean Peterson, DVM

Judith Wade

James Rooney

Absent

Absent

Absent
ACCEPTING BACK-TO-SLEEP MINI-GRA NTS AND AMENDING THE 2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of a $2,000 mini-grant from Dean Health System for the Health Department's Back-to-Sleep program. No county matching funds are required to accept this contribution.

Sherry Oja
Senior Accountant/Assistant to the Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey J. Kuglicek
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Emerson
County Administrator
ACCEPTING BACK-TO-SLEEP MINI-GRANT AND AMENDING THE
2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET

EXECUTIVE SUMMARY

The Rock County Health Department is a strong advocate for the safe sleeping habits of
infants, and the department’s public health nurses continually strive to educate the
families of Rock County to ensure safe sleeping habits for their infants, along with a safe
sleeping environment for their infants.

In order to further promote safe sleeping for infants, the Rock County Health Department
applied for and was awarded a $2,000 Dean Health System/SSM Health Care of
Wisconsin mini-grant.

This $2,000 mini-grant will be utilized to purchase new, safe baby cribs for families in
Rock County that cannot afford to purchase a baby crib for their infant.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health INITIATED BY
Geri Waugh, Account Clerk II DRAFTED BY

Board of Health SUBMITTED BY
May 13, 2011 DATE DRAFTED

Accepting Funds from Wisconsin Department of Public Instruction and Amending the 2011 Rock County Health Department Budget

WHEREAS, the Rock County Health Department's public health nurses educate the citizens of Rock County about prevention of sexually transmitted infections (STI) and pregnancy prevention; and,

WHEREAS, the public health nurses also promote healthy infant growth and development with new mothers in Rock County; and,

WHEREAS, the Rock County Health Department has received $1,000 from the Wisconsin Department of Public Instruction to be used to purchase educational materials for the prevention of sexually transmitted infections and pregnancy, and to promote healthy infant growth and development.

NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this day of 2011 does hereby authorize the Rock County Health Department to accept $1,000 from the Wisconsin Department of Public Instruction, and amend the 2011 Rock County Health Department Budget as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget</th>
<th>Increase</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds</td>
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</tr>
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<td>31-3000-0000-42200</td>
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<tr>
<td>State Aid</td>
<td>$27,485</td>
<td>$1,000</td>
<td>$28,485</td>
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<tr>
<td>Use of Funds</td>
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</tr>
<tr>
<td>31-3000-0000-64203</td>
<td>$3,000</td>
<td>$1,000</td>
<td>$4,000</td>
</tr>
</tbody>
</table>

Respectfully submitted

BOARD OF HEALTH

Sandra Kraft, Chair
Richard Frostwick
Dr. Aaron Best, M.D.
Dr. Connie Winter, DDS

Louis Peer, Vice Chair
Jane Thompson
Dr./Dean Peterson, DVM
Judith Wade

James Rooney

Absent
Absent
Absent
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.

Mary Mawhiney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of $1,000 in State Aid for the Health Department’s prevention programs. No County matching funds are required to accept this grant.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Kuo
County Administrator
Accepting Funds from Wisconsin Department of Public Instruction and Amending the 2011 Rock County Health Department Budget

EXECUTIVE SUMMARY

Part of the role of the public health nurses at the Rock County Health Department is to educate Rock County citizens on the prevention of sexually transmitted infections (STI), and also on the prevention of unwanted pregnancy.

The public health nurses also assist pregnant women and new mothers with information on healthy infant growth and development through the health department’s home visiting program.

Rock County Health Department has received $1,000 from the Wisconsin Department of Public Instruction to be used for educational presentations and resources. These funds will be utilized to purchase educational materials for use by the public health nurses for the prevention of sexually transmitted infections and pregnancy, and also for healthy infant growth and development.
RESOLUTION NO. 11-6A-368
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS
PLANNING & DEVELOPMENT 
COMMITTEE
INITIATED BY
JAMES OTTERSTEIN
DRAFTED BY
May 24, 2011
DATE DRAFTED
PLANNING & DEVELOPMENT 
COMMITTEE
SUBMITTED BY
Accepting Wisconsin Community Development Block Grant for Economic Development (CDBG-ED) Funds And Amending the 2011 County Budget
WHEREAS, Federal monies are available under the Community Development Block Grant program, administered by the Wisconsin Department of Commerce, for the purpose of economic development; and,
WHEREAS, the Rock County Board of Supervisors has approved the preparation and filing of an application for the County of Rock to receive CDBG-ED funds totaling $756,000; $6,000 for administrative related fees and $750,000 for project funds; and,
WHEREAS, per the Wisconsin Department of Commerce CDBG-ED contract, the County will pass-through the project funds to Stoughton Trailers, LLC to facilitate a project that has countywide economic development benefits; and the County will retain said administrative fees; and
NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors on this ___ day of __________, 2011 hereby accepts the CDBG-ED contract of $756,000 and authorizes the County Board Chair and the County Clerk to sign all necessary documents on behalf of the County of Rock with the terms and conditions described within the Wisconsin Department of Commerce’s contract; and that authority is hereby granted to distribute said project funds per that contract; and
BE IT FURTHER RESOLVED, that the 2011 County Budget be amended as follows:

<table>
<thead>
<tr>
<th>A/C Description</th>
<th>Budget At 5/31/11</th>
<th>Amount of Increase</th>
<th>Amended Budget</th>
</tr>
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<tbody>
<tr>
<td>2011 CDBG-ED Program</td>
<td></td>
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<tr>
<td>CDBG-ED Revenue – Federal Aid 64-4415-0000-42100</td>
<td>$0</td>
<td>$756,000</td>
<td>$756,000</td>
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<tr>
<td>Expense</td>
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<tr>
<td>Administrative 64-4415-0000-63110</td>
<td>$0</td>
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<td>$6,000</td>
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<tr>
<td>Program 64-4415-0000-64604</td>
<td>$0</td>
<td>$750,000</td>
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</tr>
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</table>

Planning & Development Committee

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Alan Sweeney, Chair
Mary Mawhinney, Vice Chair
Marilynn Jensen
Phillip Owens
Wayne Gustina
FISCAL NOTE:
This Resolution authorizes the acceptance of a $756,000 Community Development Block Grant for Economic Development (CDBG-ED) to fund a loan to Stoughton Trailers, LLC. No matching County funds are required to accept this CDBG-ED grant.

Jeffrey J. Spudic
Finance Director

LEGAL NOTE:
The County Board is authorized to accept grant funds, pursuant to sec. 59.52 (19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90 (5) (a), Wis. Stats.

Jeffrey Kuglichs
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Knutson
County Administrator
ACCEPTING CDBG-ED FUNDS FOR STOUGHTON TRAILERS, LLC AND AMENDING THE 2011 COUNTY BUDGET

EXECUTIVE SUMMARY

Prepared by James R. Otterstein, Economic Development Manager

March 2011 the County Board of Supervisors approved the preparation and filing of a Wisconsin Community Development Block Grant for Economic Development (CDBG-ED) to facilitate Stoughton Trailers, LLC’s project. Per the Wisconsin Department of Commerce contract, a CDBG-ED loan up to $750,000 will be provided to Rock County, which in turn will provide the funds to Stoughton Trailers, LLC (i.e. the Borrower) for equipment and training related expenditures.

Rock County (i.e. the Economic Development Agency) will serve as the CDBG-ED administrative and fiscal agent. For its services, Rock County will receive a $6,000 administrative fee. Thus, the total CDBG-ED awarded funding level totals up to $756,000.

Consistent with the terms and conditions of the aforementioned contract, the loan is designed to be forgivable -- pending the Borrower fulfills its employment and investment requirements through December 31, 2015. If the Borrower fails to fulfill said contractual obligations, then the County will receive monthly loan repayments of principal and interest, including any related fees, necessary to amortize the loan.

Per the Department’s contract, repayments and/or fees collected from the Borrower will be retained by Rock County and used to capitalize its countywide Revolving Loan Fund (RLF). The RLF, which is administered by Rock County’s Economic Development Agency under the provisions established within the RLF Policies and Procedures Manual, provides financial assistance to eligible businesses seeking to expand, locate or start-up within Rock County.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

David Sleeter
INITIATED BY

Public Safety and Justice
SUBMITTED BY

May 18, 2011
DATE DRAFTED

ACCEPTING AN OFFICE OF JUSTICE ASSISTANCE (OJA) GRANT FOR IFERN 2 RADIO BASE STATION AND AMENDING THE 911 COMMUNICATION CENTER BUDGET

WHEREAS, the Rock County 911 Communication Center applied to the Wisconsin Office of Justice Assistance (OJA) for IFERN 2 radio base station equipment on behalf of Rock County public safety; and,

WHEREAS, an IFERN 2 radio base station would enhance the ability of Rock County public safety to communicate effectively in the event of a large scale disaster taking place in Rock County; and,

WHEREAS, the Wisconsin Office of Justice Assistance awarded Rock County a grant in the amount of $21,228 for the purchase of IFERN 2 radio base station equipment, with a local match requirement of $3,746; and,

WHEREAS, the IFERN 2 radio base station equipment can be purchased through Western States Contracting Alliance pricing (Public Safety Communications Equipment and Service Contract #02702) and installed by General Communications, Inc. of Madison, Wisconsin at a cost of $24,974.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this day of , 2011 does hereby authorize the Rock County Board Chair and the Rock County 911 Communications Center Director to accept the $21,228 Office of Justice Assistance grant, and amend the 2011 911 Communications Center budget as follows:

<table>
<thead>
<tr>
<th>Account No. Description</th>
<th>Budget at 5/1/11</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
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<tbody>
<tr>
<td>Sources of Funds:</td>
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</tr>
<tr>
<td>23-2418-0000-42100/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal Aid</td>
<td>-0</td>
<td>$21,228</td>
<td>$21,228</td>
</tr>
<tr>
<td>19-1921-0000-47010/</td>
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</tr>
<tr>
<td>General Fund Transfer In</td>
<td>$489</td>
<td>$3,746</td>
<td>$4,235</td>
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<tr>
<td>Uses of Funds:</td>
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<td>23-2418-0000-67171/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Assets $1,000/More</td>
<td>-0</td>
<td>$24,974</td>
<td>$24,974</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that a purchase order be issued to General Communications, Inc. of Madison, Wisconsin in the amount of $24,974 for the purchase of radio base station equipment.
ACCEPTING AN OFFICE OF JUSTICE ASSISTANCE (OJA) GRANT FOR IFERN 2 RADIO
BASE STATION AND AMENDING THE 911 COMMUNICATION CENTER BUDGET
Page 2

Respectfully submitted,

Public Safety and Justice Committee

Ivan Collins, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\[ \text{Signature} \]

Mary Mawhinney, Chair

PURCHASING PROCEDURAL ENDORSEMENT

\[ \text{Signature} \]

Mary Mawhinney, Chair

\[ \text{Signature} \]

5-0 Date 6-2-11

FISCAL NOTE:

This resolution authorizes the acceptance of a $21,228 Federal Grant that requires a 15% local match of $3,746. The local match is from a transfer from the General Fund, which has a current estimated, unaudited, undesignated balance of $16,962,337.

\[ \text{Signature} \]

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(15), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 85.90(3)(a), Wis. Stats.

\[ \text{Signature} \]

Jeffrey W. Kuglitch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

\[ \text{Signature} \]

Craig Knutson
County Administrator
EXECUTIVE SUMMARY

The Wisconsin Office of Justice Assistance (OJA) announced a Public Safety Answering Point MABAS (Mutual Aide Box Alarm) in spring of 2011 to assist Wisconsin 911 Centers in purchasing IFERN 2 radio base stations. The nation-wide MABAS utilizes the IFERN 2 radio frequency for first responder communications in the event of large-scale disaster in any community. Rock County does not currently have an IFERN 2 radio base station available.

On behalf of Rock County public safety agencies, the 911 Communications Center applied for the OJA Public Safety Answering Point MABAS grant to purchase an IFERN 2 radio base station. OJA recently awarded Rock County a grant in the amount of $21,228 for the purchase of an IFERN 2 radio base station. This grant requires a local match of $3,746.

An IFERN 2 radio base station (including antenna, cabling and installation) can be purchased through Western States Contracting Alliance pricing (Public Safety Communications Equipment and Service Contract #02702) and implemented in Rock County by General Communications, Inc., of Madison, Wisconsin for $24,974.

This resolution authorizes the Rock County 911 Communications Center to accept the $21,228 OJA grant, and amend the 2011 911 Communications Center budget as described on the resolution. The resolution would also authorize the County Board Chairman and 911 Communication Director to sign the OJA grant authorization documentation.
RESOLUTION NO. 11-6A-390

AGENDA NO. 12.B.

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER $10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW, THEREFORE, BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JUN 02 2011, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Fund Name</th>
<th>Department Name</th>
<th>Program Name</th>
<th>Amount</th>
<th>Claim Amount</th>
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<tr>
<td>METCO</td>
<td>EF-HWY</td>
<td>DPW</td>
<td>COST POOLS</td>
<td>13,408.24</td>
<td>13,408.24</td>
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CLAIMS IN THE AMOUNT OF $13,408.24

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

M. Mandl
K. Krog
D. Dast

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER $10,000.00.

JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

JEFFREY S. KUGLITSCH
FINANCE DIRECTOR

ADMINISTRATIVE NOTE

RECOMMENDED

CRAIG GALTISON
COUNTY ADMINISTRATOR
RESOLUTION NO. 11-6A-391        AGENDA NO. 12.C.

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER $10,000 AS REQUIRED BY COUNTY BD. RULE 11.3, AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JUN 09 2011, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Vendor Name                              Fund Name     Department Name       Program Name       PR Number   Claim Amount
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FORWARD JANESVILLE INC                   SRF-GRANTS    PLANNING                2008-11 EDA ECON   R1102299   75,000.00
LEE RECREATION LLC                       CPF-ALL OTHER DPW                PARKS CAP PROJ   R1102386   16,779.00
VEGOLIA ES TECHNICAL SOLUTIONS LLC      SRF-GRANTS    LAND CONSERV.          HH CLEAN SWEEP   R1102434   12,243.09

CLAIMS IN THE AMOUNT OF 104,022.09

HAVE BEEN APPROVED AND
CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER $10,000.00

JEFFREY S. KUGLITSCHE
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

JEFFREY S. KUGLITSCHE
FINANCE DIRECTOR

ADMINISTRATIVE NOTE

RECOMMENDED

CRAIG KNEDL
COUNTY ADMINISTRATOR
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Lori Williams, Parks Director
INITIATED BY
Public Works Committee
SUBMITTED BY

RESOLUTION NO. 115A-392
AGENDA NO. 12.D.1 (1)

AUTHORIZING AWARD OF CONTRACT FOR CARVER-ROEHL PARK PLAYGROUND EQUIPMENT

WHEREAS, the Rock County Board of Supervisors approved the purchase of playground equipment to be installed at Carver-Roehl Park, with 50% matching funds from the Friends of Carver-Roehl Park, in the 2011 County Budget; and,

WHEREAS, Rock County Purchasing requested proposals for the playground equipment purchase and installation; and,

WHEREAS, Purchasing and Parks staff reviewed all proposals received and are recommending that the contract be awarded to the low bidder, Lee Recreation.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ___ day of ___, 2011, does hereby authorize that a contract be awarded to Lee Recreation of Cambridge, WI in the amount of $16,779 for the purchase and installation of playground equipment at Carver-Roehl County Park.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yanke, Chair
Betty Jo Busiek, Vice Chair
Dale Foos

Purchasing Procedural Endorsement

Mary Mawhinney, Chair (Vote) (Date)

FISCAL NOTE:

Sufficient funds are available in the Parks Capital Improvement budget, A/C 41-4592-4800-67200, for this contract.

Sherry O'Boley
Senior Accountant / Assistant to the Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kulpisch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Kortzon
County Administrator
EXECUTIVE SUMMARY
AUTHORIZING AWARD OF CONTRACT FOR
CARVER-ROEHL PARK PLAYGROUND EQUIPMENT

This resolution provides final authorization to award the contract for installation of playground equipment at Carver-Roehl County Park in the amount of $16,779. This resolution awards the contract to Lee Recreation, who was selected because they had the best equipment and design based on proposals received. The proposal from Lee Recreation, which we are recommending, was the lowest bidder. The decision was based not only on cost, but also on the overall natural look of the equipment and how it will fit within the park’s landscape. Each proposal was ranked using score sheets that looked at the design and fit within the park, equipment colors, number and variety of play components, recycled material content, safety and ADA accessibility, budget, and insurance requirement.

Rock County Parks Division and the Friends of Carver-Roehl Park will be purchasing playground equipment with 50/50 matching funds. The site preparation groundwork will be completed by the Rock County Department of Public Works to the bidder’s requirements. Once the work is complete, Rock County Parks will invoice the Friends of Carver-Roehl Park for their half of the total cost.

Project will be funded through the Parks Capital Improvement Account (Account 41-4592-4800-67200). This project was budgeted at $30,000 thus resulting in a $13,221 balance to cover any site preparation and finish costs furnished by Public Works staff.

Respectfully submitted,

[Signature]

Lori Williams
Parks Director
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**Rationale:**

- Ranking of proposals consists of:
  2. Technical approach - quantity of response provided.
  3. Organization, personal experience, and qualifications.
  4. Responsiveness of cost proposals.
  5. Ability to complete work within a reasonable time frame.

**Summary:**

This project was advertised in the Daily News and on the internet at www.co.rock.wi.us. Four additional vendors were solicited, but none were invited. The project was awarded to the selected vendor.

**Finance Director:**

COUNTY OF ROCK

**Director of Parks - Parks Department:**

CARVER ROOF - PLAYGROUND EQUIPMENT

PROPOSAL DUE DATE: MAY 10, 2011 - 12:00 NOON (CDT)

RFP #2011-38

Project #: 0
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Craig Knutson, County Administrator
INITIATED BY

Finance Committee
SUBMITTED BY

Jeffrey A. Smith, Finance Director
DRAFTED BY

May 25, 2011
DATE DRAFTED

Designating 2010 County Sales Tax for Future Expenditure

WHEREAS, the actual 2010 county sales tax proceeds of $9,647,350 exceeded the 2010 budget appropriation of $8,800,000 by $847,350; and,

WHEREAS, under generally accepted accounting principles the actual proceeds that exceeded the budget appropriation may be designated for future expenditure by action of the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of ________, 2011 does hereby designate $847,350 of the 2010 county sales tax proceeds for future expenditure.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair
Sandra Kraft, Vice Chair
Mary Beaver
David Dieter
G. Russell Podzilni

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01, 59.451 and 77.70 Wis. Stats.

Jeffrey A. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Knutson
County Administrator

FISCAL NOTE:
This resolution authorizes $847,350 of 2010 county sales tax proceeds to be included in the General Fund’s Designated Fund Balance for future expenditure.

Jeffrey A. Smith
Finance Director
EXECUTIVE SUMMARY

The 2010 adopted budget included $8,800,000 in anticipated county sales tax proceeds. $1,804,151 was budgeted for capital projects including Information Technology capital projects, video conferencing for the Courts, Highway Road Construction and Highway Equipment Purchases. The balance of the budget appropriation from county sales taxes was credited to the countywide account in the amount of $6,995,849 to cover operational costs.

The actual 2010 county sales tax collections exceeded the budget appropriations by $847,349.86. This resolution designates the county sales taxes that exceeded the budget appropriations for future expenditure as required under generally accepted accounting principles. The funds will be included in the county’s audited financial statements as Designated General Fund balance.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Safety & Justice Committee
INITIATED BY

Public Safety & Justice Committee
SUBMITTED BY

Eldred Mielke
DRAFTED BY

May 3, 2011
DATE DRAFTED

Recognizing Barbara L. Kaiser

WHEREAS, Barbara L. Kaiser has faithfully served the citizens of Rock County for 32 years; and,

WHEREAS, Barbara L. Kaiser began her career on May 30, 1979 at the Rock County Health Care Center; and,

WHEREAS, Barbara L. Kaiser worked with four different clerk of Circuit Court: Betty Jo Bussie, Randy Christianson, Wayne Pfister and Eldred Mielke; and,

WHEREAS, Barbara L. Kaiser will retire from public service on June 10, 2011.

NOW THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ______ day of __________, 2011 does hereby recognize Barbara L. Kaiser for her dedicated service to the citizens of Rock County for over 32 years and wishes her well in her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be directed to furnish a copy of this resolution to Barbara L. Kaiser.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Ivan Collins, Chair

Larry Wiendenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzinski, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Ivan Collins

Marilyn Jenson

Louis Peer

Kurtis Yankie
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN
INITIATED BY
PUBLIC SAFETY & JUSTICE
SUBMITTED BY

CHIEF DEPUTY
BARBARA J. TILLMAN
DRAFTED BY
MAY 2, 2011
DATE DRAFTED

RECOGNIZING ADMINISTRATIVE ASSISTANT DEBRA WEBB

WHEREAS, Debra Webb began her employment with Rock County in 1992 as a Seasonal Clerk Matron in the Rock County Sheriff's Office; and,

WHEREAS, Debra Webb was promoted to Public Safety Utility Clerk in 1993 assigned to the Jail Division; and, promoted to Administrative Assistant in 2005 assigned to Civil Process and having worked under four Sheriffs over the course of her career: Sheriffs Joseph Black, Howard Erickson, Eric Runans, Robert Spoden; and,

WHEREAS, she has diligently served the citizens of Rock County as a dedicated and valued employee of the Rock County Sheriff’s Office over the past 18 years; and,

WHEREAS, Debra Webb will retire from public service, effective June 3, 2011.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of ____ 2011, does hereby recognize Administrative Assistant Debra Webb for her over 18 years of faithful service and recommends that a sincere expression of appreciation be given to Debra Webb along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Debra Webb.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE
Ivan Collins, Chair
Absent
Larry Wiedenfeld, Vice Chair
Mary Beavers
Henry Brill
Brian Knudson

COUNTY BOARD STAFF COMMITTEE
J. Russell Podzilni, Chair
Sandra Kraft, Vice Chair
Eva Arnold
Henry Brill
Betty J. Bussell
Ivan Collins
Marilyn Jensen
Louis S. Peer
Kurtis L. Yankee
RESOLUTION NO. 11-6A-396
AGENDA NO. 12.H.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Education, Veterans & Aging Services
INITIATED BY

Education, Veterans & Aging Services
SUBMITTED BY

Nick Osborne
DRAFTED BY
April 27, 2011
DATE DRAFTED

To Recognize Diane Pillard

1. WHEREAS, Diane Pillard has served as Campus Executive Officer and Dean of the University of Wisconsin-Rock County since 2006 and has served in various positions for the University of Wisconsin since 1984; and,
2. WHEREAS, Dean Pillard guided UW-Rock County through years of record breaking enrollment and encouraged innovation such as collaborative programs with UW-Platteville, UW-Oshkosh and Blackhawk Technical College; and,
3. WHEREAS, Dean Pillard worked with Rock County to change the face of the UW-Rock County campus—building the Engineering Center and Allen Hall, and renovating Hyatt Smith Hall; and,
4. WHEREAS, Dean Pillard is retiring on June 30, 2011, after twenty-seven (27) years of service, and will be missed by all who had the pleasure of working with her; and,
5. WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to recognize Diane Pillard for her achievements and significant contributions to the Rock County community.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this day of , 2011 does hereby recognize Diane Pillard for her twenty-seven (27) years of service and extend best wishes to her in her future endeavors.

BE IT FURTHER RESOLVED, that the Rock County Clerk will be authorized and directed to furnish a copy of this resolution to Diane Pillard.

Respectfully submitted,

Education, Veterans & Aging Services Committee

General Services Committee

[Terry Thomas, Chair]

[Phillip Ogens, Chair]

[Marvin Wopat, Vice Chair]

[Henry Brill, Vice Chair]

[Wayne Justina]

[Ronald Combs]

[David Imms]

[Jason Heidenreich]

[Fred Yoss]

[Mary Mawhinney]
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Shirley Connors
INITIATED BY
Public Safety & Justice Committee
SUBMITTED BY

Randy Terronez
Assistant to County Administrator
DRAFTED BY
June 1, 2011
DATE DRAFTED

RESOLUTION

AUTHORIZING SUBMISSION OF EOC GRANT APPLICATION

WHEREAS, Rock County’s Emergency Operations Center (EOC) located in the basement of the Health Care Center contains several barriers that prevent the efficient operation during disasters; and,

WHEREAS, funding is available through the Office of Justice Assistance for FEMA grant funds to address the deficiencies; and,

WHEREAS, Rock County has identified the following areas and costs that would significantly alleviate the operational barriers that total $82,183: Computer-aided dispatching tools; Sheriff’s communication enhancement; Planning section - GIS tools; Facility upgrades for security, communication, and other technology capacity. The grant application also includes a 9% contingency.

WHEREAS, the grant program requires a 25% local match that, if awarded, would require another resolution requesting a supplemental appropriation not to exceed $20,546 to come from the General Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this day of , 2011, does hereby authorize the submission of the EOC Grant application in the amount of $82,183 and acknowledges that if awarded, another resolution would be necessary to amend the Emergency Management budget and appropriate an additional amount not to exceed $20,546.

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Ivan Collins, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

FISCAL NOTE:

This resolution authorizes as application for a grant and, therefore, has no fiscal impact at this time. If a grant is awarded a subsequent resolution would be required to accept the grant and amend the budget.

LEGAL NOTE:

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.

Respectfully submitted,

Craig Kitson
County Administrator

Jeffrey A. Smith
Finance Director

Jeffrey S. Kuglisch
Corporation Counsel
Executive Summary

The Emergency Operations Center located in the lower level of the Health Care Center contains several barriers that prevent the efficient operation during disasters. The State of Wisconsin Office of Justice Assistance is accepting applications for the FY 2011 Emergency Operations Center grants. The grant program is a 75% Grant/25% local match. Rock County is requesting to apply for an $82,183 project grant that addresses four activities, plus a contingency:

1. Computer-aided Dispatch, Pictometry Mapping, Open Query Software License amounting to $34,850. This aspect of the project will provide the capability to know where every asset (police, fire, EMS, public works) is physically deployed within 720 square mile area of Rock County. This feature gives EOC direct communications access to incident command posts, allows staff to monitor field communications and enhances situational awareness in the EOC.

2. Sheriff’s Communication enhancements amounting to $14,729. This feature allows Sheriff Command Staff to communicate to field units.

3. Planning Section access to GIS Mapping, printing and display that amounts to $5,793. This feature allows on site access to sophisticated software mapping for display and printing of maps, aerial photos, and satellite imagery. Incident action plans can be produced in the EOC without having the delay and confusion associated with the work done remotely.

4. EOC Facility Upgrades for security, communication, and increased data capacity amounting to $20,025. This feature provides infrastructure upgrades needed to operate the modern technology, upgrade electrical capacity of EOC when fully operational and installs a video camera surveillance system in order to increase security.

5. Contingency of 9% and represents $6,786.

In the event the County is awarded the grant, a follow-up resolution will be needed to provide a supplemental appropriation in an amount not to exceed $20,546 from the General Fund. Annual maintenance contract costs for the software and hardware purchased is estimated at 5% of the project cost, or approximately $4,110 and would be included in the Emergency Management annual budget.