ROCK COUNTY BOARD OF SUPERVISORS’ MEETING
THURSDAY, MARCH 28, 2013 – 6:00 P.M.

COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA

EXECUTIVE SESSION: Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation

The Board will Reconvene in Open Session at Approximately 6:20 P.M.

5. APPROVAL OF MINUTES – MARCH 14, 2013
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION

A. Appointment to Board of Health
B. Appointment to City of Janesville TIF 21 Amendment – Brent Fox

9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS

A. Supplementary Appropriations and Budget Changes - Roll Call

1. Accepting Arrowhead Libraries Offer Computer Training Grant and Amending the 2013 Arrowhead Library System Budget
2. Accepting Digital Content Buying Pool Grant and Amending the 2013 Arrowhead Library System Budget
3. Approving Additional Contingency Funding and Amending 2013 Budget for the Rock Haven Facility Replacement Project
12. NEW BUSINESS

B. Bills Over $10,000 – No Roll Call
C. Encumbrances Over $10,000 – Roll Call
D. Contracts – Roll Call

E. Recognizing Rock County Social Workers

NOTE: Items 12. E. will be considered by the Human Services Board on March 27, 2013

F. To Amend the 2013 Human Services Budget to Delete a 1.0 FTE Administrative Assistant Position and Create a 1.0 FTE Secretary I Position

NOTE: Items 12. F. will be considered by the Human Services Board on March 27, 2013 and County Board Staff Committee on March 28, 2013

13. ADJOURNMENT
APPOINTMENTS TO THE BOARD OF HEALTH

POSITION: Member of the Board of Health

AUTHORITY: Wis. Stats. 251.03(4)

TERMS: Two Year Terms Ending March 31, 2015

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBERS: Dr. Aaron Best MD
Dr. Dean Peterson DVM
James Rooney R.Ph
Judith Wade R.N., WHNP
Dr. Connie Winter DDS

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENTS: Dr. Aaron Best, M.D.
Dean Riverview Clinic
3200 E. Racine St.
Janesville, WI 53546

Dr. Dean Peterson DVM
5021 N. State Road 26
Janesville, WI 53546

Judy Wade R.N., WHNP
721 Grant Street
Beloit, WI 53511

James Rooney R.Ph
1814 Edon Drive
Janesville, WI 53546

Dr. Connie Winter DDS
584 E. Merrifield Road
Edgerton, WI 53534

EFFECTIVE DATE: March 28, 2013
APPOINTMENT TO THE CITY OF JANESVILLE JOINT REVIEW BOARD
FOR TAX INCREMENTAL FINANCING DISTRICT NO. 21 AMENDMENT

POSITION: Member of TIF District No. 21

AUTHORITY: Wis. Stats. 66.1105(4)

TERM: Indefinite

PER DIEM: Yes, Per Board Rule IV.J.

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Brent Fox
2520 N. Parker Drive
Janesville, WI 53545

EFFECTIVE DATE: March 28, 2013
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Steven T. Platteter
INITIATED BY

Arrowhead Library System Board
SUBMITTED BY

Steven T. Platteter
DRAFTED BY

March 1, 2013
DATE DRAFTED

ACCEPTING ARROWHEAD LIBRARIES OFFER COMPUTER TRAINING GRANT AND AMENDING THE 2013 ARROWHEAD LIBRARY SYSTEM BUDGET

WHEREAS, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead Library System’s Arrowhead libraries Offer Computer Training grant #13-53-9926-13-142-LSTA; and,

WHEREAS, the ALS Board has accepted the grant for a total of $6,188.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of ____________, 2013 amends the Arrowhead Library System’s budget as follows:

<table>
<thead>
<tr>
<th>Account Number/ Description</th>
<th>Budget at 01/01/13</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>51-5275-2013-42100</td>
<td>-0-</td>
<td>$6,188</td>
<td>$6,188</td>
</tr>
<tr>
<td>Federal Aid</td>
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Use of Funds:

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Budget at 01/01/13</th>
<th>Increase (Decrease)</th>
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<td>51-5275-2013-61100</td>
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<td>$4,974</td>
<td>$4,974</td>
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<tr>
<td>Regular Wages</td>
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<td>51-5275-2013-61400</td>
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<td>$381</td>
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<tr>
<td>FICA</td>
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<tr>
<td>51-5275-2013-61510</td>
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<td>$333</td>
<td>$333</td>
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<tr>
<td>Retirement</td>
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<tr>
<td>51-5275-2013-63300</td>
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<td>$500</td>
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<tr>
<td>Travel</td>
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</table>

Respectfully submitted,

ARROWHEAD LIBRARY SYSTEM BOARD

Richard Bostwick, President

Chuck Goldstein

Doreen Dalman

Bill Wilson

Mike Rundle

Jane Haag

Doreen Dalman

Jose Carrillo

Absent
ACCEPTING ARROWHEAD LIBRARIES OFFER COMPUTER TRAINING GRANT AND AMENDING THE 2013 ARROWHEAD LIBRARY SYSTEM BUDGET
Page 2

FINANCE COMMITTEE APPROVAL:
Reviewed and approved on a vote of 5-0.

Mary Mawhinney, Chair
Date

FISCAL NOTE:
This resolution authorizes the acceptance and expenditure of $6,188 in Federal Aid for the Arrowhead Library System. No County matching funds are required.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 62.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.
Craig Knutson
County Administrator
Grant # 13-53-9926-13-142-LSTA

Accepting Arrowhead Library System’s Arrowhead Libraries Offer Computer Training & Amending the 2013 Arrowhead Library System Budget

Summary of Grant: The Arrowhead Library System will provide computer classes for the public and library staff at each of the seven libraries in the Arrowhead Library System. Libraries in Beloit, Clinton, Edgerton, Evansville, Janesville, Milton and Orfordville are participating in the computer training.

<table>
<thead>
<tr>
<th></th>
<th>Budgeted 2013</th>
<th>Revised</th>
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</thead>
<tbody>
<tr>
<td>51-5275-2013-42100</td>
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<td>Travel</td>
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</table>

ALS Board Members

Bill Wilson
Richard Bostwick – President
Mike Rundle
Chuck Goldstein
Janet Haag
Jose Carrillo
Doreen Dalman
RESOLUTION NO. 13-38-280

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Steven T. Platteter
INITIATED BY

Arrowhead Library System Board
SUBMITTED BY

Steven T. Platteter
DRAFTED BY

March 1, 2013
DATE DRAFTED

ACCEPTING DIGITAL CONTENT BUYING POOL GRANT AND AMENDING
THE 2013 ARROWHEAD LIBRARY SYSTEM BUDGET

WHEREAS, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead
Library System’s Digital Content Buying Pool grant #13-53-9926-13-106-LSTA; and,

WHEREAS, the ALS Board has accepted the grant for a total of $3,846.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
this ______ day of _______ __, 2013 amends the Arrowhead Library System’s budget as follows:

<table>
<thead>
<tr>
<th>Account Number/ Description</th>
<th>Budget at 01/01/13</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds:</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Federal Aid</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use of Funds:</td>
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<tr>
<td>51-5281-2013-62119</td>
<td>-0-</td>
<td>$3,846</td>
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<tr>
<td>Other Contracted Services</td>
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Respectfully submitted,

ARROWHEAD LIBRARY SYSTEM BOARD

Richard Bostwick, President
Mike Rundle
Chuck Goldstein
Janet Haag
Doreen Dalman
Absent
Doreen Dalman
Jose Carrillo
Absent
Bill Wilson
FINANCE COMMITTEE APPROVAL:
Reviewed and approved on a vote of 5-0.

Mary Mawhinney, Chair  Date

FISCAL NOTE:
This resolution authorizes the acceptance and expenditure of $3,846 in Federal Aid for the Arrowhead Library System. No County matching funds are required.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 62.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Knutson
County Administrator
Grant # 13-53-9926-13-106LSTA

Accepting Arrowhead Library System’s Digital Content Buying Pool Grant & Amending the 2013 Arrowhead Library System Budget

Summary of Grant: In May 2011 the Division for Libraries and Technology (DLT) sponsored a statewide E-book Summit. A major recommendation from the Summit was the need to establish a statewide digital content buying pool. In a follow-up action, a committee from the Summit and the Wisconsin Public Library Consortium (WPLC) set a target goal of allocating $1 million for e-books and audio book purchases. That goal has since been met. Starting in 2012, DLT began committing grant funds for e-books to supplement funds committed by the state’s 17 public library systems and their member libraries. For 2013, the public library systems have committed $800,000 to the buying pool with DLT awarding $100,000 of $200,000 (final award is dependent on the 2013 Federal Budget). Each library system amount is based on a formula of current OverDrive e-book use and system population. Persons with compatible electronic devices anywhere in the state can now access over 63,000 items from any of Wisconsin’s 385 public libraries. This collection will grow considerably as new titles are added throughout the coming year.

<table>
<thead>
<tr>
<th>Budgeted 2013</th>
<th>Revised</th>
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<tr>
<td>51-5281-2013-42100 Federal Aid</td>
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<tr>
<td>51-5281-2013-62119 Contractual</td>
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ALS Board Members

Bill Wilson
Richard Bostwick – President
Mike Rundle
Chuck Goldstein
Janet Haag
Jose Carrillo
Doreen Dalman
RESOLUTION NO. 13-38-281
AGENDA NO. 12.A.3.(1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

Randy Terronez
DRAFTED BY

General Services Committee
SUBMITTED BY

DATE DRAFTED
March 19, 2013

APPROVING ADDITIONAL CONTINGENCY FUNDING AND AMENDING 2013 BUDGET FOR THE ROCK HAVEN FACILITY REPLACEMENT PROJECT

WHEREAS, the Rock Haven facility replacement project is nearing completion with all the previously allotted contingency funds depleted, requiring additional monies to be placed in the project contingency account; and,

WHEREAS, pending change orders and related project costs will result in a need for additional funding as recommended by the Samuels Group in the amount of $214,845; and,

WHEREAS, funding is available from the Net Assets (fund balance) of the Rock Haven Operations account.

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of ____________, 2013 that the Contingency budget be increased a total of $214,845 to cover change orders and related project costs as recommended by the Samuels Group with funds to come from the Net Assets of the Rock Haven operational account, and that the 2013 budget be amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget 1/24/13</th>
<th>Increase (Decrease)</th>
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<td>$214,845</td>
<td>$253,941</td>
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<td>Net Assets – Rock Haven</td>
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<tr>
<td>Use of Funds</td>
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<tr>
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<td>$31,134,096</td>
<td>$214,845</td>
<td>$31,348,941</td>
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<tr>
<td>Capital Project-Rock Haven</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, that the General Services Committee be delegated the authority to approve all change orders for the Rock Haven Facility Replacement Project and report any change orders over $10,000 to the Rock County Board of Supervisors at its regularly scheduled meeting.
APPROVING ADDITIONAL CONTINGENCY FUNDING AND AMENDING THE 2013 BUDGET FOR THE ROCK HAVEN FACILITY REPLACEMENT PROJECT

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Absent

Jason Heidenreich

Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT AND FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\[ \text{\textit{S. O.}} \]

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes a transfer of $214,845 from Rock Haven's Net Assets to the Rock Haven capital project account. Rock Haven's Net Assets are estimated to be $3,815,900 at 12/31/12.

\[ \text{\textit{O. J.}} \]

Sherry Oja

Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to sec. 59.01 & sec. 59.51 WI Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

\[ \text{\textit{J. S. K.}} \]

Jeffrey S. Kuglitsch

Corporation Counsel

ADMINISTRATOR'S NOTE:

Recommended.

\[ \text{\textit{C. K.}} \]

Craig Knutson

County Administrator
Executive Summary

Approving Additional Contingency Funding and Amending the 2013 Budget for the Rock Haven Replacement Facility Project

The Samuels Group recommends Program Request #25 and #26 in the total amount of $161,862 and includes:

- Plumbing and electrical work for preheat storage tank and heat recovery chiller system ($20,055*)
- Contractor time for researching fire damper issue ($9,812*)
- Chiller bypass to hot water boilers as back up heating system ($7,431*)
- Reprogramming fire alarm and nurse call systems ($4,598*)
- Building Inspector/Fire Marshall issues ($4,377*)
- Electrical Inspector issues ($3,034*)
- Door hardware for card reader ($1,338)
- Exhaust fan work for oxygen storage tank rooms ($1,217*)
- CG Schmidt Project Delay expenses ($110,000)

Additionally, staff have discovered an error in account balance that placed the project budget $52,982.62 in the red - a result of timing differences between program requests approved by the General Services Committee and the change order(s) included in pre-approved encumbrance amendment(s).

The total of $214,845 would come from the Net Assets (fund balance) of the Rock Haven operational account.

* Pending final review by Architect/Engineer and/or negotiated settlement
RESOLUTION NO. 13-3B-282  AGENDA NO. 12.B.  

INITIATED: FINANCE DIRECTOR  

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER $10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.  

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON MAR 2 8 2013, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.  

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Fund Name</th>
<th>Department Name</th>
<th>Program Name</th>
<th>Amount</th>
<th>Claim Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CORE BTS INC</td>
<td>ISF-CS</td>
<td>INFORMATION T</td>
<td>INFORMATION T</td>
<td>11,980.00</td>
<td>11,980.00</td>
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CLAIMS IN THE AMOUNT OF 11,980.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.  

RESPECTFULLY SUBMITTED.  

FINANCE COMMITTEE  

Mary Maturova  

L. Kraft  

Bruce Frey  

Mary Beams  

Russ Bogdan  

LEGAL NOTE: THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER $10,000.00  

JEFFREY E. KUGLITSCH  
CORPORATION COUNSEL  

FISCAL NOTE  

ABOVE LISTED CLAIMS ARE FULLY FUNDED.  

SHEERY OJA  
FINANCE DIRECTOR  

ADMINISTRATIVE NOTE  
RECOMMENDED  
CRAIG KNOXSON  
COUNTY ADMINISTRATOR
RESOLUTION NO. 13-38-283
AGENDA NO. 12.C.(1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER $10,000 AS REQUIRED BY COUNTY BD. RULE H. (3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON MAR 28 2013, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME. UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Fund Name</th>
<th>Department Name</th>
<th>Program Name</th>
<th>PR Number</th>
<th>Claim Amount</th>
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<tr>
<td>MANPOWER INC</td>
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<td>HUMAN SERVICES</td>
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<td>R1301525</td>
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<td>NETSMART TECHNOLOGIES INC</td>
<td>SRF-HUMAN SERVIC</td>
<td>HUMAN SERVICES</td>
<td>SPECIAL HSD A/C</td>
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<td>RAD.RAMACHANDRA</td>
<td>EF-HCC</td>
<td>ROCK HAVEN</td>
<td>ROCK HAVEN</td>
<td>R1301478</td>
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<td>STEINIG TAL KENNEL LLC</td>
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<td>SHERIFF</td>
<td>EQUITABLE FUNDS</td>
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<td>11,000.00</td>
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<tr>
<td>ULTIMATE EXCAVATING INC</td>
<td>CPF-ALL OTHER</td>
<td>DPW</td>
<td>PARKS CAP PROJ</td>
<td>R1301360</td>
<td>48,300.00</td>
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</table>

CLAIMS IN THE AMOUNT OF 368,400.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER $10,000.00.

JEFFREY S. RUGLITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

SHERYL OJA
FINANCE DIRECTOR

FINANCE COMMITTEE

E. Knutson

CRAIG KNOTSON
COUNTY ADMINISTRATOR

ADMINISTRATIVE NOTE

RECOMMENDED
PURCHASE ORDER NUMBER P1300530  PEID 044418

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DATE 03/05/13

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME William West MD

ACCOUNT NUMBER 32 8000 9700 62174

Funds Description Internist

AMOUNT OF INCREASE $100000.00

INCREASE FROM $30000.00 TO $130000.00

ACCOUNT BALANCE AVAILABLE $159745 133,845.99 SB 3/13

REASON FOR AMENDMENT Higher than anticipated medical needs.

__________________________________________

APPROVALS

GOVERNING COMMITTEE Betty Russin 3/13/13 Chair Date

FINANCE COMMITTEE (If over $10,000) Nancy McGovern 3/21/13 Chair Date

COUNTY BOARD (If over $10,000) Resolution # Adoption Date

AMENDFORM 10/12
PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DATE MARCH 13, 2013

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE $25,393.00

INCREASE FROM $17,845,780.69 TO $17,871,173.69

ACCOUNT BALANCE AVAILABLE $116,090.49 SB 03/14/13

REASON FOR AMENDMENT CHANGE ORDER #32

APPROVALS

GOVERNING COMMITTEE

Chair Date

FINANCE COMMITTEE
(If over $10,000)

Chair 3-21-13

COUNTY BOARD
(If over $10,000)

Resolution # Adoption Date

AMENDFORM 10/12
WHEREAS, March has been declared National Social Worker Recognition Month; and

WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wish to recognize the Rock County Human Services Social Workers for their excellence in delivering services to the citizens of Rock County; and,

WHEREAS, the Social Workers of the Rock County Department of Human Services provide services to a wide variety of Rock County citizens; and,

WHEREAS, Social Workers in the Mental Health area provide a wide array of treatment and psychosocial rehabilitation services to individuals living with serious mental illness thereby reducing the need for hospital based care; and provide family crisis stabilization services, in-home family services as well as services to children with severe and persistent mental illness to provide support to the families and reduce the need for out of home placement of children and adolescents; and facilitate access to treatment for individuals with addictive and co-occurring disorders to assist individuals with overcoming challenges and improving quality of life; and,

WHEREAS, the Social Workers in the Juvenile Justice & Prevention Services Division provide high-quality juvenile intake, community supervision, diversion, and residential care of youth in the Rock County area. Juvenile Justice Social Workers guide and support at-risk youth and their families who have violated the law. On a weekly basis Juvenile Justice Social Workers make difficult decisions that balance the need to keep the community safe and direct youth to a crime free life; and,

WHEREAS, the Child Protective Services Social Workers provide essential safety services and respond to reports of abuse and neglect; and work to control for the safety of children who are at risk of abuse, maltreatment and/or neglect; and intervene to alter the conditions within the families which create the risk of maltreatment and/or neglect, relying upon home-based services and collaboration with other professionals providing essential services to these children/families; and,

WHEREAS, the Social Workers in the Adult Community Services area provide services to individuals with persistent and chronic mental illness assisting them to live in the community; and prevent costly hospitalizations whenever possible; and,

WHEREAS, the Social Workers in the Long Term Support Division support the frail elderly and individuals with physical disabilities in our community in a variety of ways; they assess individuals to understand what they need help with, while encouraging them to do what they can; they search out providers to care for them, yet listen and respect their opinions of what they want; they work to ensure each persons health and safety, but also allow individuals to make their own decisions; and they care for each individual they work with as it shows through the relationships they build with their clients. LTS workers preserve the dignity and spirit of each of their clients each day they come to work; and,
NOW THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this __________ day of __________, 2013, do hereby recognize the Rock County Social Workers for their excellent work and diligent efforts in the delivery of services to needy Rock County citizens and their families in 2013.

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to the Rock County Human Services Department.

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Phillip Owens

Sally Jean Landers-Weavers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven
RESOLUTION NO. 13-38-285
AGENDA NO. 12.F.(1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve, HSD Director
INITIATED BY

Charmian Klyve, HSD Director
DRAFTED BY

Human Services Board
SUBMITTED BY

March 20, 2013
DATE DRAFTED

TO AMEND THE 2013 HUMAN SERVICES
BUDGET TO DELETE A 1.0 FTE ADMINISTRATIVE ASSISTANT POSITION AND
CREATE A 1.0 FTE SECRETARY I POSITION

WHEREAS, the Human Services Department has a vacancy in an Administrative Assistant position
created by the retirement of the incumbent; and,

WHEREAS, in the beginning of 2012 the Rock County Human Services Department (HSD) assumed
the lead fiscal and administrative responsibilities for a seven county consortium to perform economic
support functions for the Southern Income Maintenance Consortium; and,

WHEREAS, the HSD Director and the Manager of the Economic Support Division have re-assessed
their staffing needs for the Division in light of this new role which includes a heavy emphasis on
monitoring State performance standards across all seven counties; and,

WHEREAS, HSD has an urgent need for a position to create and track State standards and produce
confidential reports, not only based on the work of the Rock County staff, but also staff in the other six
counties in the Consortium; and,

WHEREAS, HSD can function with one less Administrative Assistant position, but is in need of the
unilateral position skill level identified in the position description and further the confidential nature of
this position; and,

WHEREAS, the incumbent in the position was a long tenured employee with the County, therefore,
hiring for this position would not require a budgetary adjustment.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
assembled this day of , 2013 deletes the (1.0 FTE) Administrative
Assistant in HSD and creates the position of a (1.0 FTE) Secretary I in HSD.

Respectfully submitted,

Human Services Board

__________________________  __________________________
Brian Knudson, Chair       Phillip Owens

__________________________  __________________________
Sally Jean Weaver-Landers, Vice Chair Terry Thomas

__________________________  __________________________
Terry Fell                  Shirley Williams

__________________________  __________________________
Billy Bob Grahn             Marvin Wopat

__________________________  __________________________
Ashley Kleven

13-38-285
To Amend the 2013 Human Services Budget to Delete a 1.0 FTE Administrative Assistant Position and Create A Secretary I Position
Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Marilynn Jensen

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Kurtis Yankee

Henry Brill

Mary Mawhinney

Betty Jo Bussie

FISCAL NOTE:
This resolution deletes a 1.0 FTE Administrative Assistant and creates a 1.0 FTE Secretary I position. Sufficient funding is available in the HSD budget for this staffing change.

Sherry Oja
Finance Director

LEGAL NOTE:
County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Knutson
County Administrator
EXECUTIVE SUMMARY

The Human Services Department has a 1.0 Administrative Assistant position vacated by a retiring incumbent and is seeking to create a 1.0 Secretary 1 position. Creation of this position is necessitated by Rock County assuming fiscal and administrative oversight for the Southern Income Maintenance Consortium which includes Rock County and six surrounding counties.

Rock County holds the contract with the State of Wisconsin on behalf of the Southern Income Maintenance Consortium and is responsible for monitoring the performance standards set forth in that contract. As a result, the role of Rock County as lead agency requires that we consistently monitor and track our outcomes and take corrective action as needed. This position will be responsible for that report tracking and monitoring for Rock County, as well as our partner counties. It is a unilateral position as the position tracks the performance of Rock County Economic Support staff as well as the Economic Support staff within of our partner agencies.

The creation of this position will not result in the need for any additional budgetary authority as the incumbent was a long tenured employee paid at the top of the salary range.