ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, APRIL 26, 2018 – 6:00 P.M.
COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – April 12, 2018
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
   A. Appointment to the Transportation Coordinating Committee
   B. Confirmation of Chair’s Appointments to Committees, Commissions, and Boards
      (Will be provided at the meeting)
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
   A. Proclaiming Correctional Employees Week
   B. Proclaiming Police Officer Week
   C. Recognizing HSD Administrative Professionals
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
12. NEW BUSINESS
   A. Supplementary Appropriations and Budget Changes - Roll Call
      1) 2017 Supplemental Appropriations and Budgetary Transfers
      2) Confirmation of Appointment of Nursing Home Administrator and Amending 2018 Budget
   B. Contracts – Roll Call
      1) Awarding Contract to Construct an Agricultural Machinery Storage Building
      2) Retaining Architectural / Engineering Firm to Develop a Facilities Master Plan
   C. Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds
13. ADJOURNMENT
APPOINTMENT TO THE TRANSPORTATION COORDINATING COMMITTEE

POSITION: Member of the Transportation Coordinating Committee

AUTHORITY: County Board Resolution 13-1B-241

TERM: Unexpired Term Ending 12/31/2018

PER DIEM: For County Board Supervisors Only (Per Board Rule IV.J.)

PRESENT MEMBER: Ryan Booth

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT: Javier Huerta
Mobility Manager
Rock County Council on Aging

EFFECTIVE DATE: April 26, 2018
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT SPODEN
INITIATED BY
PUBLIC SAFETY & JUSTICE
SUBMITTED BY

CMDR TROY KNUDSON
DRAFTED BY
APRIL 11, 2018
DATE DRAFTED

PROCLAIMING CORRECTIONAL EMPLOYEES WEEK

WHEREAS, the State of Wisconsin has proclaimed May 6-12, 2018 as Correctional Employees Week, to recognize the significant work and unique contributions of correctional employees; and,

WHEREAS, Rock County Correctional Employees demonstrate a selfless commitment to ensuring public safety by the diligent supervision of sentenced and pretrial offenders and adjudicated juveniles; and,

WHEREAS, the quality of life in Rock County is enhanced by the commitment of correctional employees to restoring a portion of the County’s citizenry to a more positive position in society by providing offenders fair and impartial custody, treatment, nutrition, education and healthcare; and,

WHEREAS, as public servants, correctional employees dutifully perform their work with courage, pride and true professionalism.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Rock County Board of Supervisors assembled this ______ day of ________, 2018 proclaim May 6-12, 2018 to be Correctional Employees Week and call upon all our citizens to especially honor and show our appreciation for correctional employees serving Rock County.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phillip Owens
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert Spocie
INITIATED BY

Public Safety & Justice
SUBMITTED BY

Commander Erik Chellevold
DRAFTED BY

April 11, 2018
DATE DRAFTED

PROCLAIMING POLICE OFFICER WEEK

WHEREAS, the State of Wisconsin has proclaimed May 13-19, 2018, as Police Officer Week, to recognize the significant work and unique contributions of Law Enforcement Officers; and,

WHEREAS, Rock County Law Enforcement Officers demonstrate a selfless commitment to safeguarding the rights and freedoms of Rock County; and,

WHEREAS, the quality of life in Rock County is enhanced by the commitment of Law Enforcement Officers to ensure the safety of the County’s citizenry by safeguarding life and property, by protecting them against violence and disorder, by protecting the innocent against deception, and the weak against oppression; and,

WHEREAS, as public servants, Rock County Law Enforcement Officers dutifully perform their work with courage, pride, and true professionalism.

NOW THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors assembled this day of __________, 2018, proclaim May 13-19, 2018, to be Rock County Law Enforcement Officers Week and call upon all our citizens to especially honor and show our appreciation for Law Enforcement Officers serving Rock County.

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phillip Owens
RECOGNIZING HSD ADMINISTRATIVE PROFESSIONALS

WHEREAS, April 22-28, 2018 is observed as Administrative Professionals Week and April 25, 2018 is declared Administrative Professionals Day; and,

WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wish to commend the Administrative Professionals in the Rock County Human Services Department for their excellence in administering services to the citizens of Rock County; and,

WHEREAS, the Human Services Department has a great number of administrative professionals in all divisions throughout the Department, serving in a variety of positions and assisting every Rock County Human Services program area; and,

WHEREAS, HSD administrative professionals have a wide array of responsibilities that are crucial to the efficient functioning and smooth running of day-to-day operations; and,


NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ of ______, 2018 commends all Rock County Human Services Administrative Professionals for their diligent efforts which make possible the delivery of services to the citizens of Rock County.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to the Rock County Human Services Department.

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Vacant

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

Vacant
RESOLUTION NO. 18-46-004
AGENDA NO. 12.A.1.(1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

INITIATED BY
Sherry Oja, Finance Director
DRAFTED BY
Finance Committee
SUBMITTED BY
April 10, 2018
DATE DRAFTED

2017 SUPPLEMENTAL APPROPRIATIONS AND BUDGETARY TRANSFERS

WHEREAS, adjustments must be made to close the 2017 General Ledger; and,

WHEREAS, the Finance Committee has reviewed and approved the supplemental appropriations and transfers.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ______ day of __________, 2018 does hereby amend the 2017 Budget as follows:

<table>
<thead>
<tr>
<th>A/C DESCRIPTION</th>
<th>2017 BUDGET</th>
<th>CHANGE</th>
<th>AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19-1921-0000-47010</td>
<td>2,247</td>
<td>999,971</td>
<td>1,002,218</td>
</tr>
<tr>
<td>General Fund Application</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Use of Funds:

| 19-1912-0000-61710 | 195,000 | 130,547 | 325,547 |
| Worker's Compensation | | | |

| 19-1990-0000-64904 | 554,980 |
| Refund of Prior Years Rev | | |

| 21-2100-0000-61210 | 256,250 | 265,561 | 521,811 |
| Sheriff-Overtime Wages | | | |

| 22-1200-0000-62125 | 150,000 | 48,883 | 198,883 |
| Circuit Courts Indigent Counsel Fees | | | |

Source of Funds:

| 36-3605-0000-42100 | 3,126,632 | 624,836 | 3,751,468 |
| IM Consortium Federal Aid | | | |

Use of Funds:

| 36-3605-0000-62119 | 3,126,632 | 624,836 | 3,751,468 |
| IM Consortium-Contracted Serv | | | |
Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

LEGAL NOTE:
As an amendment to the 2017 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board, pursuant to Sec. 65.90(5)(a), Wis. Stats.

Richard Greenlee
Corporation Counsel

FISCAL NOTE:
This resolution amends the 2017 Budget for those programs where expenses exceeded budget appropriations. To limit data entry and legal notice publication costs, only selected line items within programs were adjusted. The line items shown contain the net budget adjustment for the program and do not necessarily reflect the overall of that particular line item.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:
Recommended,

Josh Smith
County Administrator
Executive Summary

Every April, as we finalize the closing of the books for the previous year, we identify programs where total expenses for the program exceeded total budget appropriations. This resolution adjusts the budgets for those programs. To limit data entry and legal notice publication costs, only selected line items for each program is adjusted. This adjustment is a net adjustment and does not necessarily reflect the overage of that particular line item.

The source of funds for these adjustments can come from recognizing the receipt of higher than expected revenues, transfers from the Contingency Fund, transfers from the Salary Reserve, or transfers from the General Fund.

This resolution shows a transfer of $999,971 from the General Fund. This resolution is just a small snapshot of the 2017 books. It does not show all the programs that were under budget for the year. Even with the transfer from the General Fund per this resolution, we estimate the General Fund fund balance will stay consistent from 2016 to 2017.
RESOLUTION NO. 18-4C-005
AGENDA NO. 12.A.2. (1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY

Amy Spoden, Asst. Human Resource Dir.
DRAFTED BY

Health Services Committee
SUBMITTED BY

April 17, 2018
DATE DRAFTED

CONFIRMATION OF APPOINTMENT OF NURSING HOME ADMINISTRATOR AND
AMENDING 2018 BUDGET

1 WHEREAS, the former Nursing Home Administrator resigned on November 30, 2017; and,

2 WHEREAS, the County has conducted a recruitment effort to fill the job of Nursing Home
3 Administrator; and,

4 WHEREAS, the candidates were screened with the most qualified being interviewed; and,

5 WHEREAS, the County Administrator has appointed Clayton Kalmon, who has been recommended
6 by the Health Services Committee; and,

7 WHEREAS, Rock County has a contract with Pathway Health Services for interim nursing home
8 administrator services, which were supplied by Mr. Kalmon; and,

9 WHEREAS, under this contract, direct employment of Mr. Kalmon by Rock County requires a
10 payment to Pathway Health Services equal to 30% of his first-year salary; and,

11 WHEREAS, this payment is equal to the amount Rock County would have paid Pathway Health
12 Services under a separate contract that was under consideration to recruit potential nursing home
13 administrator candidates.

21 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled
22 this _______ day of __________, 2018, confirms the appointment of Clayton Kalmon, as Nursing
23 Home Administrator in accordance with the attached conditions of employment

25 BE IT FURTHER RESOLVED that the 2018 Budget be amended as follows:

27
28 A/C DESCRIPTION    2018 BUDGET   CHANGE   AMENDED BUDGET
29
30 Source of Funds:
31 32-8000-9500-46400   -0-        $37,359   $37,359
32 Rock Haven Fund Balance

33 Use of Funds:
34 35 32-8000-9500-62104 Consulting Services
35 $5,000              $37,359    $42,359

Respectfully Submitted,

HEALTH SERVICES COMMITTEE

______________________________
Norvain Pleasant, Chair

______________________________
Brenton Driscoll

______________________________
Kara Hawes
CONFIRMATION OF APPOINTMENT OF NURSING HOME ADMINISTRATOR AND AMENDING 2018 BUDGET
Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Vacant, Vice Chair

Louis Peer

Vacant

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussle

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FINANCE COMMITTEE ENDORSEMENT:

Reviewed and approved on a vote of

Mary Mawhinney, Chair

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Richard Green
Corporation Counsel

FISCAL NOTE:

Funding for the Nursing Home Administrator position was included in the 2018 budget. Per the resolution, the additional funds needed to close out the Pathway Health Services’ contract will come from the Rock Haven fund balance.

Sherry Oja
Finance Director
COUNTY OF ROCK, WISCONSIN

Employment Services Agreement

THIS AGREEMENT, made and entered into by and between the County of Rock (hereinafter referred to as "EMPLOYER") and Clayton Kalmon (hereinafter, "EMPLOYEE"),

WITNESSETH:

WHEREAS EMPLOYER whose address is c/o County Administrator, 51 South Main Street, Janesville, WI 53545, desires to obtain the services of Clayton Kalmon to serve as Nursing Home Administrator;

WHEREAS EMPLOYEE, whose current address is 1200 Adler Rd, Marshfield, WI 54449 is able and willing to serve as Nursing Home Administrator;

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, EMPLOYER and EMPLOYEE do agree as follows:

1. CONDITIONS OF EMPLOYMENT; GENERAL PROVISIONS. Employment of EMPLOYEE is subject to the general supervision and shall be conducted pursuant to the orders, advice and direction of the County Administrator and be governed by the terms and conditions of Chapter 18 of the Rock County Ordinance, except as to the terms and conditions that are herein modified. Employment is further subject to EMPLOYEE's compliance with and implementation of policies established from time to time by EMPLOYER in the exercise of its lawful authority. EMPLOYEE shall perform such other duties as are customarily performed by one holding the same or similar positions in other governmental organizations or businesses which provide similar services. EMPLOYER reserves to the County Administrator the right to require EMPLOYEE to render such other and unrelated services and duties as may be assigned from time to time by the County Administrator.

2. DUTIES OF EMPLOYEE; GENERAL PROVISIONS. EMPLOYEE agrees to perform lawfully, faithfully, industriously, competently, dutifully and to the best of EMPLOYEE's ability, all of the duties that may be required of EMPLOYEE pursuant to the express or implied terms of this agreement, to the level of satisfaction that the County Administrator may reasonably require.

3. DUTIES OF EMPLOYEE; JOB DESCRIPTION. The duties of EMPLOYEE shall include but not be limited to those expressly stated or implied in the job description for the position, as may be revised from time to time by EMPLOYER as circumstances change, and as set forth in applicable state statutes. This paragraph is further subject to the right of assignment reserved to the County Administrator, as set forth in paragraph 1 hereof.

4. DUTIES OF EMPLOYEE; OFFICIAL ACTS OF COUNTY BOARD. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in the ordinances, resolutions or motions of EMPLOYER's county board or any of its committees acting within the scope of their lawful authority.

5. DUTIES OF EMPLOYEE; DIRECTIVES OF COUNTY ADMINISTRATOR. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in orders, directives, or rules of the County Administrator.
6. TERM OF AGREEMENT. The term of this agreement shall be a period of 1 year, commencing at 8:00 a.m., Monday, April 30, 2018, and expiring as of Midnight, April 29, 2019, unless earlier terminated under other provisions of this agreement or by operation of law.

7. NONRENEWAL OF AGREEMENT. At its expiration this agreement shall not be considered renewed unless extended in writing by mutual agreement of the parties. If it is the County Administrator's intention not to renew this agreement, the County Administrator will attempt to give EMPLOYEE three (3) months advance written notice of the intent not to renew this agreement, provided, however, that failure to give such notice shall create no obligation on EMPLOYER to continue EMPLOYEE's employment beyond the expiration date of this agreement. The County Administrator may extend EMPLOYEE's employment on a month-to-month basis for a period not to exceed 3 months, pending renewal of this agreement.

8. EMPLOYEE'S RESPONSIBILITIES; ETHICAL CONSIDERATIONS. EMPLOYEE shall at all times observe and comply with all ethical obligations imposed or required by constitution, statute, ordinance or other provision of law and shall at all times conduct EMPLOYEE's personal affairs in such a manner as to avoid a conflict of interest or appearance of conflict and in accordance with the duties and responsibilities of public officials. During normal work hours EMPLOYEE shall at all times devote all of EMPLOYEE's time, attention, knowledge and skills solely to the interests of the EMPLOYER, and EMPLOYEE shall never use EMPLOYEE's position or confidential information gained in such work position for EMPLOYEE's personal gain, either directly or indirectly.

9. EMPLOYEE'S RESPONSIBILITIES; CONFIDENTIAL INFORMATION. EMPLOYEE shall not at any time or in any manner, either during the term of this agreement or thereafter, either directly or indirectly divulge, disclose or communicate to any person any confidential information gained in the performance of EMPLOYEE's duties except as otherwise required or compelled by law.

10. EMPLOYEE'S RESPONSIBILITIES; EXCLUSIVE EMPLOYMENT. EMPLOYEE agrees to remain in the exclusive employ of EMPLOYER throughout the term of this agreement. The term "exclusive employ" shall not be construed to prohibit occasional teaching, writing or consulting which is performed on EMPLOYEE's time off and which does not affect EMPLOYEE's job performance, subject to prior approval of the County Administrator.

11. HOURS OF WORK. The usual and customary hours of business of EMPLOYER are from 8:00 a.m. to 5:00 p.m., Monday through Friday, however, as a managerial employee, EMPLOYEE shall have as a condition of employment a job to perform and shall work such hours as are necessary to accomplish the tasks assigned to EMPLOYEE.

12. EVALUATION AND GOALS. At least annually, the County Administrator or his or her designee shall meet with EMPLOYEE to discuss job performance and to define goals and objectives for both EMPLOYEE and EMPLOYER.

13. EMPLOYEE'S DUTIES; LIMITED CONTRACTING AUTHORITY. EMPLOYEE shall not have the right to make contracts or commitments for or on behalf of EMPLOYER except as expressly authorized in advance by statute, ordinance, or express written consent of EMPLOYER.

14. COMPENSATION OF EMPLOYEE; BASE COMPENSATION. EMPLOYER shall pay EMPLOYEE, and EMPLOYEE shall accept from EMPLOYER in payment for EMPLOYEE's services, direct compensation at a rate provided for in the Unilateral Pay Plan for the position occupied by the EMPLOYEE.

15. COMPENSATION OF EMPLOYEE; COMPENSATION FOR EXPENSES. EMPLOYER shall reimburse EMPLOYEE for all necessary expenses incurred in the service of EMPLOYER, in accordance with Rock County ordinances and regulations on reimbursement of expenses, provided that EMPLOYEE complies with all applicable provisions of law and Rock County ordinances and procedures prior to incurring or claiming reimbursement for such expenses. It is expressly
understood that prior approval of the County Administrator is required for attendance at conferences held outside of Wisconsin and that attendance is further subject to the rules, regulations and ordinances applicable to managerial employees employed by the EMPLOYER.

16. COMPENSATION OF EMPLOYEE; FRINGE BENEFITS. Except as otherwise set forth in this agreement, and in addition to the monetary compensation set forth above EMPLOYEE shall receive fringe benefits as are enumerated from time to time in resolutions and general ordinances of EMPLOYER, on the same terms as these are made available to non-represented managerial and professional employees of EMPLOYER.

17. VACATION. EMPLOYEE shall receive twenty (20) days of vacation commencing with date of hire, April 30, 2018. Carry-over of unused vacation shall be allowed under such conditions as are contained in the Rock County Personnel Policy.

18. COMPENSATION OF EMPLOYEE; TREATMENT OF DIRECT COMPENSATION FOR TAX PURPOSES. The direct financial compensation paid EMPLOYEE under this Agreement shall be treated as wages for federal and state tax purposes and for purposes of allowing EMPLOYEE to participate in the Wisconsin retirement system. EMPLOYEE recognizes that EMPLOYER will withhold taxes, Social Security and the like from direct compensation. EMPLOYEE shall be allowed to participate in EMPLOYER’s deferred compensation program(s) and Section 125 Flexible Spending Account, at EMPLOYEE’s option and to the extent permitted by law.

19. TERMINATION OF AGREEMENT BY EMPLOYEE; NOTICE REQUIRED FOR RESIGNATION. This agreement may be terminated by EMPLOYEE on 30-days’ written notice to the County Administrator. Any such notice, once accepted by the County Administrator, may not be withdrawn or rescinded. The fact that the County Administrator has asked EMPLOYEE for EMPLOYEE’s resignation shall not invalidate any such resignation once tendered to, and accepted by, the County Administrator. Accrued but unused vacation and holiday time shall be paid out to EMPLOYEE upon resignation, provided sufficient notice as required above is received.

20. TERMINATION OF AGREEMENT BY EMPLOYER; EMPLOYER’S RIGHT TO TERMINATE AT WILL. This agreement may be terminated, or any obligation of EMPLOYER under this agreement may be suspended, by the County Administrator at any time during its term, in the sole discretion of the County Administrator. EMPLOYEE shall be deemed to be an at-will employee of EMPLOYER who shall have no remedy or recourse in the event of disciplinary action, up to and including discharge.

21. TERMINATION OF AGREEMENT BY EMPLOYER; DISCIPLINARY ACTION; PROCEDURE FOR DISCIPLINARY ACTION. All disciplinary action shall originate from the County Administrator and be accomplished by the County Administrator.

22. EMPLOYER TO INDEMNIFY AND DEFEND EMPLOYEE FOR OFFICIAL ACTS. EMPLOYER shall indemnify, defend and hold harmless EMPLOYEE, in accordance with the requirements of s. 895.46, Wis. Stats. EMPLOYER reserves the right to compromise or settle any such litigation in any fashion deemed advantageous to EMPLOYER, regardless of whether EMPLOYEE consents thereto.

23. CONSTRUCTION OF AGREEMENT; NO ASSIGNMENT. EMPLOYEE shall not assign or transfer any interest or obligation in this Agreement, whether by assignment or novation. It is expressly understood EMPLOYER will not consent to any assignment of EMPLOYEE’s duties and obligations.

24. CONSTRUCTION OF AGREEMENT; SEVERABILITY. All parts of this agreement are severable from all other parts and invalidity of any part shall not operate to invalidate any other part.
25. CONSTRUCTION OF AGREEMENT; WISCONSIN LAW CONTROLS. It is expressly understood and agreed that in the event of any dispute between the parties, arising under this agreement, Wisconsin law shall control to the extent that it is not superseded by any applicable federal law.

26. CONSTRUCTION OF AGREEMENT; ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties and supersedes any and all negotiations of the parties relating to the subject matter hereof. Any prior employment agreement between the parties, together with any extension or renewal of such agreement, is likewise terminated and superseded by this Agreement. All of EMPLOYEE's rights, of any nature whatsoever, arising from, by or under any prior employment agreement between the parties are hereby compromised in their entirety.

IN WITNESS WHEREOF, EMPLOYER and EMPLOYEE have executed this agreement effective as of the day and date by which EMPLOYER's authorized representative and EMPLOYEE have affixed their respective signatures, as indicated below.

FOR EMPLOYER:

Date: __________________________          Josh Smith, Rock County Administrator

BY EMPLOYEE:

Date: __________________________          Clayton Kalmon, Nursing Home Administrator

WITNESS:

Date: __________________________

______________________________
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Agriculture and Extension Education Committee
INITIATED BY

Agriculture & Extension Education Committee
SUBMITTED BY

Nick Baker and Rich Bostwick
DRAFTED BY

April 12, 2018
DATE DRAFTED

Awarding Contract to Construct an Agricultural Machinery Storage Building

WHEREAS, the Rock County Farm 2018 budget has an allotment with sufficient funds designated for construction of a new agricultural machinery storage building; and,

WHEREAS, the building that had been in place was worn beyond repair and razed in March of 2018; and,

WHEREAS, it has been determined that constructing a quality built post frame building as a replacement will meet the needs of research and farming operations while being the most economically feasible option; and,

WHEREAS, the Rock County Purchasing Division has solicited bids for a suitable replacement Agricultural Machinery Storage Building and was able to find three suitable and acceptable quotes which are attached, it has been determined by the committee the lowest bid successfully meets the storage needs and is priced within the budget allotment.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this day of , 2018, does hereby approve and authorize awarding a contract to Walters Buildings, Allenton, WI, for the amount of $66,336 to construct an Agricultural Machinery Storage Building at the Rock County Farm.

Respectfully submitted,

AGRICULTURE AND EXTENSION COMMITTEE

Richard Bostwick, Chair

Wes Davis, Vice Chair

Brenton Dippoll

Alan Sweeney

Kara Hawes

FISCAL NOTE:

Sufficient funds were included in the 2018 budget for the construction of this building. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

Awarding Contract to Construct an Agricultural Machinery Storage Building

The Rock County Farm budget has sufficient funds dedicated to the construction of an Agricultural Machinery Storage Building. Bids have been solicited to find a suitable contractors to construct a building meeting the needs of the Rock County Farm.

Three successful bids were received for the building that will meet the needs of the Rock County farm, the purchase price was within the amount available in the budgeted building construction allotment and the selected bid was the lowest priced of the three acceptable bids.

It is recommended that awarding a contract for construction to Walters Buildings of Allenton WI for $66,336.00 to build an Agricultural Machinery Storage Building at the Rock County Farm. The purchase will be made out of the Farm Capital Improvements Account with funds currently available.
BID SUMMARY FORM

<table>
<thead>
<tr>
<th>BID NUMBER</th>
<th>2018-14R - REBID</th>
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<tbody>
<tr>
<td>BID NAME</td>
<td>AGRICULTURAL MACHINERY STORAGE BUILDING</td>
</tr>
<tr>
<td>BID DUE DATE</td>
<td>APRIL 11, 2018 – 1:30 P.M.</td>
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<tr>
<td>DEPARTMENT</td>
<td>UW-EXTENSION</td>
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<tr>
<th></th>
<th>WALTERS BUILDINGS ALLENTON WI</th>
<th>PAULSON KIMBALL JANESVILLE WI</th>
<th>MORTON BUILDINGS IXONIA WI</th>
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<tr>
<td>BASE BID</td>
<td>$ 66,036.00</td>
<td>$ 75,800.00</td>
<td>$ 77,398.00</td>
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<tr>
<td>OPTIONAL PORCH POSTS</td>
<td>300.00</td>
<td>200.00</td>
<td>455.00</td>
</tr>
<tr>
<td>TOTAL BID</td>
<td>$ 66,336.00</td>
<td>$ 76,000.00</td>
<td>$ 77,853.00</td>
</tr>
<tr>
<td>START DATE</td>
<td>6/4/18</td>
<td>6/18/18</td>
<td>7/22/18</td>
</tr>
<tr>
<td>COMPLETION</td>
<td>7/2/18</td>
<td>7/31/18</td>
<td>8/31/18</td>
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</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond. One vendor submitted a bid that was non-compliant and did not meet the minimum bid specifications.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Walters Buildings

SIGNATURE

GOVERNING COMMITTEE APPROVAL: 5-0

CHAIR: VOTE: DATE: 4/17/18
RESOLUTION NO. 18-C-007

AGENDA NO. 12.B.2.(1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY

Brent Sutherland- Director of Facilites Management
DRAFTED BY

April 9, 2018
DATE DRAFTED

Retaining Architectural/Engineering Firm to Develop a Facilities Master Plan

WHEREAS, funds were budgeted in 2018 to develop a Facilities Master Plan addressing several departments that utilize a majority of the facilities square footage; and,

WHEREAS, the Wisconsin Facilities Management Association recommended three companies that have developed similar County Facilities Master Plans in which they were pleased with the results; and,

WHEREAS, these three firms were invited to Rock County be interviewed and give a presentation to a panel consisting of members of Facilities Management, Sheriff’s Office, Purchasing, Human Services and Administration; and,

WHEREAS, Venture Architects from Milwaukee, Wisconsin, was the firm unanimously chosen based on experience conducting similar projects, team experience and bid rates.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ______________ day of ______________, 2018, that a contract for architectural/engineering services be awarded to Venture Architects, of Milwaukee, WI, in the amount of $77,514; and,

BE IT FURTHER RESOLVED, that an $8,000 contingency also be approved to cover any needed changes in the scope of service.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zieg, Vice Chair

Bob Yeomans

Dave Homann

J. Russell Podzinski
FISCAL NOTE:

Sufficient funds were included in the 2018 for the cost of the Facilities Master Plan. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

Retaining Architectural/Engineering Firm to Develop Facilities Master Plan

The resolution before you awards a contract to Venture/Architects of Milwaukee Wisconsin, to develop a County facilities Master Plan.

The plan will cover the departments that account for a large number of square footage and needs such as: Sheriff’s Office, Human Services, Fairgrounds, 911, Information Technology, Medical Examiner, Council on Aging and Health Department.

Three firms were recommended by Wisconsin Facilities Management Association members who recently completed a County Facilities Master Plan in which they were pleased with the results.

These three firms were interviewed by a Rock County management team and Venture/Architects was chosen based on experience developing County Facilities Master Plans, staff qualifications and bill rate.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by
Public Works Committee
& Parks Advisory Committee
Submitted by
Lori Williams, Parks Manager
Drafted by
April 10, 2018
Date Drafted

AUTHORIZING APPLICATION WITH
WISCONSIN DEPARTMENT OF NATURAL RESOURCES
FOR SNOWMOBILE GRANT FUNDS

1. WHEREAS, the Rock County Board of Supervisors Resolution #81-6A-038, on the 11th day of
   June, 1981, adopted the Rock County Snowmobile Plan; and,

2. WHEREAS, Rock County desires to participate in snowmobile grant funded projects pursuant to
   provisions of s.23.09(11) of the Wisconsin Statutes; and,

3. WHEREAS, grant funds are available from the State of Wisconsin Department of Natural
   Resources (DNR) and a resolution of application for Snowmobile Grant Funds is required; and,

4. WHEREAS, Rock County is interested in operating the snowmobile trail for public outdoor
   recreation purposes as described in the application; and,

5. WHEREAS, financial aid is required to carry out the project.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors on this
______ day of __________, 2018, hereby authorizes Lori Williams, Parks Manager, Parks
Division-Public Works Department, to act on behalf of Rock County to submit an application to
the State of Wisconsin Department of Natural Resources for financial aid for Snowmobile Grant
Funds that may be available.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair
Brent Fox, Vice Chair
Vacant
Brenton Driscoll

PARKS ADVISORY COMMITTEE

Tom Presny
Floyd Finney
Dean Paynter

Rick Richard
FISCAL NOTE:

This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.

Sherry Oja
Finance Director

LEGAL NOTE:

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
This resolution provides authorization to apply for funding for the 2018-2019 Rock County Snowmobile Trail Program.

The DNR Snowmobile Grant of $67,920 would cover 226.4 miles of trail. The snowmobile trail project is 100% grant funded. Any field work (includes labor, materials, and machinery) by DPW Parks Division or Highway Division is 100% billed back to the grant. The area Snowmobile Alliance provides trail signage and grooming and is reimbursed for those services after the county costs are covered.

These funds are 100% provided by the payments snowmobilers have made through license and prorated fuel tax payments. Rock County receives a 50% advance payment check after the completed contract is signed, the balance due upon final close out of the grant.