ROCK COUNTY BOARD OF SUPERVISORS’ MEETING
THURSDAY, SEPTEMBER 26, 2013 – 6:00 P. M.
COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – September 12, 2013
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS

A. County Preparation for the Affordable Care Act
B. Rabies Follow-up in Rock County – Karen Cain and Tim Banwell

11. UNFINISHED BUSINESS
12. NEW BUSINESS

A. Supplementary Appropriations and Budget Changes - Roll Call

1. Accepting High Intensity Drug Trafficking Area (HIDRA) Grant and Amending the Sheriff’s Budget
2. Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2013 Budget
3. Purchase of Specialized Transit Vehicle and Amending the 2013 Council on Aging Budget
4. Authorizing Award of Contract for Scanning & Imaging 1834-1935 Real Estate Records and Amending the 2013 Budget
5. Authorizing Acceptance of Justice and Mental Health Collaboration Grant Program Funds and Amending the 2013 Budget

NOTE: Item 12.A.5. will be considered by the Human Services Board on September 25, 2013
ROCK COUNTY BOARD OF SUPERVISORS
September 26, 2013
Page 2

12. NEW BUSINESS

B. Bills Over $10,000 – No Roll Call
C. Encumbrances Over $10,000 – Roll Call
D. Contracts – Roll Call

1. Authorizing Contract for Administration of Self-Insurance Program
2. Authorizing Purchase of Motor Pool Replacement Vehicles - Rock County Department of Public Works

NOTE: Item 12.D.2. will be considered by the Public Works Committee on September 26, 2013

13. ADJOURNMENT
RESOLUTION NO. 13-98-406

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY

Public Safety and Justice
Committee
SUBMITTED BY

Diane Michaels
DRAFTED BY

September 11, 2013
DATE DRAFTED

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff’s Budget

WHEREAS, the Sheriff’s Office has been awarded a $30,680 grant from the High Intensity Drug Trafficking Area (HIDTA) Program; and,

WHEREAS, the HIDTA Program is a program administered by the Office of National Drug Control Policy (ONDCP); and,

WHEREAS, the purpose of the Program is to reduce drug trafficking and drug production in the United States; and,

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of __________, 2013 to approve and authorize the acceptance of $30,680 of HIDTA grant funds and to authorize the Sheriff to sign the award documents; and,

BE IT FURTHER RESOLVED, that the 2013 Sheriff’s budget be amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget 09/01/13</th>
<th>Increase/Decrease</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>21-2140-2013-42100 Federal Aid</td>
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<td>$30,680</td>
<td>$59,000</td>
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<tr>
<td>Use of Funds</td>
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<tr>
<td>21-2140-2013-61210 Overtime Wages-Productive</td>
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<td>$10,700</td>
<td>$29,900</td>
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<td>21-2140-2013-62210 Telephone</td>
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<td>$2,900</td>
<td>$2,900</td>
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<td>21-2140-2013-63908 Investigative Expenses</td>
<td>$2,400</td>
<td>$2,600</td>
<td>$5,000</td>
</tr>
<tr>
<td>21-2140-2013-64200 Training</td>
<td>$1,920</td>
<td>$2,080</td>
<td>$4,000</td>
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<tr>
<td>21-2140-2013-65331 Equipment Lease</td>
<td>$0</td>
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<td>21-2140-2013-67172 Capital Assets $500-$999</td>
<td>$4,800</td>
<td>$5,200</td>
<td>$10,000</td>
</tr>
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</table>
Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget
Page 2

Respectfully submitted,

Public Safety and Justice Committee
Ivan Collins, Chair
Mary Beaver
Henry Brill
Brian Knudson
Larry Wiedenfeld

Finance Committee Endorsement
Reviewed and approved on a vote of 5-0
Mary Mawhinney, Chair

FISCAL NOTE:
This resolution authorizes the acceptance and expenditure of an additional $30,680 in Federal Aid for the HIDTA Program. No County matching funds are required.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey F. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Kentson
County Administrator
Executive Summary

The Sheriff's Office has been awarded a $30,680 grant from the High Intensity Drug Trafficking Area (HIDTA) Program, a program administered by the Office of National Drug Control Policy (ONDCP). The purpose of the Program is to reduce drug trafficking and drug production in the United States. This is a supplemental grant. The initial grant was received in January 2013.

The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, smart phone subscriptions, investigative expenses, training expenses, leased vehicles, and equipment. The equipment purchased will be used for observation, surveillance, and undercover operations. Specific equipment to be purchased has not been determined at this time:

- Overtime: $10,700
- Telephone: $2,900
- Investigative Expenses: $2,600
- Training: $2,080
- Leased Vehicles: $7,200
- Equipment: $5,200

Total: $30,680
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY
Public Safety and Justice Committee
SUBMITTED BY

Diane Michaelidis
DRAFTED BY
September 11, 2013
DATE DRAFTED

AUTHORIZING ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2013 BUDGET

WHEREAS, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant, by the Office of Justice Programs, at the Department of Justice, in the amount of $38,310; and,

WHEREAS, the three agencies have a written agreement that specifies the distribution of funds (Rock County Sheriff's Office-$5,810, Beloit Police Department-$16,000, Janesville Police Department-$16,500); and,

WHEREAS, the written agreement designates the Rock County Sheriff's Office the fiscal agent; and,

WHEREAS, the funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime; and,

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ________ day of __________, 2013, does approve and authorize the acceptance of the Edward Byrne Memorial Justice Assistance Grant; and,

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

BE IT FURTHER RESOLVED, that the Sheriff's Office budget for 2013 be amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget 09/01/13</th>
<th>Increase/Decrease</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds</td>
<td>$0</td>
<td>$38,310</td>
<td>$38,310</td>
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<tr>
<td>Federal Aid</td>
<td>$0</td>
<td>$38,310</td>
<td>$38,310</td>
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<tr>
<td>Use of Funds</td>
<td>$0</td>
<td>$1,455</td>
<td>$4,355</td>
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<tr>
<td>Police/1st Aid Supplies</td>
<td>$0</td>
<td>$4,355</td>
<td>$4,355</td>
</tr>
<tr>
<td>Capital Assets-$1,000/More</td>
<td>$0</td>
<td>$32,500</td>
<td>$32,500</td>
</tr>
<tr>
<td>Aid to Localities</td>
<td>$0</td>
<td>$32,500</td>
<td>$32,500</td>
</tr>
</tbody>
</table>
AUTHORIZING ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2013 BUDGET
Page 2

Respectfully submitted,

Public Safety and Justice Committee

Ivan Collins, Chair
Mary Beaver
Henry Brill
Brian Knudson
Larry Wiedenfeld

Finance Committee Endorsement
Reviewed and approved on a vote of 5-0

Mary Mawhinney, Chair

FISCAL NOTE:
This resolution authorizes the acceptance and expenditure of $38,310 in Federal Aid through the Edward Byrne Memorial Justice Assistance Grant. No County matching funds are required.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(3)(a), Wis. Stats.

Jeffrey G. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Karlson
County Administrator
Executive Summary

The Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant (JAG). The grant is awarded by the Office of Justice Programs at the Department of Justice. The award is in the amount of $38,310.

The three agencies have a written agreement that specifies the distribution of funds. The Rock County Sheriff’s Office will be the fiscal agent. There is no local match.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Rock County Sheriff's Office</td>
<td>$5,810</td>
</tr>
<tr>
<td>Beloit Police Department</td>
<td>$16,000</td>
</tr>
<tr>
<td>Janesville Police Department</td>
<td>$16,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$38,310</strong></td>
</tr>
</tbody>
</table>

The funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime. The Sheriff’s Office intends to purchase two radar guns and three preliminary breath testers (PBTs) for the patrol fleet.

The Sheriff’s Office budget will be amended to accept the funds.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Jovce Lubben
INITIATED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

Jovce Lubben
DRAFTED BY

September 3, 2013
DATE DRAFTED

Purchase of Specialized Transit Vehicle and
Amending the 2013 Council on Aging Budget

WHEREAS, Rock County Specialized Transit is receiving an increasing number of requests for transportation from persons using extra-wide wheelchairs; and,

WHEREAS, current Specialized Transit vehicles cannot accommodate this size of wheelchair with their 33-inch ramps; and,

WHEREAS, A&J Mobility is selling a used wheelchair converted 2012 Toyota Sienna with a 48-inch rear entry ramp with 17,000 miles for $38,500; and,

WHEREAS, Freedom Motors Incorporated is the sole manufacturer of this vehicle and A&J Mobility is the sole dealer of this vehicle in the state of Wisconsin; and,

WHEREAS, sufficient funds are available to be transferred in from the Elderly and Handicapped Transportation Trust Fund for the cost of this vehicle.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _______ day of ____________, 2013 does approve purchase of this vehicle at a cost of $38,500.

BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt of the vehicle and acceptance by the Rock County Council on Aging Director.

BE IT FINALLY RESOLVED that the 2013 budget be amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget</th>
<th>Increase/Decrease</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30-3905-0000-47000</td>
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<tr>
<td>Transfer In</td>
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</tr>
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<td>Use of Funds</td>
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<tr>
<td>30-3905-0000-67105</td>
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<td>$81,625</td>
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</table>
Respectfully submitted,

**Education, Veterans & Aging Services Committee**

*Absent*

Terry Thomas, Chair

Wayne Gastina, Vice Chair

Steve Howland

*Absent*

Edwin Nash

Rick Richard, Russ Podzilni

**Finance Committee Endorsement**

Reviewed and approved on a vote of __5-0__.

Mary Mawhinney, Chair

**FISCAL NOTE:**

This resolution authorizes the purchase of a specialized transit vehicle. The purchase is being funded by a transfer from the E&H Trust Fund, which has a current balance of $85,827.

Sherry Oja
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.30(3)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

Craig Knutson
County Administrator
Executive Summary

Increasingly, Rock County Specialized Transit is receiving requests for transportation for passengers who use wheelchairs that cannot be accommodated by the ADA-required 33 inch ramps. These trips, which are mainly for medical purposes, have to be denied. There is no other transportation provider operating in the county that can accommodate extra-wide wheelchairs. Including a vehicle with an extra-wide lift capacity would allow Specialized Transit to provide essential medical transportation that is currently unavailable.

A&J Mobility is selling a used (demonstrator) wheelchair-converted 2012 Toyota Sienna with a 48-inch rear entry ramp with 17,000 miles for $38,500. This particular vehicle is only made by Freeman Motors Incorporated and sold only in Wisconsin by A&J Mobility. The vehicle can accommodate one extra-wide wheelchair and up to three ambulatory seats.

It is estimated that the Vehicle Replacement Trust Fund will have a balance of $108,670 at year’s end; $28,670 over the state’s limit of $80,000. Therefore, there are sufficient funds to purchase this vehicle in the trust fund.

No county levy is required.
Attention Stephen Skelly

Rock County Council on Aging

Stephen,

Freedom Motors Incorporated (FMI) is the sole manufacturer of the “super-wide” rear entry wheelchair converted Toyota Sienna. A&J Mobility is the sole dealer of FMI “super-wide” conversion in the state of Wisconsin.

Sincerely,

Brad Rodriguez

Fleet Manager Freedom Motors Incorporated
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Randy Leves
INITIATED BY

Randy Leves
DRAFTED BY

Finance Committee
Submitted By

8/21/2013
DATE DRAFTED

AUTHORIZING AWARD OF CONTRACT FOR SCANNING & IMAGING
1834-1935 REAL ESTATE RECORDS AND AMENDING THE 2013 BUDGET

WHEREAS, the register of deeds records the time when, in effect, the public record is established.
Providing constructive notice regarding real estate allows the act of searching the records and the
determination of clear title. This is necessary for the issuance of most home mortgages, business loans,
and the sale of real estate. We are responsible for the safe keeping of these records; and,

WHEREAS, many of the pre-1935 real estate records are slowly deteriorating and per state statute we
must keep copies of these records forever. There are no other copies of these documents available. In
order to preserve these records, 302 books with approximately 190,000 images will need to be scanned,
indexed, and imported into our land records system; and,

WHEREAS, request for Proposals were advertised in the Beloit Daily News and on the Internet with
additional vendors solicited, and having four responses; and

WHEREAS, the proposal asked to confirm previous similar governmental project work with Rock
County’s current operating software vendor Fidlar Technologies. The two lowest bids (Converga &
TAB Products) had no experience working with Fidlar Technologies and gave no references working
with any Wisconsin County on this type of project. The quality of the required sample images that they
provided and their approach to the project ranked them as the two lowest on the evaluation form. The
highest bid (Source Code) did not have experience working with Fidlar Technologies. The quality of
their sample images and approach to the project ranked them 2nd on the evaluation form; and

WHEREAS, Fidlar Technologies, Inc., who currently is our land records vendor, was one of the
responding companies. They had the 3rd highest bid but their experience, qualifications, techniques,
approach to the project, and the quality of required sample images of the records placed them 1st on the
evaluation form; and

WHEREAS, Fidlar Technologies currently provides software products, service, and support to over 215
County Register of Deeds offices in 14 states – 25 of which are in Wisconsin. Fidlar is currently under
contract with Rock County performing identical project management and scanning services for the Rock
County Register of Deeds office. They would provide a seamless conversion service for this RFP; and

WHEREAS, their proposal met all requirements of the RFP and with having the qualifications and
experience to successfully complete this project; and

WHEREAS, there is $75,000 currently budgeted in the Land Records account and $10,000 available to
transfer in from the Register of Deeds Redaction account.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
this _______ day of __________, 2013, does hereby authorize that a contract be awarded to Fidlar
Technologies, Inc. of Davenport, Iowa for the amount not to exceed $85,000.

BE IT FURTHER RESOLVED that progress payments be made to the vendor upon approval of the
Register of Deeds and the Finance Committee.
BE IT FURTHER RESOLVED that the 2013 budget be amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget</th>
<th>Increase/Decrease</th>
<th>Amended Budget</th>
</tr>
</thead>
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<tr>
<td>10-1721-0000-47000</td>
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<tr>
<td>Transfer In</td>
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<td>Use of Funds</td>
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<td>10-1721-0000-62119</td>
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<tr>
<td>Other Contracted Services</td>
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</tr>
</tbody>
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Respectfully submitted

Finance Committee
Mary Mawhinney, Chair
Sandra Kraft, Vice Chair
Mary Beaver
J. Russell Podzilini
Brent Fox

Purchasing Procedural Endorsement
Mary Mawhinney, Chair

50 9-19-13
Vote Date

FISCAL NOTE:
This resolution authorizes a contract for an amount not to exceed $85,000 be awarded to Fidlar Technologies, Inc for the scanning and imaging of real estate records. The Land Records other contracted services account, A/C 10-1721-0000-62119, has $75,000 budgeted for this project. The additional $10,000 will be transferred in from the Register of Deeds Reduction fund. The fund balance in the Register of Deeds Reduction fund as of 12/31/12 is $286,417.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(3)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel
EXECUTIVE SUMMARY

SCANNING, IMPORTING, & INDEXING
1834-1935 REAL ESTATE RECORDS

The filing or recording of various legal documents with the register of deeds is a way of putting the world on notice that something important has happened or will happen. The time of the transaction is often an important element in rights and relationships. The register of deeds records the time when, in effect, the public record is established. Providing constructive notice regarding real estate allows the act of searching the records and the determination of clear title. This is necessary for the issuance of most home mortgages, business loans, and the sale of real estate. We are responsible for the safe keeping of these records.

Legislation was signed into law in 2010 that changed the recording fee structure for real estate documents filed with the County Register of Deeds and for the redaction of Social Security numbers from electronic documents that are viewable or accessible on the Internet. In order to assist register of deeds with costs associated with the redaction process, the legislation imposed a $5 recording fee per document to cover these costs. We’re able to collect this additional fee until January 1, 2015. Social Security was implemented in 1935 and now the state allows us to use these redaction fees to scan and index documents from 1935 forward. This project is currently under way with an anticipated cost of $600,000.

Many of the pre-1935 real estate records are slowly deteriorating. By state statute we must keep copies of these records forever. There are no other available copies of these documents. In order to preserve these records, 302 books with approximately 190,000 images will need to be scanned, indexed, and imported into our land records system.

A RFP (Request for Proposal) for this project was sent out with 4 companies responding. The proposal asked to confirm previous similar governmental project work with Rock County’s current operating software vendor Fidlar Technologies. The two lowest bids (Converga & TAB Products) had no experience working with Fidlar Technologies and gave no references working with any Wisconsin County on this type of project. The quality of the required sample images that they provided and their approach to the project ranked them as the two lowest on the evaluation form. The highest bid (Source Code) did not have experience working with Fidlar Technologies but had worked with 20 Wisconsin counties on similar projects. The quality of their sample images and approach to the project ranked them 2nd on the evaluation form.

Fidlar Technologies, Inc., who currently is our land records vendor, was one of the responding companies. They had the 3rd highest bid but their experience, qualifications, techniques, approach to the project, and the quality of required sample images of the records placed them 1st on the evaluation form.

Fidlar Technologies currently provides software products, service, and support to over 215 County Register of Deeds offices in 14 states – 25 of which are in Wisconsin. Fidlar is currently under contract with Rock County performing identical project management and scanning services for the Rock County Register of Deeds office. If approved, they would provide a seamless conversion service for this RFP.

Recently passed legislation now allows the $5 redaction fee that is not spent for the redaction project to be retained by the county. The anticipated total revenue for the redaction project is $650,000. This would leave an additional $50,000 to be used at the discretion of the county.

The total amount of this project is $85,000. $75,000 from the Land Records account 10-1720-0000-62119 (Other Contracted Services) was budgeted for this project. In order to complete the project, an additional $10,000 will be needed. The additional money may be used from the Register of Deeds Redaction Project account 17-1715-0000-62119.
# PROPOSAL SUMMARY FORM

**PROJECT NUMBER**  #2013-31  
**PROJECT NAME**  SCANNING & INDEXING CONVERSION  
**DEPARTMENT**  REGISTER OF DEEDS  
**PROPOSAL DUE DATE**  JUNE 24, 2013 – 12:00 NOON  

<table>
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<th></th>
<th>FIDLAR TECHNOLOGIES</th>
<th>SOURCE CODE</th>
<th>TAB</th>
<th>CONVERG SoA WAUSAU WI</th>
<th>WAUSAU WI</th>
<th>MAYVILLE WI</th>
<th>WAANAKEE WI</th>
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<td>103</td>
<td>83</td>
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<td>138</td>
<td>101</td>
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<table>
<thead>
<tr>
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<th>87,194.00</th>
<th>60,628.00</th>
<th>66,500.00</th>
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<tbody>
<tr>
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<td>9,800.00</td>
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<td>TOTAL COST</td>
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<td>$96,994.00</td>
<td>$70,428.00</td>
<td>$76,300.00</td>
</tr>
</tbody>
</table>

Request for Proposals was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond.

**PREPARED BY:** JODI MILLIS, PURCHASING MANAGER

**DEPARTMENT HEAD RECOMMENDATION:** FIDLAR TECHNOLOGIES

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**SIGNATURE**  
**DATE**  
**GOVERNING COMMITTEE APPROVAL:** CHAIR  
**VOTE**  
**DATE**  
**PURCHASING PROCEDURAL ENDORSEMENT:** CHAIR  
**VOTE**  
**DATE**
RESOLUTION NO. 13-9B-410  
AGENDA NO. 12.A.5.(1)

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Behavioral Health Redesign Steering  
Committee, Criminal Justice  
Coordinating Council  
INITIATED BY

Human Services Board, Finance  
Committee  
SUBMITTED BY

Elizabeth Pohlman McQuillen  
DRAFTED BY  
September 15, 2013  
DATE DRAFTED

AUTHORIZING ACCEPTANCE OF JUSTICE AND MENTAL HEALTH COLLABORATION  
GRANT PROGRAM FUNDS AND AMENDING THE 2013 BUDGET

WHEREAS, the U.S. Department of Justice, through the Bureau of Justice Assistance, has appropriated  
funding for grants with the goal being to increase public safety through innovative cross-system  
collaboration for individuals with mental illness and/or co-occurring mental health and substance use  
disorders (MI/COD) who come into contact with the criminal justice system; and,

WHEREAS, Rock County submitted an application for a planning and implementation grant to provide  
dedicated reentry services to jail inmates with mental illness or mental illness and co-occurring  
substance abuse disorders (MI/COD), in March 2013; and

WHEREAS, on September 5, 2013, Rock County’s application was approved in the amount of  
$313,304, including $250,000 in federal aid and $63,304 in-kind services match; and,

WHEREAS, this planning and implementation grant, over 24 months beginning October 1, 2013, will be  
primarily used to hire a reentry social worker and the corresponding supports that will provide  
wraparound case management to MI/COD inmates to facilitate their transition back into the community  
by using evidence-based practices and principles, connecting them with community-based services and  
support, including applying for benefits, integrated mental health and alcohol and other drug treatment  
services, medications, housing, education, transportation, and other needs as necessary; and,

WHEREAS, this grant will be managed programmatically by the Rock County Administrator’s Office  
and fiscally by the Rock County Human Services Department; and,

WHEREAS, the Behavioral Health Redesign Steering Committee (BHRSC) fully supports creating  
reentry services and improving overall access to MI/COD services and has tasked itself with overseeing  
this project.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled  
this _____ day of __________, 2013 does hereby accept the Justice and Mental Health Collaboration  
Program Grant funds in the amount of $313,304, including $250,000 in federal aid and a $63,304 in-kind  
services match.

BE IT FURTHER RESOLVED, that the 2013 Rock County Human Services Department budget be  
amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget at 9/13/13</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Services Department</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Source of Funds</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>36-3701-0000-42100/</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Federal Aid</td>
<td>0</td>
<td>250,000</td>
<td>250,000</td>
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<tr>
<td>Use of Funds</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>36-3690-0000-61100/</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Wages</td>
<td>1,276,601</td>
<td>69,794</td>
<td>1,346,395</td>
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</table>
36-3690-0000-61400/
FICA 98,501 5,339 103,840
36-3690-0000-61510/
Retirement 86,270 4,886 91,156
36-3690-0000-61610/
Health Insurance 386,700 45,780 432,480
36-3690-0000-61620/
Dental Insurance 10,216 1,132 11,348
36-3690-0000-61630/
Life Insurance 591 53 644
36-3690-0000-68388/
Justice and MH Collaboration Allocation 0 (126,984) (126,984)
36-3701-0000-68208/
Allocated MH/AODA 0 126,984 126,984
36-3701-0000-64604/
Program Expense 0 121,345 121,345
36-3701-0000-62100/
Contracted Personnel Services 0 1,671 1,671

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahn

Ashley Kleven

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.

Mary MaWhinney, Chair
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of $250,000 in Federal Aid from the US Department of Justice. A required $63,304 County match will be provided in in-kind personnel services and indirect costs. No additional County funding is required.

Sherry O'Driscoll
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
Executive Summary

AUTHORIZING ACCEPTANCE OF
JUSTICE AND MENTAL HEALTH COLLABORATION GRANT PROGRAM
FUNDS AND AMENDING THE 2013 BUDGET

The U.S. Department of Justice, through the Office of Justice Programs, Bureau of Justice Assistance, has authorized funding for grants through the Mentally Ill Offender Treatment and Crime Reduction Act of 2004 and the Mentally Ill Offender Treatment and Crime Reduction Reauthorization and Improvement Act of 2008. The goal of the grant is to increase public safety through innovative cross-system collaboration for individuals with mental illness or co-occurring mental health and substance use disorders (MI/COD) who come into contact with the criminal justice system.

On September 5, 2013, Rock County was awarded a $250,000 planning and implementation grant to provide dedicated reentry services to jail inmates with mental illness or mental illness and co-occurring substance abuse disorders (MI/COD). The twenty percent match (of $63,304) for which the County is responsible will come in the form of an in-kind personnel and indirect cost match, as opposed to any monetary expenditure by the county.

The co-lead agencies, Rock County Human Services Department (HSD) and Sheriff’s Office, will guide the project, along with the oversight of the Behavioral Health Redesign Steering Committee. The reentry initiative follows Rock County’s work from a 2010 Justice and Mental Health Collaboration Planning Grant during which a comprehensive Needs and Resource Assessment was conducted. The jail reentry process has been identified as critical because MI/COD individuals repeatedly cycle through the justice system due to a lack of resources and coordination, thus, their underlying needs are not met.

The target population consists of offenders in the jail charged with a non-violent offense and a diagnosis or suspected diagnosis of an Axis I mental health disorder or relevant Axis II disorder appropriate for MI treatment and rehabilitation services. It is expected 75% of these individuals will have a COD. In 2012, 151 inmates were identified as having a previously diagnosed Axis I disorder, or Axis I disorder with a COD. At any given time, a reentry social worker will serve 20 individuals both in the jail and for a period of 30-90 days post-release, until permanent services are established in the community. It is estimated 120 individuals will be served during the grant’s implementation phase. A reentry social worker will provide wraparound case management to MI/COD inmates to facilitate their transition back into the community by using evidence based practices and principles, connecting them with community-based services and support, including applying for benefits, integrated MI and AODA treatment services, medications, housing, education, transportation, and other needs as necessary.
RESOLUTION NO. 13-9B-411
AGENDA NO. 12.B.(1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER $10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON SEP 26 2013, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Fund Name</th>
<th>Department Name</th>
<th>Program Name</th>
<th>Amount</th>
<th>Claim Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITIES DIGITAL</td>
<td>ISF-CS</td>
<td>INFORMATION T INFORMATION T 32211</td>
<td>12,486.00</td>
<td>12,486.00</td>
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<tr>
<td>CITY OF JANESVILLE</td>
<td>SPF-ALL OTHER</td>
<td>SHERIFF</td>
<td>LEVEL B HAZMA 60278</td>
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<tr>
<td>MOTOROLA SOLUTIONS INC</td>
<td>CPF-ALL OTHER</td>
<td>911 COMM.</td>
<td>911 CAP.PROJ. 41184501</td>
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<td>57,006.00</td>
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<tr>
<td>MOTOROLA SOLUTIONS INC</td>
<td>CPF-ALL OTHER</td>
<td>911 COMM.</td>
<td>911 CAP.PROJ. 41184502</td>
<td>114,012.00</td>
<td>114,012.00</td>
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<tr>
<td>MOTOROLA SOLUTIONS INC</td>
<td>CPF-ALL OTHER</td>
<td>911 COMM.</td>
<td>911 CAP.PROJ. 41184503</td>
<td>85,509.00</td>
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<tr>
<td>PARK PLACE TECHNOLOGIES</td>
<td>ISF-CS</td>
<td>INFORMATION T INFORMATION T 0138376</td>
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<tr>
<td>SPILLMAN TECHNOLOGIES INC</td>
<td>ISF-CS</td>
<td>INFORMATION T LAW RECORDS 26364T</td>
<td>29,133.00</td>
<td>29,133.00</td>
<td></td>
</tr>
</tbody>
</table>
CLAIMS IN THE AMOUNT OF 358,857.85 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER $10,000.00

JEFFREY S. KULITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

SHERRY OJA
FINANCE DIRECTOR

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

[Signatures]

ADMINISTRATIVE NOTE

RECOMMENDED

CRAIG KNOTSON
COUNTY ADMINISTRATOR
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DATE August 21, 2013

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Secured Living, LLC

ACCOUNT NUMBER 33-3310-0000-62604

Funds DESCRIPTION CIP 1B

AMOUNT OF INCREASE $111,477

INCREASE FROM $403,763 TO $515,240

ACCOUNT BALANCE AVAILABLE $2,253,959.55 SB 08/21/13

REASON FOR AMENDMENT This change is the result of 3 current clients moving into residential services and 4 current clients receiving respite services.

APPROVALS

GOVERNING COMMITTEE
Chair
Date

FINANCE COMMITTEE
Chair
Date

COUNTY BOARD
Resolution # Adoption Date
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

FINANCE COMMITTEE
INITIATED BY

JEFFREY S. KUGLITSCH
DRAFTED BY

AUGUST 28, 2013
DATE DRAFTED

FINANCE COMMITTEE
SUBMITTED BY

AUTHORIZING CONTRACT FOR ADMINISTRATION OF SELF-INSURANCE PROGRAM

WHEREAS, Rock County has been involved in a self-insurance program since April 20, 1979; and
WHEREAS, the County remains self-insured and continues to operate a limited self-insurance
program for workers’ compensation exposures; and
WHEREAS, it is necessary to retain the services of an administration firm to provide claim
management and administration on loss control activities; and
WHEREAS, currently Willis HRH Wisconsin has performed these services for Rock County; and
WHEREAS, Rock County has been very satisfied with the services provided by Willis, HRH; and
WHEREAS, the Finance Committee recommended that the County continue to stay with Willis
HRH Wisconsin as our third party administrator for workers’ compensation.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors in session this
th day of , 2013, that the County Board Chair and County Clerk are authorized and
hereby directed to execute necessary documents with Willis HRH Wisconsin for the provision of
worker’s compensation self-insurance administration services to Rock County for the period January 1,
2014 through December 31, 2016 at the following rates per claim:

<table>
<thead>
<tr>
<th>Claim Type</th>
<th>Per Claim Proposed Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indemnity (Lost Time)</td>
<td>$1,250 $1,250 $1,275</td>
</tr>
<tr>
<td>Medical Only Paid Over $1,500</td>
<td>625 625 630</td>
</tr>
<tr>
<td>Medical Only Paid Under $1,500</td>
<td>160 160 160</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED THAT it is understood that there will be an additional cost of $625
per claim if this matter goes to litigation. In addition, for claims expected over $150,000 and for other
specific injuries an additional fee of $2,550 per claim may be charged. If the claim would ultimately
close for less than $150,000, Willis HRH Wisconsin would adjust the fee to the appropriate rate. Other
ancillary services may be provided by Willis HRH Wisconsin provided all services are approved by the
County prior to the acquisition of those services.

Respectfully submitted:

FINANCE COMMITTEE

Mary Mawhinney, Chair
Sandra Kraft, Vice Chair
Mary Beaver
LEGAL NOTE:

The County Board is authorized to enter into this agreement pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Wis. Stats.

FISCAL NOTE:

Administrative fees are paid from the Workers' Compensation Trust Account. These costs are then allocated to various County departments based upon number of personnel. There will be sufficient funds in the trust account and department 2014-2016 budget appropriations for these fees.

ADMINISTRATIVE NOTE:

Recommended.

Authorizing Contract for WC Administration for 2014
EXECUTIVE SUMMARY

Rock County has been self-insured for workers’ compensation since April of 1979. Our current workers’ compensation provider is Willis HRH Wisconsin based out of Appleton, Wisconsin. The County began working with Willis on September 1, 2009, following the numerous problems encountered by our previous provider, Xchanging. It was the recommendation of both staff and the Finance Committee that the County continue to use Willis HRH Wisconsin. Willis has provided outstanding services to the County in the four years since they have been hired. In addition, Willis currently provides third-party administrative services to 16 of the 32 self-funded Wisconsin counties. The Finance Committee is recommending that we continue on a per claim basis for a three-year contract. Willis has provided some risk management services which has reduced the amount of workers’ compensation claims. The cost of the three-year proposal between January 1, 2014 through December 31, 2016 is provided in the resolution. This fee provides for the following: handling all claims occurring during the term of the contract until the claim is closed no matter how long it takes to close. Additional charges of $625 per claim could be incurred if the matter goes to litigation. In addition, large claim and specific injuries could require an additional $2,550 per claim. If the expected claim would ultimately close for less than the $150,000, the fee would be adjusted to the appropriate rate. Ancillary services, including all loss control, legal, investigation, rehab and medical bill audit services would be paid separately by Rock County. All services requested would have to be approved by the County prior to the acquisition of those services.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Public Works Committee
SUBMITTED BY

Ben Cooper, Public Works Director
DRAFTED BY

September 9, 2013
DATE DRAFTED

RECEIVED

AUTHORIZING PURCHASE OF MOTOR POOL REPLACEMENT VEHICLES
ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

1 WHEREAS, Section 2.218(3)(c) of the Purchasing Ordinance does allow Rock County to purchase
2 vehicles through a cooperative purchasing agreement with the State of Wisconsin under contract #15-
3 07006-202; and,
4
5 WHEREAS, Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2013 State Contract for
6 4-Door Sedans; and,
7
8 WHEREAS, the staff of Public Works did review the State of Wisconsin bid specifications and
9 recommends purchasing five 2013 Chevrolet Impala LT Sedans through the State bid. These sedans will
10 replace existing vehicles that are scheduled to go to auction.
11
12 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled
13 this ______ day of ________, 2013, to authorize the purchase of five 2013 Chevrolet
14 Impala LT Sedans through the State Contract from Ewald Automotive of Oconomowoc, Wisconsin in the
15 amount of $95,380 ($19,076 each).
16
17 BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the
18 Public Works Director.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice Chair

Eva M. Arnold

Brent Fox

Rick Richard

FISCAL NOTE:

$118,000 is included in the Motor Pool’s 2013 budget, A/C 41-4290-4290-67105, for the purchase of vehicles.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel
Executive Summary –

Authorizing Purchase of Motor Pool Replacement Vehicles
Rock County Department of Public Works

The purpose of this resolution is to authorize the purchase of five replacement 2013 sedan automobiles.

Therefore, it is recommended that the automobiles be acquired from the current best bid on the State vehicle bid program, through Ewald Automotive of Oconomowoc, Wisconsin.

Respectfully submitted,

Benjamin J. Coopman, Jr.
Benjamin J. Coopman, Jr., P.E.
Public Works Director