ROCK COUNTY BOARD OF SUPERVISORS’ MEETING
THURSDAY, JULY 14, 2016 – 6:00 P.M.
COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – June 23, 2016
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION

A. Appointments to the Behavioral Health Redesign Steering Committee
B. Appointments to Criminal Justice Coordinating Committee
C. Appointments to Evidence-Based Decision Making Ad Hoc Committee
D. Appointment to Rock Koshkonong Lake District Board

9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS

A. Recognizing Douglas Keating
B. Recognizing Cynthia Richard
C. To Recognize Linda Sime
D. Recognizing Carl Varga
E. Recognizing Vehicle Maintenance Supervisor Bruce Ott

NOTE: Item 9.E. will be considered by the County Board Staff Committee on July 12, 2016 and Public Safety and Justice Committee on July 14, 2016

F. Recognizing Lisa Mianecki

NOTE: Item 9.F. will be considered by the County Board Staff Committee and Finance Committee on July 11, 2016

10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS

A. Sheriff’s Office Annual Report – Sheriff Spoden
B. Planning and Development Overview Report

12. NEW BUSINESS

A. Supplementary Appropriations and Budget Changes - Roll Call
   1) Authorizing Rock Haven IT Equipment Purchase and Amending 2016 Rock Haven Budget

   NOTE: Item 12.A.1. will be considered by the Health Services Committee on July 13, 2016

   2) Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending the 2016 Budget

   NOTE: Item 12.A.2. will be considered by the Finance Committee on July 11, 2016, County Board Staff Committee on July 12, 2016, and Human Services Board on July 13, 2016

   3) Accepting Adult Immunization Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

   4) Accepting Asthma Capacity Program Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

   5) Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award Fund Adjustment and Amending the 2016 Rock County Public Health Department Budget


B. Contracts – Roll Call
   1) Awarding Contract to RF Technologies, Brookfield, WI for the Purchase and Installation of the Wander Management System at Rock Haven Nursing Home

   NOTE: Item 12.B.1. will be considered by the Health Services Committee on July 13, 2016

   2) Awarding a Contract for Sweet Allyn Park Ball Diamond Fencing Project

   NOTE: Item 12.B.2. will be considered by the Public Works Committee on July 12, 2016
12. NEW BUSINESS

3) Approving Vendor for K-9 Purchase

NOTE: Item 12.B.3. will be considered by the Public Safety and Justice Committee on July 14, 2016

C. Authorize the Overlap of Account Clerk III for Sheriff’s Office

NOTE: Item 12.C. will be considered by the County Board Staff Committee on July 12, 2016, and Public Safety and Justice Committee on July 14, 2016

D. Opposing Citizens United Court Ruling

NOTE: Item 12.D. will be considered by the County Board Staff Committee on July 12, 2016

E. Six Year Statement of Project Intentions for the Department of Transportation Bureau of Aeronautics

F. Authorizing Overlap of Environmental Protection Director Position for the Public Health Department

G. To Create the Position of Assistant Director, Create a Class Description and Establish a Pay Range

H. To Create the Position of Environmental Health Supervisor, Create a Class Description and Establish a Pay Range

I. To Create the Position of 0.4 FTE Sanitarian I

NOTE: Item 12.F., 12.G., 2.H. and 12.I. will be considered by the County Board Staff Committee on July 12, 2016

13. ADJOURNMENT
APPOINTMENT TO THE BEHAVIORAL HEALTH REDESIGN STEERING COMMITTEE

POSITION: Member of the Behavioral Health Redesign Steering Committee

AUTHORITY: County Board Resolution 12-3A-608

TERM: Three Year Term Ending April 30, 2019

PER DIEM: For County Board Supervisors Only (Per Board Rule IV.J.)

PRESENT MEMBER: Brian Gies

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENTS Patty Slatter
1109 Talcott Street
Fort Atkinson, WI 53538

EFFECTIVE DATE: July 14, 2016
APPOINTMENT TO THE CRIMINAL JUSTICE COORDINATING COUNCIL (CJCC)

POSITION: Alternate Member of the Criminal Justice Coordinating Council (CJCC)

AUTHORITY: County Board Resolution 06-5B-014

TERM: Term Ending May 31, 2019

PER DIEM: For County Board Supervisors Only (Per Board Rule IV.J.)

PRESENT MEMBER: Devan Dutra (Alt to William Rankin)

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Devan Dutra
1318 S. Pearl Street
Janesville, WI 53546

EFFECTIVE DATE: July 14, 2016
APPOINTMENT TO THE EVIDENCE-BASED DECISION MAKING INITIATIVE
AD HOC COMMITTEE

POSITION: Member of the Evidence-Based Decision Making Initiative Committee

AUTHORITY: County Board Resolution 15-3A-226

TERM: Upon Cessation of Technical Assistance and Support by NIC and CEPP

PER DIEM: For County Board Supervisors Only (Per Board Rule IV.J.)

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT: Honorable Brooke Joos
Beloit Municipal Judge
604 Pleasant Street
Beloit, WI 53511
(Replacing Judge William Henderson)

EFFECTIVE DATE: July 14, 2016
APPOINTMENT TO ROCK-KOSHKONONG LAKE DISTRICT

POSITION: Member of the Rock-Koshkonong Lake District

AUTHORITY: Resolution #99-6A-038

TERM: Two Years Ending – 4/30/18

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

PRESENT MEMBERS
Alan Sweeney

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Alan Sweeney
11327 N. Casey Road
Edgerton, WI 53534

EFFECTIVE DATE: July 14, 2016
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY

Carl Varga
DRAFTED BY

June 3, 2016
DATE DRAFTED

Recognizing Douglas Keating

WHEREAS, Douglas Keating has served the citizens of Rock County for 36 years and 1 month, as a dedicated and valued employee of Rock County; and

WHEREAS, Doug began his career with Rock County on August 4, 1980, as a Laundry Worker; and

WHEREAS, Doug’s career path changed and he became a Mechanical Maintenance Worker II on March 3, 1986; and then on November 10, 1990, a Mechanical Maintenance Worker III; and

WHEREAS, Doug was hired as Mechanical Maintenance Supervisor on January 6, 1999; and while working in this position Doug studied and became a certified locksmith in 2004 and took care of facility lock and key needs; and

WHEREAS, Doug was hired as Facilities Superintendent on August 29, 2011; and has served faithfully and diligently in that position until his retirement on September 8, 2016; and

WHEREAS, Doug played a significant role in the new Rock Haven Nursing Home construction project and was thoughtful and attentive to the safety and comfort of the nursing home residents served by Rock Haven during the move into the new building; and

WHEREAS, Doug’s knowledge of facilities and systems will be greatly missed by residents and employees alike.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ______ day of ________, 2016, does hereby recognize Douglas Keating for over 36 years of faithful service, and wishes him the best in all his future endeavors.

Respectfully Submitted:

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

David Homan

Bob Yeomans

Jeremy Zajac
Recognizing Douglas Keating
Page 2

COUNTY BOARD STAFF COMMITTEE

Russell Podzilni, Chair
Sandra Kraft, Vice Chair
Eva Arnold
Henry Brill
Betty Jo Bussie
Mary Mawhinney
Louis Peer
Absent
Alan Sweeney
Terry Thomas
RECOGNIZING CYNTHIA RICHARD

WHEREAS, Cynthia Richard has served the citizens of Rock County for twenty-three (23) years as a dedicated and valued employee of Rock County; and,

WHEREAS, Cynthia Richard began her career on June 8th, 1993, under the Rock County Human Service Department. She has been an ongoing caseworker in the Economic Support Division for the past twenty-three (23) years, handling new and ongoing Child Care, Medicaid and Food Stamp/FoodShare cases. Ms. Richard’s strong sense of what a true Economic Support Specialist is and her diligent ways have benefited many Rock County citizens throughout her twenty-three (23) year career. Ms. Richard will be retiring from Rock County Department of Human Services on June 8, 2016; and,

WHEREAS, Cynthia Richard has proven herself to be a compassionate, caring, and committed employee, always advocating for the Economic Support program participants; and,

WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to recognize Cynthia Richard for her significant contributions to the Human Services Department and her long and faithful service.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this day of , 2016, does hereby recognize Cynthia Richard for her twenty-three (23) years of service and extend best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Cynthia Richard.
Recognizing Cynthia Richard
Page 2

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudsen
Brian Knudsen, Chair

Sally Dean Weaver-Landers
Sally Dean Weaver-Landers, Vice Chair

Karl Dommershausen

Terry Fell
Terry Fell

Linda Garrett

Absent
Ashley Kleven

Kathy Schultz
Kathy Schultz

Terry Thomas
Terry Thomas

Absent
Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Machinney

Louis Peer

Absent
Alan Sweeney

Terry Thomas
Terry Thomas
TO RECOGNIZE LINDA SIME

WHEREAS, Linda Sime has served the citizens of Rock County for over twenty-nine (29) years as a dedicated and valued employee of Rock County; and,

WHEREAS, Linda Sime began her Rock County career on February 9, 1987 as a Community Education Specialist. After nearly six years in that position, Ms. Sime transferred to a Case Manager located at the Merrill Community Center. Her personnel file is packed with notes expressing gratitude to Ms. Sime for her community work with schools and other agencies during this time. Also, during these first years with Rock County, Ms. Sime served on the Board of Directors of the Wisconsin Prevention Network and with Protective Behaviors Inc. where she was a board member and a trainer. In 1991, Ms. Sime was invited to Australia to teach this child abuse prevention curriculum; and,

WHEREAS, after a brief role as a Case Manager in the Community Support Program, Ms. Sime became licensed as a Clinical Social Worker and in 1995, Ms. Sime settled into a Master Social Worker position at the Janesville Counseling Center. She remains in this position, where she has thrived for over 20 years, and continues until the day of her retirement. In this role, Ms. Sime has been the primary psychotherapist for thousands of Rock County residents. She has engaged with consumers who are struggling with a myriad of difficult behavioral health problems including depression, anxiety, suicide, substance abuse, and trauma. She has helped consumers overcome these challenges as well as assisting them to meet their basic needs such as housing, food, and access to healthcare. Ms. Sime has worked closely with many colleagues through the years, both Rock County staff and community partners; and,

WHEREAS, Linda Sime allows her heart to guide her as a Social Worker. She cares deeply about the consumers with whom she works and has been a tireless advocate to help people improve their lives. Ms. Sime has helped a multitude of people through very difficult times in their lives, including the inevitable end of life challenges that people face. She has been present and available to many people who have simply needed someone to listen. Ms. Sime has also been a meticulous record keeper. She takes pride in her timely and detailed documentation both related to consumer records as well as administrative paperwork. Ms. Sime will work her last day with Rock County Department of Human Services on Friday, July 1, 2016; and,

WHEREAS, Linda Sime has proven herself to be a compassionate and caring employee, advocating on behalf of Rock County residents; and,

WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to recognize Linda Sime for her achievements and significant contributions to the citizens of Rock County and her lifelong and faithful service.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this _____ day of __________, 2016, does hereby recognize Linda Sime for her 29 years of service and extends best wishes to her in her future endeavors.

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Linda Sime.
Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudsen
Brian Knudsen, Chair

Sally J. Weaver-Landers, Chair

Karl Dommershausen

Terry Fett

Linda Garrett

Absent

Ashley Kleven

Kathy Schulz

Terry Thomas

Absent

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bassie

Mary Mauhinney

Louis Peer

Absent

Alan Sweeney

Terry Thomas
RECOGNIZING CARL VARGA

WHEREAS, Carl Varga was hired by Rock County as a Mechanical Maintenance Worker III on March 18, 1986; and

WHEREAS, Carl moved to a Patrolman with DPW on January 10, 1991; and

WHEREAS, Carl returned to the General Services Department as the Facilities Superintendent on July 7, 1991 and served in that role until his retirement on June 9, 2016; and

WHEREAS, during Carl’s career of more than 30 years with Rock County he played a significant role in the progress of the General Services Department; and

WHEREAS, Carl’s expertise and institutional knowledge of Rock County facilities, particularly being conversant in life-safety standards for the Jail, Youth Service Center and the 911 Communications Center, will be greatly missed.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of ____, 2016 does hereby recognize Carl Varga for his 30 plus years of service and extends best wishes in his future endeavors.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Betty Jo Bussie

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Mary Mawhinney

Louise Parr

Terry Thomas
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN
INITIATED BY

PUBLIC SAFETY & JUSTICE
SUBMITTED BY

RECOGNIZING VEHICLE MAINTENANCE SUPERVISOR BRUCE OTT

WHEREAS, Bruce Ott began his employment with Rock County on May 12, 1998, as a Vehicle Maintenance Supervisor in the Rock County Sheriff’s Office; and,

WHEREAS, Bruce Ott was assigned to the Rock County Sheriff’s Office Maintenance Garage, and has diligently worked on maintaining the Rock County Sheriff’s Office vehicle fleet by keeping them in top notch condition; and,

WHEREAS, Mr. Ott’s vehicle replacement process is exemplary and is used as a model for other department vehicles; and,

WHEREAS, he has diligently served the citizens of Rock County as a dedicated and valued employee of the Rock County Sheriff’s Office over the past 18 years; and,

WHEREAS, Bruce Ott will retire from public service, effective July 15, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of ________, 2016, does hereby recognize Vehicle Maintenance Supervisor Bruce Ott for his over 18 years of faithful service and recommends that a sincere expression of appreciation be given to Bruce Ott along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Hank Brill, Vice Chair

Terry Fell

Brian Knudson

Phil Owens

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

RECOGNIZING LISA MIANECKI

WHEREAS, Lisa Mianecki began her career at Rock County as a Clerk Typist III in the Register of Deeds' Office in June of 1986, and Ms. Mianecki transferred to the County Clerk's Office in January of 1993 as an Account Clerk II, and became the Deputy County Clerk in July of 2013; and,

WHEREAS, Ms. Mianecki has served the citizens of Rock County in total for over the past thirty years as a dedicated and valued employee of the County, and has resigned effective July 4, 2016; and,

WHEREAS, the Rock County Board of Supervisors representing the citizens of Rock County, wishes to recognize Ms. Mianecki for her long, dedicated and faithful service.

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors at its regular meeting this ___ day of __________, 2016, directs that a sincere expression of recognition be given to Lisa Mianecki for her thirty years of service and expresses to her best wishes for the future.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva M. Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY

Randy Terponez
DRAFTED BY

Health Services Committee
SUBMITTED BY

June 8, 2016
DATE DRAFTED

AUTHORIZING ROCK HAVEN IT EQUIPMENT PURCHASE AND AMENDING 2016 ROCK HAVEN BUDGET

WHEREAS, the Rock County Board approved in August of 2015 the purchase of software from Electronic Chart and Financial Software System (WECS) by American Data in the amount of $65,439 for Rock Haven’s clinical and financial application operations; and,

WHEREAS, the new software’s financial and most of the clinical features have been implemented. The remaining piece deals with the balance of the clinical application, primarily in medication dispensing, etc. and necessitates the need for 8 laptops that will be placed on the medication carts which are located in each household; and,

WHEREAS, Rock Haven staff have additionally identified the need to provide laptops to 2 social workers and the contracted physician for admitting residents and writing medical orders; and,

WHEREAS, expanded Wi-Fi access has been identified as another need to fully implement the new software, particularly in the two team room areas and is included in the requested funds.

WHEREAS, funds in the total amount of $9,415.00 are requested with the sources of funds to come from Rock Haven’s Retained Earnings account (use of Fund Balance).

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this __ day of __________, 2016 that the Rock Haven budget be amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget</th>
<th>Increase/ (Decrease)</th>
<th>Amended Budget</th>
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Respectfully submitted,

HEALTH SERVICES COMMITTEE

Norvain Pleasant, Chair
Brenton Driscoll, Vice Chair
Anders Dowd
Terry Fell
David Homan

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 3-0

Mary Mawhinney, Chair
Date

FISCAL NOTE:

This resolution amends the Rock Haven budget to purchase IT equipment for the Electronic Charting and Financial software program. Funding is from Rock Haven’s working capital which is $2,462,819, at 12/31/15.

Susan Balog
Assistant Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2016 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(3)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

Authorizing Rock Haven IT Equipment Purchase and Amending the 2016 Rock Haven Budget

On August 11, 2015, the County Board approved the purchase of software from Electronic Chart and Financial Software System (ECS) by American Data in the amount of $65,439 for Rock Haven’s clinical and financial application operations.

It was originally envisioned that 2014 computer equipment funds were to be carried over into 2015 to handle the hardware requirements of the new software. Unfortunately, the funds did not get carried over and fell to the Rock Haven’s fund balance (or Retained Earnings).

The new software’s financial module and most of the clinical module features have been implemented. The remaining piece deals with the balance of the clinical module, primarily in medication dispensing, etc. and necessitates the need for 8 laptops that will be placed on the medication carts which are located in each household.

In addition, Rock Haven staff have identified the additional need to provide laptops to 2 social workers and the contracted physician, for admitting residents and writing medical orders.

The total request for 11 laptops is $6,398.

Expanded Wi-Fi access has also been identified as a need to fully implement the new software, particularly in the two team areas that were not configured for Wi-Fi access. The cost to provide the Wi-Fi access amount to $3,017.

Funds in the total amount of $9,415 are requested with the sources of funds to come from Rock Haven’s Retained Earnings account (use of Fund Balance).
RESOLUTION NO. 16-7A-066

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Kate Flanagan
INITIATED BY
Human Services Board
SUBMITTED BY

Phil Boutwell & Amy Cottington
DRAFTED BY
June 20, 2016
DATE DRAFTED

Creating Two Bachelor Level Case Manager Positions, a Peer Specialist Position and Amending the 2016 Budget

WHEREAS, the Rock County Comprehensive Community Services (CCS) program serves children, adults and the elderly, providing psychosocial rehabilitation services to individuals with mental illness and/or substance abuse disorders; and,

WHEREAS, the program is at capacity and will be unable to accept new clients in the very near future; and,

WHEREAS, CCS is an entitlement program that is fully funded by Medicaid; and,

WHEREAS, the Human Services Department is not permitted to have a waiting list under state rules and must admit eligible applicants to the program; and,

WHEREAS, the CCS program will continue to grow and the Human Services Department risks being out of compliance unless additional staff are hired to manage the new cases; and,

WHEREAS, the Human Services Department requests the County Board approve the creation of two additional full time Case Manager Positions and a Peer Specialist Pool Position whose personnel cost and program expense will be fully covered by Medicaid revenue; and,

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of __________, 2016 does hereby approve the creation of 2.0 FTE Bachelor Level Case Manager positions, approve the creation of the Peer Specialist position and authorize the Human Services Department to fill those positions; and,

BE IT FURTHER RESOLVED, that the 2016 Budget be amended as follows:

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Respectfully submitted,

**HUMAN SERVICES BOARD**

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

Karl Dommerhausen

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

**COUNTY BOARD STAFF COMMITTEE**

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Hank Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

**FINANCE COMMITTEE ENDORSEMENT**

Reviewed and approved on a vote of

Mary Mawhinney
FISCAL NOTE:

This resolution authorizes the creation of 2.0 FTE Bachelor Level Case Manager and a pool Peer Specialist position. These positions will be funded by Medicaid revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Lulgitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator
Executive Summary

The Rock County Comprehensive Community Services (CCS) program serves children, adults and the elderly, providing psychosocial rehabilitation services to individuals with mental illness and/or substance abuse disorders.

The program, which has been operating since August 2014, is at capacity and is will be unable to accept new clients in the very near future.

Currently, there are 8 CCS positions available to carry caseloads. New applications are coming in steadily week by week and, per administrative code, once we receive an application, we have 30 days to complete a comprehensive assessment.

CCS is a Medicaid entitlement program and, because Rock County is delivering CCS services as part of a regional model, we are able to recover all of our costs, direct and indirect, from Medicaid. This prevents us from needing to use tax levy to administer this program.

Because CCS is an entitlement program and is fully funded by Medicaid, we are not permitted to have a waiting list for this program and must be able to admit eligible consumers as they apply. Despite our attempts to gradually admit clients over time, we were issued a citation from the state in 2015 for not readily admitting clients per administrative code requirements. In response we submitted a plan of correction assuring that we would be able to admit consumers as they apply. We are currently at risk of being out of compliance again with this requirement if we delay admissions of eligible clients.

The Human Services Department requests the County Board approve the resolution. Upon approval the Department will hire two CCS Case Managers as soon as possible and purchase the office equipment and PCs to support the positions. In addition, the Department will hire a Peer Specialist. The Peer Specialist is a newly created position. The successful candidate will be called in as needed for work and classified as a Pool position. Pool staff do not work a regular schedule, do not qualify for benefits, precluded from working more than 25 hours per week, and paid out of a seasonal salary account.

Because the program is fully covered by Medicaid, the cost of the additional staff would be covered by revenue.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY

Marie-Noel Sandoval
DRAFTED BY

June 27, 2016
DATE DRAFTED

Accepting Adult Immunization Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

WHEREAS, Immunizations, also called vaccinations, are one of the greatest achievements in public health. Vaccines prevent disease in people who receive them. Additionally, if enough people in the community are vaccinated, the entire community can be protected because there is little opportunity for an outbreak to occur; and,

WHEREAS, Rock County Health Department was awarded a consolidated contract grant amendment from the Wisconsin Department of Health Services for adult immunization; and,

WHEREAS, this is a fourteen month consolidated grant amendment of $11,547, beginning May 1, 2016 and ending June 30, 2017; and,

WHEREAS, this consolidated grant amendment will provide adult immunization promotion and coordination with local health care providers, universities, and other partners with the purpose of improving adult immunization rates in Rock County, thereby reducing vaccine preventable disease.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this __________ day of __________, 2016 does hereby authorize the Rock County Health Department to accept this Consolidated Contract amendment in the amount of $11,547, and amend the 2016 Rock County Public Health Department Budget as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget 7/1/16</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
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</tr>
<tr>
<td>Administrative Expense</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Richard Bostwick

Dr. Keith Konkol, MD

Dr. Connie Winter, DDS

Louis Peer, Vice Chair

Linda Garrett

Dr. Dean Peterson, DVM

Judith Wade

Eric Gresens
Accepting Adult Immunization Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

____________________

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of $11,547 in Federal Aid for the Adult Immunization Program. No County matching funds are required.

____________________

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(3)(a), Wis. Stats.

____________________

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

____________________

Josh Smith
County Administrator
Executive Summary

Immunizations, also called vaccinations, are one of the greatest achievements in public health. Vaccines prevent disease in people who receive them. Additionally, if enough people in the community are vaccinated, the entire community can be protected because there is little opportunity for an outbreak to occur.

Before vaccines, many died from diseases like measles, pertussis (whooping cough), and Haemophilus influenzae. Through the introduction of routine vaccinations, these and other vaccine-preventable diseases occur much less often in the United States. However, the viruses and bacteria that cause these diseases still exist. Vaccinations are the best way to prevent these diseases and the serious effects they can cause.

Adults, as compared to children, are vastly under-immunized. Vaccination coverage rates among Wisconsin adults have remained consistently low for many years. The rate of influenza vaccination among persons aged ≥18 years during the 2012-2013 influenza season was 36.5%. Furthermore, only 40.5% of adults aged ≥18 years have received a tetanus, diphtheria, and acellular pertussis (Tdap) vaccine and 31.1% of persons aged 18-64 years with a high risk condition have received pneumococcal vaccination. This grant will serve to improve adult immunization rates in Rock County.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY
Marie-Noel Sandoval
DRAFTED BY
June 27, 2016
DATE DRAFTED

Accepting Asthma Capacity Program Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget

WHEREAS, Asthma is a chronic lung condition that affects 15 percent of adults and 10 percent of children in Wisconsin; and,

WHEREAS, Rock County Health Department was awarded a consolidated contract grant amendment from the Wisconsin Department of Health Services for Asthma Capacity; and,

WHEREAS, this is a twelve month consolidated grant amendment of $12,836, beginning September 1, 2015 and ending August 31, 2016; and,

WHEREAS, this consolidated grant amendment will provide Asthma health promotion and coordination with local health care providers, and other partners with the purpose of improving asthma rates in Rock County.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of __________, 2016 does hereby authorize the Rock County Health Department to accept this Consolidated Contract amendment in the amount of $12,836, and amend the 2016 Rock County Public Health Department Budget as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget 7/1/16</th>
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<tr>
<td>Administrative Expense</td>
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</tr>
</tbody>
</table>

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Linda Garrett

Dr. Keith Konkol, MD

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

__________________________

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of $12,836 in Federal Aid for the Asthma Capacity Program. No County matching funds are required.

________________
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

________________
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

________________
Josh Smith
County Administrator
Executive Summary

Asthma is a chronic lung condition that affects 15 percent of adults and 10 percent of children in Wisconsin. The burden of asthma in Wisconsin is not equally shared, with certain minority groups, age groups and geographic regions disproportionately affected. Rock County has had consistently high asthma emergency department visit and asthma hospitalization rates over the past decade. Too many people with asthma in Wisconsin struggle to thrive at work or school and are subject to reduced quality of life because their asthma remains poorly controlled. A variety of factors are known to trigger asthma episodes (attacks), including allergens (e.g., pollen, dust mites and mold), viral infections, irritants (e.g., chemicals, tobacco smoke and air pollution) and other factors, such as exercise, cold air and stress. This complex, multi-faceted condition requires a comprehensive approach to effective management at both the individual and population levels. Comprehensive asthma care includes a seamless alignment of the full array of services across the public health and health care continuum. The National Asthma Education and Prevention Program Expert Panel Report outlines four components of care including routine health care visits, pharmacological treatment to effectively manage and control symptoms, patient education, and an environment that minimizes exposure to asthma triggers. This grant will serve to improve asthma rates in Rock County.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY

Marie-Noel Sandoval
DRAFTED BY

June 28, 2016
DATE DRAFTED

Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award Fund
Adjustment and Amending the 2016 Rock County Public Health Department
Budget

WHEREAS, emergency preparedness initiatives and activities play an important role in ensuring the
health and well-being of our community; and,

WHEREAS, Rock County Public Health Department was awarded a micro-grant award from the South
Central Healthcare Coalition (SCHCC) for technology and capability enhancement; and,

WHEREAS, this is an addition of $750 to the micro-grant award of $3000, beginning March 16, 2016
and ending June 30, 2016; and,

WHEREAS, this micro-grant award will enhance the Public Health Department’s local public
preparedness initiatives and activities by providing advanced mobile computer technology and capability
to streamline preparedness processes, including sharing of information and resources with partners, media
and the general public.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
this ______ day of ________________, 2016 does hereby authorize the Rock County Health
Department to accept this micro-grant in the amount of $750, and amend the 2016 Rock County Public
Health Department Budget as follows:

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<td>Administrative Expense</td>
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Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Richard Bostwick

Dr. Keith Konkol, MD

Dr. Connie Winter, DDS

Louis Peer, Vice Chair

Linda Garrett

Dr. Dean Peterson, DVM

Judith Wade

Eric Gresens
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

__________________________

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional $750 in Contributions from the South Central Healthcare Coalitions. No County matching funds are required.

__________________________
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

__________________________
Jeffrey G. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

__________________________
Josh Smith
County Administrator
Executive Summary

The Rock County Public Health Department has received funds from the South Central Healthcare Coalition micro-grant program to obtain equipment and supplies to aid in emergency preparedness efforts. We plan to utilize these funds to purchase a Microsoft Surface Pro 4 tablet with accessories, first aid kits, and emergency kits and supplies, vaccination promotional materials, and background checks for current Wisconsin Emergency Assistance Volunteer Registry (WEAVR) members in Rock County.

Our goal is to be more mobile by purchasing a technology device that will allow the emergency preparedness coordinator the ability to go out into the field and connect to Wi-Fi, share information and resources with partners, request volunteers through the on-line WEAVR system, and enhance our media capabilities at meetings, exercises, conferences and real events. This tablet will streamline our preparedness processes.

These funds will equip the Public Health Department with advancing technology for local public preparedness initiatives and activities and will promote sustainability as we will be able to use technology in a variety of platforms, provide educational emergency preparedness tools to clients, provide another layer of security to volunteer management and have our emergency preparedness supplies secured and readily available.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sue Prostko
INITIATED BY

Health Services
SUBMITTED BY

Joanne Foss
DRAFTED BY

June 21, 2016
DATE DRAFTED

AWARDING CONTRACT TO RF TECHNOLOGIES, BROOKFIELD WI FOR THE PURCHASE AND INSTALLATION OF THE WANDER MANAGEMENT SYSTEM AT ROCK HAVEN NURSING HOME

WHEREAS, funding was placed in the budget to purchase and install a code alert system for wandering residents; and,

WHEREAS, the State recommended the code alert system for wandering residents; and,

WHEREAS, bids were solicited from qualified companies; and,

WHEREAS, the Rock Haven Nursing Home Administrator and the Purchasing Manager did review the bids received and recommend contracting with the lowest, most responsive and responsible bid submitted.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _______ day of __________, 2016, that a contract for the purchase and installation of the Wander Management System be awarded to RF Technologies, Brookfield WI in an amount of $163,299.19.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Norvain Pleasant, Chair

Brenton Driscoll, Vice Chair

Anders Dowd

Terry Fell

David Homan
AWARDING CONTRACT TO RF TECHNOLOGIES, BROOKFIELD WI FOR THE PURCHASE AND INSTALLATION OF THE WANDER MANAGEMENT SYSTEM AT ROCK HAVEN NURSING HOME
Page 2

FISCAL NOTE:

Sufficient funds were included in Rock Haven’s 2016 budget for the cost of the code alert system.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

Awarding Contract to RF Technologies, Brookfield WI for the Purchase and Installation of the Wander Management System at Rock Haven Nursing Home

The Rock Haven Nursing Home, on recommendation from the State, is in need of a code system for wandering residents.

An invitation to bid by Rock County was advertised in the Janesville Gazette and on the internet. Ten additional vendors were solicited that did not respond. Rock County received 2 bids for the purchase and installation of the code system. The high was $194,608.04 and the low was $163,299.19.

The Rock Haven Nursing Home Administrator is recommending this resolution to contract with the low bidder, RF Technologies-Brookfield WI.
# BID SUMMARY FORM

**BID NUMBER** | #2016-33  
**BID NAME** | WANDER MANAGEMENT SYSTEM  
**BID DUE DATE** | JUNE 16, 2016 – 1:30 P.M.  
**DEPARTMENT** | ROCK HAVEN NURSING HOME

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<td>8/25/16</td>
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Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Ten additional vendors were solicited that did not respond.

**PREPARED BY:** JODI MILLIS, PURCHASING MANAGER

**DEPARTMENT HEAD RECOMMENDATION:** RF Technologies

**SIGNATURE**

**DATE**

**GOVERNING COMMITTEE APPROVAL:**

**CHAIR**

**VOTE**

**DATE**
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

INITIATED BY
Public Works Committee

DRAFTED BY
Lori Williams, Parks Director

DATE DRAFTED
June 23, 2016

SUBMITTED BY
Public Works Committee

AWARDING A CONTRACT FOR SWEET ALLYN PARK
BALL DIAMOND FENCING PROJECT

WHEREAS, the Department of Public Works (DPW) Parks Division budgeted for installing ball
diamond fencing at Sweet Allyn Park; and,

WHEREAS, Parks Division, in conjunction with the County Purchasing Division, solicited bids for
installing ball diamond fencing at Sweet Allyn Park.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
assembled this day of __________, 2016 does award the bid for installing ball diamond
fencing for Sweet Allyn Park to the lowest responsible bidder, Lenke Fence of Jefferson, WI, with a
bid of $10,568.00.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice-Chair

Eva M. Arnold

Brenton Driscoll

Rick Richard

ADMINISTRATIVE NOTE:
Recommended.

FISCAL NOTE:
Sufficient funds are available in the Parks’ Capital Improvement account for the cost of this project.
This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey J. Kuglitsch
Corporation Counsel

Josh Smith
County Administrator
- Executive Summary -

The Department of Public Works (DPW) Parks Division currently has a ball diamond at Sweet Allyn Park with a backstop and sideline fencing surrounding the perimeter of the ball diamond.

There have been numerous softball games and tournaments held at this location. The current position of the ball field and fencing currently is set up to send home run balls out to the parking lot and main park user areas, which is a safety concern.

Staff considered multiple options for a solution to this safety issue. This resulted in a request for a bid package that included installing a new backstop and fencing in order to reposition the ball field. The Department, in conjunction with the county Purchasing Division, solicited bids for the project.

The bid is for new fencing to be installed with the backstop being located in the southeast area just north of the bathroom building, which will consequently change the direction of play and home run balls.

Staff is recommending the award of a contract to the lowest responsible bidder, Lemke Fence of Jefferson, WI, for the bid in the amount of $10,568.00. $15,000 is budgeted for the project.
## BID SUMMARY FORM

**BID NUMBER**: 2016-24  
**BID NAME**: SWEET ALLYN PARK BALL FIELD FENCING  
**BID DUE DATE**: JUNE 22, 2016 – 1:30 P.M.  
**DEPARTMENT**: PUBLIC WORKS - PARKS

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<th>NORTHWAY FENCE MENOMONEE FALLS WI</th>
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<tr>
<td><strong>ADDENDUM</strong></td>
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<td>YES</td>
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Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

**PREPARED BY**: JODI MILLIS, PURCHASING MANAGER

**DEPARTMENT HEAD RECOMMENDATION**: LEMKE FENCE, JEFFERSON WI $10,568.00  
**SIGNATURE**:  
**DATE**: 6-23-16

**GOVERNING COMMITTEE APPROVAL**:  
**CHAIR**:  
**VOTE**:  
**DATE**:  

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY

Public Safety and Justice Committee
SUBMITTED BY

Sgt. Wayne Hansen and Diane Michaelis
DRAFTED BY

July 6, 2016
DATE DRAFTED

Approving Vendor for K9 Purchase

WHEREAS, choosing a reliable, knowledgeable, solid vendor, is key to a successful K9 program; and,

WHEREAS, the purchase of a K9 is the purchase of both a professional service (training) and a purchase of a good; and,

WHEREAS, the County’s Purchasing Ordinance states, “Purchases of professional services are exempt from bidding requirements;” and,

WHEREAS, the Sheriff’s Office researched K9 vendors and their associated training programs; and,

WHEREAS, the Sheriff’s Office recommends purchasing two K9s from Haus Von Stolz Police K9 Kennel of Lomira, WI.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ______ day of __________, 2016 that a purchase order be issued to Haus Von Stolz Police K9 Kennel of Lomira, WI in the amount of $6,000.00.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phil Owens

FISCAL NOTE:

This resolution authorizes the purchase of two K9s and related training. Funding will come from contributions.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.41, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

The purchase of a K9 is also a purchase of a professional service, and not just the purchase of goods. Section 2.219 of the County’s Purchasing Ordinance deals with professional services. “Purchases of professional services are exempt from bidding requirements, but are subject to all other purchasing policies and procedures.”

A professional service is defined as follows: “Professional Services - shall mean unique or technical functions performed by independent contractors whose primary occupation is the rendering of these services.”

The following general information was excerpted from the web site PoliceOne.com. The article was written by Jerry Bradshaw.

Properly trained and deployed K9s have a direct impact on reducing crime in the areas where they are deployed. A dog’s olfactory capability to locate hidden contraband, as well as dangerous hidden suspects, can save officer’s time and exposure to potentially life threatening situations. A police dog isn’t just a dog. The dog must have the temperament suitable for K9 work.

The first step in choosing a vendor is to check references. A good vendor is one who solves problems and stands behind their guarantees. Dogs are living beings, they sometimes get sick and die, and your vendor should have a solid health and trainability guarantee.

Normally, if a dog must be returned for either health or trainability, the vendor will replace the dog with another suitable prospect during the class. The keys to a solid vendor are honesty, integrity and service, both before and after the sale. Vendors should be knowledgeable about dogs whether they are selling green dogs, trained dogs, or both.

The Sheriff’s Office took the following steps while searching for a K9 vendor. Sgt. Wayne Hansen, a former K9 handler, was responsible for researching vendors.

In searching for the proper vendor/training facility, it is important that the handler and dog have great compatibility. The vendor should employ different types of training methods that include passive alerts, using real drugs for controlled training, dog aggression, and obedience.

Sgt. Hansen spoke with Angie Fink, who is the owner and head trainer at Haus Von Stolz Police K9 Kennel in Lomira, Wisconsin. She sent him an invitation for an open house to come and look at her Kennel for any future business.

Angie Fink has trained Dex, our soon to be retired dog. She is familiar with Dex and his handler, Dep. Shawn Nolan. Angie Fink stands behind her dogs with a two year guarantee. She also has ongoing monthly training sessions for the handlers and dogs.

Haus Von Stolz Police K9 Kennel provides a health guarantee and a performance guarantee. The health guarantee covers any congenital illness or infirmity that will prevent the K9 from performing as a police dog for a full two years after the purchase of the dog. The performance guarantee covers the actual productivity of the trained K9.

Haus Von Stolz Police K9 Kennel is local, convenient, and cost effective. Dep. Nolan currently is helping owner, Angie Fink, with the training of officers and dogs. Dep. Nolan’s knowledge will benefit the Rock County Sheriff’s office in any future K9 trainings that we hold.

The cost for dog number one will be $2,500. This price includes the dog and the training for Dep. Shawn Nolan. The cost for dog number two will be $3,500. This prices includes the dog and the five week training course for the second handler.

Sgt. Hansen believes that Haus Von Stolz Police K9 Kennel is the best vendor for us to purchase our dogs.
RESOLUTION NO. 16-7A-073
AGENDA NO. 12.C.(1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY

Public Safety & Justice Committee
SUBMITTED BY

Diane Michaelis
DRAFTED BY

June 28, 2016
DATE DRAFTED

Authorize the Overlap of Account Clerk III
for Sheriff’s Office

WHEREAS, the incumbent in the position of Account Clerk III, with payroll duties, for the Rock County Sheriff’s Office, will be retiring at the end of September; and

WHEREAS, payroll processing is a critical and time sensitive function; and

WHEREAS, it will be necessary to have the new Account Clerk III fully trained prior to the incumbent’s retirement; and

WHEREAS, the Sheriff’s Office has sufficient funds available using funds from the Sheriff Clerk position and the Seasonal Garage position.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this ______ day of ________, 2016 hereby authorize the eight week overlap of a Sheriff’s Account Clerk III position.

Respectfully Submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phil Owens

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas
FISCAL NOTE:
This resolution authorizes the eight week overlap of a Sheriff’s Account Clerk III position. Sufficient funds are available due to vacancies.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Josh Smith
County Administrator
Executive Summary

The incumbent in the position of Account Clerk III, for the Rock County Sheriff’s Office, will be retiring at the end of September. The Account Clerk III is responsible for processing payroll data, depositing and disbursing bond money, handling cash, preparing worker's compensation claim forms, and processing accounts receivable invoices and payments.

Payroll processing is a critical function. Payroll processing is also time sensitive. In order to complete a smooth transition, the new Account Clerk III will have to be fully trained prior to the incumbent’s retirement.

Personnel Ordinance 18.309 states, “Any request for hiring in excess of the budgeted personnel roster must be approved by the County Board. This would include cases where the Department Head requests an overlap of personnel for more than one payroll period in order to train the new employee. The request should be approved by the governing committee and County Board Staff Committee prior to submission to the Board.”

The Sheriff's Office is requesting an eight week overlap for the Account Clerk III position. The Sheriff’s Office has funds available for the cost of the overlap for this position. The funds will come from the Sheriff’s Clerk position and the Seasonal Garage position.
RESOLUTION NO. 16-68-057

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

INITIATED BY
Richard Bostwick

County Board Staff Committee
SUBMITTED BY

OPPOSING CITIZENS UNITED COURT RULING

WHEREAS, the State of Wisconsin has a tradition of open government and non-partisan local elections, as well as campaign finance rules that have managed and mitigated the influence of money on those elections; and,

WHEREAS, the County has an interest in maintaining that tradition and the resident driven elections it allows; and,

WHEREAS, on January 10, 2010, in Citizens United v. Federal Election Commission, the Supreme Court overturned a century of precedent by ruling that corporate spending on elections cannot be limited under the First Amendment; and,

WHEREAS, granting constitutional rights to corporations and unions is counter to the purpose of our democracy and has wide-ranging impacts upon our economy and society; and,

WHEREAS, granting constitutional rights to corporations favors large corporations over small ones, and favors all corporations and all wealthy interests over citizens who cannot afford the corporate rights of limited liability, legal protections, and tax deductions; and,

WHEREAS, the constitutional right to speak freely should not be determined by the available finances of the speaker or their power and status in society; and,

WHEREAS, corporate money is property, not speech. A house or a car does not have constitutionally protected speech. Money is just another form of property. Property is constitutionally protected. Property’s right to free speech is not; and,

WHEREAS, such ruling gives corporations and the wealthy undue political influence; and,

WHEREAS, democracy can only properly function when human beings have equal representation and access to their elected officials; and,

WHEREAS, countless municipalities nationwide and 75 Wisconsin communities including the Cities of Beloit and Janesville have overwhelmingly passed referenda signaling broad support for reversing the Citizens United court ruling.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors authorizes the following advisory referendum to be placed on the November 8, 2016 ballot:

"Shall the County of Rock, adopt the following resolution?

Resolved, that ‘We the People’ of the County of Rock, Wisconsin, seek to reclaim democracy from the expansion of corporate personhood rights and the corrupting influence of unregulated political contributions and spending. We stand with communities across the country to support passage of an amendment to the United States Constitution stating:

1. Only human beings are endowed with constitutional rights — not corporations, unions, nonprofits or other artificial entities, and

2. Money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting speech."
BE IT FURTHER RESOLVED that following the referendum, the County Clerk is directed to forward a copy of this resolution and the referendum results to our state and federal representatives instructing them to enact resolutions and legislation to advance this effort.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair
Mary Mawhinney

Sandra Kraft, Vice Chair
Louis Peer

Eva Arnold
Alan Sweeney

Henry Brill
Terry Thomas

Betty Jo Bussie

FISCAL NOTE:
Minimal fiscal impact to the County related to ballot printing costs.

Sherry Ota
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 59.52(25), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Matter of policy.
Josh Smith
County Administrator
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Public Works Committee
SUBMITTED BY

Ronald D. Burdick
Airport Director
DRAFTED BY

June 17, 2016
DATE DRAFTED

SIX YEAR STATEMENT OF PROJECT INTENTIONS FOR THE DEPARTMENT
OF TRANSPORTATION BUREAU OF AERONAUTICS

1. WHEREAS, Rock County owns an airport known as the Southern Wisconsin Regional
   Airport; and

2. WHEREAS, Rock County is interested in improving and maintaining the facility with State
   and Federal Funding; and

3. WHEREAS, Wisconsin statutes require a Statement of Project Intentions from Airport
   owners contemplating federal and/or state aid within the next six years; and

4. WHEREAS, this Six Year Statement of Project Intentions is used by the Department of
   Transportation Bureau of Aeronautics for planning and budgeting purposes and is not a
   petition for federal and/or state aid.

5. NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors duly
   assembled this ______ day of ______ contemplates requesting Federal and/or State
   aid for the projects listed on the attached schedule of Airport improvements.

CERTIFICATION

I, Lisa Tollefson, Clerk of Rock County, Wisconsin, do hereby certify that the forgoing is a
correct copy of a Resolution introduced at the regular meeting of the Rock County Board of
Supervisors on ____________________, 2016, adopted by a majority vote, and recorded
in the minutes of said meeting.

__________________________
Lisa Tollefson, County Clerk
Respectfully submitted,

PUBLIC WORKS COMMITTEE

[Signatures]

Eva M. Arnold

Brenton Driscoll

Rick Richard

FISCAL NOTE:

This resolution documents proposed Airport Improvement Projects for planning purposes only. If any of these projects are approved for Federal and/or State funding, a budget amendment for the County’s share would be required.

[Signature]

Sherry Oja
Finance Director

LEGAL NOTE:

This action is required pursuant to section 114.31(8)(a), Wis. Stats.

[Signature]

Jeffrey A. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

[Signature]

Josh Smith
County Administrator
EXECUTIVE SUMMARY
For
STATEMENT OF PROJECT INTENTION

Wisconsin statute requires that an airport sponsor submit a six-year plan every even numbered year. This Resolution provides that Six Year Statement of Project Intentions to the State of Wisconsin and/or the federal government to meet the existing and future needs of the Southern Wisconsin Regional Airport. This Resolution is important for the future planning and timely execution of development as it becomes necessary.

This Statement of Project Intentions is for planning purposes only, does not require County funds to be available, and does not commit the sponsor to an Airport Improvement project.

If approved, this Resolution will be forwarded to the State of Wisconsin, Bureau of Aeronautics, for their planning and budgeting purposes.

Respectfully Submitted

Ronald D. Burdick
Airport Director
<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Description of Improvements</th>
<th>Size of Improvement</th>
<th>Estimated Cost</th>
<th>Year of Original Petition</th>
<th>Proposed Petition Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>Land Reimbursement, 3 Parcels, Runway 32 approach (final)</td>
<td></td>
<td>$403,860</td>
<td>Feb 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Replace Medium Intensity Airfield Lighting (LED)</td>
<td></td>
<td>$1,200,000</td>
<td>Feb 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Replace Aircraft Rescue and Fire Fighting Vehicle</td>
<td></td>
<td>$1,000,000</td>
<td>Dec 2012</td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td>Runway Safety Area's Survey &amp; Clearing</td>
<td></td>
<td>$100,000</td>
<td>Dec 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Replace High Intensity Airfield Lighting and PAPI's Rwy 4&amp;14 (LED)</td>
<td></td>
<td>$1,800,000</td>
<td>Feb 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Snow Removal Equipment Building Improvements and</td>
<td></td>
<td>$230,000</td>
<td>May 2009</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Snow Removal Equipment Wash Bay</td>
<td>1,000 Sq. Ft.</td>
<td>$625,000</td>
<td>May 2009</td>
<td></td>
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<tr>
<td></td>
<td>Security Lighting Airport Rd</td>
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<td>$40,000</td>
<td>May 2009</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Replace Snow Removal Equipment: Runway Snow Blower</td>
<td></td>
<td>$650,000</td>
<td>May 2009</td>
<td></td>
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<tr>
<td></td>
<td>Reconstruct Asphalt Apron SE Terminal Area</td>
<td>110,000 Sq. Ft.</td>
<td>$300,000</td>
<td></td>
<td>2016</td>
</tr>
<tr>
<td></td>
<td>Wildlife Hazard Update</td>
<td></td>
<td>$6,000</td>
<td></td>
<td>2016</td>
</tr>
<tr>
<td>2018</td>
<td>Design 18/36 South Portion Reconstruction</td>
<td>340,000 Sq. Ft.</td>
<td>$100,000</td>
<td>Dec 2008</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Replace Snow Removal Equipment: Truck -Plow - Sander</td>
<td></td>
<td>$260,000</td>
<td>Dec 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Reconstruct Runway 04/22</td>
<td>1,005,000 Sq. Ft.</td>
<td>$5,166,667</td>
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<tr>
<td></td>
<td>Construct East Side Hangar Development Phase IIa</td>
<td>$550,000</td>
<td>$550,000</td>
<td></td>
<td>2017</td>
</tr>
<tr>
<td></td>
<td>Lighting</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Reconstruct Asphalt Apron SW Terminal Area</td>
<td>$300,000</td>
<td>$300,000</td>
<td>Dec 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Construct T-Hangar Development Phase III</td>
<td>$350,000</td>
<td>$350,000</td>
<td></td>
<td>2017</td>
</tr>
<tr>
<td></td>
<td>Reconstruct 18/36 South Portion</td>
<td>340,000 Sq. Ft.</td>
<td>$1,000,000</td>
<td>Dec 2008</td>
<td></td>
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<tr>
<td></td>
<td>Move RWY 36 End (Potential RSAT)(SA or AIP?)</td>
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<td>$0</td>
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<td></td>
<td>Groove RWY 18/36 (RSAT)</td>
<td></td>
<td>$0</td>
<td>Dec 2008</td>
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<tr>
<td></td>
<td>Reconstruct Terminal Access Roads and Parking</td>
<td></td>
<td>$300,000</td>
<td>Dec 2012</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>Construct Air Cargo Apron</td>
<td>$1,820,000</td>
<td></td>
<td></td>
<td>2017</td>
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<tr>
<td></td>
<td>Construct East Side Develop Phase IIb</td>
<td>$550,000</td>
<td></td>
<td></td>
<td>2018</td>
</tr>
<tr>
<td></td>
<td>Construct De-Ice Containment</td>
<td>$350,000</td>
<td></td>
<td>Dec 2012</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Design Air Carrier Terminal</td>
<td>$300,000</td>
<td></td>
<td></td>
<td>2018</td>
</tr>
<tr>
<td>2021</td>
<td>East Side Develop Phase III</td>
<td>$370,000</td>
<td></td>
<td></td>
<td>2019</td>
</tr>
<tr>
<td></td>
<td>Construct Southwest T-hangar Twys and Associated Auto Parking Phase III</td>
<td>$350,000</td>
<td></td>
<td></td>
<td>2019</td>
</tr>
<tr>
<td>2022</td>
<td>East Side Terminal Aircraft Apron</td>
<td>$3,700,000</td>
<td></td>
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<td>2019</td>
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<tr>
<td></td>
<td>East side Terminal Auto Parking and Access Road</td>
<td>$2,400,000</td>
<td></td>
<td></td>
<td>2019</td>
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</table>

The column marked "Year of Original Petition" indicates the month and year that a Resolution was passed petitioning for state and/or federal funding. The column marked "Proposed Petition Date" indicates the year that the State will receive a resolution from the County requesting state/federal funds.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY
County Board Staff Committee
SUBMITTED BY

Marie-Noel Sandoval, Health
Officer
DRAFTED BY

June 27, 2016
DATE DRAFTED

AUTHORIZING OVERLAP OF ENVIRONMENTAL PROTECTION DIRECTOR
POSITION FOR THE PUBLIC HEALTH DEPARTMENT

1 WHEREAS, the Public Health Department has been informed of the intended retirement of its
2 Environmental Protection Director in 2016; and,
3
4 WHEREAS, the duties of the Environmental Protection Director are very specialized and can vary
5 throughout the year, making the training of the job duties complex; and,
6
7 WHEREAS, temporarily overlapping a successor employee for orientation and training will help
8 minimize disruption to our Public Health Department customers; and,
9
10 WHEREAS, the Department has sufficient funds available for the double filling of the position.
11
12 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
13 assembled this __________ day of __________, 2016 does hereby authorize temporarily
14 overlapping the Environmental Protection Director position, not to exceed eight weeks.

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis S. Penn
Louis Peer, Vice Chair

Richard Bostwick

Lisa Garrett

Dr. Dean Peterson, DVM

Dr. Keith Konkol, M.D.

Dr. Connie Winter, DDS

Judith Wade, WHNP

Eric Gresens, R.Ph
COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FISCAL NOTE:

Sufficient funds are available from staff vacancies for the up to eight week overlap for the Environmental Protection Director position.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

The Public Health Department’s Environmental Protection Director has informally notified the department head of his intended retirement in December of 2016. This professional position requires extensive Environmental Health knowledge and experience. Additionally, because so many of the Department’s environmental programs are dictated by the State of Wisconsin, there are many specialized permitting and reporting procedures required.

Because of these special job requirement, it is advantageous to bring in the successor employee before the incumbent leaves for the detailed training required to master the duties of the position. The department head has met with the administrator and human resources staff to plan a strategy and map a plan of recruitment for the position.

It was determined that an overlap of the two positions may be needed to successfully accomplish the transition. The anticipated time for recruitment has suggested that the process start in mid-July 2016.

This resolution authorizes up to 8 weeks of double fill of the position for orientation and training. The department is anticipating that the process may take less time, but wants to maintain flexibility should the timeframe not be met. The department has sufficient funds in the 2016 budget to cover this overlap due to salary savings from vacant positions. No additional funds are being requested at this time.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

INTITIATED BY

County Board Staff Committee

SUBMITTED BY

Marie-Noel Sandoval, Health Officer

DRAFTED BY

June 27, 2016

DATE DRAFTED

TO CREATE THE POSITION OF ASSISTANT DIRECTOR, CREATE A CLASS DESCRIPTION AND ESTABLISH A PAY RANGE

1 WHEREAS, the Rock County Public Health Department requests that a 1.0 FTE Public Health Nurse Director position be deleted and a 1.0 FTE Assistant Director position be created; and,

2 WHEREAS, this change will address the changing public health environment and scope of work as well as align with strategic planning goals and objectives and assure the successful achievement of the Rock County Public Health Department’s vision, mission, and program objectives; and,

3 WHEREAS, by achieving our program goals and objectives, the Rock County Public Health Department can improve the level of health knowledge and health behaviors of the of the community, thereby improving the health status of Rock County residents, thereby making Rock County a healthier place in which to live, play, work, and learn.

4 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this day of , 2016 moves to delete 1.0 FTE Public Health Nurse Director position and create the position of a 1.0 FTE Assistant Director, create the class description, and establish Pay Range 27 ($67,087.44-$81,557.28).

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Linda Garrett

Dr. Dean Peterson, DVM

Dr. Keith Konkol, M.D.

Dr. Connie Winter, DDS

Judith Wade, WHNP

Eric Gresens, R.Ph
COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FISCAL NOTE:

This resolution deletes a 1.0 FTE Public Health Nurse Director position and creates a 1.0 FTE Assistant Director position. The new position will be funded by the deletion of the Public Health Nurse Director position.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

For local public health practice, the scope and content of work to be performed as well as strategies for addressing public health issues are continuously evolving. Local Health Department focus has moved toward the reduction of providing personal health services and increased focus on emergency preparedness, epidemiology and surveillance, and primary prevention through education. Additionally, there is an increase in collaboration with other agencies and community partners. This new focus characterizes a new role for health departments as the “chief strategists” for a community. Health departments as chief strategists will lead communities’ health promotion efforts by catalyzing, conducting, supporting, and sustaining health protection and promotion activities in partnership with health care clinicians and leaders in widely diverse sectors, including social services, education, transportation, public safety, and community development.

The Rock County Public Health Department has been undergoing a strategic planning process to inform and guide the department in organizing and structuring the programs and services offered in Rock County. Additionally, the strategic planning process will serve to identify staffing gaps and serve as a template for performance improvement and more effective workforce development. A vacant public health nurse director position has presented the opportunity to address the changing public health environment and scope of work as well as align with strategic planning by converting this position to an Assistant Director position. This proposed change will be cost neutral in the 2017 budget.

The purpose of this position is to assist in the management of the overall day-to-day operations and personnel of the Public Health Department to assure the successful achievement of the department’s vision, mission, and program objectives. The Assistant Director promotes and supports population health in Rock County by providing senior management, leadership and public health expertise. This position promotes individual and population public health by providing the essential services of public health within a variety of settings, ensures compliance with a broad range of current local health and environmental codes, regulations and policies; participates in multi-faceted community health and environmental projects; and providing technical assistance and information to individuals, families and groups regarding public health and environmental issues. The Assistant Director provides mentoring, supervision and technical assistance to all staff. Work is performed under the general direction of the Public Health Director. Position assumes all duties of the Public Health Director in her/his absence and supervises in conjunction with Director, all employees within the department. There will be minimal budgetary impact as the creation of this new position will be coupled with the deletion of an existing one.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

TO CREATE THE POSITION OF ENVIRONMENTAL HEALTH SUPERVISOR, CREATE A CLASS DESCRIPTION AND ESTABLISH A PAY RANGE

WHEREAS, the Rock County Public Health Department requests that a 1.0 FTE Public Health Nurse position be deleted and a 1.0 FTE Environmental Health Supervisor position be created; and,

WHEREAS, this change will address the increasing workload and changing Environmental Health Programs scope of work as well as align with strategic planning goals and objectives and assure adequate level of service to the public of Rock County; and,

WHEREAS, by assuring adequate level of service, the Rock County Public Health Department can adequately meet the needs of the of the community, thereby improving the health status of Rock County residents, thereby making Rock County a healthier place in which to live, play, work, and learn.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of ______, 2016 moves to delete 1.0 FTE Public Health Nurse position and create the position of a 1.0 FTE Environmental Health Supervisor, create the class description, and establish Pay Range 25 ($62,744.40-$76,170.24).

Respectfully submitted,

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Linda Garrett

Dr. Dean Peterson, DVM

Dr. Keith Konkol, M.D.

Dr. Connie Winter, DDS

Judith Wade, WHNP

Eric Gresens, R.Ph
COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FISCAL NOTE:

This resolution deletes a 1.0 FTE Public Health Nurse position and creates a 1.0 FTE Environmental Health Supervisor position. The new position will be funded by the deletion of the Public Health Nurse position as well as savings from vacancies.

Sherry Oja Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Jeffrey S. Kuglitsch Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith County Administrator
Executive Summary

In the last fifteen years, duties and responsibilities of the environmental health division have increased and adding an environmental health supervisor to the staff is necessary to continue the current level of service to the public and to anticipate and adjust to future workload. The Environmental Health Director currently fulfills both the environmental Health Director and Environmental Health Supervisor roles and duties as outlined below. With the expanding responsibilities of the Environmental Health Division, it is imperative we add the Environmental Health Supervisor position to enable the Division to adequately meet the needs of Rock County.

The Environmental Health Division responsibilities have grown since 1999 in the size of services existing at that time and in the number added since then. As laws changed and new community issues surfaced, the original 20 services grew to the current 35. Licensed public facilities have increased in number from 584 in 1999 to 949 in 2013; 1,054 permits were issued in 2010. The division is more involved with outside agencies with projects that enhance the impact of public health in the community; 208 Water Quality Planning, Brownfield Development, Rabies immunization Clinics, Prescription Drug Collection to name a few.

To meet this increasing work load the environmental health staff has increased their expertise across the various programs. Three staff have GIS expertise. Internal software programs were developed to streamline collection of data and program operations. Collaboration with outside agencies has extended the impact of our services. Public service announcements and social media reach the public with information that they would otherwise need to personally contact the department.

The current environmental health division calls for a day to day attention of monitoring program outputs and problems that crop up. The quality and quantity of work completed must meet the requirements of the Charter and contracts. Staff work load and schedules need coordination to meet urgent demands and/or staff absences. Social media have made our department more accessible to the public for complaints and requests for service.

State and federal agencies that oversee our programs have increasingly asked for more work and documentation from our department. Directives are often unclear and constant communication with these agencies is necessary to prevent and resolve conflicts. To be more effective in the community, collaboration with outside agencies and the local private sector has become an important component of the division. These groups have the contacts and expertise that magnifies what our department can accomplish on its own; Friends of Noah and the Rabies Clinic, and Food Safety Advisory Committee with food worker training initiatives. Building a relationship with outside agencies and private sector requires time and energy.

An environmental health supervisor will meet the day to day work of supervising the licensed facility programs. This person will see that staff schedules are developed, work assigned and the program metrics are met. Daily rescheduling of work assignments to meet unplanned work load will be the supervisor’s responsibility. Citizen public health complaints are screened and assigned to staff. Each month the required grant reports will be submitted. The public health education by the environmental health division will be the responsibility of the supervisor including newsletters, PSA’s, webpage information and health fairs with assistance of other EH staff. The supervisor will be back up in the absence of the Environmental health Director.

The position of Environmental Health Supervisor is distinguished from the Environmental Health Director who develops department policy and standard operation procedures, and coordinate work with outside agencies. Other duties include developing the annual budget, representing the division at 208 Water Quality planning and on local and state committees, responding to department policy complaints, researching grant opportunities and making application, managing state contracts, writing county public health ordinances, and preparing appeals and variances to the public health ordinance. The Environmental Health Director will establish program goals, objectives and metrics.

The goal of creating the Environmental health Supervisor position is to provide supervision to environmental health division staff and program and meet the legal obligations of the department contracts and requirements of state statutes with the following objectives:
Objective A: meet legal requirements of local ordinances and state statutes.
Objective B: Meet the legal requirements of contracts
Objective C: Schedule staff work assignments
Objective D: Establish EH program outcome and output measures
Objective E: Plan staff development
Objective F: Address future public health challenges

We have explored alternatives to address the changing role of the Environmental Health Division as follows:

Option 1 – Hiring a supervisor would allow for supervision of staff, planning for staff development, and planning program services.

Option 2 – Hiring additional line staff will divide line staff workload, but not help managing the program.

Option 3 – Adding supervisory responsibility to line staff will add to EH director supervisory workload and would not necessarily result in better management. Each staff person would have added responsibility taking time from their current work and require more supervision.

Additional and evolving challenges for the Division are addressed below:

Food Safety Program – The FDA is increasing State oversight of local programs. Inspection reports are more detailed. Annual Program report documentation has increased. State review of local programs occurs more often and is more thorough. Staff training expectations have increase. School lunchroom program requires additional inspections.

Public Lodging – Documentation of smoke and carbon monoxide alarms added to inspection responsibility and coordination with fire safety inspections. Bed bug infestations are more common and will be more frequent in the future. Tourist rooming houses are becoming more popular in our area.

Pools – Pools include a variety of recreational features such as slides, splash pads and whirlpools. These add to the complexity of the inspections. Introduction of new mechanical and disinfecting technologies result in further staff training. The Centers for Disease Control has published a new Model Swimming Pool Code which will be implemented by the state in the next year or two.

Childhood Lead Poisoning Prevention – The CDC has lowered the lead poisoning level allowed in the blood of children, which increases the number of children with lead poisoning. The health department has taken on the lead inspections from the planning department for the community development block grant. HUD expanded assessment report documentation that increases the time for inspections and reporting. In addition, the lead poisoning event in Flint Michigan will bring about further changes in lead poisoning prevention strategies.

Water Lab – Public use of the lab for private well testing has grown over the years. Our lab ran more than 1,642 tests in 2015. The town sampling program has 15% or more of private wells testing in a town compared to the typical annual average of 1-2%.

Unwanted Pharmaceuticals – The first collection year in 2008 received 288 pounds of unwanted pharmaceuticals. The pounds collected have increased every year to a total in 2015 of 4,200 pounds. The program collaborates with six local law enforcement agencies and numerous volunteer pharmacists.

LEPC – Additional emergency response plans were requested this year. The state is rolling out a new software program to submit plans that will need further training of our staff.

WDNR Contract – additional documentation and correspondence is required by the state for unsafe wells. Additional testing is requested for chronic unsafe wells (15 wells in 2014). Well inspections are entered in a new state software program that increases reporting time.

Campgrounds – The promulgation of new regulations in 2016 will involve working with operators over the next few years to come into compliance.

Tick and Mosquito borne disease – Lyme’s disease along with other tick borne diseases are becoming more common in our state as well as the tick species that carry them. The Zika virus mosquito has the potential to reach southern Wisconsin.

In order to increase efficiency and expand program capabilities while ensuring evidence-driven program planning with measurable outcomes for the Environmental Health Division of the Public Health Department, we request the addition of an Environmental Health Supervisor to our staff. This addition will ensure program stability by allowing for outcome-based strategic planning as well as providing division depth and allowing for succession planning. It will allow us to expand programs by having the ability to research and seek outside funding, as well as leverage our capabilities by forming and fostering community partnerships. The department will be better positioned to develop and implement successful
public policy and ensure that public health ordinances are updated with consideration to appeals and variances. It will also afford us the ability to incorporate new initiatives such as customer regulatory and permit compliance training. The public will be better served through utilization of modern technology and communication methods for more timely response to needs and concerns.

The major responsibilities of the supervisor will be:

1. Performs first-line supervisory responsibilities of Environmental Health Staff
2. Under direction of the Environmental Health Director, is accountable for carrying out the work objectives of the Environmental Health Program
3. Develops and implements staff training and development plans
4. Develops the performance evaluation program within the unit
5. Analyzes data and compiles reports and documents
6. Responsible for performing field work and other duties as assigned including any of the functions described for subordinate positions as appropriate.
7. Designee for Environmental Health Director duties during Environmental Health Director absence.

There will be minimal budgetary impact as the creation of this new position will be coupled with the deletion of an existing one.
TO CREATE THE POSITION OF 0.4 FTE SANITARIAN I

WHEREAS, the Rock County Public Health Department requests that a 0.6 FTE Public Health Support Specialist position be deleted and a 0.4 FTE Sanitarian I position be created; and,

WHEREAS, this change will address the increasing workload and changing Environmental Health Programs scope of work as well as align with strategic planning goals and objectives and assure adequate level of service to the public of Rock County; and,

WHEREAS, by assuring adequate level of service, the Rock County Public Health Department can adequately meet the needs of the community, thereby improving the health status of Rock County residents, thereby making Rock County a healthier place in which to live, play, work, and learn.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of ________, 2016 moves to delete 0.6 FTE Public Health Support Specialist position and create the position of a 0.4 FTE Sanitarian I.

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair
Louis S. Perez, Vice Chair
Richard Bostwick
Linda Garrett
Dr. Dean Peterson, DVM

Dr. Keith Konkol, M.D.
Dr. Connie Winter, DDS

Judith Wade, WHNP
Eric Gresens, R.Ph
COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FISCAL NOTE:

This resolution deletes a 0.6 FTE Public Health Support Specialist position and creates a 0.4 FTE Sanitarian I position. The new position will be funded by the deletion of the Public Health Support Specialist position.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Jeffrey J. Kuglitsch
Corporation Counsel
Executive Summary

The purpose of the 0.4 Sanitarian I position is to increase capabilities to meet rising demands for sanitary inspections required at public facilities. The position would provide direct service to the public. The Sanitarian I will complete low and moderate priority facility inspections and assist Sanitarian II staff.

Changes in FDA food code regulations and mandated reporting requirements have significantly increased the time required by Sanitarians to complete inspections at licensed facilities such as restaurants, hotels and recreational facilities. In addition, the number of licensed facilities requiring surveys from Sanitarians has increased by 43% since 2000. Over the same time period, the number of Sanitarians on staff at the Health Department has decreased from eight (8) to seven (7). This increased demand in workload has resulted in Sanitarians being overburdened with facility inspections, potentially jeopardizing the quality and quantity of public health inspections that can be completed annually. The ability of the 0.4 Sanitarian I position to complete low and moderate priority facility inspections will relieve the workload of current Sanitarian II staff allowing them to concentrate on high priority facilities.

The Health Department contracts through the Wisconsin Department of Natural Resources to administer the federally required Transient Non-Community (TNC) well program. This public facility well program, involves well water sampling and conducting well sanitary surveys at approximately 150 public facilities that serve water to the public from private wells. New Federal regulations effective April 1, 2016, require that each water system now be evaluated annually. This annual water system inspection has increased staffing demands on the Sanitarians. The Health Department is reimbursed $25 additional dollars per facility by the WDNR for these new mandated requirements. The 0.4 Sanitarian I would be able to assist with this increased workload demand.

Septic maintenance requires follow up on enforcement for noncompliant property owners. Increased property development and childhood lead poisoning prevention work are higher priority for current Sanitarian II staff. To be fair to compliant property owners and to protect the waters of Rock County, the follow-up and enforcement must be timely. By taking on these septic maintenance follow-up responsibilities, the Sanitarian I will allow the Sanitarian II staff to focus on other priority public health issues. These tasks involve property owner contacts, field visits and preparing correspondence.

There will be minimal budgetary impact as the creation of this new position will be coupled with the deletion of an existing one.