ROCK COUNTY BOARD OF SUPERVISORS’ MEETING
THURSDAY, SEPTEMBER 13, 2018 – 6:00 P.M.

COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – August 9, 2018 and August 23, 2018
6. PUBLIC HEARING
   A. Amending Section 3.209 of the Rock County Ordinances (Animals at Large) (First Reading)

7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
   A. Appointment to the Criminal Justice Coordinating Council
   B. Appointment to the Parks Advisory Committee
   C. Appointment to the Transportation Coordinating Committee

9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
   A. Recognizing Suzann Wimmer for Service to Rock Haven
   B. Recognizing Brian Thostenson
   C. Jury Appreciation Month
   D. Recognizing September 25, 2018 as National Voter Registration Day

10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE

11. REPORTS
   A. Review and Comments on the 2017 Certified Audit – Baker Tilly Virchow Krause, LLP
   B. Staffing at the Sheriff’s Office – Randy Terronez
   C. Election Security in Rock County – Lisa Tollefson
   D. Update on Town of Beloit Incorporation – Josh Smith

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.
12. NEW BUSINESS

A. Supplementary Appropriations and Budget Changes - Roll Call
   1) Acceptance of Wisconsin Department of Natural Resources County Fish and Game Project Grant Funds and Amending Parks Budget
   2) Amending the 2018 Human Services Department Budget to Accept 2017 ADRC Carry-over Funding
   3) Amending the 2018 Human Services Department Budget to Accept State Targeted Response Opioid Crisis Grant Funds
   4) Amending the 2018 Council on Aging Budget to Accept the Medicare Improvements for Patients & Providers Act (MIPPA) and State Health Insurance Assistance Program Grants
   5) Amending the Land Conservation Department Budget to Allow for Reimbursement of Gypsy Moth Program Fund Balance to the Town of Beloit

B. Contracts – Roll Call
   1) Approve Relocation Order for CTH A (USH 14 – CTH M) Reconstruction Project
   2) Awarding Contracts for Exterior Electrical and Siding Upgrades on the Department of Public Works Garage Exterior Walls

C. Amending Section 6.123(3)(f) and Section 6.127 and Adding Section 6.123(3)(g) of the Rock County Ordinances (Denial of Sanitary Permits and the Appeals Process)
   (Second Reading and Approval)

D. Acceptance of Wisconsin Department of Natural Resources Rock County 2018-2019 Snowmobile Trail Maintenance Grant S-5262

E. Authorizing Submittal of Grant Application for the 2019 Clean Sweep Program

F. Creating Two 0.4 FTE Psychiatric Technician Positions

G. Adding 2.0 FTE Behavioral Health Clinicians Designated for School Based Diversion Project

H. Eliminating 2.0 FTE Clerk Typist II and 1.0 FTE Clerk Typist III Positions and Creating 3.0 FTE Administrative Assistant Positions

I. Urging the Governor and Legislature to Pass Legislation to Sustainably Fund Wisconsin’s Transportation System

J. In Support of Increasing State Funding for and Expanding Access to the Treatment Alternatives and Diversion (TAD) Grant Program

13. EXECUTIVE SESSION: Per Section 19.85(1)(g) – Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

14. ADJOURNMENT
ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS

PUBLIC SAFETY & JUSTICE
COMMITTEE and
COUNTY BOARD STAFF
INITIATED BY

JODI TIMMERMAN
DRAFTED BY

AUGUST 1, 2018
DATE DRAFTED

AMENDING SECTION 3.209 OF THE ROCK COUNTY ORDINANCES

The Rock County Board of Supervisors at its regular meeting this ___ day of __________, 2018, does ordain as follows:

1. Section 3.209 of the Rock County Code of Ordinances shall be amended to read as follows:

   (new language underscored, deleted language crossed-out);

3.209 Dogs-Running Animals at Large, Untagged Dogs, and Dogs Rabies Program

   (1) An owner, keeper, or custodian of an animal shall not permit, whether negligently or otherwise, the animal to run at large. An animal is considered to be running at large if it is off the premises of the owner, keeper, or custodian and not under the control of the owner, keeper, or custodian.

   (2) If the owner, keeper, or custodian of an animal negligently or otherwise permits an animal to run at large, he/she shall forfeit not less than $25 nor more than $100 for the first offense and not less than $50 nor more than $200 for subsequent offenses.

   (3) The following Wisconsin Statutes relating to dogs are hereby adopted and incorporated herein by reference including all changes, amendments and revisions now or hereafter made thereto:

   (A) 174.02 (2) PENALTIES IMPOSED ON OWNER OF DOG CAUSING DAMAGE.
   (a) Without notice. The owner of a dog shall forfeit not less than $50 nor more than $4002,500 if the dog injures or causes injury to a person, domestic animal livestock, property, deer, game birds or the nests or eggs of game birds.
   (b) After notice. The owner of a dog shall forfeit not less than $100 nor more than $5005,000 if the dog injures or causes injury to a person, domestic animal livestock, property, deer, game birds or the nests or eggs of game birds, and if the owner was notified or knew that the dog previously injured or caused injury to a person, domestic animal livestock, property, deer, game birds or the nests or eggs of game birds.

   (B) 174.042 (2) & (3) Dogs—running—at—large—and Untagged Dogs Subject to Impoundment; Penalties.

   (1) Dogs Running At Large. A dog is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person.

   (2) UNTAGGED DOG. A dog is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog whenever the dog is outdoors unless the dog is securely confined in a fenced area.
(3) DOG RUNNING AT LARGE OR UNTAGGED DOG SUBJECT TO
IMPOUNDMENT. Any officer may and a humane officer shall attempt to capture
and restrain any dog running at large and any untagged dog.

(4) Penalties. If the owner of a dog negligently or otherwise permits the dog to run
at large or be untagged, the owner shall forfeit not less than $25 nor more than $100
for the first offense and not less than $50 nor more than $200 for subsequent
offenses.

(CP) 95.21 Rabies control program.

(2) RABIES VACCINATION REQUIRED FOR DOGS.
(a) Requirement for vaccination. Except as required in s. 174.054 or sub. (9)(d),
Wis. Stats., the owner of a dog shall have the dog vaccinated against rabies by a
veterinarian or, if a veterinarian is physically present at the location the vaccine is
administered, by a veterinary technician, pursuant to s. 89.05(2)(d), at no later than 5
months within 30 days after the dog reaches 4 months of age and revaccinated
within one year after the initial vaccination. If the owner obtains the dog or brings
the dog into this state after the dog has reached 5 4 months of age, the owner shall
have the dog vaccinated against rabies within 30 days after the dog is obtained or
brought into the state unless the dog has been vaccinated as evidenced by a current
certificate of rabies vaccination from this state or another state. The owner of a dog
shall have the dog revaccinated against rabies by a veterinarian or, if a veterinarian is
physically present at the location the vaccine is administered, by a veterinary
technician, pursuant to s. 89.05(2)(d), before the date that the immunization expires
as stated on the certificate of vaccination or, if no date is specified, within 3 years
after the previous vaccination.

(4) QUARANTINE OR SACRIFICE OF AN ANIMAL SUSPECTED OF BITING
A PERSON OR BEING INFECTED OR EXPOSED TO RABIES.
(a) Quarantine or sacrifice of dog or cat. An officer shall order a dog or cat
quarantined if the officer has reason to believe that the animal bit a person, is
infected with rabies or has been in contact with a rabid animal. If a quarantine
cannot be imposed because the dog or cat cannot be captured, the officer may kill the
animal. The officer may kill a dog or cat only as a last resort or if the owner agrees.
The officer shall attempt to kill the animal in a humane manner and in a manner
which avoids damage to the animal’s head.

(5) QUARANTINE OF DOG OR CAT.
(a) Delivery to isolation facility or quarantine on premises of owner. An officer
who orders a dog or cat to be quarantined shall deliver the animal or shall order the
animal delivered to an isolation facility as soon as possible but no later than 24 hours
after the original order is issued or the officer may order the animal to be quarantined
on the premises of the owner if the animal is immunized currently against rabies as
evidenced by a valid certificate of rabies vaccination or other evidence. If an officer
delivers a dog or orders a dog to be delivered to an isolation facility and the dog is
exempt from the requirement to be vaccinated against rabies under sub. (9)(d), the
owner of the dog may choose an isolation facility that is a veterinary hospital.

(10) PENALTIES.
(a) Failure to obtain rabies vaccination. An owner who fails to have a dog
vaccinated against rabies as required under sub. (2)(a) may be required to forfeit not
less than $50 nor more than $100.
(b) Refusal to comply with order or quarantine. An owner who refuses to comply
with an order issued under this section to deliver an animal to an officer, isolation
facility or veterinarian or who does not comply with the conditions of an order that
an animal be quarantined shall be fined not less than $100 nor more than $1,000.
(4) Abatement of Violations.

(A) Issuance of Order. If a humane officer or law enforcement officer after investigation has reasonable grounds to believe that a violation of a statute or ordinance is occurring and the violation is causing or has the potential to cause injury to an animal, the humane officer or law enforcement officer may issue and serve an order of abatement directed to named persons.

(B) Content of Order. An abatement order issued under sub. (A) shall contain all of the following:

(1) The name and address of the person to whom directed.
(2) The statute or ordinance alleged to be violated.
(3) A prohibition on further violations.
(4) A description of measures necessary to correct the alleged violation.
(5) A description of the hearing and appeal provisions under subs. (C) and (E).

(C) Hearing. Any person named in an abatement order may appeal such order to the Rock County Administrator or his/her designee within 10 days of service of the order. The hearing shall be held within 10 days after the request is made, unless the requester agrees to a later date. The hearing shall be informal in nature.

(D) Decision. Within 10 days after the hearing, the Rock County Administrator or his/her designee shall affirm the order, modify and affirm the order or withdraw the order.

(E) Appeal. Any person adversely affected by a decision under sub. (D) may seek judicial review by commencing an action in circuit court within 30 days after the day that the decision is issued.

II. Section 3.209 shall be effective upon publication.

Respectfully submitted:

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair

Phillip Owens Jr., Vice Chair

Terry Fell

Brian Knudson

Kara Hawes
COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair
Mary Maythinney, Vice-Chair
Richard Bostwick
Hank Brill
Bessie R. Busie
Bob Yeomans
Louis Peer
Alan Sweeney
Terry Thomas

FISCAL NOTE:
Minimal fiscal impact.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action by Wisconsin Statutes section 59.02(2).

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Josh Smith
County Administrator

Amending Sec. 3 Animals at Large
EXECUTIVE SUMMARY

Amending Section 3.209 of the Rock County Ordinances

This ordinance amendment would expand the authority of the Humane Officer and the Rock County Sheriff’s Office with regard to any animal running at large, rather than limiting the ordinance to dogs. From time to time, issues arise with larger animals who are at large and creating a danger to the public as the result of being on highways and not properly controlled.
APPOINTMENT TO THE CRIMINAL JUSTICE COORDINATING COUNCIL (CJCC)

POSITION: Alternate Member of the Criminal Justice Coordinating Council (CJCC)

AUTHORITY: County Board Resolution 06-5B-014

TERM: Unexpired Term expiring May 31, 2020

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

PRESENT MEMBER: Lt. Kristen Devigtt

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Captain Thomas Stigler
City of Beloit Police Department
100 State Street
Beloit, WI 53511
(Alternate to Chief Zibolski)

EFFECTIVE DATE: September 13, 2018
APPOINTMENT TO PARKS ADVISORY COMMITTEE

POSITION: Member of the Parks Advisory Committee

AUTHORITY: Wis. Stats. 27.02
Resolution #82-11E-152

TERM: Two Year Term Expiring 6/30/20

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Dean Paynter

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Dean Paynter
2939 Afton Road
Janesville WI 53545

EFFECTIVE DATE: September 13, 2018
APPOINTMENT TO THE TRANSPORTATION COORDINATING COMMITTEE

POSITION: Member of the Transportation Coordinating Committee

AUTHORITY: County Board Resolution 13-1B-241

TERM: Unexpired Term Ending December 31, 2020

PER DIEM: For County Board Supervisors Only (Per Board Rule IV.J.)

PRESENT MEMBER: Ryan Krzos

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT: Alexander Brown
Janesville Metropolitan Planning Organization
18 N. Jackson St.
Janesville, WI 53547

EFFECTIVE DATE: September 13, 2018
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

WHEREAS, Suzann Wimmer has served the citizens of Rock County over the past 30 years, 3 months as a dedicated and valued employee of Rock County; and,

WHEREAS, Suzann Wimmer began her career with the Health Department as a Health Aide on June 15, 1987; and,

WHEREAS, Suzann Wimmer accepted an Administrative Assistant position with the Health Care Center/Rock Haven on February 21, 1994; and

WHEREAS, Suzann Wimmer has worked diligently in that position assisting residents, visitors, volunteers and staff until her retirement on October 1, 2018; and,

WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to commend Suzann Wimmer for her long and faithful service.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this day of , 2018 does hereby recognize Suzann Wimmer for her 30 years, 3 months of service and extend their best wishes to her in her future endeavors.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Norvain Plensant, Chair

Russell Podzilni, Chair

Brenton Driscoll, Vice Chair

Mary Maylinney, Vice Chair

Kathy Schulz

Henry Brill

Tom Brien

Betty Jo Bussie

Kara Hawes

Louis Peer

Alan Sweeney

Terry Thomas

Bob VeRamos

Richard BoStwick

August 1, 2018

DATE DRAFTED
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Duane M. Jorgenson Jr.,
Director of Public Works
DRAFTED BY

Public Works Committee
SUBMITTED BY

August 15, 2018
DATE DRAFTED

RECOGNIZING BRIAN THOSTENSON

WHEREAS, Brian Thostenson began his career at Rock County at the Rock County Farm as a Farm Worker on June 24, 1984; and transferred to the Rock County Department of Public Works as a Patrolman’s Helper on July 14, 1986; transferred to State Patrolman on September 21, 1987; transferred to Heavy Equipment Operator on May 29, 1988; and transferred to Patrolman on March 15, 1993 and remained in that position until his retirement; and

WHEREAS, Mr. Thostenson has served the citizens of Rock County for over thirty-four years as a dedicated and valued employee of Rock County, and will retire from public service effective September 4, 2018; and

WHEREAS, the Rock County Board of Supervisors representing the citizens of Rock County, wishes to recognize Mr. Thostenson for his long, faithful and dedicated service.

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors at its regular meeting this ______ day of ______, 2018, directs that a sincere expression of recognition be given to Mr. Thostenson for his over thirty-four years of service and expresses to him best wishes for the future.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Betty Jo Russie, Chair
J. Russell Podzilni, Chair

ABSENT
Brent Fox, Vice Chair

Mary Maehlmeier, Vice Chair

Brenton Driscoll
Richard Bostwick

Henry Brill
Betty Jo Russie

Rick Richard
Louis Peer

Jeremy Zajice
Louis Peer

Jeremy Zajice
Louis Peer

Respectfully submitted,
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Safety and Justice Committee
INITIATED BY

Jacki Gackstatter
DRAFTED BY

August 8, 2018
DATE DRAFTED

JURY APPRECIATION MONTH

WHEREAS, the right to have a trial by fair and representative jury is an essential safeguard protected by both the
United States and Wisconsin Constitutions; and,

WHEREAS, service as a juror in the Rock County Circuit Court is, along with voting, one of the most important
responsible s of citizenship; and,

WHEREAS, the Wisconsin State Court System, partnering with the State Bar of Wisconsin, has established
September as Juror Appreciation Month, a time to publicly recognize the contribution of those who are summoned
and serve.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this
day of _____________, 2018:

• Educate the public about jury duty and the importance of jury service; and,
• Applaud the efforts of jurors who fulfill their civic duty; and,
• Ensure that all jurors are treated with respect and that their service is not unduly
burdensome.

BE IT FURTHER RESOLVED, by the Rock County Board of Supervisors extends its sincere thanks and
appreciation to all employers who pay employees their normal wages while allowing them to serve as jurors,
preventing financial hardship and fostering community strength.

BE IT FURTHER RESOLVED, by the Rock County Board Supervisors honors the service and commitment of
citizens who perform jury duty, who by participating in the judicial process aid those elected to serve the citizens
of Rock County by preserving the rule of law, the basis for a free society.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beavers, Chair
Philip Owens, Vice Chair
Terry Fell
Kate Hawes
Brian Knudson

COUNTY BOARD STAFF COMMITTEE

R. Russell Podzilni, Chair
Mary Malmomney, Vice Chair
Richard Bostwick
Henry Hill
Louis Peer
Terry Thomas
Bob Yeomans
RESOLUTION NO. 18-9A-069

AGENDA NO. 9.D.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

LISA TOLLEFSON & KARA HAWES
INITIATED BY

FINANCE
SUBMITTED BY

LISA TOLLEFSON, KARA HAWES
& JENNY STANEK
DRAFTED BY

AUGUST 28, 2018
DATE DRAFTED

RECOGNIZING SEPTEMBER 25, 2018 AS
NATIONAL VOTER REGISTRATION DAY

WHEREAS, congress enacted the National Voter Registration Act of 1993 to enhance voting opportunities for every eligible American and make it easier to register to vote and maintain their registrations; and

WHEREAS, National Voter Registration Day, first observed in 2012, is a national holiday celebrating our democracy, and is a day when eligible citizens are encouraged to register to vote for upcoming elections; and

WHEREAS, every year, Wisconsin residents are unsure how to register to vote, do not understand how to update their registrations or do not realize they can register to vote on Election Day at the polls; and

WHEREAS, eligible voters can save time by utilizing technology, such as MyVote.wi.gov, to learn how to register to vote, check their voter registration, obtain information on absentee voting, request an absentee ballot, verify their polling location, and more; and

WHEREAS, Rock County wishes to recognize National Voter Registration Day as we strive to educate voters on their opportunities to register to vote and to become part of the democratic process; and

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of __________, 2018, does hereby recognize Tuesday, September 25, 2018 as National Voter Registration Day.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

Bob Yopmans
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Parks Advisory Committee
Submitted by

Nick Elmer, Interim Parks Manager
Drafted by

August 6, 2018
Date Drafted

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY FISH AND GAME PROJECT GRANT FUNDS
AND AMENDING PARKS BUDGET

WHEREAS, the legislature of the State of Wisconsin enacted legislation providing for allocation
to the respective counties in that state on an acreage basis for the county fish and game projects,
including conservation of resources and habitat, on the condition that the counties match the state
allocation; and

WHEREAS, Rock County made application to participate in unallocated county fish and game
projects pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by
county board resolution 17-9A-349; and

WHEREAS, $5000 is in the 2018 budget as an estimated amount for this grant in 2018; and

WHEREAS, matching grant funds totaling $2,117 are available from the Wisconsin Department of
Natural Resources, but less than the estimated budgeted amount, and a resolution accepting the
same is required; and

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
assembled this ____ day of _______, 2018 does hereby approve the acceptance of these funds.

BE IT FURTHER RESOLVED that the Parks Manager be hereby authorized and directed to sign
the grant agreements and that these documents be submitted to the Wisconsin Department of
Natural Resources.

BE IT FURTHER RESOLVED that the Parks Manager be authorized to file all necessary
documents for administration and reimbursement of this program.

BE IT FURTHER RESOLVED that the Department of Public Works Parks Division 2018
Budget be amended as follows:

<table>
<thead>
<tr>
<th>Sources of Funds Parks:</th>
<th>Budget</th>
<th>Increase/(Decrease)</th>
<th>Amended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>41-4592-4788-42200</td>
<td>$5,000</td>
<td>($2,883)</td>
<td>$2,117</td>
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<tr>
<td>DNR Conservation Grant</td>
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<tr>
<td>Use of Funds Parks:</td>
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</tr>
<tr>
<td>41-4592-4788-64900</td>
<td>$5,000</td>
<td>($2,883)</td>
<td>$2,117</td>
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<tr>
<td>Other Supplies &amp; Expense</td>
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</tr>
</tbody>
</table>
RESOLUTION ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY FISH AND GAME PROJECT GRANT FUNDS AND AMENDING PARKS BUDGET

Page 2

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Absent

Brent Fox, Vice Chair

Brenton Driscoll

Rick Richard

Jeremy Zafir

PARKS ADVISORY COMMITTEE

Floyd Finney

Dean Paynter

Tom Pressy

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 4-0

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution accepts $2,117 in state aid for fish and game projects and revises the budget accordingly. The 50% required match will be met using in-kind supplies and services.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
-EXECUTIVE SUMMARY-

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY FISH AND GAME PROJECT GRANT FUNDS AND AMENDING PARKS BUDGET

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. This year we will be using our allocated funds to help pay for invasive species control in the State Natural Areas at Carver-Roehl and Magnolia Bluff Parks.

Rock County was originally allotted $1,927 in Fish and Game Project grant funds. An additional $190 in Fish and Game Project funds have become available, for a total award of $2,117 for 2018. The recommended 2018 budget includes $5,000 for this grant. This resolution accepts the $2,117 in Fish and Game Project funds and reduces the 2018 budget from $5,000 to $2,117.

The invasive species control work will include burning, prairie planting, prairie restoration, mowing and invasive species removal in the State Natural Areas at Carver-Roehl and Magnolia Bluff Parks. The invasive species to be controlled using this grant are Common Buckthorn, Honeysuckle, Siberian Elm, Garlic Mustard, and White/Yellow Sweet Clover. Other native but negative woody growth from Sumac, Rubus species, Elm, Boxelder, and Cherry has invaded areas of the State Natural Areas inhibiting growth of native flora and white/bur oak regeneration. These woody species will also be considered in the restoration activities.

Though this funding source required a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as in-kind match.
RESOLUTION NO. 18-9A-071

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Human Services Board
SUBMITTED BY

Jennifer Thompson
DRAFTED BY

July 3, 2018
DATE DRAFTED

Amending the 2018 Human Services Department Budget
To Accept 2017 ADRC Carry-over Funding

WHEREAS, the Wisconsin Department of Health Services (DHS) has provided the opportunity for Aging and Disability Resource Centers (ADRCs) to carry-over remaining funds from 2017 to the 2018 budget; and,

WHEREAS, ADRCs who request to carry-over funds, must use the funds for ADRC activities as described in the ADRC contract and Scope of Services which includes Dementia Care Specialist (DCS) activities; and,

WHEREAS, the ADRC of Rock County requested $15,520 to carry over to 2018 to use for the following purposes: Independence Day event supplies, ADRC folders, Alzheimer’s T-shirts and improvements to the ADRC vestibule.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of __________, 2018, does hereby authorize the acceptance of the 2017 ADRC carry-over funding.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2018 be amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget 7/1/18</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
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<tr>
<td>Source of Funds</td>
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<tr>
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<td>State Aid</td>
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<tr>
<td>Use of Funds</td>
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<td>36-3683-0000-64604</td>
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<td>Program Expense</td>
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<td>Equipment under $5,000</td>
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</tr>
<tr>
<td>36-3683-0000-67161</td>
<td>$0</td>
<td>$8,000</td>
<td>$8,000</td>
</tr>
<tr>
<td>Equipment over $5,000</td>
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</tbody>
</table>
Amending the 2018 Human Services Department Budget to Accept 2017 ADRC Carry-over Funding
Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair
Sally Jo Weaver-Landers, Vice Chair
Stephanie Aegetter
Vicki L. Brown
Terry Fell
Ashley Kleven
Kathy Schiltz
Terry Thomas
Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary MaWhinney, Chair

Date

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of $15,520 in carry over funds from the State to be used for the Rock County ADRC.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Richard Greenlee
Corporation Counsel
Executive Summary

Amending the 2018 Human Services Department Budget
To Accept 2017 ADRC Carry-over Funding

The Wisconsin Department of Health Services (DHS) is providing Aging and Disability Resource Centers (ADRCs) the opportunity to carry-over left over funds from CY 2017 to their 2018 budgets. ADRCs can use these funds to support ADRC services/outreach and Dementia Care Specialist activities.

The ADRC of Rock County submitted a request to carry-over $15,520 into the 2018 budget; this request was approved. These additional funds will be used to cover the cost of the following:

- $600-T-shirts for the Dementia Friendly Committee and ADRC staff
- $1,270-ADRC folders for enrollment packets/information
- $3,750-Independence Day marketing and event materials
- $9,900-ADRC Vestibule repairs (door, carpet and drywall)
RESOLUTION NO. 18-9A-072

AGENDA NO. 12-A-3.1

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Human Services Board
SUBMITTED BY

Sara Mooren
DRAFTED BY

August 8, 2018
DATE DRAFTED

Amending the 2018 Human Services Department Budget to Accept State Targeted Response Opioid Crisis Grant Funds

WHEREAS, the Wisconsin Department of Health Services awarded the Human Services Department $121,754 for a second year of funding from the State Targeted Response to the Opioid Crisis (STR) Grant; and,

WHEREAS, Rock County was initially awarded these funds in July 2017 to provide expanded outpatient Medication Assisted Treatment and outpatient AODA treatment services for individuals with opioid use disorders; and,

WHEREAS, HSD will continue to utilize the funding to provide increased and improved access to treatment through the Rock County Opioid Treatment Program, where individuals receive a more comprehensive assessment as well as medication management, group and individual therapy, and case management services; and,

WHEREAS, individuals are screened through the use of the AODA walk-in clinic for rapid screening and admission to services with priority for pregnant women, IV users, and individuals at risk of overdose due to discharge from incarceration or overdose history; and,

WHEREAS, the grant enables the Department to continue to offer expanded services and resources.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of __________, 2018 does hereby authorize the acceptance of State Targeted Response Opioid Crisis Grant.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2018 be amended as follows:

<table>
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<tr>
<th>Account/Description</th>
<th>Budget 8/1/18</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
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<td>36-3693-0000-42200</td>
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<td>Allocated Outpatient</td>
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</table>
Amending the 2018 Human Services Department Budget to Accept State Targeted Response Opioid Crisis Grant Funds

Page 2

Respectfully submitted,

**HUMAN SERVICES BOARD**

Absent

Brian Knudson, Chair

Sally Jane Weaver-Landers, Vice Chair

Stephanie Aegerter

Vicki L. Brown

Terry-Pell

Ashley Kleven

Kathy Schmiz

Terry Thomas

Shirley Williams

**FINANCE COMMITTEE ENDORSEMENT**

Reviewed and approved on a vote of

Mary Mawhinney, Chair

Date

**ADMINISTRATIVE NOTE:**

Recommended.

Josh Smith

County Administrator

**FISCAL NOTE:**

This resolution authorized the acceptance and expenditure of $121,754 in State Aid for improved access to opioid treatment programs. No County matching funds are required.

Sherry Oja

Finance Director

**LEGAL NOTE:**

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Richard Greenlee

Corporation Counsel
EXECUTIVE SUMMARY
Amending the 2018 Human Services Department Budget to
Accept State Targeted Response Opioid Crisis Grant Funds

The Wisconsin Department of Health Services awarded the Human Services Department $121,754 for a second year of funding from the State Targeted Response to the Opioid Crisis (STR) Grant. The Human Services Department was first awarded these funds ($124,387) starting July 1, 2017 through April 30th, 2018. This second year of funding is from May 1st, 2018 through April 30th, 2019.

These funds have allowed HSD to provide expanded outpatient Medication Assisted Treatment and outpatient AODA treatment services for individuals with opioid use disorders. HSD will continue to utilize the funding to provide increased and improved access to treatment through the Rock County Opioid Treatment Program (OTP), where individuals receive a more comprehensive assessment as well as medication management, group and individual therapy, and case management services. Individuals are screened through the use of the AODA walk-in clinic for rapid screening and admission to services with priority for pregnant women, IV users, and individuals at risk of overdose due to discharge from incarceration or overdose history. All screened individuals also receive overdose prevention information. Specifically the funding is used to provide a case manager, nursing services, and medication assisted treatment which includes the cost of medication and monitoring.

Since beginning OTP services in October 2017, HSD has reduced wait times for treatment from 22 days to 11 days and hope to continue to reduce wait times with this second year of funding.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Education, Veterans & Aging
Services Committee

INITIATED BY

Joyce Lubben
DRAFTED BY

August 14, 2018
DATE DRAFTED

RESOLUTION

AMENDING THE 2018 COUNCIL ON AGING BUDGET TO ACCEPT THE MEDICARE
IMPROVEMENTS FOR PATIENTS & PROVIDERS ACT (MIPPA) AND STATE HEALTH
INSURANCE ASSISTANCE PROGRAM GRANTS

WHEREAS, the Council on Aging has received grants for the Medicare Improvements for Patients &
Providers Act (MIPPA) and the State Health Insurance Assistance Program (SHIP); and,

WHEREAS, the purpose of the grant is provide assistance in enrolling eligible individuals in Medicare
low income programs.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
this __________ day of __________, 2018 does hereby amend the Adopted 2018 Rock County
Council on Aging budget as follows.

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<td>Use of Funds</td>
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<tr>
<td>Benefit Specialist</td>
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Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES

FINANCE COMMITTEE ENDORSEMENT

Rick Richard, Chair

Mary Manheim, Chair

Norvin A. Pleasant, Vice Chair

Reviewed and approved on a vote of

5-0

Phillip Owens

Tom Bien
AMENDING THE 2018 COUNCIL ON AGING BUDGET TO ACCEPT THE MEDICARE IMPROVEMENTS FOR PATIENTS & PROVIDERS ACT (MIPPA) AND STATE HEALTH INSURANCE ASSISTANCE PROGRAM GRANTS

Page 2

FISCAL NOTE:

This resolution authorized the acceptance and expenditure of $11,220 in Federal Aid for the MIPPA grant and $4,308 in Federal Aid for SHIP. No County matching funds are required.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Richard Greenelee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

The Medicare Improvements for Patients and Providers Act (MIPPA) of 2008 is a piece of legislation related to Medicare. One important provision of MIPPA was the allocation of federal funding for State Health Insurance Assistance Programs (SHIP) to help low-income Medicare beneficiaries apply for programs that make Medicare affordable. The Rock County Council on Aging’s Elder Benefit Specialist is the designated SHIP Counselor for older, eligible adults.

MIPPA and SHIP grantees specifically help low-income seniors and persons with disabilities to apply for two programs that help pay for their Medicare costs:

- The Medicare Part D Extra Help/Low-Income Subsidy (LIS/Extra Help), which helps pay for the Part D premium and reduces the cost of prescriptions at the pharmacy, and
- The Medicare Savings Programs (MSPs), which help pay for Medicare Part B.

MIPPA and SHIP grantees also provide Part D counseling to Medicare beneficiaries who live in rural areas, and are tasked to promote Medicare’s prevention and wellness benefits.

No county tax levy is required.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Land Conservation Committee
INITIATED BY

Thomas Sweeney
DRAFTED BY

Land Conservation Committee
SUBMITTED BY

August 29, 2018
DATE DRAFTED

AMENDING THE LAND CONSERVATION DEPARTMENT BUDGET TO ALLOW FOR REIMBURSEMENT OF GYPSY MOTH PROGRAM FUND BALANCE TO THE TOWN OF BELOIT

WHEREAS, in early 2018, the Department of Natural Resources suspended the Gypsy Moth Suppression Program; and,

WHEREAS, the City of Beloit and the Town of Beloit participated in the Gypsy Moth Suppression program from the program’s inception; and,

WHEREAS, the City of Beloit and the Town of Beloit were primary contributors to the Gypsy Moth Program Fund Balance to assure that funding was available for the suppression program, even if federal grants were not; and,

WHEREAS, the Land Conservation Department determined the prorated amount due back to the City of Beloit, based on program costs in 2017, using the following information: federal grants received, the amount of funding the City of Beloit contributed, and the balance of the fund; and,

WHEREAS, the Land Conservation Department would like to close the Gypsy Moth Fund Balance and forward the Town of Beloit the prorated amount owed using the aforementioned methodology; and,

WHEREAS, the Land Conservation Department needs to amend their 2018 budget to accommodate this request. The current budget does not include the budgetary authority to expend costs associated with the reimbursement.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this day of , 2018, does hereby authorize the Land Conservation Committee to reimburse the Town of Beloit the appropriate amount owed from the Gypsy Moth Program Fund Balance; and,

BE IT FURTHER RESOLVED, that the Land Conservation Department’s budget be amended as follows:

<table>
<thead>
<tr>
<th>Account/Description</th>
<th>Budget</th>
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<th>Amended Budget</th>
</tr>
</thead>
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<td>Other Contracted Services</td>
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</tbody>
</table>
AMENDING THE LAND CONSERVATION DEPARTMENT BUDGET TO ALLOW FOR
REIMBURSEMENT OF GYPSY MOTH PROGRAM FUND BALANCE TO THE TOWN OF
BELOIT
Page 2

Respectfully submitted,

LAND CONSERVATION COMMITTEE

[Signatures]

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

5-0

Mary Mawhinney, Chair

Date

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith

County Administrator

FISCAL NOTE:

The State has discontinued the Gypsy Moth program. This resolution authorizes the return to the Town of Beloit the unused portion of their contribution to the program.

Sherry Oja

Finance Director

LEGAL NOTE:

As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Richard Greenlee

Corporation Counsel
Executive Summary

The Town of Beloit is owed $4,000.00 from the Gypsy Moth Suppression program fund balance due to DNR's action to deactivate the state wide program. A fund balance was established for this program to assure appropriate funding was available even if federal grants were not available or were not at 100% of the program costs. Last year, the City of Beloit received their prorated amount in the sum of $3,553.00.

The Gypsy Moth program commenced during 2005, with the first aerial spraying completed in May of 2006. The program continued until the spring of 2018 when the Wisconsin DNR announced that they have suspended the program indefinitely. This action will complete the reimbursement process to the fund balance contributors.

The remaining balance will be used to offset Clean Sweep Program costs 2019.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY
Duane M. Jorgenson, Jr., P.E.
SUBMITTED BY
Duane M. Jorgenson, Jr., P.E.

Duane M. Jorgenson, Jr., P.E.
DRAFTED BY
August 20, 2018
DATE DRAFTED

APPROVE RELOCATION ORDER FOR
CTH A (USH 14 – CTH M) RECONSTRUCTION PROJECT

WHEREAS, the County has developed plans and specifications for the reconstruction of
CTH A between USH 14 and CTH M in the Towns of Johnstown and Harmony; and

WHEREAS, the project requires purchase of right of way and easements to complete the
project.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors
duly assembled this ___ day of ________, 2018, in accordance with Wisconsin State
Statute 32.05, does hereby approve the Relocation Order and related Right of Way Plat for
the above referenced project; and

BE IT FURTHER RESOLVED, that the Rock County Public Works Committee and
Director of Public Works are authorized to enter negotiations for said interests and make
minor modifications to the Relocation Order or Right of Way Plat that may become
necessary during negotiations; and

BE IT FURTHER RESOLVED, that said Relocation Order and Right of Way Plat shall
be filed within twenty (20) days of adoption or modification with the County Clerk and at
the Public Works Department.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Russie, Chair

Brent Fox, Vice Chair

Brenton Driscoll

Rick Richard

Jeremy Yajic
APPROVE RELOCATION ORDER FOR CTH A (USH 14 – CTH M) RECONSTRUCTION PROJECT

FISCAL NOTE:

Funds are available in DPW-Highway’s budget for the purchase of right away for this project.

\[Signature\]
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §32.05(1), Wis. Stats.

\[Signature\]
Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

\[Signature\]
John Smith
County Administrator
- EXECUTIVE SUMMARY -

APPROVE RELOCATION ORDER FOR CTH A (USH 14 – CTH M) RECONSTRUCTION PROJECT

The project design for the reconstruction of CTH A between USH 14 and CTH M is complete. To carry out the project, the County must acquire certain interests in land to reconstruct the road, install culvert pipes, grade ditches and otherwise complete the project. It is required by Statute that the County Board pass a Relocation Order as the first legal step in the process.

This resolution adopts the Revised Relocation Order and delegates responsibility for implementation to the Public Works Committee and Director of Public Works.
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<th>Parcel</th>
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<th>Assessor</th>
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Note: The above table represents a portion of the Schedule of Lands & Interests Required Cont. for a particular project. Each parcel listed includes the description, assessor number, interest, total, R/W required, and highwater mark. The information is crucial for understanding the land requirements for the project, ensuring compliance with regulations, and facilitating the process of obtaining necessary permissions and approvals. This table is a detailed and structured representation of the land interests involved in the project, allowing for a clear and comprehensive view of the land parcels and their respective requirements.
### Station & Offset Tables

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### TL Course Table

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**NOTES:**
- **DATE:** 08/08/2018
- **PLAT SHEET:** 4.11
- **PWY: CTH A**
- **R/W PROJECT NUMBER:** 41-0716.00
- **PLAT SHEET:** 4.11
- **COUNTY: ROCK**
- **CONSTRUCTION PROJECT NUMBER:** 41-0716.00
- **PLAT SHEET:** 4.11

---

**Diagrams:**
- RW Course Diagram
- TL Course Diagram
- Station & Offset Tables Diagram

---

**Units:**
- **R/W:** Feet
- **TL:** Feet
- **Distance:** Feet

---

**Legend:**
- **Point:** Measure from station to point
- **Offset:** Measure from point to offset

---

**Scale:**
- **Red:** 1/10th
- **Blue:** 1/100th
- **Green:** 1/1000th

---

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**STATION & OFFSET TABLES**

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**RW POINTS & STATION & OFFSET TABLE**

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**RW COURSE TABLE**

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**TIE COURSE TABLES**

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**TIE COURSE TABLES**

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<td>T1</td>
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**TIE COURSE TABLES**

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### Station & Offset Tables

<table>
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### Raw Course Table

<table>
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### Tie Course Tables

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<tr>
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**Legend:**
- DATE: 09/03/2018
- HWY: CHIA
- RAW PROJECT NUMBER: 41-0716.00
- PLAN SHEET: 4.15
- CONSTRUCTION PROJECT NUMBER: 41-0716.00
- PS&E SHEET: E

**Notes:**
- This page contains detailed survey data with station and offset tables, raw course tables, and tie course tables. The data is used for road or pipeline construction projects, providing precise locations and distances for surveying purposes.
### Station & Offset Tables

<table>
<thead>
<tr>
<th>POINT</th>
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<th>Y</th>
<th>X</th>
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### Raw Course Table

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</tr>
<tr>
<td>1050-1052</td>
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</tr>
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<td>109°24'</td>
<td>109.20</td>
</tr>
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<td>109°24'</td>
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<tr>
<td>1050-1057</td>
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</tr>
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### TIE Course Tables

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### TIE Course Table

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### TIE Points Station & Offset Table

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<th>X</th>
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### TIE Points Station & Offset Table

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<th>X</th>
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<tbody>
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**DATE**: 08/03/2018  
**SCALE**: 1:50  
**HWY**: RTA  
**R & W PROJECT NUMBER**: 410716.00  
**PLAT SHEET**: 4.19  
**COUNTY**: ROCK  
**CONSTRUCTION PROJECT NUMBER**: 410716.00  
**PS&E SHEET**: 4.19
## Station & Offset Tables

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## Raw Course Table

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<tbody>
<tr>
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<td>NE13°32'51&quot;</td>
<td>2098.73</td>
</tr>
<tr>
<td>171</td>
<td>4408.49</td>
<td>NE17°43'12&quot;</td>
<td>2098.73</td>
</tr>
<tr>
<td>172</td>
<td>6507.21</td>
<td>NE22°04'03&quot;</td>
<td>2098.73</td>
</tr>
<tr>
<td>173</td>
<td>8605.93</td>
<td>NE26°25'14&quot;</td>
<td>2098.73</td>
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<tr>
<td>174</td>
<td>10704.65</td>
<td>NE30°46'25&quot;</td>
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## Tie Course Tables

<table>
<thead>
<tr>
<th>POST</th>
<th>STATION</th>
<th>Bearing</th>
<th>Distance</th>
</tr>
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<tbody>
<tr>
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<tr>
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<td>NE17°43'12&quot;</td>
<td>2098.73</td>
</tr>
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<td>177</td>
<td>6507.21</td>
<td>NE22°04'03&quot;</td>
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<td>8605.93</td>
<td>NE26°25'14&quot;</td>
<td>2098.73</td>
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<tr>
<td>179</td>
<td>10704.65</td>
<td>NE30°46'25&quot;</td>
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</table>

## Table of Points on Offset Table

<table>
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<th>Distance</th>
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<tbody>
<tr>
<td>170</td>
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<td>2098.73</td>
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<tr>
<td>171</td>
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<td>6507.21</td>
<td>NE22°04'03&quot;</td>
<td>2098.73</td>
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<td>173</td>
<td>8605.93</td>
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<td>2098.73</td>
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<tr>
<td>174</td>
<td>10704.65</td>
<td>NE30°46'25&quot;</td>
<td>2098.73</td>
</tr>
<tr>
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<td>Chainage</td>
<td>Grade</td>
<td>Notes</td>
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<tr>
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<td>1+00.00</td>
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</tbody>
</table>

The above table represents the station and grade data for the project. Each station is marked with an identifier and includes the chainage and grade values. Notes are included to indicate specific details or conditions at each point.
### Station & Offset Tables

<table>
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<tr>
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### Raw Course Table

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<tbody>
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### Tie Course Tables

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<tr>
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<th>Distance</th>
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</thead>
<tbody>
<tr>
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<td>111° 20' 30&quot;</td>
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### Station & Offset Tables

<table>
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<th>Point</th>
<th>Station</th>
<th>Offset</th>
<th>X</th>
<th>Y</th>
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</thead>
<tbody>
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<td>Y</td>
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<td>2912</td>
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<td></td>
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### RAW Course Table

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<th>Y</th>
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### Tile Course Table

<table>
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<th>Station</th>
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<th>Y</th>
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</thead>
</table>
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

RESOLUTION

Awards Contracts for Exterior Electrical and Siding Upgrades on the Department of Public Works Garage Exterior Walls

WHEREAS, on May 7, 2017, the dirt berm next to the Department of Public Works garage building was removed when the parking lot was resurfaced, and;

WHEREAS, with the removal of the berm, it will allow trucks to be parked next to the building to better utilize space and drivers will be able to use the building for a wind block to help with starting the trucks in the winter, and;

WHEREAS, insulation and sheet metal will need to be installed over the now exposed walls, and;

WHEREAS, electrical outlets will need to be installed every 20 foot along the wall for plugging in the block heater on the trucks, and;

WHEREAS, specifications were drafted and bids solicited separately for the siding upgrades and the electrical upgrades with four (4) qualified electrical contractors submitting bids for that portion of the work and two (2) general contractors submitting bids for the insulation and sheet metal siding work, and;

WHEREAS, the lowest most responsive and responsible bidder was Pieper Power for the electrical work and Gilbank Construction for the insulation and siding work.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this day of , 2018 does hereby approve and authorize awarding contracts as follows:

$ 63,900 to Gilbank Construction of Clinton WI, for the siding upgrades.

$ 50,000 to Pieper Power of Janesville, WI, for the electrical upgrades.

BE IT FURTHER RESOLVED, that a 5% contingency also be approved to cover any possible unforeseen items as follows:

$ 3,000.00 - Gilbank Construction

$ 2,500.00 - Pieper Power

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zuelke, Vice Chair

Tom Brien
FISCAL NOTE:

Funding for these projects were included in the 2018 budget. They are being funded by cash and the expense, as depreciation, will be recognized over time.

\[\text{Signature}\]
Sherry Oju
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats, requires the project to be let to the lowest responsible bidder.

\[\text{Signature}\]
Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

\[\text{Signature}\]
Josh Smith
County Administrator
Executive Summary

Awarding Contracts for Exterior Electrical and Siding Upgrades
On The Department of Public Works Garage Exterior Walls

On May 7, 2017, Rock County Public Works removed a dirt berm when resurfacing the parking lot. Removal of the berm allows for trucks to be able to park alongside the building for better utilization of space. Additionally, it will improve access to the trucks and the drivers will be able to use the building as a wind block to help with starting the trucks in the winter.

Now that the berm has been removed, the exposed walls will need to be insulated and new siding installed. Additionally, electrical receptacles will also be added to plug in the block heaters on the trucks.

Bids were solicited for both projects at the same time allowing contractors to bid on one or both projects. The most advantageous outcome for Rock County is to award each project separately to the lowest most responsive and responsible bidder for each project as follows:

- Gilbank Construction of Clinton Wisconsin, in the amount of $63,900 plus a $3,000 contingency for the installation of insulation and sheet metal.

- Pieper Power of Janesville Wisconsin, in the amount of $50,000 plus a $2,500 contingency for the installation of receptacles every 20 foot.
BID SUMMARY FORM

<table>
<thead>
<tr>
<th></th>
<th>PIEPER POWER JANESVILLE WI</th>
<th>THE MORSE GROUP FREEPORT IL</th>
<th>FOLEY ELECTRIC BELOIT WI</th>
<th>GENTZ ELECTRIC MONROE WI</th>
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<tbody>
<tr>
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<td>YES</td>
</tr>
<tr>
<td>BID BOND</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>START DATE</td>
<td>10/22/18</td>
<td>10/1/18</td>
<td>10/1/18</td>
<td>10/1/18</td>
</tr>
<tr>
<td>COMPLETION</td>
<td>11/23/18</td>
<td>10/31/18</td>
<td>12/15/18</td>
<td>11/23/18</td>
</tr>
</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond. One bidder did not include a Bid Bond, so their bid was rejected.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: PIERPON POWER

SIGNATURE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE DATE
BID SUMMARY FORM

BID NUMBER: 2018-34
BID NAME: DEPARTMENT OF PUBLIC WORKS-EXTERIOR SIDING UPGRADES
BID DUE DATE: AUGUST 27, 2018 – 1:30 P.M.
DEPARTMENT: FACILITIES MANAGEMENT

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<th>GILBANK CONSTRUCTION CLINTON WI</th>
<th>KLOBUCAR CONSTRUCTION BELOIT WI</th>
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<tr>
<td>COMPLETION</td>
<td>11/15/18</td>
<td>12/15/18</td>
</tr>
</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Gilbank Construction

SIGNATURE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

DATE
RESOLUTION NO. 18-8A-047

AGENDA NO. 12.C.(1)

ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS

BOARD OF HEALTH
INITIATED BY

BOARD OF HEALTH
COMMITTEE
SUBMITTED BY

RICK WIETERSEN
DRAFTED BY

JULY 24, 2018
DATE DRAFTED

AMENDING SECTION 6.123(3)(f) AND SECTION 6.127 AND ADDING SECTION 6.123(3)(g) OF THE ROCK COUNTY ORDINANCES

The Rock County Board of Supervisors at its regular meeting this ___ day of __________,
2018, does ordain as follows:

I. Section 6.123(3)(f) of the Rock County Code of Ordinances shall be amended to read as
follow (new language underscored, deleted language crossed-out):

6.123 Private Sewage Systems

(3) Sanitary Permits

(f) A Sanitary permit shall not be issued for a POWTS to serve a structure within the
municipal boundaries of a municipality in an area served by a public sewerage system
unless a letter is received from the controlling municipality indicating that public sewer
is not available to the subject property. This includes areas outside the controlling
municipality’s boundary where legally binding agreements are in place to allow sewer
connections outside the controlling municipality without annexation.

II. Section 6.123(3)(g) of the Rock County Ordinances is created to read as follows:

(g) A Sanitary permit shall not be issued for a POWTS to serve in a City of Beloit or City
of Janesville 208 Water Quality Plan Sewer Service Area when the municipality provides
detailed written documentation to the Public Health Department verifying that connecting to
public sewer meets the policy recommendations of the current 208 Water Quality Plan for
those municipalities. Any appeal through the Rock County Board of Health, per Section
6.127 of this Chapter, shall be given primary consideration to an existing 208 Water Quality
Plan as agreed upon between the municipalities of concern.

III. Section 6.127 of the Rock County Code of Ordinances shall be amended to read as follow
(new language underscored, deleted language crossed-out):

6.127 Appeals,

Any person aggrieved by an order issued pursuant to the authority conveyed by this Chapter may
appeal such an order in accordance with sec. 66.124, Wis. Stats., Chapter 68, Wis. Stats.,
Municipal Administrative Procedures, to the Rock County Board of Health. The Board may
affirm, set aside, or modify the order by majority vote. The Board’s decision shall be final and
may be appealed to the Circuit Court of Rock County.

IV. Sections 6.123(3)(f), 6.123(3)(g), and 6.127 shall be effective upon publication.
Respectfully submitted,

BOARD OF HEALTH

Louis Peer, Chair

Dr. Connie Winter, DDS, Vice Chair

Dr. Kaitlyn Meyers, DVM, MPH

Dr. Vijaya Somanju, MD, MPH, FACP

Judy Wade, WHNP

Eric Gresens, R.Ph

Vicki Brown

Craig Graham

Danette Rynes

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes section 59.02(2).

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

Minimal fiscal impact.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
AMENDING SECTION 6.123(3)(f) AND SECTION 6.127 AND ADDING SECTION 6.123(3)(g) OF THE ROCK COUNTY ORDINANCE

Executive Summary

The Rock County Public Health Department’s issues private onsite wastewater treatment system (POWTS) permits in Rock County. These ordinance amendments and addition are needed to address agreements in a 208 Water Quality Plan Amendment which was put in place to address the potential denial of POWTS permits in sewer service areas with an currently existing 208 Water Quality Plan but outside municipal boundaries. The City of Beloit and City of Janesville have worked with the adjacent Towns to create amendments to the County 208 Water Quality plan to reflect criteria in which a POWTS permit will be denied based on proximity to existing municipal sewer service, parcel size, and the ability of the municipality to provide sewer service in a timely manner. It is the intent of the Rock County Public Health Department to base permit denials on these agreed upon criteria unless municipalities providing sewer service indicate in writing that they will not or cannot serve a property with sewer service.

Changes to Section 6.127 reflect a correction in a citation of the appeal process based on State Statutes. The previous citation was either incorrect or had changed since the last ordinance update.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

WHEREAS, the Rock County Board of Supervisors Resolution #81-6A-038, on the 11th day of June, 1981, adopted the Rock County Snowmobile Plan; and,

WHEREAS, the Rock County Preliminary Application for 100% funding was approved by the Wisconsin Department of Natural Resources in the total amount of $67,920 to provide 226.4 miles of Rock County Trails; and,

WHEREAS, upon completion by signature of Recreation Aids Grant Agreements, Rock County will qualify for 100% funding for acquisition of trail easements, bridge development, insurance and maintenance of the trail, payable as follows: 50% in advance and 50% upon inspection and approval for development; and,

WHEREAS, the Rock County Snowmobile trail provides a needed winter recreational facility in Rock County.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ______ day of ________, 2018, hereby accepts the 2018-2019 Rock County Snowmobile Trail Maintenance Grant.

BE IT FURTHER RESOLVED, that the Parks Manager is hereby authorized and directed to sign the grant agreement and that this document be submitted to the Wisconsin Department of Natural Resources.

BE IT FURTHER RESOLVED, that the Parks Manager be named the Snowmobile Trail Coordinator and act as authorized official to file all necessary documents for administration and reimbursement of this program, with the Rock County Alliance of Snowmobile Clubs named as subcontractor to carry out the work of the program (signing, grooming, and general trail maintenance). The Rock County Alliance of Snowmobile Clubs is a 501(c)(3) federal charitable organization. They are in partnership with Rock County to carry out this recreational program in Rock County.
Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair
Absent
Brent Fox, Vice Chair

Parks Advisory Committee

Floyd Finney
Dean Paynter

Tom Presny

FISCAL NOTE:

This resolution authorizes the acceptance of $67,920 in State Aid for snowmobile trail maintenance. No County matching funds are required.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
EXECUTIVE SUMMARY
FOR
ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
ROCK COUNTY 2018-2019 SNOWMOBILE TRAIL MAINTENANCE GRANT S-5262

This resolution provides final authorization to accept funding for the winter 2018-2019 Rock County Snowmobile Trail Program.

Our pre-application has been reviewed and the grant we are accepting is:

<table>
<thead>
<tr>
<th>S-5262</th>
<th>Trail Maintenance 226.4 miles @ $300</th>
<th>$67,920</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Lease Acquisition (now part of Maintenance @ $300/mile)</td>
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</tr>
<tr>
<td></td>
<td>Insurance (none)</td>
<td>$0</td>
</tr>
<tr>
<td>Grant Total</td>
<td></td>
<td>$67,920</td>
</tr>
</tbody>
</table>

The Rock County Public Works Committee and the Parks Advisory Committee will subcontract this work to the Rock County Alliance of Snowmobile Clubs and they will provide most of the actual labor and machinery to do this work. The Rock County Alliance of Snowmobile Clubs is a partner with Rock County to bring this recreational opportunity to the citizens of Rock County. This group is a federal 501(3)(c) tax exempt and State of Wisconsin Chapter 181 charitable not for profit organization. Any clerical, bookkeeping or field work (including labor, materials, and machinery) by DPW Parks Division or Highway Division is 100% billed. Any time spent by the Parks Manager to administer and inspect the work of this program is billed to the grant.

These funds are 100% provided by the payments snowmobilers have made through license and prorated fuel tax payments. Rock County receives a 50% advance payment check after the completed contract is signed, the balance due upon final close out of the grant.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Land Conservation Committee INITIATED BY Thomas Sweeney DRAFTED BY

Land Conservation Committee SUBMITTED BY August 8, 2018 DATE DRAFTED

AUTHORIZING SUBMITTAL OF GRANT APPLICATION FOR THE 2019 CLEAN SWEEP PROGRAM

WHEREAS, the Land Conservation Committee has identified the need to support a Clean Sweep Program for 2019; and,

WHEREAS, the Land Conservation Committee wishes to submit an application to the Wisconsin Department of Agriculture, Trade and Consumer Protection for the sponsorship of a Clean Sweep Program; and,

WHEREAS, the Land Conservation Department last received a grant from DATCP for sponsorship of this Clean Sweep Program in 2018; and,

WHEREAS, the Land Conservation Department will act as the agent for the project and will maintain all records and submit reports in accordance with the program guidelines and grant requirements; and,

WHEREAS, a resolution authorizing the sponsorship of this project is required as a condition of the application process.

NOW, THEREFORE, BE IT RESOLVED, the Rock County Board of Supervisors duly assembled this _____ day of _______, 2018 does hereby authorize the Rock County Land Conservation Committee to submit an application to the Wisconsin Department of Agriculture, Trade, and Consumer Protection for sponsorship of the 2019 Clean Sweep Program; and,

BE IT FURTHER RESOLVED, the Land Conservation Committee is hereby authorized to act on behalf of Rock County for purposes of entering into an agreement for the project, sign documents and take necessary action to undertake, direct, and complete the project in 2019.

Respectfully submitted,

LAND CONSERVATION COMMITTEE

[Signatures]

Brenton Driscoll

Robert Potter

James Quade, USDA-FSA Rep.

Jeremy [Last Name]
FISCAL NOTE:

This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.

Sherry Oja
Finance Director

LEGAL NOTE:

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Jish Smith
County Administrator
EXECUTIVE SUMMARY

This resolution authorizes the Rock County Land Conservation Committee to submit an application to the Wisconsin Department of Agriculture Trade and Consumer Protection for the sponsorship of the Clean Sweep Program in 2019. The Land Conservation Committee sponsored the last Clean Sweep Program in 2018.

The Clean Sweep Program provides landowners, small businesses, and units of government an opportunity to dispose of chemicals in a safe manner. Chemicals banned from disposal in the landfill system will be collected through this program. Also, this program allows businesses that are considered Very Small Quantity Generators to pay for the services and dispose of chemicals used in their businesses. All units of government, from schools to cities, will have this option made available to them.

The applications for the 2019 program year will be released in early fall 2018. The actual dates for release and return have not been set by DATCP as of the writing of this resolution.

This program has a grant limit equal to 75% of the costs of the proposed project. The County may match the 25% requirement with cash and/or services provided by staff for the activities associated with this event. Rock County will develop a grant application for the maximum grant allowed. A majority of these expenses will be incurred through in-kind services provided by the Land Conservation Department.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY
Human Services Board
SUBMITTED BY
Greg Winkler
DRAFTED BY
August 14, 2018
DATE DRAFTED

CREATING TWO .4 FTE PSYCHIATRIC TECHNICIAN POSITIONS

WHEREAS, the Human Services Department, Community Support Program (CSP) Psychiatric Technicians deliver daily medications to consumers living with mental illness in the community so as to support their ability to live independently; and,

WHEREAS, medication delivery services are a means of improving quality of life for consumers and reducing costs associated with institutional stays and supported living arrangements; and,

WHEREAS, an increasing need for medication deliveries for CSP clients has resulted in inadequate staff resources to deliver medications to clients in a timely manner; and,

WHEREAS, the addition of two .4 FTE Psychiatric Technicians to deliver medications will meet the current client need and will result in reduced overtime costs for current staff; and,

WHEREAS, the cost of adding two .4 FTE Psychiatric Technicians for 4 months in 2018 is $8,995; and,

WHEREAS, adequate funding exists in the 2018 CSP budget to cover this expense due to current staff vacancies.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of __________, 2018 does hereby approve the creation of two 0.4 FTE Psychiatric Technician positions based on the recommendation of the Human Services Director and authorize the Human Services Department to fill the positions.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair
Sally Jean Weaver-Landers, Vice Chair
Stephanie Aegerter
Vicki L. Brown
Terry Fell

Ashley Kleven
Kathy Schulz
Terry Thomas
Shirley Williams
COUNTY BOARD STAFF COMMITTEE

J. Russell Podzinski, Chair
Mary Mowhinney, Vice Chair
Richard Bostwick
Henry Brill
Betty J. Bussie
Louis Peer
Alan Sweeney
Terry Thomas
Bob Yeomans

ADMINISTRATIVE NOTE:
Recommended.
Josh Smith
County Administrator

FISCAL NOTE:
This resolution creates two 0.4 FTE Psychiatric Technician positions. Funding is available in the current budget due to staff vacancies.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Richard Greenlee
Corporation Counsel
EXECUTIVE SUMMARY

Creating Two .4 FTE Psychiatric Technician Positions

The Human Services Department’s Community Support Program (CSP) Psychiatric Technicians deliver daily medications to consumers living with mental illness in the community to support their ability to live independently. These services improve the quality of life for consumers and reduce the costs associated with institutional stays and supported living arrangements. The Department currently has three .4 FTE Psychiatric Technicians dedicated to medication delivery, but an increasing number of clients living in the community and in need of medication has resulted in the part-time staff working extra hours and making late deliveries. It is important that deliveries be made in a timely manner to ensure the effectiveness of the medications. The addition of two .4 FTE Psychiatric Technicians will meet the current client need and will allow the existing staff to work within their budgeted hours, reducing overtime costs.

The cost of adding two .4 FTE Psychiatric Technicians for 4 months in 2018 is $8,995. There is adequate funding in the CSP budget to cover this expense due to current staff vacancies.
RESOLUTION NO. 18-9A-080 

AGENDA NO. 12.G.(1) 

RESOLUTION 
ROCK COUNTY BOARD OF SUPERVISORS 

Katherine Luster 
INITIATED BY 

Human Services Board 
SUBMITTED BY 

Greg Winkler 
DRAFTED BY 

July 26, 2018 
DATE DRAFTED 

Adding 2.0 FTE Behavioral Health Clinicians Designated for School Based Diversion Project 

WHEREAS, youth with mental health conditions are more likely to have police contact and thereby be referred into the juvenile justice system; and, 

WHEREAS, these referrals often lead to increased future risk of involvement in the criminal justice system and less focus on adequate behavioral health treatment; and, 

WHEREAS, youth with mental health needs and lower criminogenic risk are better served in treatment programs that address the root causes of their behaviors; and, 

WHEREAS, School Based Diversion programs are proven to decrease unnecessary entry into juvenile justice systems; and, 

WHEREAS, Rock County is partnering with the Beloit School District and the Beloit Police Department to begin School Based Diversion services on September 4, 2018; and, 

WHEREAS, there is a need for services to provide treatment following the School Based Diversion referrals; and, 

WHEREAS, the success of the School Based Diversion program will be dependent upon the immediate availability of treatment following the assessment recommendations, and treatment services for youth in the community are often difficult to access; and, 

WHEREAS, the Human Services Department requests that the County Board approve the addition of 2.0 FTE Behavioral Health Clinicians for the Comprehensive Community Services (CCS) Program to provide treatment services for School Based Diversion (SBD) clients; and, 

WHEREAS, these positions are cost-neutral due to the funding structure of CCS at the state level. 

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of _________, 2018 does hereby approve the Department to create 2.0 FTE Behavioral Health Clinicians for the School Based Diversion program.
Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jenn Weaver-Landers, Vice Chair

Stephanie Aegerter

Vicki L. Brown

Terry Fell

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

FISCAL NOTE:
The cost of these positions are funded by Medicaid reimbursement.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:
Recommended.

Josh Smith
County Administrator

LEGAL NOTE:
The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Richard Greene
Corporation Counsel
Executive Summary

Adding 2.0 FTE Behavioral Health Clinicians Designated for School Based Diversion Project

Rock County Human Services has partnered with the Beloit School District and the Beloit Police Department to develop the School Based Diversion program starting on September 4, 2018. This resolution creates Behavioral Health Clinician positions within the Comprehensive Community Services Program (CCS) to support access to care for youth through this initiative. The focus of this program is to divert youth from the juvenile justice system when there are unmet behavioral health needs contributing to the risk for arrest and/or referral to juvenile justice system. Youth who are referred to the police and then to juvenile justice have an increased risk of repeated criminal behavior while youth who engage in treatment are better able to manage mental health conditions that contribute to disruptive behavior. This resolution provides a treatment alternative that is more likely to meet the needs of these youth.

When a youth is at risk for arrest in school, a brief assessment will be conducted to assess for mental health needs. If the assessment supports the need for mental health services, the student will be referred for behavioral health treatment as a diversion from arrest. The addition of two Behavioral Health Clinicians in the CCS program will significantly increase access to care for the identified youth, so the root cause of the behavior problems can be adequately addressed. Comprehensive Community Services is a program that is well suited to serve youth at risk of juvenile justice involvement because CCS provides services that include treatment, skill development, and psychoeducation for family members, and case management supports.

Because Comprehensive Community Services is fully funded by Medicaid, the addition of these positions is cost neutral in the Human Services Department Budget.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

David O'Leary
INITIATED BY

County Board Staff Committee
SUBMITTED BY

RESOLUTION NO. 18-9A-081
AGENDA NO. 12-H. (1)

ELIMINATING 2.0 FTE CLERK TYPIST II AND 1.0 FTE CLERK TYPIST III POSITIONS AND CREATING 3.0 FTE ADMINISTRATIVE ASSISTANT POSITIONS

WHEREAS, the District Attorney's Office has requested these personnel actions in the 2019 budget; and

WHEREAS, having Clerk Typist II positions perform receptionist duties and a Clerk Typist III position handle the subpoena clerk function limits the flexibility of our office to cross train staff and increase the responsible level of work performed; and

WHEREAS, the subpoena function is an important and time sensitive function in our office and when this position is vacant or using benefit time, training, or otherwise absent the Legal Support Specialists are then tasked with managing subpoenas in lieu of other important case management tasks; and

WHEREAS, the Victim Witness Division and the Deferred Prosecution Division both utilize Administrative Assistants to perform a variety of administrative, clerical and reception duties; and

WHEREAS, the elimination of the different tier positions and the creation of three (3) Administrative Assistants will allow our office to better utilize staff to be able to perform all current duties of the front desk, subpoena clerk, e-referral traffic, and other duties as assigned; and

WHEREAS, we currently have a vacancy in the Clerk Typist III position which would be futile to fill when the position is requested to be eliminated the beginning of 2019 and the short staffing is putting more strain on the Legal Support Specialists and remaining clerical staff; and

WHEREAS, there are funds available for the small increase in salary costs associated with the higher paid positions of Administrative Assistants for the last two months of 2018 due to the vacancies and turnover we have experienced; and

WHEREAS, the effective date of this action should be November 3, 2018 as this is the last day of a pay period and provides sufficient time for Human Resources to provide required notices and to begin the recruitment process for the new Administrative Assistant positions.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this day of , 2018 does hereby eliminate the two (2) Clerk Typist II and one (1) Clerk Typist III positions and create three (3) Administrative Assistant Positions and that this action take effect on November 3, 2018.
ELIMINATING TWO (2) CLERK TYPIST II AND ONE (1) CLERK TYPIST III POSITIONS AND CREATING THREE (3) ADMINISTRATIVE ASSISTANT POSITIONS

Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair

Phillip Owens, Vice Chair

Terry Fell

Kara Hawes

Brian Knudson

FISCAL NOTE:

The increase in salaries will be funded by vacancies for 2018. The higher cost positions will be need to be included in the 2019 budget.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
EXECUTIVE SUMMARY

As part of a reorganization of our office we have requested in the 2019 Budget to eliminate the two Clerk Typist 2 positions and the Clerk Typist 3 position and replace with 3 Administrative Assistants. Each will have primary duties but will be trained to perform all of the duties assigned to Administrative Assistants. These duties will include all the current receptionist and subpoena clerk duties with additional responsibilities such as some dictation, e-filing queue management, traffic intake, file pulling and check off for court, all e-referred case entry and may include other case entry or closed case scanning or other duties as required. Having these 3 positions mirrored will reduce or eliminate these duties being pushed back onto Legal Support Specialists when a position is vacant or during vacations or sick leave. Volumes of new reports, traffic, subpoena work, etc. have peaks and lows and having a team of three working together to perform all of these duties will allow work flow to be more consistent for all. Another advantage to this restructure is that with the additional responsibilities we are teaching our entry level staff more skills which would make them better prepared to transition to Legal Support Specialists when openings occur. However, we currently have a vacancy in the Clerk Typist III position. It is not realistic to hire for a position slated to end in four months yet the duties of this position are vital and time sensitive putting additional strain on the Legal Support Specialists. Currently slightly over 50 percent of our Legal Support Specialists are being trained or doing the training and keeping this position unfilled until 2019 is burdensome. Due to the vacancies there is money in our budget to cover the additional wages of the new positions for the last 2 months of the year. We are requesting the change occur on November 3, 2018 which realistically allows enough time for required notices and recruitment for the new positions and will let us fill these positions sooner.
RESOLUTION
WISCONSIN COUNTIES ASSOCIATION
INITIATED BY

COUNTY BOARD STAFF/PUBLIC WORKS COMMITTEE
SUBMITTED BY

NICK OSBORNE, ASSISTANT TO THE COUNTY ADMINISTRATOR
DRAFTED BY

JULY 5, 2018
DATE DRAFTED

URGING THE GOVERNOR AND LEGISLATURE TO PASS LEGISLATION TO SUSTAINABLY FUND WISCONSIN’S TRANSPORTATION SYSTEM

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin’s diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, while the increase in transportation funding for local government in the last budget was certainly appreciated, many still are not back to 2011 levels when you adjust for inflation; and

WHEREAS, Rock County and other local governments continue to struggle to meet even the most basic maintenance needs for our transportation system; and

WHEREAS, states surrounding Wisconsin and across the country have adopted sustainable funding plans for their state and local roads; and

WHEREAS, Wisconsin will be at a competitive disadvantage if it does not implement a revenue and spending plan that addresses both our Interstates that were built in the 1950’s and 60’s and our local and state roads; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, local governments would not be forced to turn to local wheel taxes or increased borrowing or exceeding their levy limits if the state would finally pass a sustainable funding plan for transportation; and

WHEREAS, Rock County recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local and state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of ________, 2018 urges the Governor and Legislature to Just Fix It and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin’s transportation system.

BE IT FURTHER RESOLVED, that the Rock County Board of Supervisors directs the County Clerk to send a copy of this resolution to the Wisconsin Counties Association, Rock County Legislative Delegation and to Governor Scott Walker.
Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzialni, Chair
Mary MaWhinney, Vice Chair
Richard Bostwick
Henry Brill
Betty Jo Bussie

PUBLIC WORKS COMMITTEE

Dissent
Betty Jo Bussie, Chair
Dissent
Brent Fox, Vice Chair
Dissent
Brenton Driscoll

FISCAL NOTE:
No fiscal impact in and of itself.

Sherry O'ja
Finance Director

LEGAL NOTE:
Advisory only.

Richard Greenlee
Corporation Counsel

Lou Ten
Louis Gee
Alan Sweeney
Terry Thomas
Bob Yeomans

Dissent
Rick Richard
/J/S Jeremy Zalac
Jeremy Zalac

ADMINISTRATIVE NOTE:
Recommended

Josh Smith
County Administrator
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Supervisor Vicki L. Brown
INITIATED BY

Justice OvercomingBorders
DRAFTED BY

Supervisor Vicki L. Brown
SUBMITTED BY

August 7, 2018
DATE DRAFTED

IN SUPPORT OF INCREASING STATE FUNDING FOR AND EXPANDING ACCESS TO THE TREATMENT ALTERNATIVES AND DIVERSION (TAD) GRANT PROGRAM

WHEREAS, Wisconsin’s state prisons are overcrowded, understaffed and, in some cases, very near the end of their physical viability, and

WHEREAS, new OWI laws, the heroin epidemic, and the continuing crisis of methamphetamine addiction are threatening to further increase the population of our prisons, and

WHEREAS, Wisconsin has many proven, evidence-based, cost-effective alternatives to incarceration. Drug Treatment Courts, Veteran’s Courts, Family Courts, OWI Courts, and other interventions have all proven to be more effective than incarceration for reducing recidivism, and

WHEREAS, legislatively-mandated evaluations of the programs funded by the Treatment Alternatives and Diversions (TAD) fund show that they save taxpayers almost $2 for every $1 the state has invested, and

WHEREAS, Rock County has a Criminal Justice Coordinating Council (CJCC) which advises an Adult Drug Court and an OWI Court. Additionally, we have a Veterans’ Treatment Court and a Deferred Prosecution Program. All of these interventions have averted thousands of jail-bed days and improved public health and safety by addressing criminogenic risks and needs.

WHEREAS, Rock County and all local units of government in Wisconsin are statutorily restricted in their ability to raise revenue to fund local initiatives such as those described above.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of ____________, 2018, does hereby urge the Governor and State Legislature to enhance public safety and reduce unnecessary Corrections related expenditures by:

1. Increasing funding for the Treatment Alternatives and Diversion (TAD) Grant Program by $15 million annually;

2. Changing the TAD statute so that people who were once convicted of a violent crime can be eligible if the new crime is non-violent in nature;

3. Focusing the growth in TAD in four main areas:

   a. Expansion of all forms of treatment courts;

   b. Expansion of programs that address substance abuse treatment for those in the criminal justice system;

   c. Expansion of funding for treatment alternatives that are targeted to the communities that have the state’s highest incarceration rates.

   d. Provide adequate administrative support at the Wisconsin Department of Justice to administer TAD funded programs;

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to send a copy of this resolution to Governor Walker, the Wisconsin Counties Association and the Rock County Legislative Delegation.
IN SUPPORT OF INCREASING STATE FUNDING FOR AND EXPANDING ACCESS TO THE TREATMENT ALTERNATIVES AND DIVERSION (TAD) GRANT PROGRAM

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Respectfully submitted:

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair
Phillip Oweng Jr., Vice Chair
Terry Fell
Brian Knutson
Kari Hawes

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair
Mary Mawhinney, Vice Chair
Richard Bostwick
Henry Bull
Bettye Bussie
Bob Yeomans
Louis Peer
Louis Peer
Alan Sweeney
Terry Thomas

FISCAL NOTE:

This resolution addresses State policy and budgeting issues and has no direct fiscal impact on Rock County operations in and by itself.

Sherry Oja
Finance Director

LEGAL NOTE:

Advisory only.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.

Josh Smith
County Administrator