CANDIDATE INFORMATION

(2019 Election Cycle)

Compiled by
Lisa Tollefson
Rock County Clerk
# TABLE OF CONTENTS

1. **REGISTERING AS A CANDIDATE** ................................................................. 3  
   A. Filing Officers ......................................................................................... 3  
   B. Campaign Finance Registration Statement ........................................... 3  
   C. Declaration of Candidacy ...................................................................... 4  
   D. Penalty for Not Filing a Registration Statement ..................................... 4  
2. **CAMPAIGN FINANCES** ............................................................................. 4  
   A. Campaign Finance Overview ................................................................. 4  
   B. Campaign Depository Account .............................................................. 5  
   C. Campaign Treasurer ............................................................................ 5  
   D. Exemption from Filing Campaign Finance Reports ............................... 5  
   E. Campaign Finance Reports ................................................................... 6  
   F. Unlawful Political Contributions ............................................................. 7  
   G. Unlawful Political Disbursements and Obligations ................................. 7  
   H. Limitations on Contributions .................................................................. 7  
3. **NOMINATION PAPERS** .............................................................................. 9  
   A. Candidate’s Name ................................................................................. 10  
   B. Candidate’s Residence .......................................................................... 10  
   C. Date of Election ..................................................................................... 10  
   D. Name of Office ..................................................................................... 10  
   E. Name of Jurisdiction ............................................................................ 10  
   F. Signatures of Electors ........................................................................... 11  
   G. Signature of Circulator ......................................................................... 12  
   H. Filing Deadline ..................................................................................... 12  
   I. Number of Signatures Needed ............................................................... 13  
   J. Challenging Nomination Papers ............................................................. 14  
4. **CAMPAIGN ADVERTISING** ...................................................................... 14  
   A. Disclaimer .............................................................................................. 14  
   B. Signs ...................................................................................................... 15  
   C. Campaign Literature ........................................................................... 16  
5. **ELECTION DATES** ................................................................................... 16  
6. **TERMS OF OFFICE** ............................................................................... 17  
7. **SOME PROHIBITED ELECTION PRACTICES** ......................................... 17  
8. **WHO TO CONTACT WHEN YOU HAVE QUESTION** ............................. 18  
9. **APPENDIX** .............................................................................................. 19
1. REGISTERING AS A CANDIDATE

A. Filing Officers
Every person seeking public office should register with the appropriate filing officer as soon as the person decides to become a candidate.

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>FILING OFFICER</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Board</td>
<td>School District Clerk</td>
</tr>
<tr>
<td>City Offices</td>
<td>City Clerk</td>
</tr>
<tr>
<td>Town Offices</td>
<td>Town Clerk</td>
</tr>
<tr>
<td>Village Offices</td>
<td>Village Clerk</td>
</tr>
<tr>
<td>County Offices</td>
<td>County Clerk</td>
</tr>
<tr>
<td>Multi-Jurisdictional Judge</td>
<td>County Clerk</td>
</tr>
<tr>
<td>Congressional Offices</td>
<td>Registers with the FEC</td>
</tr>
<tr>
<td>State Offices:</td>
<td>Wisconsin Elections Commission</td>
</tr>
<tr>
<td>Legislative Offices (Senate/Assembly)</td>
<td></td>
</tr>
<tr>
<td>District Attorney</td>
<td></td>
</tr>
<tr>
<td>State Superintendent of Public Instruction</td>
<td></td>
</tr>
<tr>
<td>Justice of the Supreme Court</td>
<td></td>
</tr>
<tr>
<td>Court of Appeals Judge</td>
<td></td>
</tr>
<tr>
<td>Circuit Court Judge</td>
<td></td>
</tr>
</tbody>
</table>

B. Campaign Finance Registration Statement (Form CF-1)
A Campaign Finance Registration Statement (Form CF-1) must be filed with the appropriate filing officer as soon as the candidate forms the intent to run for office; prior to receiving or spending any funds beyond those needed to open a bank account; and prior to the deadline for filing Nomination Papers. Depository Institution information is required.

The Campaign Finance Registration Statement requires the candidate’s name, address, telephone number and party designation when running for a partisan office. The
Statement also requires the campaign treasurer’s information, principal officers of a campaign committee (if one is formed) and depository information.

Both the candidate and the treasurer, if the candidate has a treasurer, must sign the statement. If the candidate is serving as their own treasurer, the candidate only needs to sign the statement as the candidate. Any change in information as stated on the original statement must be reported within ten (10) days following the change.

C. Declaration of Candidacy (EL-162)
A Declaration of Candidacy (EL-162) must be filed no later than the latest time provided for filing Nomination Papers. An amended Declaration of Candidacy form must be filed when any information or changes occur after the original form is filed and before the candidate assumes office or is nominated or defeated. This form must be sworn to and signed in the presence of a notary public or other person authorized to administer oaths, such as a county or municipal clerk. Wis. Stat. § 8.21(2).

D. Penalty for Not Filing a Registration Statement
Failure to file the original Campaign Finance Registration Statement (CF-1) and the Declaration of Candidacy (EL-162) by the deadline for filing Nomination Papers prevents a candidate’s name from appearing on the ballot. If a required statement or amendment is not filed on time, the registrant may be subject to a fine.

**** All forms can be found at http://elections.wi.gov/forms/candidates or http://ethics.wi.gov/Pages/CampaignFinance/Forms.aspx****

If you do not have Internet access, any of the above listed filing officers would be happy to assist you with the necessary forms.

2. CAMPAIGN FINANCES

A. Campaign Finance Overview
All candidates should become knowledgeable about the campaign finance laws by reading the Campaign Finance Overview – Local Candidates Manual, or review the Wisconsin Ethics Commission’s website: ethics.wi.gov. The information required to be listed on a Campaign Finance Report (CF-2NA for no activity or ETHCF-2L for reporting activity) discloses the financial activity of the registrant’s campaign. The law requires disclosure of campaign income, disbursements and incurred obligations.
A candidate may file for an exemption when the candidate does not anticipate accepting contributions, making disbursements or incurring obligations in an aggregate amount in excess of $2,000 in a calendar year. If a candidate files for an exemption (per calendar year) from filing financial reports by checking the box on the Campaign Finance Registration Statement (CF-1), the candidate is not precluded from keeping good financial records of all debts, obligations or contributions received from the beginning. In the event that the candidate goes over $2,000, he/she must amend the Campaign Finance Registration Statement (CF-1) and begin filing Campaign Finance Reports for all debts, all obligations and all contributions received from the beginning of the candidate’s campaign.

If you have any questions, contact your filing officer (County Clerk/Municipal Clerk or the Wisconsin Elections & Ethics Commissions). Information is also available at: http://ethics.wi.gov.

B. **Campaign Depository Account**

Pursuant to Wis. Stat. § 11.0201, each candidate in an election shall appoint one campaign treasurer. Except as provided in § 11.0202(1)(b), each candidate shall designate one (1) campaign depository account within ten (10) business days after the candidate receives his or her first contribution and before the candidate makes or authorizes any disbursement on behalf of his or her candidacy.

*It is recommended that the account be a checking account that is separate from your personal checking account. However, the account could be a savings account if a negotiable instrument can record the withdrawals.*

C. **Campaign Treasurer**

The candidate may appoint himself/herself or any other elector as campaign treasurer. The candidate may remove a campaign treasurer at any time and designate a successor. An amended Campaign Finance Registration Statement (CF-1) must be filed with the filing officer within ten (10) days of the change. If there is an interim period, the candidate shall be deemed his or her own campaign treasurer.

*The candidate bears the responsibility for the accuracy of each Campaign Finance Report for purposes of civil liability, whether or not the candidate certifies it personally.*

D. **Exemption from Filing Campaign Finance Reports**

Most candidates for county and municipal offices will be eligible for an exemption from filing Campaign Finance Reports under the provisions of the state statutes. Candidates
and committees are eligible for this exemption if the candidate or committee does not anticipate accepting contributions, making disbursements or incurring obligations in an aggregate amount of more than $2,000 in a calendar year (January – December). The candidate/committee must sign and date the request for exemption on the Campaign Finance Registration Statement (CF-1) or exemption reverification (ETHCF-14) to claim the campaign finance reporting exemption. To maintain the report filing exemption, the CF-1 or the ETHCF-14 must be completed and filed yearly.

E. Campaign Finance Reports
All registrants that are not exempt from filing must file Campaign Finance Reports. Committees must continue to file periodic reports until termination of their registration. These reports must be filed with the appropriate local filing officer when due. The reports may be submitted electronically via email, fax, mail or other authorized format. The reports must be received by the filing officer on or before the date the report is due.

If a candidate receives no contributions and makes no disbursements during the reporting period, he/she may file a Campaign Finance Report-Statement of No Activity (CF-2NA). This form should be used only when there has been no financial activity and the cash balance is unchanged during that reporting period.

Candidates continue to file reports until the candidate/committee terminates or the candidate is eligible for an exemption. No person shall prepare or submit a false report or statement to a filing officer.

Campaign Finance Reporting Periods

### Multi-Jurisdictional Judge

<table>
<thead>
<tr>
<th>Campaign Finance Report</th>
<th>Filing Deadline</th>
<th>Reporting Period</th>
<th>Primary/Election Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 January Continuing</td>
<td>January 15, 2019</td>
<td>10/23/2018 thru 12/31/2018</td>
<td>N/A</td>
</tr>
<tr>
<td>2019 Spring Pre-Primary</td>
<td>February 11, 2019</td>
<td>1/1/2019 thru 2/4/2019</td>
<td>February 19, 2019*</td>
</tr>
<tr>
<td>2019 July Continuing</td>
<td>July 15, 2019</td>
<td>1/1/2019 thru 6/30/2019</td>
<td>N/A</td>
</tr>
<tr>
<td>2020 January Continuing</td>
<td>January 15, 2020</td>
<td>7/1/2019 thru 12/31/2019</td>
<td>N/A</td>
</tr>
</tbody>
</table>

* Only if running for office in 2019

### County Offices—Sheriff and Clerk of Circuit Court

<table>
<thead>
<tr>
<th>Campaign Finance Report</th>
<th>Filing Deadline</th>
<th>Reporting Period</th>
<th>Primary/Election Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 January Continuing</td>
<td>January 15, 2019</td>
<td>10/23/2018 thru 12/31/2018</td>
<td>N/A</td>
</tr>
<tr>
<td>2019 July Continuing</td>
<td>July 15, 2019</td>
<td>1/1/2019 thru 6/30/2019</td>
<td>N/A</td>
</tr>
<tr>
<td>2020 January Continuing</td>
<td>January 15, 2020</td>
<td>7/1/2019 thru 12/31/2019</td>
<td>N/A</td>
</tr>
</tbody>
</table>
County Offices – **County Clerk, Register of Deeds and Treasurer**

<table>
<thead>
<tr>
<th>Campaign Finance Report</th>
<th>Filing Deadline</th>
<th>Reporting Period</th>
<th>Primary/Election Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 January Continuing</td>
<td>January 15, 2019</td>
<td>9/1/2018 thru 12/31/2018</td>
<td>N/A</td>
</tr>
<tr>
<td>2019 July Continuing</td>
<td>July 15, 2019</td>
<td>1/1/2019 thru 6/30/2019</td>
<td>N/A</td>
</tr>
<tr>
<td>2020 January Continuing</td>
<td>January 15, 2020</td>
<td>7/1/2019 thru 12/31/2019</td>
<td>N/A</td>
</tr>
</tbody>
</table>

County Offices – **County Board Supervisors**

<table>
<thead>
<tr>
<th>Campaign Finance Report</th>
<th>Filing Deadline</th>
<th>Reporting Period</th>
<th>Primary/Election Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 January Continuing</td>
<td>January 15, 2019</td>
<td>7/1/2018 thru 12/31/2018</td>
<td>N/A</td>
</tr>
<tr>
<td>2019 July Continuing</td>
<td>July 15, 2019</td>
<td>1/1/2019 thru 6/30/2019</td>
<td>N/A</td>
</tr>
<tr>
<td>2020 January Continuing</td>
<td>January 15, 2020</td>
<td>7/1/2019 thru 12/31/2019</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**F. Unlawful Political Contributions**

Certain contributions are prohibited by Wisconsin law. A candidate’s campaign may not accept the following types of contributions:

1. Anonymous contributions of more than $10;
2. Cash contributions over $100;
3. Contributions made from an individual in someone else’s name;
4. Contributions from corporations, labor organizations or federally recognized American Indian Tribes; or
5. Contributions in excess of the limits set by law.

No person may intentionally accept or receive any contribution made in violation of those listed in Ch. 11, Wis. Stats. [http://docs.legis.wisconsin.gov/statutes/statutes/11](http://docs.legis.wisconsin.gov/statutes/statutes/11)

**G. Unlawful Political Disbursements and Obligations**

No person, committee or group may intentionally receive or accept any item of value, or any promise or pledge thereof, constituting a disbursement made or obligation incurred for political purposes contrary to law.

No person, committee or group may make or authorize a disbursement or the incurrence of an obligation from monies solicited for political purposes for a purpose, which is other than political, except as specifically authorized by law.

**H. Limitations on Contributions (Wis. Stat. § 11.1101)**

No individual may make any contributions to a candidate for election or nomination to any of the following offices and to any individual or committee acting solely in support of such a candidate or solely in opposition to the candidate’s opponent to the extent of more than a total of the amounts specified per candidate.
## Campaign Finance: Contribution Limits

### Limits for All State and Local Offices

Contribution limitations apply cumulatively to the entire primary and election campaign in which the candidate participates, whether or not there is a contested primary election.

<table>
<thead>
<tr>
<th>Position</th>
<th>Individual Contributor</th>
<th>Candidate Committee</th>
<th>Political Action Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Governor</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$56,000</td>
</tr>
<tr>
<td>Lieutenant Governor</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$26,000</td>
</tr>
<tr>
<td>Secretary of State</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$16,000</td>
</tr>
<tr>
<td>State Treasurer</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$18,000</td>
</tr>
<tr>
<td>Attorney General</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$44,000</td>
</tr>
<tr>
<td>Superintendent of Public Instruction</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$18,000</td>
</tr>
<tr>
<td>Supreme Court</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$16,000</td>
</tr>
<tr>
<td>State Senator</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>State Assembly Representative</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Appeals Judge (Populous Districts)</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
<tr>
<td>Appeals Judge (Other Districts)</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
</tr>
<tr>
<td>Circuit Judge (Populous Area)</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
<tr>
<td>Circuit Judge (Other Area)</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>District Attorney (Populous Area)</td>
<td>$5,000</td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
<tr>
<td>District Attorney (Other Area)</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

**Local Offices**:  
- For districts with a population of 25,000 or fewer, $500  
- For districts with a population of 25,001 or greater, $0.02 times the population, up to $5,000

*For districts with a population of 25,000 or fewer, $500  
For districts with a population of 25,001 or greater, $0.02 times the population, up to $5,000

Table: $2,000

### Contributions from Individuals - Candidates for Local Office

- The greater of $500 or 2 cents x number of inhabitants of a jurisdiction or district, according to the latest federal census or the census information on which the district is based, as certified by the appropriate filing officer, but not more than $6,000.

Rock County’s 2018 census figure is 160,349. The total contribution that can be made to a county partisan candidate from an individual is $3,206. This would apply to a candidate running for a county constitutional office (Clerk of Court, County Clerk, Register of Deeds, Sheriff and Treasurer). The total contribution that can be made to a County Board Supervisor candidate is $500.
3. **NOMINATION PAPERS**

Nomination Papers can be obtained from your filing officer or the Wisconsin Elections Commission (WEC) website, [http://elections.wi.gov/](http://elections.wi.gov/).

There are different versions of Nomination Papers. It is imperative that the correct Nomination Paper is used as Nomination Paper signatures cannot be accepted by the filing officer if they are not on the correct form. All candidate information at the top of the form must be completed in full before circulating the Nomination Papers. The form may be reproduced in any way, and the candidate’s picture and biographical data may be added to the form. No disclaimer or attribution statement is required on Nomination Papers.

**Note:** Nonpartisan Nomination Papers are for spring elections. Partisan Nomination Papers are for fall elections.

Each candidate has the responsibility to assure that his/her Nomination Papers are prepared, circulated, signed and filed in compliance with statutory requirements.

A constitutional amendment took effect on November 5, 1996, barring certain individuals from running for an elected office. The constitutional amendment deals with two different types of crimes:

1. Any person convicted of a felony in any federal or state court in the United States is barred from running for state or local office in Wisconsin, unless that person has been pardoned.
2. Misdemeanor convictions involving a violation of public trust. A misdemeanor involving a violation of public trust has not been defined by state law or by the courts.
A statement to this affect is on the Declaration of Candidacy. The candidate must swear to the fact that he/she has never been convicted of a felony or a misdemeanor involving violation of public trust, or if convicted, has been pardoned.

Some villages and towns use a caucus to nominate candidates. The date for the caucus is set between December 1st and January 1st. The caucus is held between January 2nd and January 21st. Candidates nominated at the caucus do not file Nomination Papers for a nonpartisan office, but must file a Declaration of Candidacy form and a Campaign Finance Registration Statement with the municipal clerk within five (5) days after receiving written notification of nomination.

A. Candidate's Name
   The candidate's name should be written on the Nomination Paper as it will appear on the ballot. No abbreviations or titles are permitted. A nickname must be a familiar or shortened version of the proper name and must be a substitute for the candidate's legal name.

   Example: Robert or Bob are acceptable -- NOT Bubba or Bo

B. Candidate's Residence
   If a candidate's municipality of residence is different than the candidate's mailing address (P.O. Box address), both must be given. The candidate's municipality of residence should indicate if it is a town, village or city. Please note: postal addresses do not follow municipal boundaries.

C. Date of Election
   Insert the date of the election, not the date of the Primary, on the Nomination Papers.

D. Name of Office
   The name of the office must be listed along with any branch, district or seat number that clearly identifies the office the candidate is seeking.

E. Name of Jurisdiction
   The Nomination Papers must also identify the municipality or jurisdiction in which the signing electors are qualified to vote, as it relates to the office sought by the candidate. A candidate must live in the district to which they seek office.

   Example: Rock County Clerk Rock County
            Janesville City Council City of Janesville
**Note: Candidates running in the fall must state their political party or statement of principle. Before circulating the Nomination Papers, make sure that you have the correct form.**

F. **Signatures of Electors**

Only qualified electors of the jurisdiction or district that the candidate seeks to represent may sign the Nomination Papers.

Each elector signing a Nomination Paper must legibly print their name. Each elector must provide their residential address (no P.O. Box addresses), including any street, fire or rural route number, box number and street or road name. The municipality of residence must be listed for each signing elector and must clearly identify the town, village or city where the elector’s voting residence is located. The municipality used for mailing purposes, when different than municipality of residence, is not sufficient. The date the elector signed the Nomination Paper, including month, day and year, is required.

A husband may not sign for his wife or vice versa. A married woman may sign "Mrs. John Brown" or "Mary Brown." Ditto marks are acceptable for everything except the signature, as long as they follow information that is valid for the signer.

Only one (1) signature per person for the each office is valid. For instance, County races, such as Sheriff, allow only a “Vote for One.” An elector would only sign the Nominations Papers of one (1) individual running for Sheriff. Where an elector is entitled to vote for more than one candidate for the same office, a person may sign the Nomination Papers of as many candidates for the same office as the person is entitled to vote for at the election. For instance, in a School Board or City Council race, the ballot may state “Vote for not more than three.” The elector would then be able to sign the Nominations Papers for three (3) candidates running for School Board or City Council.

A signature shall NOT be counted if:

* The address of the signer is missing or incomplete, or the address is outside the district. If residency can be determined by the information provided on the Nomination Paper, the signature will be counted.
* The complete date of the signature is missing. It will not be counted unless there is a valid date above and below the signature. Dittos can only be accepted if they follow
legitimate information such as town, city or village or the date signed. Always check addresses after someone signs to make sure that they have filled it out correctly.
* The address listed is a P.O. Box. A Post Office Box number does not state where the party lives.
* The date of the signature is outside the circulation period or after the date of the certification of the circulator.

No signatures shall be counted if:
* The circulator did not sign or if the circulator did not properly complete all the required information in the certification.

G. **Signature of Circulator**
Before circulating any Nomination Papers, the circulator should carefully read the language of the Certification of Circulator.

Each Nomination Paper must be personally presented to each signer by the circulator. The Nomination Paper may not be left unattended on business counters or posted on a bulletin board.

The circulator’s complete address (including municipality of residence) must be listed. The circulator must sign and date the certification.

The circulator (other than the candidate) is not required to be a resident of the jurisdiction/district that the candidate is running for. The circulator may add any known missing or illegible address information or dates concerning the signers before the papers are filed with the filing officer.

H. **Filing Deadline**
The original Nomination Papers must be in the physical custody of the appropriate filing officer by 5:00 p.m. on the day of the filing deadline. **NO EXCEPTIONS WILL BE MADE.** Nomination Papers that are mailed and are postmarked on the filing deadline are not sufficient. Nomination Papers by fax or email are not acceptable since the filing office must receive the original by the filing deadline.

**Spring Election** - Nomination Papers may be circulated beginning December 1st of the year prior to the Spring Election. Nomination Papers must be filed to the appropriate filing officer not later than 5:00 p.m. on the first Tuesday in January prior to the Spring Election.
***Circulate starting December 1, 2018.
***File with clerk on or before Wednesday, January 2, 2019.
Fall General Election - Nomination Papers may be circulated beginning April 15th prior to the Fall General Election. Nomination Papers must be filed to the appropriate filing officer not later than 5:00 p.m. on June 1st prior to the Fall General Election.

***Circulate starting April 15, 2020.
***File with clerk on or before Monday, June 1, 2020.
Special Elections have different filing deadlines. Check with your filing officer. See page three (3) to determine proper filing officers.

In order for a candidate's name to be placed on the ballot, the candidate must file a Campaign Finance Registration Statement (CF-1), a Declaration of Candidacy (EL-162) and Nomination Papers (EL-168-Partisan) or (EL-169-Nonpartisan) containing the appropriate number of signatures for the office sought no later than the filing deadline.

Candidates for judicial, legislative, or state office (i.e., District Attorney) and municipal judge must also file a Statement of Economic Interests with the Wisconsin Ethics Commission by the 3rd business day after the filing deadline. There are other provisions, so please check with the Wisconsin Ethics Commission.

**Note: Some other governmental bodies now require ethics statements.

If any one of these required forms is not filed by the deadline, the candidate's name will NOT be placed on the ballot.

I. **Number of Signatures Needed** – most common offices

   **School Board**
   School District ................................................................. 100-200
   School District (with no territory within a 1st/2nd class city) ............... 20-100

   **City Offices**
   Citywide Offices ................................................................. 200-400
   2nd & 3rd Class Cities - Alderperson elected at large ...................... 100-200
   Alderperson with Districts .................................................... 20-40
   Village & Town Offices ....................................................... 20-100
County Offices
Constitutional Officers ................................................................. 500-1000
County Supervisor ........................................................................... 100-200
**By resolution of the County Board, only 50 signatures are needed in Rock County.
Multi-jurisdictional Judge ............................................................... 20-100

State Offices
State Senator .................................................................................. 400-800
Representative to the Assembly ..................................................... 200-400
District Attorney (pop. over 100,000) .............................................. 500-1000
Supreme Court Justice ................................................................. 2000-4000
Court of Appeals Judge ............................................................... 1000-2000
Circuit Court Judge ................................................................. 200-400
Statewide Office ........................................................................... 2000-4000

Federal Offices
U.S. Senator ................................................................................. 2000-4000
Representative in Congress ....................................................... 1000-2000

J. Challenging Nomination Papers
Nomination Papers for any candidate may be challenged within three (3) business days following the deadline for filing the Nomination Papers. The challenge must contain a sworn statement and supporting evidence establishing an insufficiency in a candidate's Nomination Papers and must be filed with the proper filing officer. It is up to the challenger to prove the insufficiency of the Nomination Papers.

4. CAMPAIGN ADVERTISING

A. Disclaimer
State law requires that all political advertising used in a campaign must carry a disclaimer (information identifying its source). The disclaimer must state which campaign committee or individual candidate is actually paying for, or assuming responsibility for, the ad/sign/item. Disclaimers must be readable and legible. Certain small items are exempt from having a disclaimer such as a key chain, emery board, etc.

Example: "Paid for by Friends for Mary Smith" or "Paid for by Friends of Mary Smith, Michael Jones, Treasurer."
B. **Signs**

Signs may be placed on private property with the owner’s permission.

Check with the local jurisdiction on the placing of political signs. Some municipalities have ordinances and some do not.

Signs may remain up after the primary election if the candidate remains on the ballot for the General Election. Wisconsin law prohibits the placement of signs on any rural or urban portion of the state highway system right-of-way, which is at least fifty (50) feet off the center of the road or beyond the property owner’s fence. As a general rule, highway right-of-way in rural areas extends to beyond both the shoulders and ditches to any adjoining fence line.

***Refer to DOT Administrative Rule 201.16.

**PLEASE CHECK WITH YOUR LOCAL JURISDICTION**

**State law provides:**

* Signs cannot exceed 32 square feet in size.
* Signs cannot contain flashing lights or moving parts or in any other way fail to conform to Wis. Stat. § 84.30 – Regulation of outdoor advertising.
* Signs cannot be erected adjacent to an interstate highway or freeway or in a location where it constitutes a traffic hazard.
* Renters of residential property may exercise the same right as the owners to place a sign upon the property in any area of the property occupied exclusively by the renter. (The terms of a lease or other agreement under which residential property is occupied shall control in determining whether property is occupied exclusively by a renter.) Wis. Stat. § 12.04(5)(a).

**Signs cannot be:**

* Placed on public property within 100 feet of any entrance to a building containing a polling place on Election Day. (This includes a car with a car top carrier with a campaign message on Election Day.) Bumper stickers are excluded.
* On roadways or driveways on public property.
* On public property. (This includes the terrace between the sidewalk and the street, or on or in any government buildings.)
* Obstructing a window, door, fire escape, ventilation shaft or other area that is required by an applicable building code to remain unobstructed.
Cities, villages and towns may have an ordinance regarding the placement of signs. It would be best to check with the municipal clerk before putting up your signs. Wis. Stat. § 12.04(4).

If a sign is on private property and the owners want it removed, it can be removed:
* By the property owner.
* By the municipal or county clerk.
* By the candidate.
* By a law enforcement officer.
* By the election inspectors in your ward.

If someone places a sign on your property, unknown to you or without your permission, you can remove it.

C. Campaign Literature
A disclaimer must be listed on all political literature. When distributing literature, do not leave any item in the mailbox since it is illegal to do so. Fasten literature down in some manner such as attaching to a doorknob, placing under a doormat or between two doors.

A bulk mailing permit can be obtained from the Post Office to help reduce the cost of your mailing. However, this permit can only be used when mailing 200 or more identical pieces at the same time. There is a charge for the permit.

5. ELECTION DATES

2019

Spring
Primary:  Tuesday, February 19, 2019
Spring Election:  Tuesday, April 2, 2019

2020

Spring
Primary:  Tuesday, February 18, 2020
Spring Election:  Tuesday, April 7, 2020

Fall
Fall Primary:  Tuesday, August 11, 2020
Fall Election:  Tuesday, November 3, 2020
6. **TERMS OF OFFICE**

<table>
<thead>
<tr>
<th>Office</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Board Member</td>
<td>3 Years</td>
</tr>
<tr>
<td>Town Chair</td>
<td>2 Years</td>
</tr>
<tr>
<td>Town Supervisor</td>
<td>2 Years</td>
</tr>
<tr>
<td>Village Official</td>
<td>2 Years</td>
</tr>
<tr>
<td>Alderperson</td>
<td>2 Years</td>
</tr>
<tr>
<td>City Council</td>
<td>2 Years</td>
</tr>
<tr>
<td>City Mayor</td>
<td>2 Years</td>
</tr>
<tr>
<td>County Supervisor</td>
<td>2 Years (2022)</td>
</tr>
<tr>
<td>Clerk of Circuit Court</td>
<td>4 Years (2022)</td>
</tr>
<tr>
<td>County Sheriff</td>
<td>4 Years (2022)</td>
</tr>
<tr>
<td>County Clerk</td>
<td>4 Years (2020)</td>
</tr>
<tr>
<td>County Register of Deeds</td>
<td>4 Years (2020)</td>
</tr>
<tr>
<td>County Treasurer</td>
<td>4 Years (2020)</td>
</tr>
<tr>
<td>Multi-jurisdictional Judge</td>
<td>2 or 4 years</td>
</tr>
<tr>
<td>Circuit Court Judge</td>
<td>6 Years</td>
</tr>
<tr>
<td>Court of Appeals Judge</td>
<td>6 years</td>
</tr>
<tr>
<td>Supreme Court Justice</td>
<td>10 years</td>
</tr>
<tr>
<td>District Attorney (state office)</td>
<td>4 Years (2020)</td>
</tr>
<tr>
<td>State Senator</td>
<td>4 Years</td>
</tr>
<tr>
<td>Representative to the Assembly</td>
<td>2 Years</td>
</tr>
</tbody>
</table>

| Representative in Congress    | 2 Years                   |
| U.S. Senator                 | 6 Years                   |

7. **SOME PROHIBITED ELECTIONS PRACTICES**

A. No election official may engage in electioneering on Election Day.

B. No person may engage in electioneering during polling hours on Election Day on public property within 100 feet of an entrance to any building containing a polling place.

C. No person may knowingly make or publish, or cause to be made or published, a false representation pertaining to a candidate, which is intended or tends to sway voters at an election.
D. No person may, by himself or through an agent, make use of or threaten to make use of force, violence or restraint in order to induce or compel any person to vote or refrain from voting at an election; or, by abduction, duress or any fraudulent device or contrivance, impede or prevent the free exercise of the franchise at an election; or by his acts compel, induce or prevail upon an elector either to give or refrain from giving his vote at any election for or against a particular candidate or referendum.

E. No person may offer, give, lend or promise to give or lend, or endeavor to procure, anything of value, or any office or employment, or any privilege or immunity to, or for, any elector, or to or for any other person, in order to induce any elector to:
1. Go to or refrain from going to the polls.
2. Vote or refrain from voting.
3. Vote or refrain from voting for or against a particular person.
4. Vote or refrain from voting for or against a particular referendum.
5. Or because an elector has done any of the above.

No person may receive, agree or contract to receive, or accept any money, gift, loan, valuable consideration, office or employment for himself or for any other person, in consideration that he or any elector will so act or has so acted.

No person may advance, pay or cause to be paid any money to or for the use of any person with the intent that such money or any part thereof will be used to bribe electors at any election.

This section does not prohibit any person from using his/her own vehicle to transport electors to or from the polls without charge.

8. **WHO TO CONTACT WHEN YOU HAVE ELECTION QUESTIONS**

**FEDERAL INFORMATION**

National Voter Registration Act
Director
Office of Election Administration
Federal Elections Commission
999 E Street N.W.
Washington, DC 20463
(800) 424-9530  FAX (202) 219-8500
[http://www.fec.gov](http://www.fec.gov)

HELP AMERICA VOTE ACT
United States Election Assistance Commission
1225 New York Avenue, N.W., Suite 1100
Washington, DC 20005
(866) 747-1471
FAX (202) 566-3127
[http://www.eac.gov](http://www.eac.gov)
STATE AND LOCAL INFORMATION

WISCONSIN ELECTION & ETHICS COMMISSIONS
212 E. Washington Ave, 3rd Fl.
P.O. Box 7984
Madison, WI 53707-7984
(608) 266-8005 FAX (608) 267-0500
http://elections.wi.gov
http://ethics.wi.gov email:
Lisa.Tollefson@co.rock.wi.us
http://www.co.rock.wi.us

ROCK COUNTY CLERK
Lisa Tollefson
Rock County Courthouse
51 South Main Street
Janesville, WI 53545
(608) 757-5660 FAX (608) 757-5662

9. APPENDIX

The appendix contains the following forms:
Campaign Finance Registration Statement (CF-1)
Declaration of Candidacy (EL-162)
Campaign Finance Exemption Reverification (ETHCF-14)
Campaign Finance Report-Statement of No Activity (CF-2NA)
Campaign Finance Report, Local Committees of WI (ETCHF-2L)
Nomination Paper for Partisan Office (EL-168)
Nomination Paper for Nonpartisan Office (EL-169)
Campaign Finance Registration Statement (CF-1)

**CAMPAIGN FINANCE REGISTRATION STATEMENT**

**STATE OF WISCONSIN**

1. Is this an Amendment? ☐ No ☐ Yes

### SECTION A: GENERAL INFORMATION

<table>
<thead>
<tr>
<th>A1. Candidate Committee/Conduit Name</th>
<th>A16. Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2. Mailing Address</td>
<td>A17. Email</td>
</tr>
<tr>
<td>A3. Address</td>
<td>A18. Phone</td>
</tr>
<tr>
<td>A4. Phone</td>
<td>A19. Exemption Affirmation</td>
</tr>
</tbody>
</table>

#### Depository Institution Information

|----------------------|---------------------|-----------|------------|----------|

#### Treasurer/Administrator Information

<table>
<thead>
<tr>
<th>A14. Name</th>
<th>A15. Email</th>
</tr>
</thead>
</table>

#### Other Officers (Optional)

<table>
<thead>
<tr>
<th>A21. Name</th>
<th>A22. Title</th>
<th>A23. Email</th>
</tr>
</thead>
</table>

Claiming you are eligible for exemption from making disbursements of $2,000 does not mean that you do not need to keep records. ALL CANDIDATES should take great care to keep and record all receipts, in-kind gifts and expenses. Exemption came to be recertified yearly using form ETCHF-14.

You must designate a depository institution.

As a candidate, if you do not appoint someone as your treasurer, then you will be considered your own treasurer.

<table>
<thead>
<tr>
<th>B2. Political Party</th>
<th>B3. Election Date</th>
</tr>
</thead>
</table>

Form: CF-1 (Rev. 11/2018) Prescribed by: STATE OF WISCONSIN, Ethics Commission
## SECTION D: PAC, IEC, AND CONDUITS

<table>
<thead>
<tr>
<th>D1. Sponsoring Organization</th>
<th>D2. Email</th>
<th>D3. Phone</th>
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<tbody>
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</table>

## SECTION E: POLITICAL PARTY & COMMITTEES

**E1. Political Party (Name candidates appear under on a ballot)**

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<thead>
<tr>
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<tr>
<td>No [ ]</td>
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<tr>
<td>Yes [ ]</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>E8. Depository Institution Information (if applicable)</th>
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</tbody>
</table>

**SECTION F: REFERENDA COMMITTEES**

<table>
<thead>
<tr>
<th>F1. Nature of Referendum (if applicable)</th>
<th>F2. Support</th>
<th>F3. Oppose</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

## SECTION G: CERTIFICATION

**Accurate Information**

I certify that I am an authorized representative of the registrant and that to the best of my knowledge all of the information contained within this registration is true, correct, and complete.

**Timely Amendments**

I am aware of the requirement to amend this registration statement within 10 days of meeting the requirements to register within 10 days of meeting the requirements to register under Chapter 11 of Wisconsin Statutes.

**Records Retention**

I further acknowledge and agree to maintain the records of the registrant in an organized and legible manner for three years from the date of the most recent election in which this registrant participated.

**Ongoing Compliance**

This registrant shall continue to maintain its registration and comply with all applicable reporting requirements under Chapter 11 of Wisconsin Statutes.

<table>
<thead>
<tr>
<th>G1. Printed Name</th>
<th>G2. Signature</th>
<th>G3. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

**Candidate (if applicable)**

<table>
<thead>
<tr>
<th>G4. Printed Name</th>
<th>G5. Signature</th>
<th>G6. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

All candidates must complete this section.

This section is left blank if you are a candidate. This section is for use ONLY by Political Action Committees, Political Party Committees and Political Groups.
Declaration of Candidacy (EL-162)

Check “No” if this is your first filing. Check “Yes” if you have previously filed but are changing any of your information.

Is this an amendment?

Yes (if you have already filed a DOC for this election) ☐ No (if this is the first DOC you have filed for this election)

I, ____________________________, being duly sworn, state that

I am a candidate for the office of ____________________________, representing ____________________________, being duly sworn, state that

and I meet or will meet at the time I assume office the applicable age, citizenship, residency and voting qualification requirements, if any, prescribed by the constitutions and laws of the United States and the State of Wisconsin, and that I will otherwise qualify for office, if nominated and elected.

I have not been convicted of a felony in any court within the United States for which I have not been pardoned.

My present address, including my municipality of residence for voting purposes is:

<table>
<thead>
<tr>
<th>House or line no.</th>
<th>Street Name</th>
<th>Mailing Municipality and State</th>
<th>Zip code</th>
</tr>
</thead>
</table>

My name as I wish it to appear on the official ballot is as follows:

(Any combination of first name, middle name or initials with surname. A nickname may replace a legal name.)

STATE OF WISCONSIN

County of ____________________________

Subscribed and sworn to before me this _______ day of ____________________________, 20__

(Signature of person authorized to administer oaths)

☐ Notary Public or ☐ other official ____________________________

If Notary Public: My commission expires ______________ or ☐ is permanent.

(Signature of candidate)

The information on this form is required by Wis. Stat. §§ 8.21, Art. XIII, Sec. 3, Wis. Const., and must be filed with the filing officer in order to have a candidate’s name placed on the ballot. Wis. Stats. §§ 8.05 (1)(j), 8.10 (5), 8.15 (4)(b), 8.20 (6), 120.06 (6)(b), 887.01.

---

1. A 1996 constitutional amendment bars any candidate convicted of a misdemeanor which violates the public trust from running for or holding a public office. However, the legislature has not defined which misdemeanors violate the public trust. A candidate convicted of any misdemeanor is not barred from running for or holding a public office until the legislature defines which misdemeanors apply.
Exemption From Filing Campaign Finance Reports:

All committees must file campaign finance reports, unless they check the box to claim exemption and remain within those limits.

- A committee not collecting or spending more than $2,000 total in a calendar year.
- Candidate committees and Party Committees must register before collecting or spending any money, but those committees may not have to file reports if they claim exemption.
- PACs and IECs do not have to register until they collect or spend more than $2,500 in a calendar year. A PAC or IEC that is already registered, but will have limited activity for a calendar year, may claim exemption and would not have to file reports for that year.
- A referendum committee that does not collect or spend more than $10,000 is not required to register.
- A recall committee that does not collect or spend more than $2,000 is not required to register. A recall committee does not have to file reports unless it succeeds in forcing a recall election.

If a committee on exempt status exceeds any of the limits listed above:

- The committee must immediately file an amended ETHCF-1 with the appropriate filing officer, revoking the exempt status.
- The committee must report all campaign finance activity back to the beginning of the calendar year.

If a committee filed reports for the previous calendar year, and wishes to go on exempt status for the upcoming year, the committee must file a January Continuing report covering all activity through December 31st. Include an updated ETHCF-1 requesting exempt status for the upcoming year.

Renewing Exemption:

Statute §11.0104(2) states that exemption is effective only for the calendar year it is granted. If a committee wishes to renew its exempt status, it must file the ETHCF-14 (Exemption Reverification) for a new ETHCF-1 before the closing of the first reporting period for which it would be required to file a report. Candidates on the ballot that calendar year may claim exemption when they first register, or renew their exemption from the previous calendar year, but a candidate on the ballot that calendar year may not claim exemption before the date of her/his election if he/she has not been on exempt status previously. See statute §11.0104(1) (b).
## SECTION A: REGISTRANT INFORMATION

A1. Name of Committee/Conduit (in full)

A2. Committee/Conduit ID Number (if applicable)  
A3. Email  
A4. Phone

A5. Mailing Address  
A6. City  
A7. State  
A8. Zip

## SECTION B: REPORT INFORMATION

B1. Report Type (Choose One)  
- January Continuing  
- July Continuing  
- Spring Pre-Primary  
- Spring Pre-Election  
- Fall Pre-Primary  
- Fall Pre-Election  
- Special Pre-Primary  
- Special Pre-Election  
- Special Post-Election

B2. Special Election Date (if applicable)

B3. Reporting Period Start Date

B4. Reporting Period End Date

Party and Legislative Campaign Committees Only

B5. Is This Report for Your General Fund or Segregated Fund Account? (Choose One)  
- General Fund  
- Segregated Fund

## SECTION C: LIMITED ACTIVITY REPORTING EXEMPTION (OPTIONAL)

### Filing Exemption

Registrants that will not accept contributions, make disbursements, or incur obligations in an aggregate amount of more than $2,000 in a calendar year are eligible for exemption from filing campaign finance reports. Exempt status is effective only for the calendar year in which it is granted. Registrants wishing to remain on exempt status must renew each year. Candidates may not claim exemption in the year of their election before the day they appear on the ballot.

### C1. Exemption Request and Affirmation

- Yes, this registrant is eligible for a filing exemption and would like to request an exemption for this calendar year.
- No, this registrant is not requesting exemption

## SECTION D: CERTIFICATION

I certify that the above named registrant has not engaged in any financial transactions during the period covered by this report and that the cash balance remains the same as previously reported. This report fulfills the requirements under Wis. Stat. § 11.0103(3)(d).

Authorized Representative

D1. Printed Name  
D2. Signature  
D3. Date
CAMPAIGN FINANCE REPORT
LOCAL COMMITTEES OF WISCONSIN

Is This Report an Amendment:  □ Yes  □ No
Instructions for completing schedules are on the back of each schedule.

COMMITTEE IDENTIFICATION
Name of Committee
Street Address
City, State and Zip Code

Please check if address is different than previously reported, and complete the Campaign Registration Statement in the back of this form. □

OFFICE USE ONLY

NAME OF REPORT
☐ January Continuing  ☐ Pre-Primary
☐ July Continuing  ☐ Fall
☐ September Continuing  ☐ Pre-Election
☐ Spring  ☐ Special
☐ Termination Report  also complete Schedule 4

SUMMARY OF RECEIPTS AND DISBURSEMENTS

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>This Period</td>
</tr>
<tr>
<td>1A. Contributions (Including Loans) from Individuals</td>
<td>$</td>
</tr>
<tr>
<td>1B. Contributions from Committees (Transfers-In)</td>
<td>$</td>
</tr>
<tr>
<td>1C. Other Income and Commercial Loans</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL RECEIPTS (Add totals from 1A, 1B and 1C)</td>
<td>$</td>
</tr>
<tr>
<td>2A. Gross Expenditures</td>
<td>$</td>
</tr>
<tr>
<td>2B. Contributions to Committees (Transfers-Out)</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL DISBURSEMENTS (Add totals from 2A and 2B)</td>
<td>$</td>
</tr>
</tbody>
</table>

CASH SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>Column A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance Beginning of Report</td>
<td>$</td>
</tr>
<tr>
<td>Total Receipts</td>
<td>$</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$</td>
</tr>
<tr>
<td>Total Disbursements</td>
<td>$</td>
</tr>
<tr>
<td>CASH BALANCE END OF REPORT</td>
<td>$</td>
</tr>
<tr>
<td>INCURRED OBLIGATIONS (Balance at the Close of This Period-3A)</td>
<td>$</td>
</tr>
<tr>
<td>LOANS (Balance at the Close of This Period-1B)</td>
<td>$</td>
</tr>
</tbody>
</table>

I certify that I have examined this report and to the best of my knowledge and belief it is true, correct and complete.

Type or Print Name of Candidate or Treasurer
Signature of Candidate or Treasurer
Date
Email

NOTE: The information on this form is required by s. 11.0204, 11.0304, 11.0404, 11.0504, 11.0604, 11.0704, 11.0804, 11.0904, Wis. Stats. Failure to provide the information may subject you to the penalties of s. 11.1400, 11.1401, Wis. Stats.

ETHCF-2L (Rev. 01/16) The Wisconsin Ethics Commission prescribes this form. Completed forms must be filed with your local clerk.
Nomination Paper for Partisan Office (EL-168)

<table>
<thead>
<tr>
<th>Signature of Elector</th>
<th>Printed Name of Elector</th>
<th>Residential Address (No P.O. Box Address): Street and Number or Rural Route (Rural address must also include box or farm no)</th>
<th>Municipality of Residence: Check the type and write the name of your municipality for voting purposes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
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<td>3.</td>
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<td>4.</td>
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<td>5.</td>
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<td>6.</td>
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<td>9.</td>
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<tr>
<td>10.</td>
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</tr>
</tbody>
</table>

Certification of Circulator:

I certify that I reside at

(Circulator's residential address - include number, street, and municipality)

I further certify that I am either a qualified elector of Wisconsin or a U.S. citizen, age 18 or older who, if I were a resident of this state, would not be disqualified from voting under Wis. Stat. § 6.03. I personally circulated this nomination paper and personally obtained each of the signatures on this paper. I know that the signers are electors of the jurisdiction or district the candidate seeks to represent. I know that each person signed the paper with full knowledge of its content, and I have read it. I support this candidate. I am aware that falsifying this certification is punishable under Wis. Stat. § 12.115(3)(a).

(Date)
Signature of Circulator

Page No.
Nomination Paper for Nonpartisan Office (EL-169)

The undersigned, request that the candidate, whose name and residential address are listed above, be placed on the ballot at the election described above as a candidate so that voters will have the opportunity to vote for him or her for the office described above. I am eligible to vote in the jurisdiction or district in which the candidate named above seeks office. I have not signed the nomination paper of any other candidate for the same office at this election.

The municipality used for mailing purposes, when different than municipality of residence, is not sufficient. The name of the municipality of residence must always be listed.

<table>
<thead>
<tr>
<th>Signatures of Electors</th>
<th>Printed Name of Electors</th>
<th>Residential Address (Box P.O. Box Address)</th>
<th>Municipality of Residence</th>
<th>Date of Signing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>2.</td>
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<td>7.</td>
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I, the undersigned, certify: I reside at (Name, street address, city, and state)

I further certify, I am either a qualified elector of Wisconsin, or a U.S. citizen, age 18 or older who, if I were a resident of this state, would not be disqualified from voting under Wis. Stat. § 6.83. I personally circulated this nomination paper and personally obtained each of the signatures on this paper. I know that each person signed the paper with full knowledge of its contents on the date indicated opposite his or her name. I know their respective residences given. I intend to support this candidate. I am aware that falsifying this certification is punishable under Wis. Stat. § 12.15(3)(f).