ROCK COUNTY BOARD OF SUPERVISORS’ MEETING
THURSDAY, JUNE 27, 2019 – 6:00 P.M.

COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – June 13, 2019
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
   A. Appointments to the Parks Advisory Committee
   B. Appointment to the Coordinated Services Team (CST) Advisory Committee
   C. Confirmation of Appointment of Child Support Director
   D. Confirmation of Appointment of Director of Council on Aging
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
   A. Recognizing Tracy Moseley for Service to Rock County
   B. Recognizing Detective Ronald W. Betley
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
12. NEW BUSINESS
   A. Supplementary Appropriations and Budget Changes - Roll Call
      1) Authorizing Property Purchase, Approving Ground Lease and Amending 2019 Facilities Management Capital Budget for a New Public Works Garage in Town of Turtle

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.
B. Contracts – Roll Call
   1. Awarding the Contract for Exterior Wall Restoration at the Jail

C. Authorizing Double Fill of Five Deputy Sheriff Positions

D. Creating 1.0 FTE Collections/Accounts Specialist Position and Deleting Two 1.0 FTE Deputy Clerk of Court Positions

E. STEP 5 GRIEVANCE HEARING

EXECUTIVE SESSION: Per section 19.85(1)(b) -- Consideration of discipline of any public employee and the taking of formal action in such a matter. The employee has a right to demand that the meeting be held in open session.

And

Per 19.85(1)(a) – Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before the governmental body.

Note: After deliberation in executive session per 19.85(1)(a), the Board may immediately reconvene in executive session under 19.85(1)(b), or open session, as appropriate, for announcement of the action of the Board.

13. ADJOURNMENT
The Rock County Board of Supervisors met, pursuant to adjournment on May 23, 2019, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin.

Chair Podzilni called the meeting to order. Supervisor Bostwick gave the invocation.

3. Roll Call.
At roll call, Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Davis, Thomas, Knudson, Rynes, Homan, Gramke, Yeomans, Pleasant, Brill, Schuiz, Zajac, Bostwick, Hawes, Owens, Brien and Podzilni were present. Supervisors Potter, Rashkin and Sweeney were absent. PRESENT – 26. ABSENT – 3.

QUORUM PRESENT

4. Adoption of Agenda.
Supervisors Peer and Bostwick moved the Agenda. Agenda ADOPTED as follows:
1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – May 23, 2019
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
   A. Appointments to the Aging Services Integration Review Advisory Committee
   B. Appointment to the Behavioral Health Redesign Steering Committee
   C. Appointments to the Human Services Board
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
   A. To Recognize Steve Hare
   B. To Recognize Nancy Story
   C. To Recognize Terri Pass
   D. Recognizing John Byrne for Service to Rock County
   E. To Recognize June 15, 2019 as World Elder Abuse Awareness Day
   F. Confirming the Induction of Sandra Kraft, Albert Funk, and Tom Presny to the Rock County Hall of Honor
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS
    FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
    A. Enbridge Pipeline Operations and Safety – Becky Haase and John Schwarz
    B. Step 5 Grievance Process and Procedures for the June 27 Hearing
12. NEW BUSINESS
    A. Supplementary Appropriations and Budget Changes – Roll Call
    B. Contracts – Roll Call
1. Authorizing Purchase of VMWare Enterprise Software
C. In support of Increased 2019-21 State Budget for County Child Support Funding

13. ADJOURNMENT

5. Approval of Minutes – May 23, 2019
Supervisors Bussie and Davis moved to approve the minutes as submitted. ADOPTED by acclamation.

7. Citizen Participation, Communications and Announcements
Ellen Wiegand requested increase in funding for Beloit Meals on Wheels. Supervisor Peer reminded everyone of the Rock County Hall of Honor on June 19th. Supervisor Schulz gave information on the Janesville Southside Farmers Market. Supervisor Brien introduced Albert Funk in the audience. Richard Greenlee introduced the new Risk Manager for Rock County, Terri Carlson. Josh Smith introduced the newly appointed Child Support Director, Melissa Wittwer.

8.A. Appointments to the Aging Services Integration Review Advisory Committee
Position: Members of the Aging Services Integration Review Advisory Committee
Appointments: Supervisor Terry Fell Supervisor Phillip Owens
Supervisor Norvain Pleasant Supervisor Terry Thomas
Paula Garecht Tom Moe
Janet Smith Mark Richardson
Rob Wilkinson Chuck Wilson
Effective Date: June 13, 2019
Supervisors Thomas and Knudson moved the above appointments. ADOPTED by acclamation.

8.B. Appointment to the Behavioral Health Redesign Steering Committee
Position: Member of the Behavioral Health Redesign Steering Committee
Appointment: Kelly Klingensmith, Public Health Department
Effective Date: June 13, 2019
Supervisors Thomas and Knudson moved the above appointments. ADOPTED by acclamation.

8.C. Appointments to Human Services Board
Position: Members of the Human Services Board
New Appointment: Stephanie Aegerter Kathy Schulz
Sally Jean Weaver-Landers
Effective Date: June 13, 2019
Supervisors Peer and Knudson moved the above appointments. ADOPTED by acclamation.

9.A. To Recognize Steve Hare
Resolution No. 19-6A-255
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this 13th day of June, 2019 does hereby recognize Steve Hare for his 28 years of service and extend best wishes to him in his future endeavors.
Supervisors Thomas and Knudson moved the above resolution. ADOPTED by acclamation.

9.B. To Recognize Nancy Story
Resolution No. 19-6A-256
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 13th day of June, 2019 does hereby recognize Nancy Story for her 24 years of service and extend best wishes to her in her future endeavors.
Supervisors Thomas and Knudson moved the above resolution. ADOPTED by acclamation.

9.C. To Recognize Terri Pass
Resolution No. 19-6A-257
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 13th day of June, 2019 does hereby recognize Terri Pass for her 36 years of service and extend best wishes to her in her future endeavors.
Supervisors Knudson and Brill moved the above resolution. ADOPTED by acclamation.
Proceedings of the Rock County Board of Supervisors
June 13, 2019

9.D. Recognizing John Byrne for Service to Rock County Resolution No. 19-6A-258
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 13th day of June, 2019, does hereby thank John Byrne for his dedication and contributions to the citizens of Rock County and wish him the best for his future plans.
Supervisors Mawhinney and Zajac moved the above resolution. ADOPTED by acclamation.

9.E. To Recognize June 15, 2019 as World Elder Abuse Awareness Day Resolution No. 19-6A-259
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this 13th day of June, 2019, does hereby recognize June 15, 2019 as World Elder Abuse Awareness Day.
BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to the Rock County Adult Protective Services Unit for their dedication to the health and safety of Rock County elders who may be victims of abuse.
Supervisors Knudson and Thomas moved the above resolution. ADOPTED by acclamation.

9.F. Confirming the Induction of Sandra Kraft, Albert Funk, and Tom Presny to the Rock County Hall of Honor Resolution No. 19-6A-260
NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this 13th day of June, 2019 that the nomination of Sandra Kraft, Albert Funk, and Tom Presny as the 2019 Hall of Honor Inductees be confirmed.
Supervisors Richard and Mawhinney moved the above resolution. ADOPTED by acclamation.

11.A. Enbridge Pipeline Operations and Safety
A report on the Enbridge Pipeline Operations and safety was given by Becky Haase and John Schwarz.

11.B. Step 5 Grievance Process and Procedures for the June 27 Hearing
Overview of process and procedure given by Corporation Counsel, Richard Greenlee.

Supervisor Yeomans left the meeting.

12.B.1. Authorizing Purchase of VMWare Enterprise Software Resolution No. 19-6A-261
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 13th day of June, 2019 that a Purchase Order for the purchase of VMWare vSphere Enterprise software be issued to CDW-G in Vernon Hills, IL in the amount of $61,395.01.
Supervisors Mawhinney and Fox moved the above resolution. ADOPTED on the following roll call vote.
Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Davis, Thomas, Knudson, Rynes, Homan, Gramke, Pleasant, Brill, Schulz, Zajac, Bostwick, Hawes, Owens, Brien and Podzilni voted in favor. Supervisors Potter, Rashkin, Yeomans and Sweeney were absent.
AYES - 25. NOES - 0. ABSENT - 4.

12.C. In Support of Increased 2019-21 State Budget for County Child Support Funding Resolution No. 19-6A-262
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 13th day of June, 2019, respectfully requests that state funding for county child support agencies be increased by $1.5 million GPR in each fiscal year of the 2019-2021 Wisconsin state budget, which will generate approximately $3 million in additional federal funding each year. This investment will ensure that counties can continue to effectively provide economic support to our children.
BE IT FURTHER RESOLVED that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Rock County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.
Supervisors Beaver and Rynes moved the above resolution. ADOPTED by acclamation.
Proceedings of the Rock County Board of Supervisors
June 13, 2019

13. Adjournment
Supervisors Richard and Bostwick moved to adjourn at 7:29 p.m. to Thursday, June 27, 2019 at 6:00 p.m.
ADOPTED by acclamation.

Prepared by Lisa Tollefson, County Clerk
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.
APPOINTMENTS TO PARKS ADVISORY COMMITTEE

POSITION: Members of the Parks Advisory Committee

AUTHORITY: Wis. Stats. 27.02
Resolution #82-11E-152

TERM: Two Year Term Expiring 6/30/21

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Tom Presny
Floyd Finney

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Tom Presny
5335 N. River Road
Janesville WI 53545
Floyd Finney
1908 E. Manogue Road
Milton, WI 53563

EFFECTIVE DATE: June 27, 2019
APPOINTMENT TO THE COORDINATED SERVICES TEAM (CST) ADVISORY COMMITTEE

POSITION: Member of the Coordinated Services Team (CST) Advisory Committee

AUTHORITY: County Board Resolution 12-4A-642

TERM: Unexpired Term Ending April 30, 2022

PER DIEM: For County Board Supervisors Only (Per Board Rule IV.J.)

PRESENT MEMBER: William Walker (Alternate for Dannie Evans)

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT: Ramone Brown
Human Services

EFFECTIVE DATE: June 27, 2019
RESOLUTION NO. 19-6B-263
AGENDA NO. 8.C. (1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Safety and Justice Committee
INITIATED BY

Public Safety and Justice Committee
SUBMITTED BY

Amy Spoden, Asst. Human Resource Dir.
DRAFTED BY

June 6, 2019
DATE DRAFTED

CONFIRMATION OF APPOINTMENT OF
CHILD SUPPORT DIRECTOR

1 WHEREAS, the former Child Support Director resigned on April 26, 2019; and,

2 WHEREAS, the County has conducted a recruitment effort to fill the job of Child Support Director;

3 and,

4 WHEREAS, the candidates were screened with the most qualified being interviewed; and,

5 WHEREAS, the County Administrator has appointed Melissa Wittwer, who has been recommended by

6 the Public Safety and Justice Committee; and,

7 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled

8 this ___ day of ______, 2019, confirms the appointment of Melissa Wittwer, as Child

9 Support Director in accordance with the attached conditions of employment.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

PUBLIC SAFETY & JUSTICE COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

Terry Fell

Kara Hawes

Brian Knudson
CONFIRMATION OF APPOINTMENT OF CHILD SUPPORT DIRECTOR

Administrative Note:

Recommended.

[Signature]
Josh Smith
County Administrator

Legal Note:

The County Board is authorized to take this action pursuant to sec. 59.22(2), Wis. Stats.

[Signature]
Richard Greenlee
Corporation Counsel

Fiscal Note:

Sufficient funds for the Child Support Director position were included in the 2019 budget.

[Signature]
Sherry Oja
Finance Director
June 6, 2019

Ms. Melissa Wittwer
1758 S. Crosby Ave
Janesville WI 53546

Dear Melissa:

This will confirm the County Administrator's offer of employment to you of the position of Rock County Child Support Director. This appointment is contingent on confirmation of the County Board of Supervisors. We anticipate this will occur on June 27, 2019. This offer is based on the following conditions:

- Date of Employment: April 29, 2019 (date was placed in acting status).
- Salary: $33.10 (Step 1, Pay Range 26)
- Fringe Benefits: All benefits granted employees covered by the Unilateral Pay Plan in accordance with the Rock County Personnel Ordinance.

I would appreciate receiving a written acceptance of the above conditions at your earliest convenience. I hope you enjoy your new position with Rock County.

Sincerely,

[Signature]
Amy Spoden
Asst. Human Resource Director

cc: Personnel File
Payroll
Josh Smith, County Administrator
COUNTY OF ROCK, WISCONSIN

Employment Services Agreement

THIS AGREEMENT, made and entered into by and between the County of Rock (hereinafter referred to as "EMPLOYER") and Melissa Wittwer (hereinafter, "EMPLOYEE"),

WITNESSETH:

WHEREAS EMPLOYER whose address is c/o County Administrator, 51 South Main Street, Janesville, WI 53545, desires to obtain the services of Melissa Wittwer to serve as Child Support Director;

WHEREAS EMPLOYEE, whose current address is 1758 S. Crosby Ave, Janesville, WI, 53546 is able and willing to serve as Child Support Director;

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, EMPLOYER and EMPLOYEE do agree as follows:

1. CONDITIONS OF EMPLOYMENT; GENERAL PROVISIONS. Employment of EMPLOYEE is subject to the general supervision and shall be conducted pursuant to the orders, advice and direction of the County Administrator and be governed by the terms and conditions of Chapter 18 of the Rock County Ordinance, except as to the terms and conditions that are herein modified. Employment is further subject to EMPLOYEE's compliance with and implementation of policies established from time to time by EMPLOYER in the exercise of its lawful authority. EMPLOYEE shall perform such other duties as are customarily performed by one holding the same or similar positions in other governmental organizations or businesses which provide similar services. EMPLOYER reserves to the County Administrator the right to require EMPLOYEE to render such other and unrelated services and duties as may be assigned from time to time by the County Administrator.

2. DUTIES OF EMPLOYEE; GENERAL PROVISIONS. EMPLOYEE agrees to perform lawfully, faithfully, industriously, competently, dutifully and to the best of EMPLOYEE's ability, all of the duties that may be required of EMPLOYEE pursuant to the express or implied terms of this agreement, to the level of satisfaction that the County Administrator may reasonably require.

3. DUTIES OF EMPLOYEE; JOB DESCRIPTION. The duties of EMPLOYEE shall include but not be limited to those expressly stated or implied in the job description for the position, as may be revised from time to time by EMPLOYER as circumstances change, and as set forth in applicable state statutes. This paragraph is further subject to the right of assignment reserved to the County Administrator, as set forth in paragraph 1 hereof.

4. DUTIES OF EMPLOYEE; OFFICIAL ACTS OF COUNTY BOARD. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in the ordinances, resolutions or motions of EMPLOYER's county board or any of its committees acting, within the scope of their lawful authority.

5. DUTIES OF EMPLOYEE; DIRECTIVES OF COUNTY ADMINISTRATOR. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in orders, directives, or rules of the County Administrator.
6. TERM OF AGREEMENT. The term of this agreement shall be a period of 1 year, commencing on Monday, April 29, 2019, and expiring as of 11:59pm, April 28, 2020, unless earlier terminated under other provisions of this agreement or by operation of law.

7. NONRENEWAL OF AGREEMENT. At its expiration this agreement shall not be considered renewed unless extended in writing by mutual agreement of the parties. If it is the County Administrator's intention not to renew this agreement, the County Administrator will attempt to give EMPLOYEE three (3) months advance written notice of the intent not to renew this agreement, provided, however, that failure to give such notice shall create no obligation on EMPLOYER to continue EMPLOYEE's employment beyond the expiration date of this agreement. The County Administrator may extend EMPLOYEE's employment on a month-to-month basis for a period not to exceed 3 months, pending renewal of this agreement.

8. EMPLOYEE'S RESPONSIBILITIES; ETHICAL CONSIDERATIONS. EMPLOYEE shall at all times observe and comply with all ethical obligations imposed or required by constitution, statute, ordinance or other provision of law and shall at all times conduct EMPLOYEE's personal affairs in such a manner as to avoid a conflict of interest or appearance of conflict and in accordance with the duties and responsibilities of public officials. During normal work hours EMPLOYEE shall at all times devote all of EMPLOYEE's time, attention, knowledge and skills solely to the interests of the EMPLOYER, and EMPLOYEE shall never use EMPLOYEE's position or confidential information gained in such work position for EMPLOYEE's personal gain, either directly or indirectly.

9. EMPLOYEE'S RESPONSIBILITIES; CONFIDENTIAL INFORMATION. EMPLOYEE shall not at any time or in any manner, either during the term of this agreement or thereafter, either directly or indirectly divulge, disclose or communicate to any person any confidential information gained in the performance of EMPLOYEE's duties except as otherwise required or compelled by law.

10. EMPLOYEE'S RESPONSIBILITIES: EXCLUSIVE EMPLOYMENT. EMPLOYEE agrees to remain in the exclusive employ of EMPLOYER throughout the term of this agreement. The term "exclusive employ" shall not be construed to prohibit occasional teaching, writing or consulting which is performed on EMPLOYEE's time off and which does not affect EMPLOYEE's job performance, subject to prior approval of the County Administrator.

11. HOURS OF WORK. The usual and customary hours of business of EMPLOYER are from 8:00 a.m. to 5:00 p.m., Monday through Friday, however, as a managerial employee, EMPLOYEE shall have as a condition of employment a job to perform and shall work such hours as are necessary to accomplish the tasks assigned to EMPLOYEE.

12. EVALUATION AND GOALS. At least annually, the County Administrator or his or her designee shall meet with EMPLOYEE to discuss job performance and to define goals and objectives for both EMPLOYEE and EMPLOYER.

13. EMPLOYEE'S DUTIES; LIMITED CONTRACTING AUTHORITY. EMPLOYEE shall not have the right to make contracts or commitments for or on behalf of EMPLOYER except as expressly authorized in advance by statute, ordinance, or express written consent of EMPLOYER.

14. COMPENSATION OF EMPLOYEE; BASE COMPENSATION. EMPLOYER shall pay EMPLOYEE, and EMPLOYEE shall accept from EMPLOYER in payment for EMPLOYEE's services, direct compensation at a rate provided for in the Unilateral Pay Plan for the position occupied by the EMPLOYEE.

15. COMPENSATION OF EMPLOYEE; COMPENSATION FOR EXPENSES. EMPLOYER shall reimburse EMPLOYEE for all necessary expenses incurred in the service of EMPLOYER, in accordance with Rock County ordinances and regulations on reimbursement of expenses, provided that EMPLOYEE complies with all applicable provisions of law and Rock County ordinances and procedures prior to incurring or claiming reimbursement for such expenses. It is expressly
understood that prior approval of the County Administrator is required for attendance at conferences held outside of Wisconsin and that attendance is further subject to the rules, regulations and ordinances applicable to managerial employees employed by the EMPLOYER.

16. COMPENSATION OF EMPLOYEE; FRINGE BENEFITS. Except as otherwise set forth in this agreement, and in addition to the monetary compensation set forth above EMPLOYEE shall receive fringe benefits as are enumerated from time to time in resolutions and general ordinances of EMPLOYER, on the same terms as these are made available to non-represented managerial and professional employees of EMPLOYER.

17. VACATION. EMPLOYEE shall receive twenty (20) days of vacation annually on anniversary date, December 9. Carry-over of unused vacation shall be allowed under such conditions as are contained in the Rock County Personnel Policy.

18. COMPENSATION OF EMPLOYEE; TREATMENT OF DIRECT COMPENSATION FOR TAX PURPOSES. The direct financial compensation paid EMPLOYEE under this Agreement shall be treated as wages for federal and state tax purposes and for purposes of allowing EMPLOYEE to participate in the Wisconsin retirement system. EMPLOYEE recognizes that EMPLOYER will withhold taxes, Social Security and the like from direct compensation. EMPLOYEE shall be allowed to participate in EMPLOYER's deferred compensation program(s) and Section 125 Flexible Spending Account, at EMPLOYEE's option and to the extent permitted by law.

19. TERMINATION OF AGREEMENT BY EMPLOYEE; NOTICE REQUIRED FOR RESIGNATION. This agreement may be terminated by EMPLOYEE on 30-days' written notice to the County Administrator. Any such notice, once accepted by the County Administrator, may not be withdrawn or rescinded. The fact that the County Administrator has asked EMPLOYEE for EMPLOYEE's resignation shall not invalidate any such resignation once tendered to, and accepted by, the County Administrator. Accrued but unused vacation and holiday time shall be paid out to EMPLOYEE upon resignation, provided sufficient notice as required above is received.

20. TERMINATION OF AGREEMENT BY EMPLOYER; EMPLOYER'S RIGHT TO TERMINATE AT WILL. This agreement may be terminated, or any obligation of EMPLOYER under this agreement may be suspended, by the County Administrator at any time during its term, in the sole discretion of the County Administrator. EMPLOYEE shall be deemed to be an at-will employee of EMPLOYER who shall have no remedy or recourse in the event of disciplinary action, up to and including discharge.

21. TERMINATION OF AGREEMENT BY EMPLOYER; DISCIPLINARY ACTION; PROCEDURE FOR DISCIPLINARY ACTION. All disciplinary action shall originate from the County Administrator and be accomplished by the County Administrator.

22. EMPLOYER TO INDEMNIFY AND DEFEND EMPLOYEE FOR OFFICIAL ACTS. EMPLOYER shall indemnify, defend and hold harmless EMPLOYEE, in accordance with the requirements of s. 895.46, Wis. Stats. EMPLOYER reserves the right to compromise or settle any such litigation in any fashion deemed advantageous to EMPLOYER, regardless of whether EMPLOYEE consents thereto.

23. CONSTRUCTION OF AGREEMENT; NO ASSIGNMENT. EMPLOYEE shall not assign or transfer any interest or obligation in this Agreement, whether by assignment or novation. It is expressly understood EMPLOYER will not consent to any assignment of EMPLOYEE's duties and obligations.

24. CONSTRUCTION OF AGREEMENT; SEVERABILITY. All parts of this agreement are severable from all other parts and invalidity of any part shall not operate to invalidate any other part.
25. CONSTRUCTION OF AGREEMENT; WISCONSIN LAW CONTROLS. It is expressly understood and agreed that in the event of any dispute between the parties, arising under this agreement, Wisconsin law shall control to the extent that it is not superseded by any applicable federal law.

26. CONSTRUCTION OF AGREEMENT; ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties and supersedes any and all negotiations of the parties relating to the subject matter hereof. Any prior employment agreement between the parties, together with any extension or renewal of such agreement, is likewise terminated and superseded by this Agreement. All of EMPLOYEE's rights, of any nature whatsoever, arising from, by or under any prior employment agreement between the parties are hereby compromised in their entirety.

IN WITNESS WHEREOF, EMPLOYER and EMPLOYEE have executed this agreement effective as of the day and date by which EMPLOYER's authorized representative and EMPLOYEE have affixed their respective signatures, as indicated below.

FOR EMPLOYER:

Date: ___________________________

______________________________
Josh Smith, Rock County Administrator

BY EMPLOYEE:

Date: ___________________________

______________________________
Melissa Wittwer, Child Support Director

WITNESS: ____________________________
CONFIRMATION OF APPOINTMENT OF
DIRECTOR OF COUNCIL ON AGING

1 WHEREAS, the former Director of Council on Aging retired on January 2, 2019; and,
2 WHEREAS, the County has conducted a recruitment effort to fill the job of Director of Council on
3 Aging; and,
4 WHEREAS, the candidates were screened with the most qualified being interviewed; and,
5 WHEREAS, the County Administrator has appointed Paula Schutt.
6 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled
7 this _____ day of ________, 2019, confirms the appointment of Paula Schutt, as Director of
8 Council on Aging in accordance with the attached conditions of employment.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

EDUCATION, VETERANS, & AGING
SERVICES COMMITTEE

Rick Richard, Chair

Norvain Pleasant, Jr, Vice Chair

Tom Brien

Craig Gramke

Phillip Owens, Jr.
CONFIRMATION OF APPOINTMENT OF DIRECTOR OF COUNCIL ON AGING
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ADMINISTRATIVE NOTE:
Recommended.

Josh Smith
County Administrator

LEGAL NOTE:
The County Board is authorized to take this action pursuant to sec. 59.22(2), Wis. Stats.

Richard Greenlee
Corporation Counsel

FISCAL NOTE:
Sufficient funds for the Director of Council on Aging position were included in the 2019 budget.

Sherry Oja
Finance Director
COUNTY OF ROCK, WISCONSIN

Employment Services Agreement

THIS AGREEMENT, made and entered into by and between the County of Rock (hereinafter referred to as "EMPLOYER") and Paula Schutt (hereinafter, "EMPLOYEE"),

WITNESSETH:

WHEREAS EMPLOYER whose address is c/o County Administrator, 51 South Main Street, Janesville, WI 53545, desires to obtain the services of Paula Schutt to serve as Director of Council on Aging,

WHEREAS EMPLOYEE, whose current address is 221 N. Terrace Street, Janesville, WI, 53548 is able and willing to serve as Director of Council on Aging;

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, EMPLOYER and EMPLOYEE do agree as follows:

1. CONDITIONS OF EMPLOYMENT; GENERAL PROVISIONS. Employment of EMPLOYEE is subject to the general supervision and shall be conducted pursuant to the orders, advice and direction of the County Administrator and be governed by the terms and conditions of Chapter 18 of the Rock County Ordinance, except as to the terms and conditions that are herein modified. Employment is further subject to EMPLOYEE's compliance with and implementation of policies established from time to time by EMPLOYER in the exercise of its lawful authority. EMPLOYEE shall perform such other duties as are customarily performed by one holding the same or similar positions in other governmental organizations or businesses which provide similar services. EMPLOYER reserves to the County Administrator the right to require EMPLOYEE to render such other and unrelated services and duties as may be assigned from time to time by the County Administrator.

2. DUTIES OF EMPLOYEE; GENERAL PROVISIONS. EMPLOYEE agrees to perform lawfully, faithfully, industriously, competently, dutifully and to the best of EMPLOYEE's ability, all of the duties that may be required of EMPLOYEE pursuant to the express or implied terms of this agreement, to the level of satisfaction that the County Administrator may reasonably require.

3. DUTIES OF EMPLOYEE; JOB DESCRIPTION. The duties of EMPLOYEE shall include but not be limited to those expressly stated or implied in the job description for the position, as may be revised from time to time by EMPLOYER as circumstances change, and as set forth in applicable state statutes. This paragraph is further subject to the right of assignment reserved to the County Administrator, as set forth in paragraph 1 hereof.

4. DUTIES OF EMPLOYEE; OFFICIAL ACTS OF COUNTY BOARD. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in the ordinances, resolutions or motions of EMPLOYER's county board or any of its committees acting within the scope of their lawful authority.

5. DUTIES OF EMPLOYEE; DIRECTIVES OF COUNTY ADMINISTRATOR. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in orders, directives, or rules of the County Administrator.
6. TERM OF AGREEMENT. The term of this agreement shall be a period of 1 year, commencing on Monday, July 15, 2019, and expiring as of 11:59pm, July 14, 2020, unless earlier terminated under other provisions of this agreement or by operation of law.

7. NON RENEWAL OF AGREEMENT. At its expiration this agreement shall not be considered renewed unless extended in writing by mutual agreement of the parties. If it is the County Administrator's intention not to renew this agreement, the County Administrator will attempt to give EMPLOYEE three (3) months advance written notice of the intent not to renew this agreement, provided, however, that failure to give such notice shall create no obligation on EMPLOYER to continue EMPLOYEE's employment beyond the expiration date of this agreement. The County Administrator may extend EMPLOYEE's employment on a month-to-month basis for a period not to exceed 3 months, pending renewal of this agreement.

8. EMPLOYEE'S RESPONSIBILITIES; ETHICAL CONSIDERATIONS. EMPLOYEE shall at all times observe and comply with all ethical obligations imposed or required by constitution, statute, ordinance or other provision of law and shall at all times conduct EMPLOYEE's personal affairs in such a manner as to avoid a conflict of interest or appearance of conflict and in accordance with the duties and responsibilities of public officials. During normal work hours EMPLOYEE shall at all times devote all of EMPLOYEE's time, attention, knowledge and skills solely to the interests of the EMPLOYER, and EMPLOYEE shall never use EMPLOYEE's position or confidential information gained in such work position for EMPLOYEE's personal gain, either directly or indirectly.

9. EMPLOYEE'S RESPONSIBILITIES; CONFIDENTIAL INFORMATION. EMPLOYEE shall not at any time or in any manner, either during the term of this agreement or thereafter, either directly or indirectly divulge, disclose or communicate to any person any confidential information gained in the performance of EMPLOYEE's duties except as otherwise required or compelled by law.

10. EMPLOYEE'S RESPONSIBILITIES; EXCLUSIVE EMPLOYMENT. EMPLOYEE agrees to remain in the exclusive employment of EMPLOYER throughout the term of this agreement. The term "exclusive employ" shall not be construed to prohibit occasional teaching, writing or consulting which is performed on EMPLOYEE's time off and which does not affect EMPLOYEE's job performance, subject to prior approval of the County Administrator.

11. HOURS OF WORK. The usual and customary hours of business of EMPLOYER are from 8:00 a.m. to 5:00 p.m., Monday through Friday, however, as a managerial employee, EMPLOYEE shall have as a condition of employment a job to perform and shall work such hours as are necessary to accomplish the tasks assigned to EMPLOYEE.

12. EVALUATION AND GOALS. At least annually, the County Administrator or his or her designee shall meet with EMPLOYEE to discuss job performance and to define goals and objectives for both EMPLOYEE and EMPLOYER.

13. EMPLOYEE'S DUTIES; LIMITED CONTRACTING AUTHORITY. EMPLOYEE shall not have the right to make contracts or commitments for or on behalf of EMPLOYER except as expressly authorized in advance by statute, ordinance, or express written consent of EMPLOYER.

14. COMPENSATION OF EMPLOYEE; BASE COMPENSATION. EMPLOYER shall pay EMPLOYEE, and EMPLOYEE shall accept from EMPLOYER in payment for EMPLOYEE's services, direct compensation at a rate provided for in the Unilateral Pay Plan for the position occupied by the EMPLOYEE.

15. COMPENSATION OF EMPLOYEE; COMPENSATION FOR EXPENSES. EMPLOYER shall reimburse EMPLOYEE for all necessary expenses incurred in the service of EMPLOYER, in accordance with Rock County ordinances and regulations on reimbursement of expenses, provided that EMPLOYEE complies with all applicable provisions of law and Rock County ordinances and procedures prior to incurring or claiming reimbursement for such expenses. It is expressly
understood that prior approval of the County Administrator is required for attendance at conferences
held outside of Wisconsin and that attendance is further subject to the rules, regulations and
ordinances applicable to managerial employees employed by the EMPLOYER.

16. COMPENSATION OF EMPLOYEE; FRINGE BENEFITS. Except as otherwise set forth in
this agreement, and in addition to the monetary compensation set forth above EMPLOYEE shall
receive fringe benefits as are enumerated from time to time in resolutions and general ordinances of
EMPLOYER, on the same terms as these are made available to non-represented managerial and
professional employees of EMPLOYER.

17. VACATION. EMPLOYEE shall receive fifteen (15) days of vacation at time of hire and
annually on anniversary date, July 15. Carry-over of unused vacation shall be allowed under such
conditions as are contained in the Rock County Personnel Policy.

18. COMPENSATION OF EMPLOYEE; TREATMENT OF DIRECT COMPENSATION FOR
TAX PURPOSES. The direct financial compensation paid EMPLOYEE under this Agreement shall
be treated as wages for federal and state tax purposes and for purposes of allowing EMPLOYEE to
participate in the Wisconsin retirement system. EMPLOYEE recognizes that EMPLOYER will
withhold taxes, Social Security and the like from direct compensation. EMPLOYEE shall be allowed
to participate in EMPLOYER's deferred compensation program(s) and Section 125 Flexible
Spending Account, at EMPLOYEE's option and to the extent permitted by law.

19. TERMINATION OF AGREEMENT BY EMPLOYEE; NOTICE REQUIRED FOR
RESIGNATION. This agreement may be terminated by EMPLOYEE on 30-days' written notice to
the County Administrator. Any such notice, once accepted by the County Administrator, may not be
withdrawn or rescinded. The fact that the County Administrator has asked EMPLOYEE for
EMPLOYEE's resignation shall not invalidate any such resignation once tendered to, and accepted
by, the County Administrator. Accrued but unused vacation and holiday time shall be paid out to
EMPLOYEE upon resignation, provided sufficient notice as required above is received.

20. TERMINATION OF AGREEMENT BY EMPLOYER; EMPLOYER'S RIGHT TO
TERMINATE AT WILL. This agreement may be terminated, or any obligation of EMPLOYER under
this agreement may be suspended, by the County Administrator at any time during its term, in the
sole discretion of the County Administrator. EMPLOYEE shall be deemed to be an at-will employee
of EMPLOYER who shall have no remedy or recourse in the event of disciplinary action, up to and
including discharge.

21. TERMINATION OF AGREEMENT BY EMPLOYER; DISCIPLINARY ACTION;
PROCEDURE FOR DISCIPLINARY ACTION. All disciplinary action shall originate from the County
Administrator and be accomplished by the County Administrator.

22. EMPLOYER TO INDEMNIFY AND DEFEND EMPLOYEE FOR OFFICIAL ACTS.
EMPLOYER shall indemnify, defend and hold harmless EMPLOYEE, in accordance with the
requirements of s. 895.46, Wis. Stats. EMPLOYER reserves the right to compromise or settle any
such litigation in any fashion deemed advantageous to EMPLOYER, regardless of whether
EMPLOYEE consents thereto.

23. CONSTRUCTION OF AGREEMENT; NO ASSIGNMENT. EMPLOYEE shall not assign or
transfer any interest or obligation in this Agreement, whether by assignment or novation. It is
expressly understood EMPLOYER will not consent to any assignment of EMPLOYEE's duties and
obligations.

24. CONSTRUCTION OF AGREEMENT; SEVERABILITY. All parts of this agreement are
severable from all other parts and invalidity of any part shall not operate to invalidate any other part.
25. CONSTRUCTION OF AGREEMENT; WISCONSIN LAW CONTROLS. It is expressly understood and agreed that in the event of any dispute between the parties, arising under this agreement, Wisconsin law shall control to the extent that it is not superseded by any applicable federal law.

26. CONSTRUCTION OF AGREEMENT; ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties and supersedes any and all negotiations of the parties relating to the subject matter hereof. Any prior employment agreement between the parties, together with any extension or renewal of such agreement, is likewise terminated and superseded by this Agreement. All of EMPLOYEE's rights, of any nature whatsoever, arising from, by or under any prior employment agreement between the parties are hereby compromised in their entirety.

IN WITNESS WHEREOF, EMPLOYER and EMPLOYEE have executed this agreement effective as of the day and date by which EMPLOYER's authorized representative and EMPLOYEE have affixed their respective signatures, as indicated below.

FOR EMPLOYER:

Date: ______________________

Josh Smith, Rock County Administrator

BY EMPLOYEE:

Date: ______________________

Paula Schutt, Director of Council on Aging

WITNESS:

Date: ______________________
RESOLUTION NO. 19-6B-265

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

James S. Sandvig
INITIATED BY

June 10, 2019
DATE DRAFTED

Finance Committee
SUBMITTED BY

James S. Sandvig
DRAFTED BY

RECOGNIZING TRACY MOSELEY FOR SERVICE TO ROCK COUNTY

WHEREAS, Tracy Moseley has dedicated over 38 years of his professional career to protecting the information technology systems of Rock County; and

WHEREAS, Tracy began his career as a Systems and Procedure Analyst with Rock County Computer Services on April 13, 1981; and

WHEREAS, Tracy fulfilled those duties until April 22, 1981 when he accepted the position of Computer Programmer Analyst. Tracy fulfilled those duties until April 22, 1984 when he accepted the position of Systems Software and Database Specialist. Tracy fulfilled those duties until January 1, 1989 when he accepted the position of Systems Software Database and Communications Manager. Tracy fulfilled those duties until September 1, 1996 when he accepted the position of Program and Technical Services Manager, a role in which he diligently served until June 14, 2019; and

WHEREAS, Tracy made countless contributions during his tenure with Rock County’s Information Technology department. His extensive knowledge coupled with his unwavering dedication to doing his very best set an example not only for his co-workers, but for all who had the pleasure of working with him. Tracy has been a vital member of the Information Technology team and his influence will have a positive impact on the department and the Rock County workforce for many years to come.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this day of _________ 2019, does hereby thank Tracy Moseley for his dedication and contributions to the citizens of Rock County and offer their best wishes for his future plans.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair
Mary Beaver, Vice Chair
Brent Fox

J. Russell Podzlini
Bob Yeomans

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzlini, Chair
Mary Mawhinney, Vice Chair
Richard Bostwick
Henry Brill
Betty Jo Bussie
Louis Peer
Alan Sweeney
Terry Thomas
Bob Yeomans
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy J. Kradon
INITIATED BY

Chief Deputy Barbara J. Tillman
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

June 1, 2019
DATE DRAFTED

RECOGNIZING DETECTIVE RONALD W. BETLEY

WHEREAS, Ronald W. Betley began his employment with Rock County on September 1, 1991, as a Correctional Officer in the Rock County Sheriff’s Office and left to be a Deputy at the Dane County Sheriff’s Office on February 6, 1996; and,

WHEREAS, Ronald W. Betley was rehired with Rock County in a Deputy position on February 23, 1997, working in the Patrol and Court Services Bureaus. Ron was promoted to the rank of Detective on March 10, 2014; and,

WHEREAS, throughout his tenure with the Sheriff’s Office, Detective Betley has served in many capacities including: SWAT, GROC, Field Training Officer, Dive and Rescue Team, DAAT, EVOC, TASER and Firearms Instructor; and,

WHEREAS, Detective Betley has received numerous commendations and letters of appreciation; and,

WHEREAS, Detective Betley will retire from public service on June 21, 2019;

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of ____, 2019, does hereby recognize Detective Ronald W. Betley for his nearly 27 years of faithful service and recommends that a sincere expression of appreciation be given to Detective Ronald W. Betley along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair
Phil Owens, Vice Chair
Terry Fell
Kara Hawes
Brian Knudson

COUNTY BOARD STAFF COMMITTEE

Russell Podzinski, Chair
Mary Martinsey, Vice Chair
Richard Bonnick
Henry Brill
Betty Jo Bussie
Lou Pear
Louis Peer

Alan Sweeney
Terry Thomas
Bob Yawmans
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY

Randy Terronez, Assistant to the
County Administrator
DRAFTED BY

June 18, 2019
DATE DRAFTED

Authorizing Property Purchase, Approving Ground Lease and Amending 2019
Facilities Management Capital Budget for a New Public Works Garage in
Town of Turtle

WHEREAS, the expansion of I-39/90 has increased the need to establish a Rock County Public
Works Garage in southern Rock County; and

WHEREAS, prior budgets have provided monies for the architectural/engineering design and
building construction for a new public works garage but not for property acquisition; and

WHEREAS, the facility siting process has been finalized with the site being adjacent to the
existing DPW Shopiere Road facility in the Town of Turtle.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
assembled this ______ day of _______, 2019, purchase 3.98 acres of property at 3503 E.
Shopiere Lane (Parcel #6-19-97A) in the Town of Turtle be approved in the amount of $250,000.

BE IT FURTHER RESOLVED that subsequent to acquiring the property, a ground lease for a
maximum of twenty years, be approved that allows the former property owner to retain
ownership to an existing pedestal sign.

BE IT FURTHER RESOLVED that the County Board Chair and the County Clerk be
authorized to execute required property acquisition documents.

BE IT FURTHER RESOLVED, the Facilities Management 2019 capital budget be amended as
follows:

<table>
<thead>
<tr>
<th>ACCOUNT/DESCRIPTION</th>
<th>BUDGET SOURCE</th>
<th>2/01/19</th>
<th>INCREASE/ (DECREASE)</th>
<th>AMENDED BUDGET</th>
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<tr>
<td>Use of Funds</td>
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<td>HYW Building and Grounds</td>
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<td></td>
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<tr>
<td>Capital Improvements</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice-Chair

Absent

Tom Brien

Robert Potter

Absent

Yuri Rashkin

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the purchase of land to be used for a new Public Works garage in the Town of Turtle. The purchase is being funded by a transfer from DPW's working capital.

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Joel Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Richard Greenlee
Corporation Counsel
Executive Summary

Authorizing Property Purchase, Approving Ground Lease and Amending 2019 Facilities Management Capital Budget for a New Public Works Garage in Town of Turtle

Staff have been working on an appropriate site for DPW garage in southern Rock County as a result of the I-39/90 expansion project. Prior budgets have allocated funds for construction of the garage but did not include funds for property acquisition.

Selection of an appropriate site began in earnest last year and several sites were reviewed. Due diligence was undertaken on the property adjacent to the existing DPW facility on Shopiere Lane, 3503 E. Shopiere Lane - Parcel #6-19-97A. The property consists of 3.98 acres at a negotiated price of $250,000 which is within the appraisal parameters. In addition to an appraisal study, the County conducted a Phase I environmental study and the results showed no further environmental work needed.

The resolution also includes approval of a 20-year ground lease pertaining to an approximately 70-foot pedestal sign. The site includes two signs, a traditional billboard and a pedestal sign. Neither structure will interfere with the proposed building footprint and, therefore, both will remain as is. The first is owned by an advertising firm who would continue ownership per a prior legal instrument. The second billboard consists of a pedestal-type structure that advertises the now defunct business that operated at the site. The property owner has requested to retain ownership, through a 20-year ground lease of the second billboard. In order to comply with Town of Turtle Sign regulations, the property owner and the County (at no cost to the County) jointly submitted an application to the Town of Turtle allowing the billboard to be changed to general advertising. The Town of Turtle Board of Adjustment meeting of June 5, 2019, approved the signage variance.

Upon transfer of ownership of the approximately 4 acre parcel, follow-up activity with the Town of Turtle will be necessary including rezoning from Commercial Highway Interchange (CHI) to Light Industrial (M-1) that will allow the County to legally operate a public works facility; and to request a consolidation of the various parcels into one parcel. Preliminary discussions with the Town have been positive.

It will be necessary to amend the project budget to include funds for the property purchase with funds to come from DPW’s working capital.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

AWARDING THE CONTRACT FOR EXTERIOR WALL RESTORATION AT THE JAIL

WHEREAS, funds were budgeted in 2019 for the exterior wall restoration at the Jail; and

WHEREAS, the masonry tuck pointing and caulking needs are immediate to prevent further structural damage and ongoing water leaks; and

WHEREAS, specifications were drafted and bids solicited with six (6) contractors submitting bids; and

WHEREAS, the lowest most responsive and responsible bidder is Statz Restoration Inc.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of __________, 2019 does hereby approve and authorize awarding a contract in the amount of $134,500 to Statz Restoration Inc. of Menomonee Falls, WI, for the exterior wall restorations at the Jail.

BE IT FURTHER RESOLVED, a contingency fund of $5,000 be established to cover any unforeseeable issues that arise.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zale, Vice-Chair

Tom Brien

Robert Potter

Yuri Rashkin

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds were included in the 2019 budget for the cost of this project. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Corporate Counsel
Executive Summary

Awarding the Contract for Exterior Wall Restoration at the Jail

The resolution before you awards a contract for tuck pointing and caulkking of the exterior masonry walls at the Jail. This work is necessary to prevent further deterioration caused by water damage behind the wall. There are currently several water leaks due to the failure of existing mortar and caulk joints.

Bids were solicited with six contractors responding. The Director of Facilities Management, Purchasing Manager and Project engineer with Industrial Roofing systems all recommend awarding the bid to the lowest, most responsive and responsible bidder, Statz Restorations Inc. from Menomonee Falls, Wisconsin in the amount of $134,500. This resolution also approves a $5,000 contingency fund for any unforeseeable issues that may arise.
**BID SUMMARY FORM**

<table>
<thead>
<tr>
<th>BID NUMBER</th>
<th>2019-23</th>
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<tbody>
<tr>
<td>BID NAME</td>
<td>JAIL EXTERIOR WALL RESTORATION</td>
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<tr>
<td>BID DUE DATE</td>
<td>JUNE 3, 2019 – 1:30 P.M.</td>
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<td>DEPARTMENT</td>
<td>FACILITIES MANAGEMENT</td>
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<table>
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<tr>
<th></th>
<th>STATZ RESTORATION</th>
<th>JP CULLEN CONSTRUCTION</th>
<th>BERGLUND CONSTRUCTION</th>
<th>CUSTOM RESTORATION</th>
<th>RD WOODS RESTORATION</th>
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<tr>
<td></td>
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<td>JANESVILLE WI</td>
<td>CHICAGO IL</td>
<td>SUSSEX WI</td>
<td>WEST ALLIS WI</td>
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<td>YES</td>
<td>YES</td>
<td>YES</td>
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<td>7/8/19</td>
<td>9/2/19</td>
<td>7/10/19</td>
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<tr>
<td>COMPLETION</td>
<td>10/4/19</td>
<td>9/27/19</td>
<td>10/25/19</td>
<td>9/20/19</td>
<td>10/11/19</td>
<td>10/31/19</td>
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Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: STATZ Restoration

SIGNATURE: [Signature]

DATE: 6-4-19

GOVERNING COMMITTEE APPROVAL:

CHAIR: [Signature]

DATE: 3-0-2

VOTE: 6-18-19
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy J. Knudson
INITIATED BY
Public Safety and Justice Committee
SUBMITTED BY

Diane Michaelis
DRAFTED BY
June 11, 2019
DATE DRAFTED

Authorizing Double Fill of Five Deputy Sheriff Positions

WHEREAS, the Rock County Sheriff’s Office has been in a continual hiring process for the rank of Deputy Sheriff and has been conducting ongoing recruiting; and,

WHEREAS, in order to be fully staffed and fully trained in the Deputy Sheriff positions, the Sheriff’s Office must pre-emptively hire Deputy Sheriffs; and,

WHEREAS, the Deputy Sheriff hiring and training process is lengthy and includes written exam, oral interview, background check, psychological test, second oral interview, medical physical, and successful completion of physical readiness test for admission into the Wisconsin Law Enforcement Academy; and,

WHEREAS, the entire hiring and training process takes a minimum of forty weeks; and,

WHEREAS, the Sheriff’s Office recommends hiring five additional Deputies above the authorized budgeted headcount; and,

WHEREAS, there are sufficient funds in the Sheriff’s Office’s Law Enforcement and Correctional Facility personnel budgets to pay for five double fill Deputy Sheriff positions.

NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this day of 2019, does hereby authorize the temporary double fill of five Deputy Sheriff positions.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair

Terry Fell

Absent

Kara Hawes

Brian Knudson

Phillip Owens

COUNTY BOARD STAFF COMMITTEE

Russ Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans
FISCAL NOTE:

These positions will be funded by vacancies in the Sheriff’s LES and Corrections divisions.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Authorizing Double Fill of Five Deputy Sheriff Positions

Executive Summary

The Rock County Sheriff’s Office has been in a continual hiring process for the rank of Deputy Sheriff. For several months in 2019, the Sheriff’s Office has been conducting ongoing recruiting. During the first half of 2019, the Sheriff’s Office completed eleven personnel actions related to the position of Deputy Sheriff. It is a critical matter of public safety that the Deputy Sheriff positions are fully staffed. In order to be fully staffed and fully trained in the Deputy Sheriff positions, the Sheriff’s Office must pre-emptively hire Deputy Sheriffs.

The Rock County Sheriff’s Office is currently recruiting for five open Deputy Sheriff Positions. The Sheriff’s Office’s command staff anticipates that six additional openings, for Deputy Sheriffs, will occur due to retirements and promotions in 2019.

The Deputy Sheriff hiring process is lengthy. The process includes written exam, oral interview, background check, psychological test, second oral interview, medical physical, and successful completion of physical readiness test for admission into the Wisconsin Law Enforcement Academy. Once a Deputy Sheriff is hired, the Deputy will go through one week of orientation, seventeen weeks of Wisconsin Law Enforcement Academy training, and fifteen weeks of the Police Training Officer (PTO) programing. The entire hiring and training process takes a minimum of forty weeks.

The Sheriff’s Office intends to hire six fully certified deputies who will be ready to enter the fifteen week PTO program. The Sheriff’s Office recommends hiring five additional Deputies above the authorized budgeted headcount. The goal is to have these five additional Deputies attend the Wisconsin Law Enforcement Academy from August 12, 2019 to December 13, 2019. These five Deputies will be certified prior to the anticipated retirements and promotions that will occur by December 31, 2019.

There are sufficient funds in the Sheriff’s Office’s Law Enforcement and Correctional Facility personnel budgets to pay for five double fill Deputy Sheriff positions.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Jacki Gackstatter
INITIATED BY
Public Safety & Justice
SUBMITTED BY

Jacki Gackstatter
DRAFTED BY
May 20, 2019
DATE DRAFTED

CREATING A 1.0 FTE COLLECTIONS/ACCOUNTS SPECIALIST POSITION AND DELETING TWO 1.0 FTE DEPUTY CLERK OF COURT POSITIONS

WHEREAS, the 2019 Circuit Court Budget includes funding for 26.0 FTE Deputy Clerk of Court positions and 2.0 FTE Collections/Accounts Specialists to support the Office of the Clerk of Circuit Court; and,

WHEREAS, changes in debt collections for Arrest Warrants/Commitments (AWC) and the addition of the State Debt Collection as a collection program will increased debt collections efforts and the need for the addition of a 1.0 FTE Collections/Accounts Specialist position; and,

WHEREAS, the implementation of eFile has reduced the need for two 1.0 FTE Deputy Clerk of Court positions; and,

WHEREAS, the shift in job duties from a Deputy Clerk of Court position to a Collections/Accounts Specialist will better serve the Circuit Court and citizens of Rock County; and,

WHEREAS, the Office of the Clerk of Circuit Court has two vacant Deputy Clerk of Court positions at a starting salary of $37,440 each; and,

WHEREAS, the starting salary for the Collections/Accounts Specialist is $39,332.80; and,

WHEREAS, the Department compared the costs of the two Deputy Clerk of Court positions and one Collections/Accounts Specialist and determined by eliminating two Deputy Clerk of Court positions to create one Collections/Accounts Specialist a savings of $35,547.20 in salaries in addition to cost savings from eliminating benefits for one position would be applied to the 2019 Budget; and,

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of ______, 2019 does hereby approve the creation of a 1.0 FTE Collections/Accounts Specialist position and the deletion of two 1.0 FTE Deputy Clerk of Court positions in the Circuit Court budget.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE BOARD

Mary Beaver, Chair

Phillip Owens, Vice-Chair

Terry Fell

Kara Hawes

Brian Knudson
Creating a 1.0 FTE Collections/Accounts Specialist Position and Deleting two 1.0 FTE Deputy Clerk of Court Positions.

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair
Mary Mawhinney, Vice Chair
Richard Bostwick
Henry Brill
Betty Jo Bussie
Louis Peer
Alan Sweeney
Terry Thomas
Bob Yeomans

FISCAL NOTE:
This resolution saves the County money by eliminating 2.0 FTE Deputy Clerk positions and adding 1.0 FTE Collections/Accounts Specialist position.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Richard Greenleaf
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Josh Smith
County Administrator
Executive Summary

ADDING A 1.0 FTE COLLECTIONS/ACCOUNTS SPECIALIST POSITION AND DELETING TWO 1.0 FTE DEPUTY CLERK OF COURT POSITIONS

This resolution changes a 1.0 FTE Deputy Clerk of Court position to a 1.0 FTE Collections/Accounts Specialist position and eliminates a 1.0 FTE Deputy Clerk of Court in the Clerk of Circuit Court Office.

The 2019 Clerk of Circuit budget included funding for a 26.0 FTE Deputy Clerk of Court positions and 2.0 FTE Collections/Accounts Specialists positions. Upcoming changes in debt collections for Arrest Warrants/Commitments (AWC) and the addition of the State Debt Collection as a collection program will shift work load duties from a Deputy Clerk of Court position to a Collections/Accounts Specialist position. With the implementation of eFile, new processes have made it possible for a Deputy Clerk of Court position to be eliminated to offset the wage increase from changing from a Deputy Clerk of Court position to a Collections/Accounts Specialist position. The duties of a Collections/Accounts Specialist are in more demand than the duties of a Deputy Clerk of Court and better serves the Circuit Court and the public.

The Department compared the costs of the positions and determined that increase in wages from a Deputy Clerk of Court position to a Collections/Accounts Specialist position will be offset by a savings of $35,547.20 with the elimination of a Deputy Clerk of Court position for the 2019 Budget.