



ROCK COUNTY BOARD OF SUPERVISORS' MEETING

TUESDAY, APRIL 15, 2014 – 6:00 P. M.

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE

**INTRODUCTION OF NEW MEMBERS OF THE BOARD
SWEARING IN – OATH OF OFFICE OF ENTIRE BOARD**

Note: The County Clerk will give the oath of office to the entire Board and present the certificates.

3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES

SPECIAL REORGANIZATION ITEMS:

- A. Election of County Board Chair
- B. Election of County Board Vice Chair
- C. Review, Discussion and Adoption of Rules of the Board for 2014-2016

6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS

- A. Supplementary Appropriations and Budget Changes - Roll Call
- B. Bills Over \$10,000 - No Roll Call
- C. Encumbrances Over \$10,000 - Roll Call
- D. Contracts – Roll Call

13. ADJOURNMENT

ROCK COUNTY, WISCONSIN



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MEMORANDUM

TO: Rock County Board of Supervisors
FROM: Jeffrey S. Kuglitsch, Corporation Counsel
DATE: April 9, 2014
RE: Rules of Procedure for the Rock County Board of Supervisors

The Rock County Board of Supervisors will hold its organizational meeting on April 15, 2014. One of the items of business will be the adoption of rules of procedure for the ensuing year. The following amendments have been requested to the current rules. In all cases new language is underscored and language deleted is ~~crossed-out~~. Also included is the action taken by the County Board Staff Committee (CBS).

(1) Rule I-A shall be amended as follows:

A. As provided by statute, the Board shall organize on the third Tuesday of each April and adopt rules and regulations for the ensuing year term in each even year, considering recommendations of the outgoing Board. All committees of the Board shall serve biennially for a term that coincides with that of the Chair, except as otherwise provided by statute. In no less than three days nor more than seven days after such meeting, the Chair shall announce all Committee, Commission and Board appointments as required by law and County Board policy, all of which shall be submitted for Board confirmation. Proposed appointments shall be distributed to all Board members not less than 24 hours prior to the meeting at which appointments are to be made.

...

The motion to recommend this amendment was approved at CBS (9 yes, 0 no).

(2) Rule IV-G shall be amended as follows:

G. Appointments to committees, commissions and boards shall be made by the Chair, including chairships subject to County Board confirmation. The Chairs of all standing committees shall be County Board members. Vice Chairships shall be elected by the committee membership. Vacancies during the term of any committee member shall be filled by the County Board Chair with confirmation by the County Board. If practicable, this shall be done within 30 working days of the date on which the vacancy was created.

The motion to recommend this amendment was approved at CBS (9 yes, 0 no).

(3) Rule V-A shall be amended as follows:

A. The following shall be the standing committees of the County Board of Supervisors and shall have the general duties and responsibilities stated in Rule IV and shall approve all contracts, purchase orders, encumbrances, claims, current accounts, demands and causes of action less than \$10,000 against the accounts under their jurisdiction. Upon request from department heads and review by the County Administrator, or a designated agent, standing committees reallocate amounts more than ~~\$500~~ 1,000 and up to ~~\$1,000~~ 2,000 between detail accounts or create new detail accounts of an individual county office or department within their jurisdiction. With review by the County Finance Director, the County Administrator or the Administrator's designee may approve reallocation requests of ~~\$500~~ 1,000 or less, or create detail accounts for any transfer of ~~\$500~~ 1,000 or less without further committee action.

...

The motion to recommend this amendment was approved at CBS (9 yes, 0 no).

(4) Rule V-D(2) shall be amended as follows:

D. County Board Staff Committee

...

(2) The committee shall supervise the Administrator, legal matters, (except that authority for Land Division and County Zoning Ordinance enforcement/litigation assigned by the County Board shall be the full responsibility of the Planning & Development Committee,) inter-governmental coordination, personnel and labor relations, the promotion of interest in County government, (including authorizing use of the County Seal) and program evaluation and development. The Finance Director shall provide the committee all necessary assistance in carrying out its duties.

...

The motion to recommend this amendment was approved at CBS (9 yes, 0 no).

(5) Rule V-G(5) shall be amended as follows:

G. Finance Committee

...

(5) a. For transfers greater than ~~\$1,000~~ 2,000 and upon the request from the appropriate committee and review by the County Administrator or a designated agent, and subject to County Board policy, the Finance Committee may reallocate funds between detail accounts of an individual county office or department. In addition, the Finance Committee may supplement the appropriations for a particular office, department, or activity by transfers from the contingency

fund. Such transfers shall not exceed the amount set up in the contingency fund as adopted in the annual budget nor aggregate, in the case of an individual office, department, or activity, in excess of ten percent of the funds originally provided for such office, department or activity in the annual budget. The publication provisions of Wis. Stats. 65.90(5)(a) shall apply to all committee transfers from the contingency fund.

5b. Pursuant to Wis. Stats. sec. 65.90(5)(b), the Finance Committee with prior approval of the appropriate governing committee, may transfer funds between budgeted items of an individual county office or department, if such budgeted items have been separately appropriated.

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The motion to recommend this amendment was approved at CBS (9 yes, 0 no).