

PROCEEDINGS OF THE
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin
November 1, 2010

The Rock County Board of Supervisors met pursuant to adjournment on November 1, 2010 at 9:00 A.M. in the Courthouse at Janesville, Wisconsin.

Chair Podzilni called the meeting to order. Supervisor Innis gave the invocation.

3. Roll Call. At roll call, Supervisors Peer, Arnold, Innis, Beaver, Heidenreich, Mawhinney, Fox, Diestler, Yankee, Gustina, Bussie, Combs, Thomas, Kraft, Bishop, Fizzell, Johnson, Thompson, Brill, Jensen, Wopat, Bostwick, Sweeney, Collins, Owens and Podzilni were present. Supervisors Knudson and Wiedenfeld were absent. District #29 remains Vacant. PRESENT – 26. ABSENT – 2. VACANT – 1.

QUORUM PRESENT

4. Adoption of Agenda.

Supervisors Arnold and Owens moved to the Agenda as presented. ADOPTED as presented. Agenda is as follows:

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointments to the Justice and Mental Health Grant Program Ad Hoc Committee
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes – Roll Call
 - B. Bills over \$10,000 – No Roll Call
 - C. Encumbrances over \$10,000 – Roll Call
 - D. Contracts – Roll Call
 - E. Review of 2011 Recommended Budget with County Administrator
13. ADJOURNMENT

7. Citizen Participation, Communications and Announcements.

Chair Podzilni announced November birthdays – Supervisor Brill is the only November birthday.

Chair Podzilni also gave an update on Administrator Knutson. He is recovering well and sends regrets that he is not here today. He has great trust in Phil, Randy and Jeff who will present the Recommended Budget in his absence today.

8. Appointments to the Justice and Mental Health Grant Program Ad Hoc Committee
APPOINTMENTS Effective November 1, 2010:

Neil Deupree, Chair
CJCC Chair
419 S. Franklin Street
Janesville, WI 53548

Kate Flanagan
Mental Health/AODA Division Mgr.
Human Services Department

Lance Horozewski
Juvenile Justice Div. Mgr.
Human Services Dept.

Denny Luster
RECAP Treatment Counselor
Sheriff's Office

Dr. Bruce Erdmann
Chief Regional Psychologist
Region 1, WI DOC
Div of Corrections
7017 Raywood Road
Madison, WI 53713

Julie Lenzendorf
Rock Valley Community Programs
Residential Services Director
203 W. Sunny Lane Road
Janesville, WI 53546

Carrie Kulinski
School District of Janesville
ETODA/CRES Academy Coord.
527 S. Franklin Street
Janesville, WI 53548

Linda Scott Hoag
Social Worker
Human Services Dept.

Supervisors Kraft and Wopat moved the above appointments. ADOPTED by acclamation

12.E. Review of 2011 Recommended Budget with County Administrator.

Assistants to the County Administrator, Phil Boutwell and Randy Terronez along with Finance Director Jeff Smith presented the recommended budget beginning in the back of the document since that is where some of the bigger departments are found. At about the half-way mark, a recess will be taken.

Rail Transportation

Mr. Boutwell began with the Rail Transportation department. Three members of the County Board were appointed by the Board Chair to serve on the "Rock County Rail Transit Commission." They are voting members on both the Pecatonica Rail Transit Commission and the Wisconsin River Rail Transit Commission. The WRRTC is asking its member counties for a \$26,040 contribution in 2011 to serve as the local share and Administrator Knutson is recommending that amount to the board. This is \$520 more than the prior year. There were no questions.

Public Works Department

Mr. Boutwell moved to the Public Works Department, beginning with the Administrator's Comments. The Department request includes total expenditures of \$16,079,588 and a tax levy request of \$6,754,388. The County Administrator's levy recommendation for the department is \$3,618,263. Further explanation by division began with the Parks. Some noteworthy items include a \$50,050 payment to the Rock-Koshkonong Lake District. The Parks Capital improvements budget totals \$235,000. Given the budget constraints, he has increased the transfer from ATC fund account to \$145,000 and recommends \$75,000 come from sales tax funding. The Administrator is also recommending \$25,000 of the Parks fund balance be applied to 2011 operations. The resulting recommended tax levy for the Parks Division is \$480,695, an increase of \$20,478 or 4.4%. Questions followed.

The Airport Division levy request is \$492,696, which represents an increase of \$47,323 or 10.6% over the prior year. The Airport budget typically includes several Capital Improvement projects that are heavily subsidized by state and federal dollars. The most noteworthy items include the renovation and addition to the terminal building being proposed to be done in 4

phases over 4 years both to maximize the amount of State aid available as well as allowing the terminal to stay open during the renovations. County Administrator Knutson is not recommending the ten unit Aircraft Storage Hanger at this time as it required 100% County dollars. The recommended tax levy for Airport operations is \$470,571, which is an increase of \$25,198 or 5.7% over the prior year.

The Highway Division 2011 budget request includes a tax levy of \$5,750,997, which is \$2,983,078 more than the amount levied for 2010 operations. Noteworthy items include a request of \$3,374,000 for construction projects. The 2011 request is just under one million more than 2010 requests. The Administrator is recommending \$2,499,000 to cover the two highest priority projects, of which \$290,000 is CHIP funding, \$1,209,000 is sales tax revenue and \$1,000,000 is deferred financing. County Aid for Road Construction which provides matching funds for road aid to municipalities is \$70,000, a figure that has been reduced over a number of years. Mr. Coopman has also recommended \$925 per centerline mile in 2011, up from \$850 last year for winter maintenance to municipalities. This will raise approximately \$633,625 from 14 towns provided the service. The division also requested \$1,822,250 in equipment requests. The Administrator is recommending \$1,600,000 (\$1.1 million from cash and \$500,000 from sales tax) and directs Mr. Coopman and the Committee to prioritize purchases. There is also a request for \$457,000 for facility upgrades. The Administrator recommends eliminating Security Fencing at DPW, leaving a recommended amount of \$282,000 to be purchased with cash and be depreciated. Anticipate General Transportation Aids (GTA) from the State is estimated at \$1,995,415, which is an increase of \$66,890 or 3.4%. The recommended tax levy for the division is \$2,666,997, which is \$100,992 or 3.6% less than the prior year. There were no questions.

Public Safety and Justice

The next section of the budget is titled Public Safety and Justice, beginning with the Sheriff's Office. The State adopted Act 256, which added language to the Statutes that allows counties to make payments "for costs related to providing educational and medical services to inmates" from jail assessment fee proceeds. Those fees are collected by the Clerk of Circuit Courts and deposited into the balance sheet account. The Administrator is recommending using \$100,000 through a "transfer in" from the balance sheet to partially offset the \$757,334 expenditure budgeted for inmate medical care.

The RECAP caseload has risen and the Board might remember Judge Werner recommended that some additional resources be placed in this program. Administrator Knutson has accepted the recommendation of the CJCC to reinstate a fourth contracted position to provide case management, resulting in a budget-to-budget impact resulting in a tax levy increase of \$45,937.

One of the higher cost areas in this account is the cost of gasoline. The Sheriff's office anticipates using 100,000 gallons of fuel in 2011. While the price of fuel is difficult to predict, an estimated pump price of \$2.68 per gallon was used to recommend a total of \$250,000 to pay for fuel costs. The Administrator summarized by stating that the Sheriff presents a responsible budget that has balanced the needs of the Sheriff's Office with the difficult economic times facing the taxpayers of Rock County. The recommended tax levy for the Sheriff's Office is \$18,807,792, an increase of \$162,306 or .87% over the 2010 budgeted amount.

Randy Terronez presented the recommended budget for the Circuit Courts which include seven Circuit Court branches, seven judges, their staff, the office of the Clerk of Courts, the Court Commissioners and the office of Mediation and Family Court Services. The recommended tax levy for the Court System as a whole is \$2,381,438, an increase of \$126,891 or 5.6%. CASA is the Court Appointed Special Advocates Program offering volunteer services to the court and for children in need of protection services. The requested amount to support CASA in 2011 is \$3,000 and the Administrator concurs with that request. The Circuit Courts has requested a reallocation of the office manager, and after review with HR, Administrator Knutson is not recommending that request. Also, effective July 1, 2011, the state revised its eligibility criteria for State Public Defender to reflect W-2 program financial guidelines. This should result in an increase in clients being served by the State Public Defender Office and less costs to the County's Indigent Counsel Program currently funded by the tax levy. This should reduce some of the pressure on the County to fund indigent defense counsel. The Administrator recommends reducing the budget from

\$260,000 in 2010 to \$190,000 in 2011. In the Clerk of Courts department, the recommended tax levy increase for 2011 is \$112,210 or 8%. A reallocation of the Chief Deputy of Circuit Court and a requested upgrade of a Clerk II to a Clerk III is not being recommended at this time.

The office of Mediation and Family Court Services provides mediation services in Family Court cases where there are disagreements regarding child custody issues. The office is funded through a variety of fees as well as tax levy support. The recommended tax levy for the 2011 Mediation and Family Court Services is down from the prior year by \$705 or 0.7%. Questions followed.

The Recommended tax levy for the Court System as a whole is \$2,381,438. This is an increase of \$126,891 or 5.6%.

The Rock County Communications Center budget is found in three accounts. They are the "9-1-1 Project Operations" account, the "Cellular E-911 Implementation" account and the "9-1-1 Capital Projects" account. The total departmental levy request for 2011 is \$3,976,398, which is an increase of \$123,383 or 3.2% more than the prior year. The Communications Center uses Computer Aided Dispatch (CAD) to continually coordinate all public safety agency activities occurring within the County. A challenge over time with this system has been to keep the interface between the systems working properly due to vendor changes and getting service for an aging system. The Communications Center and I.T. wish to solicit proposals to find a vendor with a proprietary system containing both a CAD and a Mobile Data System.

The estimated cost of replacing the system is \$1,184,000. That figure includes \$84,000 of new Mobile Data System software for the Rock County Sheriff's Office. The unspent \$100,000 contained in the "9-1-1 capital account" is available for the project along with an additional \$1,084,000 of borrowed funds being placed in the account in 2011. The recommended tax levy for 2011 operations is \$3,974,484, which is an increase of \$121,469 or 3.1%.

At present, the County radio infrastructure serves all but two public safety agencies and Mr. Boutwell referred the Supervisors to the chart on page 25 that lists Public Safety Radio Project Conversion Costs totaling \$2,275,717 which represents the cost to go from analog to digital infrastructure as well as the cost of the mobile and portable radios needed by the Sheriff and other County departments. All other public safety agencies outside of County government understand that they are responsible to pay for the replacement of their mobile and portable radios. County Administrator Knutson recommends that \$2,275,717 of unspent funds be obligated for the purpose of converting to digital radio communications. Questions followed.

The District Attorney's Office is composed of three programs: Prosecution, Victim/Witness Program, and the Deferred Prosecution/Domestic Violence Intervention Program. In 2006, the County began providing an operating subsidy to the CARE House, which is operated by the YWCA of Janesville. The DA requests \$5,000 for the CARE House subsidy. The Administrator is recommending \$4,500 to support operations, which is \$500 less than the DA's request but \$1,000 more than the 2010 amount. County Administrator Knutson noted that Mr. O'Leary has requested a conservative budget for 2011, yet cautions that Criminal Investigation expenses may be variable due to several high profile cases that may go to trial next year. The recommended tax levy for the Prosecution account is \$870,342, which is an increase of \$1,991.

The Victim/Witness Program was established in 1986 as a discretionary program which promised State funding would cover 80-90% of program costs. Subsequently, the State has mandated provision of the program AND reduced State funding. The DA estimates State reimbursement in 2011 at 59%. The requested and recommended tax levy for Victim/Witness Program is \$168,298, a decrease of \$3,665 or 2.1%. The recommended tax levy for Deferred Prosecution/Domestic Violence Intervention Program is \$309,683, an increase of \$8,272 or 2.7%. The total 2011 recommended tax levy for the District Attorney's Office is \$1,348,323, an increase of \$16,598 or 1.2%.

In the Emergency Management office, the requested and recommended tax levy is \$85,075 which is \$5,332 or 5.9% less than last year.

The recommended levy for the Coroner's Office is \$355,947, which is an increase of \$13,782 over the prior year. Ms. Keach has requested \$4,000 to purchase case management software for the Office. This software will improve workflow as well as provide the ability to store scanned data, which would improve record retention and access. Ms. Keach has submitted a grant application to fund the purchase of this software. Although these requests have merit, due

to the pending possibility of receiving federal grant funds, the County Administrator has not recommended these amounts in the 2011 budget. The Coroner has requested a reallocation of the Chief Deputy Coroner position from PR-11 to PR-14 along with the request to remove this position from the category of positions receiving time and one-half paid overtime to one where no paid overtime is received. The reallocation is recommended, and the overtime line item is reduced \$3,000.

In the Child Support Enforcement Office, the passage of the American Recovery and Reinvestment Act temporarily reinstated federal matching funds on incentive payments for a two-year period that expired on Sept. 3, 2010. Thus performance incentive funds were matched at the Child Support Enforcement Office with 66% Federal Aid in 2010. This will not be the case in 2011. The State has agreed to backfill the loss of Federal Funding. The requested and recommended tax levy for the Child Support Office main account is \$611,140, which is an increase of \$6,235 or 1.0%. In 2010, the Department replaced all PC's and printers, purchased equipment, and installed an imaging system using ARRA funds. Ms. Baker Ellis's 2011 personnel budget request includes the deletion of a .3 FTE Child Support Worker. The position is vacant and made redundant by the new imaging system. County Administrator Knutson concurs with the Director and recommends the position be deleted.

For the Alternative Residential Program and Community Services Program, Rock County traditionally provides funding to Rock Valley Community Programs, Inc. (RVCP) which includes \$12,750 to pay for residents' needs that are not covered by the program's other funding sources. The request and recommendation would continue funding at \$12,750 in 2011. This budget request also includes \$60,755 for adult community service in 2011. This program places adults in community services as a part of their restitution orders made by the Circuit Courts. In total, the recommended amount for the Alternative Residential Program and the Community Service Program in 2011 is \$73,505, the same amount that was provided in 2010.

Planning and Development

The next section covered will be Planning and Development, beginning with the Real Property Description Department. There are two major functions of this department. One involves maintaining descriptions of real and personal property together with producing assessment rolls, tax rolls, and tax statements. The second function involves the preparation and updating of property division maps. The department takes an active role in managing the Land Records System, thus the cost allocations for services you see total \$77,005. The department request includes the replacement of a PC which is recommended to be paid for from the Land Records budget. The recommended Tax levy for 2011 operations is \$181,719, which is a \$2,539 or a 1.4 percent increase from the 2010 budget. Given the fact that Ms. Schultz's duties include acting as Coordinator for the Land Records System, a description of the budget for "Land Records" is included in a different section of the Administrator's Comments. The recommended 2011 Budget for Land Records is \$326,670 in revenues offset by an equal amount of expenditures. Thus there is no "County Share" in this account. The Land Records account is a non-lapsing account which contains the segregated funding generated from fees which can only be used for Land Records related activities. The projected fund balance at 12/31/2010 is \$169,778. The recommended 2011 Budget contains a fund balance application of \$44,670.

The Surveyor is currently working on remonumentation of the Town of Union, which he expects to complete by the end of 2011. After this work is completed, the Towns of Magnolia, Spring Valley and Avon will remain to be done, all on the west side of the County. This year's expenditures include nothing unusual and are in line with normal operating expenses. A portion of the Surveyor's activity can be charged to the Land Records Internet Access Program and the Administrator recommends a .6 FTE cross charge of \$38,046 be made to this Account. The recommended tax levy for 2011 operations is \$120,301, which is \$2,565 or 2.2% more than the 2010 budget.

The next section is the Planning, Economic and Community Development Department and contains a number of different accounts. Most of the revenue for this department is derived from zoning permits and the economic downturn has had significantly less development which corresponds to significantly less revenue collected and less work load than in pre-recession years. The Planning Department makes a number of cross charges for planning activities. A

request was also made for a transfer of a .5 FTE Planner II to the Land Conservation Department using justification that the staff person who wrote the plan would be best suited to administer the PDR/PACE Master Plan. There is also a request for increasing the .5 FTE Clerk Steno III position to a full time position due to increased activity in the Housing Program grant activities. This is not being recommended. There were other reclassifications and upgrades requested that the County Administrator is not recommending at this time. The requested and recommended tax levy for the Economic Development Program is \$113,104, which is \$4,936 less than the 2010 Budget.

Another significant expense in the Planning Budget occurs in the Housing Grant Clearing Account which contains funding for a Senior Planner and the Housing Specialist who administers the Community Development Program. The requested and recommended tax levy for the Housing program is \$15,062, which is \$10,745 less than the 2010 Budget.

The recommended tax levy for the Planning Department as a whole (including Economic Development) is \$690,777. This is a decrease of \$36,488 or 5.0% from the prior year.

The budget contains the operational expense for the Board of Adjustment, which is a five-member (and one alternate) committee appointed by the County Board Chair. The Board of Adjustment hears the appeals of property owners who seek exceptions or variances from the County Planning and Zoning Ordinances. The appeal process begins when a property owner pays a non-refundable fee of \$1,000 to Rock County. The Department head proposes decreasing this fee by \$50 to \$950. The County Administrator concurs with the fee decrease.

The Rock County Tourism Council requests \$5,500 for general operations and cooperative tourism promotional activities. This is the same amount that was budgeted for 2010 and is being recommended.

Library Board

The next Department to be reviewed was the Arrowhead Library System. The tax levied by the County for the Arrowhead Library System is levied only on property in the Townships and the Village of Footville. All other municipalities have municipal libraries and are exempt from tax. There are seven libraries participating in the ALS system: Beloit, Clinton, Edgerton, Evansville, Janesville, Milton, and Orfordville. The traditional funding formula for participating municipal libraries plus the amount due out-of-county libraries, plus \$1,500 for per meeting allowances in 2011 results in the requested tax levy of \$1,016,108. This is an increase of \$49,428 or 5.1% over the amount levied for the 2010 operations. Per Wisconsin Statute 43.15(2) (b) Rock County has to levy no less than the average for the three prior years which is \$955,531, or \$60,577 less than the amount being requested. \$10,000 will come from fund balance, resulting in a recommended tax levy of \$1,006,108 which is an increase of \$39,428 or 4.1%.

Human Services Board

The department acts on behalf of the County as an agent of the State for carrying out many State mandated Programs. Included are programs such as child protection, mental health, economic support, AODA, adult protection, long term support and juvenile justice.

The 2011 budget request for the Human Services Department totals \$53,931,630. The tax levy request is \$19,813,485, which is an increase of \$1,074,069 or 5.7% over the amount levied for the 2010 operations. This increase is largely the result of the cost shifts, funding reductions and other factors noted in this section of the budget as well as increased demand for services as a result of troubling economic conditions. These cost shifts and funding reductions follow 15 years, during which the primary funding streams for Human Services have essentially been frozen by the State.

The first division budget presented is the Economic Support Division. The case load in that Department has tripled over the last decade while the number of workers has remained relatively constant. The division is proposing a new pilot program in 2011 with a Regional Call Center to be located at the Job Center to process select changes and answer information calls for recipients of Economic Support programs. This start-up funding for this type of pilot is funded by the State Department of Health and Human Services (DHS) and should provide a valuable service to the clients, reduce stress on workers and increase efficiency. The Administrator supports this request.

The County is mandated to perform Mental Health and AODA services. The County's Mental Health System includes two Outpatient Mental Health Clinics, two Community Support Program offices, a Crisis Intervention Unit, a Family Crisis Unit, a Crisis Stabilization Facility,

Detox Services, the Intoxicated Driver Program, AODA treatment and a variety of other services. Much of the focus of these services keeps people with serious mental health conditions stable, functioning and in the community and out of high-cost mental health facilities.

The Department is proposing a Children's Long Term Support Unit as a better system to serve children in community-based settings by utilizing case management and ongoing service delivery to reduce the use of other high-cost residential placements and state institutions, which the County is obligated to pay for. The proposal and staffing request is recommended by the County Administrator.

The Long Term Support (LTS) division provides assessments and case management services for LTS programs and currently has a long waiting list of people awaiting these services. The County is currently planning for the start-up of Family Care in Rock County and an Ad Hoc Committee has been formed to provide input on the plan for implementing an Aging Disability Resource Center (ADRC). This will be an entry point for individuals who are elderly, physically disabled or those who have Developmental Disabilities. Because of being in this planning process, the Administrator points out that they will return to the County Board in 2011 to amend the budget for the two months of operational costs needed to start the ADRC operations on November 1, 2011.

The Child Protective Services Division (CPS) provides services to children and families in cases of child abuse and neglect. A large variable in this division is the cost of out-of-home placements. The projected 2010 costs are \$3,839,754 and \$3,800,531 is budgeted for 2011. There are well intended State mandates relating to how CPS cases must be handled by Counties, however, they are severely underfunded.

The Juvenile Justice Division has undergone extensive change in its philosophy and service delivery model in 2010. A large variable in this division is the out-of-home placements for adjudicated youth.

In summary the Department has requested the use of \$112,442 of funding contained in the 2010 Budget to purchase a variety of furniture and equipment. The purchases will either take place in 2010 or the funding will be carried over to 2011 as recommended. The recommended tax levy for 2011 operations is \$19,813,845, which is an increase of \$1,074,069 or 5.7%. Questions followed.

Health Services

Rock Haven Nursing Home has now had 130 licensed nursing home beds since February 2007 when the County Board approved the reduction from 156 beds. Patient mix in terms of payor source has a substantial financial impact on Rock Haven. This is because Medical Assistance is a poor reimbursement source, paying only a little over 50% of the actual cost of care per day at \$158.91 per day while Medicare and private pay provide better reimbursement at \$250 per day for Medicare and \$292 for private pay. The actual cost of care is \$300 per day.

The budgeted census for 2011 assumes keeping 128 of 130 licensed bed filled. The Intergovernmental Transfer Program intended to help cover losses created by the low reimbursement rate in the Medical Assistance program is expected to provide \$1,219,972 in 2011. This is \$68,752 more than the 2010 budgeted amount but is substantially less than was received in past years.

Planning for a new Rock Haven began in 2009 due to a federal requirement that all nursing homes must be fitted with sprinkler systems by 2013. The County Board has entered into a contract for schematic design of a new facility in 2010. Schematic design is near completion and it is anticipated that the Board will be asked to consider moving forward with the design development in December 2010. This would allow for groundbreaking for a new facility in the second half of 2011. Funding for further progress on a new nursing home facility is included in the General Services portion of the budget.

Net assets for Rock Haven as of December 31, 2010 are projected to be \$2,617,104. Administrator Knutson is recommending that \$150,000 of net assets be applied to the 2011 budget to reduce the property tax levy with no change to the expenditure budget. The 2011 recommended tax levy is \$5,863,758. This is \$64,318 or 1.1% less than the 2010 budgeted amount.

General Services

The main General Services account funds the maintenance and operational costs for a number of County facilities, including the Courthouse, Jail, and UW-Rock County. A number of repair projects have been budgeted in recent years including a replacement garage, sidewalk elevator cage repair and a door replacement, which have been completed. Carpet and tile replacement, exterior repair work and heating systems repair are yet to be completed.

The largest remaining item is the heating system repairs with a projected cost of \$241,094. Included in the heating system repairs is the replacement of one of the boilers, replacement of boiler breeching and replacement of the boiler stack.

The County funded the Allen Hall and related construction/renovation projects at the UW-Rock County campus largely with County Sales Tax along with some deferred financing. The project has some remaining funds and Rob Leu proposes \$568,000 to complete numerous projects including 100 stalls in the south parking lot, exterior painting to Andrews/Williams hall, ADA entrance work at Andrews/Williams hall, PA system and security improvements, replacement of the roof at the lobby of Hyatt South and gym floor replacement.

A 2010-2011 project concerning the replacement of the master control at the Juvenile Detention Center will require the \$110,000 budgeted in 2010 and an additional \$246,000 of sales tax funding. A number of smaller repairs at the Jail are included in this budget totaling \$142,000 and will be paid from the Jail Assessment Account.

The County recently received a CDBG Energy Efficiency grant of \$225,000 for an energy efficiency project in the Health Care Center building. This project will replace the existing boilers, air handling units and HVAC controls. The total cost is estimated at \$753,770 with the amount over and above the \$225,000 grant to come from a Shared Savings Loan through Alliant Energy. The project is estimated to have a 5 year payback.

The 2011 Budget includes \$850,000 for additional architectural work on the new nursing home, and will be offset by deferred financing. In total, the tax levy recommended for the General Services Department is \$2,659,462, which is an increase of \$97,975 or 3.8%. Questions followed.

Finance Committee

The Financial Services Department is managed by the Finance Director and consists of the Courthouse Accounting Office, the Purchasing Office, the Rock Haven Accounting Office and Payroll. The cost of Rock Haven Accounting is charged back to Rock Haven, as it is part of the cost of operating a nursing home. The cost is budgeted to be \$324,997 in 2011. The recommended tax levy for Financial Services is \$951,515 which is an increase of \$12,196 or 1.3% from the prior year.

The Information Technology Department exists to expedite the work of the various operating Departments. Many of the operating Departments carry out work funded through state and federal sources and data processing costs are charged back where those costs can be borne and include both the service costs for data processing and an amount for new equipment and software being purchased for those Departments.

The overall recommended tax levy for I.T. is \$1,234,028, which is an increase of \$133,482 or 12.1%. There are several major initiatives for 2011 which include Storage Area Network Expansion for \$60,000, Network Server Replacements for \$70,000, Network Upgrade Project for \$149,500, Disk-to-Disk Backup System for \$60,000, and Replacement of the Mitel SX2000 PBX System Switches for \$125,000. The Tax Receipting & Real Property system migration will not involve an outlay of dollars but a significant staff commitment. Five of the six initiatives proposed require an appropriation for hardware and/or software in 2011. The total amount needed is \$464,500, of which \$30,000 will be used to purchase two servers to replace older ones being used in the public safety system and are being funded with sales tax. The other \$434,500 is being funded through a combination of deferred financing and funds forwarded.

Mr. Crittenden has requested one new User Support Specialist to work in the Public Safety Systems unit to support greater efficiency in the technology now supporting the Communications Center, law enforcement, fire services, and EMS. Administrator Knutson is recommending this position.

The budget for the County Clerk is contained in two accounts entitled "County Clerk" and "Elections." The County Clerk's levy request for 2011 is \$140,245, which is an increase of

\$19,069 or 16% more than 2010. Poor economic conditions are resulting in decreased revenues for services provided in the areas of Marriage Licenses, Passports, DNR and DMV services. The recommended tax levy in the "Elections" account is \$37,187, which is \$27,980 less than 2010. This is a result of only holding two scheduled elections in odd years compared to four in even years.

There are two sources of revenues in the County Treasurer's account; "Interest on Investments" and "Interest and Penalties on Delinquent Taxes." Interest on Investments is earned from cash invested through three primary repositories: Local Government Investment Pool (LGIP), MBIA and First National Bank, which is the County's working bank. The County has cash invested in CDs in a number of area banks. Interest rates are currently at historic lows and are expected to remain low for some time. Interest and Penalties on Delinquent Taxes is the other major source of revenue. Income from this source is projected to be \$2,127,988 in 2010 and \$2,086,565 in 2011.

The Treasurer's Office generates revenue in the line item "Fees" by collecting taxes for the municipalities. County Administrator Knutson commented that Ms. Brown has presented a frugal operating budget for her office operation totaling \$420,067.

Combining the Treasurer's main account, the Personal Property Tax Redemption account and the Tax Deed Expense account results in \$2,453,403 of revenue in excess of expenditures. This is \$128,951 less than the amount included in the 2010.

The Register of Deeds receives revenue through fees from real estate transactions and registering. The sagging economy has resulted in fewer sales and falling real estate prices, thus, affecting this office. The Governor signed legislation in 2010 that changed the real estate registry fee structure from a per page charge to a \$30 flat fee. Mr. Leyes is estimating 30,000 documents will be filed in 2011 in his office, and the flat fee should generate considerably more revenue.

Mr. Leyes also contracts with a private firm to publish a plat book, which he sells to the public. The \$10,000 shown in the "sale of county property" account is anticipated revenue from the sale of 400 plat books at \$25 each. The recommended budget contains \$311,924 of revenue in excess of expenditures, which will go toward offsetting the County property tax levy. That figure is \$63,932 or 25.8% more than the amount used to offset the property tax levy in 2010.

Education, Veterans and Aging Services Committee

For the Council on Aging, Rock County provides a sizeable and varied program for senior citizens and is funded largely by State and Federal Grants. Transportation is one of the major program areas primarily funded by State Aid. On a typical day there are 6 or 7 buses on the road providing rides to more than 120 eligible riders. Three vehicles are proposed for replacement in 2011 with 80% of the cost to be funded by Federal funds and 20% through the Department's Vehicle Trust Fund. The Volunteer Driver Program provides rides to out-of-county medical appointments through the use of volunteer drivers who are reimbursed 50 cents per mile.

The Council on Aging also has oversight of the Nutrition Program made up of the Congregate Meal Program and the Home Delivered Meal Program. The Congregate Meal Program anticipates providing 32,100 meals from eight locations throughout the county. Since inception, these programs have been run without a local tax levy because the federal funding plus donations were sufficient to cover all costs. The Home Delivered Meal Program provides 21,500 meals per year in the rural areas and smaller communities. Rock County has also used federal funds to provide a subsidy to Beloit Meals on Wheels of \$50,000 in 2010. That subsidy is reduced to \$40,000 in 2011. It was made clear that the subsidy would continue only as long as adequate funds remained available.

It is anticipated that the State of Wisconsin will transition Rock County from MA Waiver Programs to Family Care in early 2012. In preparation for the transition, the County is making plans to open an Aging and Disability Resource Center (ADRC) in November 2011. It is unknown at the time how the Council on Aging will interface with ADRC, but the operational impacts on programs within the Department are likely to be minimal. The property tax levy recommended for 2011 operations is \$130,819, which is \$7,634 or 6.2% more than 2010.

The Veterans Service Office operates out of two locations: Janesville and Beloit. The purpose of the office is to provide information and assistance to veterans and surviving spouses and children in securing federal, state, and county benefits. The Veterans Relief Account is used

to provide short-term financial assistance to county veterans and their dependents. The tax levy recommended for the Veterans Services Office budget as a whole is \$265,380, which is an increase of \$12,552 or 5%.

Developmental Disabilities

Through its programs, the Developmental Disabilities Board provides services mandated by the State to approximately 1,300 citizens. It utilizes 18 different revenue sources to provide funding for five major program areas. Ms. Kane's 2011 levy request totals \$3,493,183, which is an increase of \$206,411 or 6.3% as compared to the 2010 budget. Every year, a number of clients are removed from the waiting lists for the various services largely because individuals on waiting lists experience emergencies and the Board is required to begin paying for services. In addition to increases in emergency placements, the long-standing cost shifting by the State to the County has had an adverse affect on the County tax levy.

Ms. Kane is requesting two personnel changes for the department. The first is a job title change for the DD Financial Office Manager to DD Financial Supervisor and Administrator Knutson is recommending this request. The second is a reallocation of the Financial Office Manager from pay range 17 to pay range 20 and Administrator Knutson is not recommending the reallocation.

The recommended budget includes a levy increase of \$204,883 or 6.2%, as compared to the 2010 budget.

County Board Staff

The County Administrator's Office consists of five positions including the County Administrator, two Assistants to the County Administrator, a Criminal Justice System Planner/Analyst, and a Secretary II. The recommended tax levy for the County Administrator's Office is \$587,227, a decrease of \$26,595 or 4.3%. This is a result of not replacing the position of Confidential Administrative Assistant when the person holding the position retired in July, 2010. As a result of this, the position of Secretary II is recommended to be reclassified to Confidential Administrative Assistant. The activities of the County's Employee Recognition Committee have focused on a number of initiatives that are intended to show appreciation to County employees for the good work they do. The Administrator is recommending that \$8,400 be budgeted for activities in 2011, including \$5,400 in vending machine receipts and \$3,000 to be carried forward from unspent 2010 funds. These funds, as well as \$4,000 from the County's Health Insurance Trust Fund for employee wellness activities can be found in the "Countywide" section of the budget.

The Corporation Counsel's Office currently includes eight attorneys who provide general legal services on a county-wide basis. Four of the Attorneys spend all of their time providing services to Child Support. The recommended tax levy for the 2011 operations is \$482,457. This is an increase of \$14,833 or 3.2%.

Human Resources Department has a recommended tax levy of \$551,079, which is a decrease of \$1,400. The online job application recruitment system has reduced paper costs as well as having applicant data computerized for federal and state reporting. This has also reduced the cost of advertising job openings. The low turnover rates also reduce expenditures in this department. Questions followed.

Board of Health

The Public Health Department performs a wide variety of services in the two general areas of Public Health Nursing and Environmental Health. The requested tax levy is \$2,345,106, which is \$44,952 or 1.9% more than last year.

The Department projects \$874,508 of revenue in the main account for 2011. That figure is \$2,576 less than the 2010 budgeted revenues and incorporates several proposed fee hikes as detailed on page 11 of the Administrator Comments.

The Health Department table of organization includes a reorganization affecting 2 FTE Administrative Assistants re-titled to Public Health Support Specialist with no change in pay range, and 2.6 FTE Health Aid positions to be upgraded to Public Health Support Specialist and moved from Pay Range 14 to Pay Range 12A. The cost impact of the reorganization amounts to \$2,256 and the Administrator concurs with the department's request. Questions followed.

Agriculture and Land Conservation Committee

The UW Extension Office provides programming in three program areas. They include Agriculture and Natural Resources, Family Living and Nutrition Education and 4-H Youth Development. Funding for this educational partnership is shared. Counties provide directly the cost of space, equipment, office supplies, secretarial support, and 40% of the salaries of the county-based University Extension faculty. Federal USDA funds and other federal and foundation grants are joined with state funds and used to pay 60% of the county-based University Extension faculty. Direct and indirect financial support for Rock County UW Extension programs from state and federal funds exceeds \$600,000. The contract with the UW for the faculty positions are estimated in 2011 to cost \$187,782. The recommended tax levy for 2011 operations is \$312,361. This is an increase of \$1,228 or 0.4% from the prior year.

The 2011 revenues to the 4-H Fairgrounds include \$110,800 in Cell Tower Lease Rent, Funds from the prior year and rental of the Fairgrounds Facilities. Mr. Thompson is requesting \$50,000 to fund capital improvements. Administrator is recommending \$50,000 and leaving it up to the Ag Committee and Mr. Thompson to prioritize the spending as they deem necessary. The recommended tax levy for the Fairgrounds is \$0 for 2011.

Rock County successfully operated a County Farm for many years and discontinued operations and began renting the farmland in 2004 under a lease. The lease that expired on 12/31/2009 covered 398 acres at \$169/acre. The new lease effective 1/1/2010 is for \$249/acre. Total rent will be reduced in 2011 because construction of the ANR transmission line, once constructed, will remove 9.5 available acres and 15 acres will be used for the new Rock Haven Nursing Home facility. The County Farm account has a projected profit of \$95,900 which is \$20,110 more than the prior year. This net income is used to reduce the overall county tax levy by an equal amount.

Within the Land Conservation Department, Mr. Sweeney projects a total of \$319,344 in revenue, a total of \$521,377 in expense, and a requested tax levy of \$202,033 in his main account for 2011. It is a \$43,621 or 27.5% increase in the tax levy primarily due to a request for new positions. The increases being recommended by the Administrator include increasing the current .4 FTE Conservationist I position to full time, and transferring .5 FTE of a Planner II position from the Planning Department. The Land Conservation Department operates several ancillary programs supported by grants and fees. The recommended tax levy for 2011 operations is \$173,869. This is an increase of \$15,457 or 9.8% more than the prior year.

County Board

The recommended tax levy is \$169,350, which is \$10,623 or 5.9% less than the prior year. The largest expense in the County Board account is the "Per Diem" line item which contains \$120,000 to pay the per meeting costs and mileage for all County Board meetings. The postage line item is being decreased by \$2,000 or 40% largely due to the fact that many County Board members are receiving their County Board materials via the County website and email. Additionally, the cost of Public and Legal Notices will go down due to the lower rates of the Beloit Daily News as calculated by circulation. The budget contains \$4,000 in Training Expense for the 2011 NACo conference and the WCA Conference. No discussion followed.

13. Adjournment.

Supervisors Arnold and Bostwick moved to adjourn at 11:50 am to Wednesday, November 3, 2010 at 6:00 P.M. for the Public Hearing on the Budget. ADOPTED by acclamation.

Prepared by Lorena R. Stottler, County Clerk
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.