

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Brent Sutherland –  
Director of Facilities Management  
DRAFTED BY

December 20, 2018  
DATE DRAFTED

### Awarding a Contract for Installation of Window and Stairwell Safety Railings at the Courthouse

- 1 **WHEREAS**, funds were budgeted in 2018 for the installation for safety railings for the
- 2 Courthouse window and stairwells; and
- 3
- 4 **WHEREAS**, many of the window and stairwells are very deep with no protection from falling
- 5 into the well; and
- 6
- 7 **WHEREAS**, specifications were drafted and bids solicited with five (5) contractors submitting
- 8 bids; and
- 9
- 10 **WHEREAS**, the lowest most responsive and responsible bidder is Badger Sheet Metal LLC, of
- 11 Deforest, Wisconsin.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 14 assembled this 10th day of January, 2019 does hereby approve and authorize
- 15 awarding a contract in the amount of \$32,120 to Badger Sheet Metal LLC, of Deforest,
- 16 Wisconsin for providing and installing the window and stairwell safety railings.
- 17
- 18 **BE IT FURTHER RESOLVED**, a contingency fund of \$3,000 be established to cover any
- 19 unforeseeable issues that arise.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Absent  
Tom Brien

Robert Potter

Absent  
Yuri Rashkin

FISCAL NOTE:

Funds were included in the 2018 budget for this project. These funds will need to be carried over to 2019.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

19-1A-166

## **Executive Summary**

### **Awarding the Contract for the Installation of Window and Stairwell Safety Railings at the Courthouse**

The resolution before you awards a contract for providing and installing window and stairwell safety railings at the Courthouse. Many of the window and stairwells are over 15 foot deep and lack protective railings. This contract will install safety railings on all the window and stairwells.

Bids were solicited with five contractors responding. The Director of Facilities Management and Purchasing Manager both recommend awarding the bid to the lowest, most responsive and responsible bidder, Badger Sheet Metal LLC, of Deforest Wisconsin in the amount of \$32,120. The resolution will also approve a \$3,000 contingency fund for any unforeseeable issues that may arise.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

**ORIGINAL**

PURCHASING DIVISION



**BID SUMMARY FORM**

BID NUMBER: 2019-13  
 BID NAME: COURTHOUSE WINDOW AND STAIRWELL SAFETY RAILS  
 BID DUE DATE: DECEMBER 19, 2018 - 1:30 P.M.  
 DEPARTMENT: FACILITIES MANAGEMENT

	BADGER SHEET METAL DEFORREST WI	A & A SHEET METAL JANESVILLE WI	VALIA EXCAVATING FORT ATKINSON WI	JP CULLEN JANESVILLE WI	GILBANK CONSTRUCTION CLINTON WI
BASE BID	\$ 32,120.00	\$ 38,900.00	\$ 39,483.00	\$ 59,652.00	\$ 79,175.00
START DATE	1 WEEK AFTER RECEIPT OF PO	NOT LISTED	1/15/19	5/1/19	1/15/19
COMPLETION	MARCH 2019	NOT LISTED	4/1/19	7/31/19	2/19/19

Invitation to Bid was advertised in the Janesville Gazette and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER \_\_\_\_\_

DEPARTMENT HEAD RECOMMENDATION: Bodge Sheet Metal LLC \_\_\_\_\_

[Signature] \_\_\_\_\_  
 SIGNATURE DATE: 12-21-18

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
 CHAIR VOTE DATE