

MINUTES OF BOARD OF HEALTH MEETING

June 2, 2010

Meeting was called to order by Chair Kraft at 6:13 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Dr. Peterson, Dr. Best, Dr. Winter, and Mr. Rooney.

Board of Health Members Absent: Supervisor Bostwick, Supervisor Thompson, and Ms. Wade.

Staff Members Present: Karen Cain – Health Officer; Janet Zoellner – Nursing Director; Tim Banwell – Environmental Health Director; Debbie Erickson – Nursing Supervisor North Office; Sancee Siebold – Nursing Supervisor South Office; and Geri Waugh – Account Clerk.

Others Present: None at this time.

Adopt Agenda

Dr. Winter made a motion to adopt the agenda. Dr. Best seconded the motion. MOTION APPROVED.

Approval of Minutes 5/5/10

Supervisor Peer made a motion to approve the minutes of the 5/5/10 Board of Health meeting. Dr. Winter seconded the motion. MOTION APPROVED.

Citizen Participation

No citizen participation at this time.

Ms. Cain introduced Peter Zakarias, a 0.4 FTE sanitarian who is part of a job share. Peter works in the health department's water testing laboratory.

Unfinished Business

None at this time.

New Business

Administrative Division

Election of Vice Chair

Chair Kraft asked for nominations for Vice Chair of the Board of Health. Dr. Winter nominated Supervisor Peer. Mr. Rooney seconded the motion. Chair Kraft then asked three times for any other nominations. There were no other nominations for Vice Chair. MOTION APPROVED.

Set Meeting Date and Time

After a brief discussion, the Board members agreed to keep the meeting date and time for the Board of Health meetings on the first Wednesday of each month at 6:00 p.m. at the health department's Janesville office.

Approval of Bills/Transfer of Funds

Chair Kraft asked why nearly 97% of expense account #62119 Other Services has already been spent for 2010. Ms. Waugh stated the department has had to utilize interpreter services on an increasing basis for home visits and immunization clinics.

Dr. Peterson made a motion to approve the bills for the month of May in the amount of \$4,834.03; bills for the PHER Emergency Response Grant in the amount of \$6,098.32; and bills for the Healthy Homes Grant in the amount of \$432.67. Dr. Winter seconded the motion. MOTION APPROVED.

Transfer of funds: Supervisor Peer made a motion to approve the transfer of funds in the amount of \$4,000 for expense account #62119. Dr. Winter seconded the motion. MOTION APPROVED.

Health Department Report

Rx Roundup Meeting: Ms. Cain stated a meeting was held on 5/18/10 with hospitals, law enforcement, school districts, and other community members to obtain input on having future collections for old, unneeded prescription drugs on a more regular basis. The City of Milton is willing to do a pilot drug collection project for all of Rock County. This group will meet again in two weeks. The target date for the pilot project to begin is the time of the Rock County 4-H Fair in late July. The health department may be able to purchase collection containers for this collection project.

Clear Lake Flooding: A meeting was held on 6/2/10 concerning the flooding at Clear Lake. Three homes along Clear Lake are uninhabitable due to floodwater. The Clear Lake Home Improvement Association, Rock County Corporation Counsel, Town of Milton, and Rock County Health Department were present at the meeting. The Town of Milton chair is interested in having the three homes declared uninhabitable, and the homeowners will be contacted. The water in the lake has risen steadily since the 2008 flood.

Pandemic Influenza Planning & Preparation Committee: The committee met for its regular meeting on 5/20/10. The committee will continue to meet even though the pandemic has already occurred because important information is learned and shared at these meetings. The committee was very helpful during the pandemic.

Public Health Ordinance: Ms. Cain distributed copies of the Public Health Ordinance booklets to the Board members for their review. All Rock County ordinances will be compiled into one group and will then be posted on the Rock County website.

2011 Budget: The Joint Finance and Staff Committee met on 5/28/10 concerning pre-budget information. There will be a department head meeting on 6/23/10 concerning the 2011 budget.

Resolution – Accepting South Central Wisconsin Consortium #10 Funding and Amending the 2010 Rock County Health Department Budget

NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2010, does hereby authorize the Rock County Health Department to accept South Central Wisconsin Consortium #10 funding in the amount of \$5,500 and amend the 2010 Rock County Health Department budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>5/14/10</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3008-0000-42100/ Consortium Funding	\$20,744	\$5,500	\$26,244
<u>Use of Funds</u>			
31-3008-0000-63110/ Consortium Funding Admin.Expense	\$20,744	\$5,500	\$26,244

Dr. Best made a motion to approve the resolution. Supervisor Peer seconded the motion. MOTION APPROVED.

Public Health Nursing

Overview of Public Health Nursing

Ms. Zoellner stated that the public health nursing division of the Rock County Health Department consists of 14.4 FTE public health nurses and 1 FTE community health nurse. Wisconsin Statutes state that public health nurses must have a 4-year degree. This requirement does not apply to the community health nurse, and the community health nurse does not complete all of the duties of a public health nurse. Five public health nurses and one community health nurse are located in the Beloit (south) office and eight full-time public health nurses and one part-time public health nurse are located in the Janesville (north) office. A nursing supervisor is also located in each health department office.

Maternal Child Health Services

This service is provided to women and families at increased risk for complications of pregnancy or in need of support after delivery. Families are seen during pregnancy and for the first year postpartum. The frequency of visits is at least monthly, and more often if needed. Visits are usually made in the client's home unless another location is requested. Our agency also collaborates to provide a nurse to visit with WIC clients over the age of 20 in the Beloit WIC program. All Rock County birth certificates are reviewed for risk factors. These families are contacted by a public health nurse to offer services. Referrals also come from many different service providers, and sometimes by the women themselves or friends and family. There is no income test for services.

Service Details:

- Prenatal/postpartum and Infant Health – home visits
- Office Model Prenatal Care Coordination – WIC in Beloit
- Joint Home Visits with Early Head Start home based workers
- Color Me Healthy Day Care Nutrition for toddlers at selected sites

School Nursing Services

Nurses provide school nursing consultation to contracted Rock County school districts for a fee. Rock County Head Start locations are provided with nursing services without cost to that program. All parochial schools in Rock County are assigned to a public health nurse that makes at least one visit per year to review any questions or concerns about school health. These limited services to parochial schools are offered by the health department at no cost to these schools.

Service Details:

- Nursing consultation services in school districts of Edgerton, Evansville, Orfordville/Parkview, and St. Paul Lutheran in Janesville
- Limited consultation to all parochial schools in Rock County
- Head Start Nursing Program in four Rock County locations

Communicable Disease

Local public health departments have the statutory responsibility in the state of Wisconsin for follow-up of reportable communicable disease. This service is the highest priority of the health department because it involves the health and safety of Rock County citizens. Public health nurses follow-up with individuals that have a reportable illness, and also serve as consultants for infection control professionals that work in clinics, hospitals and other health care facilities in Rock County. In addition, local public health serves as a conduit for communication about emerging communicable illness in our jurisdiction, including appropriate testing and treatment.

Prevention and control of communicable disease also involves coordination with day care centers, schools, group homes, etc. The environmental health division also plays a key role in partnering with food establishments to prevent and contain illness.

Childhood lead poisoning and exposure are also included in this category. As a key prevention measure, at six months of age, the family of each infant born in an area of Rock County with older housing is contacted by the health department to offer lead testing services.

The health department contracts with the State to provide partner referral services for reported partners of individuals in contact with known HIV infected individuals.

Service Details:

- Follow-up on Reportable Illness
- Prevention of Communicable Disease
- Follow-up of Elevated Lead Cases
- Prevention of Elevated Lead through the Birth Certificate Lead Program
- Animal Bite Follow-up
- HIV Rapid Testing
- HIV Partner Referral Services

Immunization Services

The health department is committed to the goal of eliminating all vaccine preventable disease. Immunization clinics are offered nearly every day in various areas of Rock County. Our department offers both childhood and adult immunization services, and also has a travel immunization program that reaches adults and children that are traveling abroad. Nurses are assigned to all clinics and hospitals in Rock County to provide information and assistance with their own immunization delivery programs.

Service Details:

- In-house clinic services
- Telephone referral and Family Health concerns
- Community-based immunization clinics
- Travel immunization program
- Outreach/education to local providers
- Influenza focus in the fall of the year

Adult Health Services

The nurses provide information on local resources via phone and in the community. Also, the nursing division collaborates with the Council on Aging to provide classes on fall prevention for the elderly.

Service Details:

- Steppin' On
- Paternity Testing in collaboration with Rock County Child Support
- Health Fair screenings – blood pressure and public health focus topics

Community Coalitions and Committees

The nursing division participates on over 30 community committees and coalitions, health fairs, and special focus groups throughout Rock County. Staff are frequently in the community as special speakers for local groups that address issues in the faith community, health disparities, family health concerns, and other areas of population health.

Licensing and Regulation

The nurses collaborate with the environmental health division in their licensing program, and this includes tattoo and body piercing establishments and camp inspections.

Bioterrorism and Emergency Preparedness

Public health has been increasingly involved in planning and preparation for emergency response. As the response to H1N1 in 2009 has proven, working together to understand the systems and individuals charged with emergency response in the community has been essential to the rollout of an effective emergency response.

Service Details:

- Hazard Assessment Team of Beloit
- Pandemic Planning Committee at Milton Schools
- Janesville School District Safety Committee
- Rock County Pandemic Planning Committee
- Representation to Wisconsin Consortium #10

Environmental Health

Overview of Environmental Health Division

Mr. Banwell presented an overview of the services of the Environmental Health Division.

Food Protection & Public Lodging Program

Environmental Health staff perform inspections and issue licenses for the following types of facilities:

- Restaurants
- Retail food establishments
- School lunch rooms
- Senior citizen nutrition facilities (meal sites)
- Vending machines
- Public lodging (hotels, motels, bed & breakfasts, tourist rooming houses)

Recreational Health & Safety

Environmental Health staff also inspect these facilities:

- Campgrounds
- Recreational educational camps
- Public swimming pools
- Public beaches (water is sampled weekly during the summer)

Community Health and Safety

- Human Health Hazards (includes mold, nuisance complaints)
- Mobile Home Parks
- Rabies (animal bite monitoring and sending animal specimens to State Lab of Hygiene when needed)
- Radon
- Residential lead monitoring and abatement
- Tattoo/body piercing establishments (these facilities are licensed by the health department)
- Healthy Homes Grant

Ground Water Protection Program

- Transient Non-Community Water Supplies (annual contract with WDNR to sample these wells)
- Well owner education
- Ground Water Monitoring Review
- Local Emergency Planning – Farms & Businesses (health department staff update necessary emergency plans annually)
- Prescription Drug Collection

Private Sewage Disposal Program

- Private sewage system permits and inspection
- Wisconsin Fund Program
- Septic maintenance program
- Soil tests for Land Divisions
- Building Permit review

Laboratory

- Well water testing for bacteria & nitrates

Communications and Announcements

None at this time.

Adjournment

Dr. Best made a motion to adjourn the meeting. Dr. Winter seconded the motion. MOTION APPROVED.
Meeting adjourned at 7:20 p.m.

Respectfully submitted,



Geri Waugh, Recorder

Not Official Until Approved by the Board of Health