

MINUTES OF BOARD OF HEALTH MEETING
September 7, 2011

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Bostwick (left at 7:00 p.m.), Supervisor Peer, Dr. Winter, Dr. Peterson (left at 7:10 p.m.), Ms. Wade, Mr. Rooney, and Supervisor Thompson.

Board of Health Members Absent: Dr. Best.

Staff Members Present: Karen Cain – Health Officer; Tim Banwell – Environmental Health Director; Deborah Erickson – Nursing Supervisor North Office; Sancee Siebold – Nursing Supervisor South Office; and Carol McComb – Public Health Support Specialist.

Others Present: Mr. John Bowditch.

Adopt Agenda

Chair Kraft made a motion to move item 6.C(1) Environmental Health - Holding Tank Variance – John Bowditch to be after 5. Unfinished Business. Supervisor Peer seconded the motion. Supervisor Bostwick made a motion to approve the amended agenda. Dr. Winter seconded the motion. MOTION APPROVED.

Approval of Minutes 08/03/11

Supervisor Peer made a motion to approve the minutes of the 08/03/11 Board of Health meeting. Ms. Wade seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

Unfinished Business

None at this time.

Environmental Health

Holding Tank Variance Request– Mr. John Bowditch

Mr. Banwell gave a handout to the Board of Health regarding a request for a variance from the Rock County Public Health Ordinance Chapter 13.23(5)(e) Holding Tanks. Mr. John Bowditch whom owns property at 2300 N Hall Road would like to install a holding tank to receive domestic wastewater on this property. The code reads:

“Holding tanks may be used as a system of last resort to serve as the private sewage system for an existing building only. Holding tanks will not be allowed for new construction nor can they be designated as the only possible replacement system on the contingency plan for new construction, or in lieu of another approved system, the person may seek a variance from the Rock County Board of Health. Holding tanks may be used as

a replacement system or choice, without variance, in a flood plain district unless soils allow the installation of a below ground system.”

The property at 2300 N Hall Road has a 45’x45’ outbuilding used for farm equipment storage and the property is also be used for hunting. Mr. Bowditch listed these reasons for requesting the variance:

- *The site has no suitable soils for a conventional system.
- *There would be minimal wastewater generated.
- *The system would be used as a convenience for Mr. Bowditch while working on the property or hunting
- *The system would be used occasionally during the year.

Mr. Bowditch stated that the building would be used mostly for recreational use and a bathroom facility is needed.

The recommendation of the staff is to approve the variance to install the holding tank. The conditions for the variance would be as follows:

- *Only domestic wastewater generated by the farm equipment outbuilding would be allowed to enter the holding tank.
- *The Rock County Health Department could request that the use of the holding tank be discontinued if the future uses of the holding tank are not compatible with this variance.
- *The own records a holding tank agreement with the County Register of Deeds office clearly indicating ownership and use, and files a copy of an approved servicing contract with the health department before the permit is issued and maintains an active service contract.
- *If public sewer becomes available the entire building will connect to public sewer.
- *The owner receives State approval for the proposed holding tank, and obtains a County Sanitary Permit before installation begins.

Mr. Banwell stated the holding tanks are part of the Septic Maintenance Program and are to be inspected every 6 months to see if they need to be pumped. He stated the size of a holding tank is around 2,000 gallons.

Supervisor Peer made a motion to approve the request of the variance. Dr. Winter seconded the motion. MOTION APPROVED.

Mr. Banwell stated he would get the letter of approval out tomorrow.

New Business

Administrative Division

Approval of Bills/Transfer of Funds

Chair Kraft asked why there was a difference in bills for prenatal classes. Ms. Cain stated that Mercy Hospital charges more than Beloit Memorial hospital for each class.

Supervisor Bostwick made a motion to approve the bills for the month of August 2011 in the amount of \$5,997.82. Ms. Wade seconded the motion. MOTION APPROVED.

There is no transfer of funds this month.

Health Department Report

Community Health Needs Assessment: Ms. Cain stated the Health Department in conjunction with other local health care providers involved in the Community Health Needs Assessment have been meeting every 2 weeks. She stated there would be several “listening posts” set up in the community to survey what the citizens of Rock County feel the healthcare needs of the community are. The information collected through the CHNA, would be used to identify specific health priorities and be used to help plans to improve the overall health of Rock County residents. These listening posts will start in the end of September and continue through November.

Wisconsin Partnership Program Grant: Ms. Cain stated the Health Department would be applying for the WI Partnership Program Grant, which is worth \$50,000. The purpose of this grant is to develop a coalition, which will identify services and gaps in services for sexually transmitted diseases in Rock County. Ms. Cain and Laura Fadrowski, Health Educator, who is writing the grant for the Health Department, attended a meeting in Madison and found there are 20 organizations submitting for this grant, with only 10 being awarded. Ms. Cain stated that Ms. Fadrowski has done a good job at writing this grant. The grant is due at the end of September. More information will be forthcoming in December.

Ann Klesic-30 Years of Service: Ms. Cain stated that Ann Klesic, a public health nurse with the Health Department, has reached her 30-year mark with the department. In recognition of her service here, a party will be held in her honor on Monday, 9/12/11 from 2:30 pm to 3:30 pm. Ms. Cain invited all of the Board of Health members to attend. Ms. Cain stated that Ann Klesic is a registered nurse who is very passionate about MCH services. She is also a school nurse with the Edgerton School District.

Dr. Winter stated that she would like the minutes to reflect the Board of Health’s gratitude for Ms. Klesic’s service to the health department and the citizens of Rock County. It is not often that you hear of someone who has given so many years of dedicated services to one institution. The Board members each wanted to write their personal thank you on a card to Ms. Klesic. Ms. Cain would present this card to Ms. Klesic at her appreciation party on Monday, 9/12/11.

S.H.O.W.: Ms. Cain stated that the health survey, SHOW (State of Health of Wisconsin), would be back this fall. They will be targeting certain areas for surveying. The Rock County Health Department supports their efforts.

Chair Kraft passed a handout on Y2Y (Youth to Youth) making a difference. It is about a closer look at tax loopholes regarding cigarettes. There are cigarettes that are out that are made to look like candy, which would be confusing to children. Chair Kraft asked if there was something that could be done about the situation. Discussion ensued.

Infant Death Legislation

Ms. Cain discussed the letter of support for legislation being proposed by Detective Erik Goth, member of the Child Death Review Team, reducing the number of infant deaths in Wisconsin.

She stated the Mr. Goth is proposing:

- *Mandatory education be provided to new parents of babies before they leave the hospital.
- *Better education in law enforcement on safety practices for new parents

*Action be taken against caregivers of children who have died in their care while under the influence of illegal narcotics or alcohol

Ms. Cain stated that Detective Goth has proposed this legislation to get the issue on the table. He is asking for the Board of Health's support to get this moving forward. Discussion followed. Ms. Cain handed out the draft letter of support for the Board members to review. Chair Kraft stated that the Board of Health should probably not be involved in the legal aspect of this issue, but they should support the education portion of the legislation.

Dr. Winter made a motion to support the legislation. Supervisor Peer seconded the motion. MOTION APPROVED. The letter of support was signed by all Board of Health members in attendance.

Fee for Flu Vaccine

Ms. Cain stated that the Health Department would start giving flu shots at their in-house immunization clinics on Monday, 9/12/11. The clinic schedule has been filling up with appointments already. Last year the Health Department charged \$25 for an adult flu shot. A handout was passed out showing the fees being charged for a flu shot by surrounding Health Departments. Ms. Cain asked what the Board of Health would like to charge for the flu vaccine this year. A discussion ensued on whether to charge the same as last year or go up in price. A decision was made to raise the price to \$30.

Dr. Peterson made a motion to raise the adult flu vaccine price from \$25 to \$30. Dr. Winter seconded the motion. MOTION APPROVED.

Sewer Service Area Discussion

Tim Banwell brought the BOH up to date on the progress being made on the 2008 Water Quality Plan MOU with the county Planning Department. Planning and the Health Department have met separately with the City of Beloit, Town of Beloit and Town of Turtle to listen to concerns they may have on extending public sewer into the sewer service areas. At this time, the plan is to bring all parties together to discuss each other's concerns and try to find more common ground. Options are to update plans and change sewer service areas, better delineate sewer service area boundaries and develop boundary area agreements.

Public Health Nursing

International Travel Clinic Update

Ms. Erickson reported on the cost of travel fees and vaccination in neighboring clinics. Ms. Erickson stated that the Health Department nurses had suggested examining the fees associated with this service and possibly raising travel vaccine prices. The Health Department served 500 travel clients last year. Many healthcare providers around the state refer clients to us due to our availability of appointments and one on one service. Ms. Erickson reported that increasing each travel vaccine by a flat 10% and increasing the nursing consultation charge would bring in \$8,000 over the course of a year. Ms. Cain stated that the Health Department has been charging the cost of the vaccine plus \$15. The Board of Health proposed charging the cost of vaccine plus \$25 and raising the service fee to \$35 (maximum of \$75 per family).

Dr. Winter made a motion to raise the travel vaccines to: cost of vaccine plus \$35 (\$75 maximum per family). Mr. Rooney seconded the motion. MOTION APPROVED.

The new prices would start September 8, 2011 for new travel clients.

Environmental Health

Beach and Surface Water Sampling Results

Mr. Banwell gave a handout on the 2011 Beach, Lake and Surface Water Sampling.

Rock County has 3 licensed beaches: Lakeland Campground, Lakeview Campground and Blackhawk Campground. They are sampled weekly for bacteria. A beach is closed when the water quality is unable to meet specific bacteriological standards. Advisory is at 235 E.Coli/100 ml, which means you can use the water at your own risk. High Risk is at 1,000 E.Coli/100 ml, which means that the level is high enough for a public health risk and the facility is closed. These 2 standards are set by the Department of Agriculture.

Mr. Banwell stated that in the aftermath of the 2008 flood, citizens of Rock County had concerns with the water quality of other lakes, ponds and streams. The Health Department had concerns of recreational use of area surface water and over the last few years have worked several other sampling locations into the weekly schedules. Lakes and streams are not regulated for recreational use. Sampling is done where there is a good flow near the mouth of the stream. When E.Coli counts are at 235, a cautionary advisory placard is posted at the sample site and when a test result is at 1,000 or above, a high-risk cautionary advisory placard is posted. In addition, the Town Chair is notified and the results are posted on the Health Department website.

The following are the results so far this year:

2011 Beach, Stream and Lake Sample Results

Advisory is at 235 E coli/100ml
High Risk is at 1,000 E. coli/100ml

<u>Weekly Sampling</u>	<u>Location</u>	<u># Samples</u>	<u>#Advisory</u>	<u># Closure</u>
<u>Licensed Beaches</u>				
Lakeland Campground	Koshkonong	18	1	0
Lakeview Campground	Koshkonong	18	0	0
Blackhawk Campground	Clear Lake	18	0	0
<u>Rock River Sites</u> *(*Not licensed)				
Traxler Park	Janesville	18	1	0
Preservation Park	Beloit	18	1	0
<u>Monthly Sampling</u>				
	<u>Location</u>	<u># Samples</u>	<u>>235</u>	<u>>1,000</u>
Gibbs Lake	Porter	5	0	0
Sugar River	Avon	5	1	1

Spaulding Pond	Harmony	5	0	0
Kiwanis Pond	Janesville, City	5	2	0
Clear Lake, North	Milton	5	0	0
Storrs Lake	Milton	5	0	0

(Sample 1x in June)

<u>Seasonal Sampling</u>	<u>Location</u>	<u><235</u>	<u>>235</u>	<u>>1,000</u>
Caledonia Creek	Porter	X		
Badfish Creek	Porter		X	
Lake Leota	Evansville		X	
Yahara River	Murwin Park	X		
Saunders Creek	Edgerton		X	
Spring Brook	Bradford		X	
Turtle Creek	Sweet Allen Park	X		
Fisher Creek	Rockport Park		X	
Bass Creek	Rock, County D			X (sampled 2x)
Marsh Creek	Burdick Rd.		X	
Spring Brook	Palmer Park		X	
Raccoon Creek	Beckman Mill	X		
Otter Creek	Hwy 26 & Co N		X	

Additional Seasonal Sampling

Bass Creek	Rock, Co D			X
Spring Brook	Palmer Park			X
Spring Brook	Palmer Park			X
Spring Brook	Palmer Park		X	

Communications and Announcements

None at this time.

Adjournment

Ms. Wade made a motion to adjourn the meeting. Mr. Rooney seconded the motion. MOTION APPROVED.
Meeting adjourned at 7:26 p.m.

Respectfully submitted,

Carol McComb, Recorder

Not Official Until Approved by the Board of Health