

**MINUTES OF BOARD OF HEALTH MEETING**  
**August 1, 2012**

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Dr. Best, Dr. Winter, Mr. Rooney, Supervisor Peer, Supervisor Rundle, Supervisor Bostwick and Ms. Wade.

---

Board of Health Members Absent: Dr. Peterson.

Staff Members Present: Timothy Banwell – Environmental Health Director, Sancee Siebold - Nursing Supervisor South Office; Janet Zoellner – Nursing Director, Deborah Erickson – Nursing Supervisor North Office, Laura Conklin – Health Educator, and Carol McComb – Public Health Support Specialist.

Others Present: Ms. Jennifer Ellis, RN.

**Adopt Agenda**

Supervisor Rundle made a motion to adopt the agenda. Supervisor Bostwick seconded the motion. MOTION APPROVED.

**Approval of Minutes 7/7/12**

Supervisor Peer made a motion to approve the minutes of the 7/7/12 Board of Health meeting. Ms. Wade seconded the motion. MOTION APPROVED.

**Citizen Participation**

Ms. Zoellner introduced Jennifer Ellis, an RN at Mercy who is pursuing her BSN at Viterbo University. She is doing her public health rotation at the Rock County Health Department. Ms. Zoellner suggested that she attend the Board of Health meeting.

Chair Kraft welcomed Ms. Ellis to the meeting.

**Unfinished Business**

None at this time.

**New Business**

**Administrative Division**

**Approval of Bills/Transfer of Funds**

Supervisor Rundle made a motion to approve the bills for the month of July 2012 in the amount of \$12,298.00. Dr. Best seconded the motion. MOTION APPROVED.

There are no transfers of funds this month.

## **Health Department Report**

Lead Grant: Mr. Banwell reported that the health department had been offered a lead grant from HUD/State in the amount of \$8,000. The grant money is to be used assessing homes for lead and promoting HUD loans to homeowners for lead abatement. Our department already is doing this program. The grant will last through the end of 2012.

EPA Brownfield Grant: Mr. Banwell stated the Health Department, in conjunction with the City of Janesville, would be assessing some commercial/industrial facilities in Janesville for public health risks. A portion of the EPA Brownfield Grant can be used towards clean up and redevelopment of possible brownfield sites in the City of Janesville. There will be additional staff hired to help with this grant; a .6 health educator and a .6 sanitarian.

VFC Vaccine Changes: Ms. Zoellner reported that as of 10/1/12, the CDC has given new guidelines to who may receive the State issued VFC vaccines. Ms. Zoellner reported that Rule 317 funding has allowed the health department to give these vaccinations to anyone using the vaccines through the VFC supply. Changes to this rule at the Federal level will limit the health department to using VFC vaccine only to immunize those with Wisconsin Medical Assistance and the uninsured. This change is expected to have a profound impact on immunization services at the agency and has the capability of seriously adversely impacting immunization rates in Rock County. Ms. Zoellner stated that a minor exception to the guideline is that vaccines appropriate in response to an outbreak may still be administered. This may allow the health department to continue immunizing with Tdap because of the current pertussis outbreak. The flu vaccine has been exempted from change this flu season due to the required early ordering of the vaccine.

Dan Hopfensperger, Program Director for the Wisconsin Immunization Program, has asked the CDC for an extension for Wisconsin until January 2013. The state immunization program is expected to take the lead in informing medical providers. Further information will be available as the status of the requested extension is known. Ms. Cain wrote a letter to Dr. Thomas Frieden, Director of the CDC, regarding her concerns about this policy change. A copy of this letter was provided to the board. Ms. Zoellner asked if the board members would be interested in sending in a letter of support in response to this issue. Discussion followed. The Board members requested that Ms. Cain draft a letter from the board members and they would review it and sign it at the next board of health meeting.

Supervisor Peer questioned how clients would be screened if they answered "no insurance" on their permission form. Ms. Zoellner stated that the State has not given us any further criteria on verification of insurance status with these new guidelines. At the present time there is no requirement to validate the insurance status of an individual. Dr. Winter asked if it would help if there were a physician in the agency. Ms. Zoellner stated that the agency functions well under the direction of a medical advisor and the addition of a physician would not allow for any additional immunization services.

2013 Budget Review: Ms. Zoellner reminded the Board members that the 2013 budget was due to the County Administrator by 8/3/12. There would be a decrease in revenue due to the VFC immunization change and influenza vaccine now available at many different sites.

Personnel Changes: Ms. Zoellner reported that 2 new public health nurses have been hired. Joanna Allord is located in the south office and Ginny Dorscheid is located in the north office. Jessica Hefty resigned to stay at home with her newborn daughter. Jenna Lovaas has been hired through the STI Prevention Grant funding, as

the project coordinator Jenna is a health educator with public health knowledge and will be working 2 days a week for that grant.

Community Transformation Grant: Ms. Conklin presented a PowerPoint presentation about the Community Transformation Grant that had been awarded to Rock County.

Out of 22 counties that applied, 6 were awarded this grant.

\*Grant amount awarded: \$460,000 over 26 months

\*Three areas that the grant will focus on:

-Active Community: *Families exercise more together*

-Food Systems: *Kids eat more local fresh fruit and vegetables from farm to school environment*

-Tobacco-Free: *Everyone to have the opportunity to live in a smoke-free housing*

*Secondary Strategies:*

\**Active Community:* encourage use of stairs instead of elevators in public facilities, promote exercise and nutrition to all age groups at joint use facilities.

\**Food Systems:* develop healthy menus in schools and daycare

\**Tobacco Free:* educate public about tobacco prevention initiatives and the dangers of the use of tobacco products, educate property managers on promoting smoke-free housing policies

\*Working with the Rock County Coalition made up of 14 different community partners

\*Long Term Goal: Improve Rock County health ranking from the lower 50% to the upper 50% in 5 years

\*Grant Budget Overview:

\*\*Year 1 (August – September 2012)

-\$160,000 for

--SHOW Survey

--Phone Bank Survey

\*\*Year 2 (October – September 2013)

-\$150,000

\*\*Year 3 (October 2013 – September 2014)

-\$150,000

Chair Kraft thanked Ms. Conklin for all of her hard work on this grant.

Conventions/Conferences: Ms. Zoellner reported that Ms. Cain attended Weight of the Nation conference in Washington D.C. on May 7-9, 2012. This conference highlighted the progress and prevention of obesity through the federal, state and local public health level. The total cost of the conference was \$1,236.46.

Influenza Vaccine Fees: Ms. Zoellner stated that Ms. Cain suggested setting the adult influenza vaccine fee at \$25 this year. This vaccine includes the regular influenza, flumist and intradermal influenza vaccine. She suggested the high dose influenza (for those 65 years of age and older) vaccine be set at \$50 a dose.

Mr. Rooney asked why the lower the price from last year? Ms. Zoellner replied that last year our vaccine was more expensive than most other places and Ms. Cain wanted to lower the price so that it would be obtainable to our clients. She stated that the \$25 fee would cover our cost to purchase and administer the vaccine.

Supervisor Bostwick made a motion to set the price for the adult influenza vaccine at \$25 a dose and the adult high dose influenza at \$50 dose. Dr. Best seconded the motion. MOTION APPROVED.

**Accepting Rock County Community Transformation Grant and Amending the 2012 Rock County Health Budget:**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_, day of \_\_\_\_\_, 2012 does hereby authorize the Rock County Health Department to accept this Rock County Community Transformation Grant, and amend the 2012 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget 7/23/12</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
31-3161-0000-42100			
Federal Aid	-0-	\$450,000	\$450,000
<u>Use of Funds</u>			
31-3161-0000-63110			
Administrative Expense	-0-	\$450,000	\$450,000

Rock County Health Department is a member of the “Transform Rock County” coalition. The coalition was eligible to apply for a Transform Wisconsin grant. Because the health department has recently completed a community health needs assessment, and because the health department has the professional and technical expertise to address opportunities for improving the health of our citizens, we applied for the grant on behalf of the coalition. Health Department staff will administer the grant and coalition partners will assist with programming, outreach, and education.

Dr. Winter made a motion to accept the Rock County Transformation Grant and to amend the 2012 Rock County Health Department Budget. Supervisor Peer seconded the motion. MOTION APPROVED.

**Public Health Nursing**

**Centers for Disease Control Changes to Minimum Lead Levels**

Ms. Zoellner reported that the CDC has reduced the level of concern of elevated blood lead levels (BLL) from 10 to 5 in children 9 months to 2 years of age that are being lead tested. Anyone with a BLL of 5 on up is considered a high lead level and would be reported to the local health department for follow-up. With education and an environmental health home lead inspection, the health department can help monitor a child to a safe level. Ms. Zoellner stated that she has looked at last year's lead levels and this change could total around 150 more children being followed a year. There would be no additional funding to help with this new change and the State has not given us any guidance as of yet on how to accomplish this. The health department medical policies have been changed and sent to Dr. Clanfield for approval.

**Environmental Health**

**Changes in Chapter 13 of the Rock County Public Health Ordinance**

Mr. Banwell reviewed the proposed changes to Chapter 13 of the Rock County Public Health Ordinance.

(9) Farmer's Market – refrigerated and/or frozen foods individually packaged at an approved processor and are labeled for resale. Product is sold from a refrigerator(s) and/or freezer(s) at a farmer's market and/or directly off the farm. *This is a new license through the Retail Food portion of the code. This license is more affordable than what is currently in the ordinance and would provide an opportunity for more people to have a business.*

(27) Novelty Ice Cream Sales – individually packaged novelty ice cream products that are processed from an approved manufacturer and are labeled for resale. Products are sold from a freezer(s) or commercial merchandiser(s).

(313) Increase the additional penalty fee for a late permit from \$50 to \$75.

(327) Private Sewage Systems

*This change would help limit the number of variances brought to the Board of Health. Property owners could install holding tanks without applying for a variance to the Board of Health.*

(369) Beach water sampling – Our ordinance has not been updated in the last 4 years. This change would bring our ordinance up to speed with the State and Federal regulations.

Mr. Banwell asked the Board of Health members to review the proposed changes and he will put it on the next month's agenda to have it passed.

**Communications and Announcements**

None at this time.

**Adjournment**

Supervisor Bostwick made a motion to adjourn the meeting. Ms. Wade seconded the motion. MOTION APPROVED. Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Carol McComb, Recorder  
Not Official Until Approved by the Board of Health