

**ROCK COUNTY BOARD OF HEALTH  
WEDNESDAY, JULY 1 2015 – 6:00 P.M.  
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51  
JANESVILLE, WI 53545**

**AGENDA**

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – June 3, 2015
4. Board of Health award by Barb Theis, WALHDAB President
5. Citizen Participation
6. Unfinished Business
7. Appeal to denial of Sanitary Permit-Jim and Amy Tibbets
8. New Business
  - A. Administrative Division
    - (1) Approval of Bills/Transfer of Funds/Encumbrances
    - (2) Health Department Report
  - B. Public Health Nursing
    - (1) Head Start Parent Education
  - C. Environmental Health
    - (1) No Report
9. Communications and Announcements
10. Adjournment

*If you are unable to attend the Board of Health meeting, please contact the Rock County Health Department (608.757.5442) or Ms. Kraft at 608. 751.6249. Thank you!*

**ROCK COUNTY HEALTH DEPARTMENT**  
**LIST OF BILLS FOR 7/1/15 BOARD OF HEALTH MEETING**

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<u>Health Dept. Main Budget</u>			
62119	Janesville Animal Med. Center LB Med Waste	bat rabies specimen preparation sharps & medwaste disposal	25.00 53.30
63100	MMPR	RCHD navy table cover, 8'	173.50
63200	CLIA Laboratory Program Beloit Daily News	CLIA Laboratory User Fees 11/10/15-11/9/17 52 week subscription renewal	150.00 178.75
64000	McKesson Storage Systems PaxVax	facial tissue; disp. Scale covers; germicidal wipes, lancets 1 case chart folders & docuclips for medical charts 25 doses oral typhoid vaccine	199.79 454.71 850.00
64010	Culligan WI Dept of Natural Resources	June 2015 deionizer rent 2015 Lab Certification Fees	35.00 1,179.00
64604	POC Network Technologies	April 2015 transaction fees for Transact Rx	70.50
64904	Phonetics Inc (DBA Sensaphone)	2 monitoring systems for vaccine storage ( 1 system for each office)	651.24

## COMMITTEE APPROVAL REPORT

06/24/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
31-3000-0000-62119	OTHER SERVICES				
		P1500205	05/31/2015	JANESVILLE ANIMAL MEDICAL CENT	25.00
		P1500207	05/20/2015	LB MEDWASTE SERVICES	53.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	1,249.41	900.00	78.30	772.29
31-3000-0000-63100	OFC SUPP & EXP				
		P1502008	05/30/2015	MMPR	173.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,500.00	3,215.89	0.00	173.50	7,110.61
31-3000-0000-63200	PUBL/SUBCR/DUES				
		P1502155	05/29/2015	BELOIT DAILY NEWS	178.75
		P1502166	05/12/2015	CLIA LABORATORY PROGRAM	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,888.00	1,708.00	593.00	328.75	3,258.25
31-3000-0000-64000	MEDICAL SUPPLIES				
		P1500194	06/02/2015	PAXVAX INC	850.00
		P1500196	06/02/2015	MC KESSON MEDICAL SURGICAL COF	199.79
		P1502050	05/29/2015	STORAGE SYSTEMS MIDWEST INC	454.71
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	17,275.97	44,782.69	1,504.50	36,436.84
31-3000-0000-64010	LAB SUPPLIES				
		P1500202	05/26/2015	CULLIGAN WATER CONDITIONING IN	35.00
		P1502156	05/22/2015	WISCONSIN DEPARTMENT OF NATUR.	1,179.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	5,806.37	0.00	1,214.00	5,479.63
31-3000-0000-64604	PROGRAM EXPENSE				
		P1500208	04/30/2015	POC NETWORK TECHNOLOGIES INC	70.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	112.00	0.00	70.50	1,317.50
31-3000-0000-64904	SUNDRY EXPENSE				
		P1502107	05/22/2015	PHONETICS INC	651.24
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	697.00	651.24	3,651.76
<b>HEALTH DEPARTMENT PROG TOTAL</b>				<b>4,020.79</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$4,020.79**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 01 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

# Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 6/12/15  
 Requested By Public Health      Department

Transfer No. 15-37  
Marie-Noel Sandoval  
 Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3000-0000-61610 Description: Health Insurance Current Balance: \$390,463	\$2,073	Account #: 31-3000-0000-67130 Description: Terminals/PC's	\$2,073
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

The health department has had several staff vacancies in 2015; therefore, not all funds budgeted for Health Insurance have been expended. There are sufficient funds in this expense account for this transfer of funds, per the Finance Director.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

A laptop package and printer were ordered in January 2015 by the previous health officer. There hadn't been any funds budgeted for Terminals/PC's in the 2015 budget; therefore, this transfer of funds is needed to pay for the equipment ordered.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *6-12-15*

**ADMINISTRATIVE NOTE:**

Recommended *[Signature]* 6/12/15

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

## ROCK COUNTY HEALTH DEPARTMENT

### North Office

P.O. Box 1088  
Janesville, WI 53547-1088  
608-757-5440  
608-758-8423 (fax)  
www.co.rock.wi.us



### South Office

61 Eclipse Center  
Beloit, WI 53511  
608-364-2010  
608-364-2011 (fax)

## June "Healthful Hint" Monthly Health News Column

### *A Good Practice: Wear a Bicycle Helmet for Added Safety*

As summer is ramping up, many people are excited to get outside and enjoy all that the warm season has to offer. School is out and family outings are planned. One popular outdoor activity includes bicycling. Bicycling requires proper helmet protection to avoid life threatening head injuries. It has been estimated that only 20-25% of cyclists wear bicycle helmets. It is critical that both children and adults wear helmets. Wearing a bike helmet can reduce the risk of serious brain and head injury by 85%. According to the U.S. Consumer Product Safety Commission, "the materials that are used in most of today's helmets are engineered to absorb the high impact energies that can produce skull fractures and severe brain injuries."

When purchasing a bicycle helmet it should have a label on the product that says it meets *Consumer Product Safety Commission (CPSC)* safety standards. Also, when considering a helmet, make sure that the helmet matches the appropriate activity. Helmets are designed for a specific activity and do not offer the same type of protection if used for other activities.

There are many different types of helmets available and helmets are relatively inexpensive. Ask a professional at a sport store or bicycle shop what helmet is right for you and your activity. They can help fit the helmet and answer questions you may have. Many times when purchasing a helmet, the packaging will tell you what activity the helmet is used for.

It is important to not only buy the correct type of helmet, but to make sure the helmet is worn appropriately.

A helmet should be:

- **Snug** – It does not move around or slide front-to-back or side-to-side after adjusting pads and buckling straps.
- **Level** – Make sure the helmet is level and covers your forehead. Do not tip it back.
- **Stable** – Always fasten the chin strap so that the helmet does not rock back and forth or fly off during a crash. Replace straps if damaged.

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### Other bicycle and helmet safety tips:

- Set a good example for children. If a grown up wears a helmet, children are more likely to wear one as well.
- Have children help pick out their own helmet and make sure it fits correctly.
- Helmets should have a smooth surface and not have extra attachments, such as horns or mohawks.
- If a helmet is fitting properly and strapped on, you should not be able to remove it by twisting and pulling on it.
- Do not wear hats under your helmet.
- Children should not wear helmets when climbing trees or playing on playgrounds. The helmet can get stuck in the tree or get entangled on playground equipment and can strangle a child.
- Children under the age of 1 should avoid wearing helmets as their neck muscles may not be strong enough to support the helmet. It is recommended that a person does not ride a bike with a child under the age of 1 year.
- Reconsider hand-me-down bike helmets. One may not know what previous damage may have occurred to the helmet.
- During a crash or fall, the helmet will absorb much of the force. A new bike helmet should be purchased after a crash. It will not have the same performance rate after it has been damaged and sometimes damage may not be visible.
- Wear bright, reflective clothing and avoid riding at night.
- Obey all traffic laws and watch out for motorists and other pedestrians.

If you are looking for a place to ride your bike, there are many biking trails around Rock County. The City of Janesville Parks Division offers a Rock County bike trails map. Please visit: <http://www.ci.janesville.wi.us/modules/showdocument.aspx?documentid=1144>.

Remember, it only takes a split second for an accident to occur. Helmets should be part of the equipment worn when hitting the road, every time you take a ride. Don't leave home without it!



"Like" us on Facebook (Rock County Health Department) for a chance to win a bicycle helmet! *Bicycle helmets donated by: Beloit Bicycle Company.*

Alison Chouinard is the Health Educator for the Rock County Health Department. If you would like to ask Alison a health-related question to be answered in a future column, e-mail her at [chouinar@co.rock.wi.us](mailto:chouinar@co.rock.wi.us). The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.

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"Why Ride With a Helmet?". Web. 26 May 2015. [www.helmetsonheads.org](http://www.helmetsonheads.org)