



MINUTES OF BOARD OF HEALTH MEETING

August 3, 2016

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Bostwick, Supervisor Peer, Supervisor Garrett, Dr. Peterson, Dr. Winter, and Mr. Gresens.

Board of Health Members Absent: Dr. Konkol and Ms. Wade.

Staff Members Present: Timothy Banwell – Environmental Health Director; Deborah Erickson – Acting Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Geri Waugh – Account Clerk; and Jessica Riedlinger – Administrative Secretary.

Others Present: Josh Smith - Rock County Administrator; Virgil Waugh – citizen.

Adopt Agenda

Supervisor Bostwick made a motion to adopt the agenda. Supervisor Garrett seconded the motion. MOTION APPROVED.

Approval of Minutes – 7/6/16

Supervisor Peer made a motion to approve the minutes of the 7/6/16 Board of Health meeting. Dr. Peterson seconded the motion. MOTION APPROVED.

Citizen Participation

Ms. Waugh thanked the board members for all of their support over the years. She will be retiring on September 2nd after 30 years of service to Rock County. Ms. Erickson announced that there will be a retirement party for Ms. Waugh at the Health Department on September 2nd.

New Business

Administrative Division

Review of Bills/Transfer of Funds/Encumbrances

The Board reviewed the Health Department's bills for the months of June and July 2016. Supervisor Garrett noted the reimbursements for produce for healthy eating presentations. She asked how often the Health Department gives healthy eating presentations. Ms. Siebold explained that the Health Department had partnered with UW-Extension to educate people living in affordable housing on good and affordable eating. This is not a

regularly reoccurring presentation. Chair Kraft asked about the no-show fee for 5/31/16 class. Mr. Banwell replied that this was a class that a Health Department employee registered for but was unable to attend.

Transfer of Funds: Transfer \$14,209 from #31-3000-0000-61100 Regular Wages to #31-3000-0000-62211 Telephone Equipment. The Public Health Department has had several staff vacancies in 2016, making funds available for this transfer of funds. The Public Health Department is upgrading its telephone equipment to Mitel IP phones in 2016. These funds are needed to pay for the telephone equipment upgrades.

Dr. Peterson made a motion to approve the transfer in the amount of \$14,209. Dr. Winter seconded the motion. MOTION APPROVED.

Health Department Report

In the News

Mr. Banwell stated that there is nothing to report.

Surveillance

Pertussis: Ms. Erickson informed the Board members that there has been an upswing in pertussis cases. Four positive cases were associated with a youth group. In all, there have been 10-11 cases in the last few weeks.

Zika: Mr. Banwell and Ms. Erickson informed the Board members that there have been confirmed cases of Zika reported in Florida. Rock County is continuing to keep a watch on new developments. Mr. Banwell stated that there has been no news from the state lab regarding the mosquito traps. There has been one patient that requested to be tested for Zika after returning from travel outside the country. Supervisor Peer asked about mosquito breeding to eliminate the Zika virus. Mr. Banwell replied that species specific sterilization and breeding has been used in the past to eliminate the spread of diseases. Ms. Erickson added that there is work being done on a vaccine for the virus.

Salmonella: Ms. Erickson reported that there have been 3-4 cases of salmonella in the last month.

Strategic Planning

Mr. Banwell stated that the Health Department's strategic planning has been on hold this month due to work on the 2017 budget. He added that the State is coming on September 19th to provide additional staff training. They will cover how to plan a program and how to set priorities.

Budget

Mr. Banwell said that the 2017 budget has been submitted.

Personnel

Mr. Banwell reported that the job listings for the .4FTE Public Health Support Specialist (PHSS), the Environmental Health Director, and the Assistant Director have been posted. Interviews for the PHSS position and second interviews for the Public Health Educator position will be held next week. Ms. Erickson added that interviews for the Public Health Nurse positions will take place this week.

Resolution – RECOGNIZING GERALYN WAUGH FOR SERVICE TO ROCK COUNTY

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____ 2016, does hereby thank Geralyn Waugh for her dedication and contributions to the citizens of Rock County; and,

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Geralyn Waugh with the Rock County Board of Supervisors' best wishes for her future plans.

Chair Kraft expressed gratitude on behalf of the Board for Geri's years of service. Supervisor Garrett made a motion to approve the resolution. Dr. Winter seconded the motion. MOTION APPROVED.

Public Health Nursing

Human Trafficking

Ms. Siebold did a PowerPoint presentation for the Board members:

What is Human Trafficking?

- The use of force, fraud or coercion to compel a person into any form of work or service against their will.

Types Of Trafficking

- Sex Trafficking
- Labor Trafficking

Risk Factors

- History of Abuse/Neglect
- History of Sexual Abuse
- Substance Abuse
- Lack of Stable Housing
- Lack of Job Skills or Education
- Poverty
- Immigrant

Red Flags

- Chronic Truant/Runaway/Homeless Youth
- Excessive Cash or Goods
- Presence of an Overly Controlling "Boyfriend"
- Inability or Fear of Making Eye Contact
- Restricted/Scripted Communication
- Demeanor-Fear, Anxiety, Depression, Submissive, Tense, Nervous

Effect on Rock County

- Sexually Transmitted Disease
- Pregnancy
- Health Rankings
- Quality of Life

Health Department

- Participating in Rock County Taskforce
- Education of Health Department Staff

The Board Members discussed Human Trafficking and outreach for victims.

Communications and Announcements

None at this time.

Executive Session: Performance Evaluation – Health Officer

Per Section 19.85(1)(c), Wis. Stats., Mr. Gresens and Supervisor Garrett made a motion to enter into executive session by roll call vote (7-yes 0-no). MOTION APPROVED.

Dr. Winter and Dr. Peterson made a motion to exit executive session at 7:48 p.m. MOTION APPROVED.

Adjournment

Mr. Gresens made a motion to adjourn the meeting. Dr. Winter seconded the motion. MOTION APPROVED. Meeting adjourned at 7:48 p.m.

Respectfully submitted,

Jessica Riedlinger, Recorder

Not Official Until Approved by the Board of Health