

MINUTES OF BOARD OF HEALTH MEETING
June 3, 2015

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Addie, Dr. Konkol, Dr Peterson, and Dr. Winter

Board of Health Members Absent: Supervisor Bostwick, Mr. Gresens, R.PH

Staff Members Present: Marie-Noel Sandoval-Health Officer; Tim Banwell-Environmental Health Director; Janet Zoellner – Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Deborah Erickson – Nursing Supervisor North Office; Elizabeth LaBelle-Administrative Secretary

Adopt Agenda

Supervisor Addie and Dr. Konkol made a motion to adopt the agenda. MOTION APPROVED.

Approval of Minutes 5/6/15

Supervisor Peer and Supervisor Addie made a motion to approve the minutes of the 5/6/15 Board of Health meeting. MOTION APPROVED.

Citizen Participation

None at this time.

Unfinished Business

None at this time.

New Business

Administrative Division

Approval of Bills/Transfer of Funds/ Pre-Approved Encumbrance

Dr. Winter and Ms. Wade made a motion to approve the bills for May 2015, pre-approved encumbrance increase for conference registration via credit card, and transfer of funds to allow for a seasonal intern. MOTION APPROVED.

Supervisor Addie inquired what the benefits were to pay for a conference via credit card as opposed to cutting a check. Health Officer Sandoval stated that fewer organizations are accepting purchase orders for conferences. This process also creates efficiencies.

Health Department Report

Health Officer Sandoval shared information concerning the Community Health Needs Assessment (CHNA) presentation to local leaders. The focus of this is the State of Rock County Health with four priority areas

including: mental health issues, dental services utilizations, underutilization of preventative health screenings, and harmful life style choices. This breakfast took place on May 12 and had 70 attendees. Based on the attendee survey (50% response), the biggest health concerns for Rock County include: mental health, dental care access, substance abuse, obesity, and sexually transmitted infections (STIs). The survey indicated biggest obstacles of economy, poverty, lack of money for health education/promotion, and need for evidence-based intervention programs. A 'Take Action' Advisory Committee is being formed to implement strategies and discuss other community members to bring to the table. The goal is to include a broader range of community organizations and citizens (i.e.: schools, churches, non-profits).

The Rock County Employee Health Fair took place on May 4, 2015. The event had over 230 attendees with a goal of 200. The Health Department provided vaccinations (43 Zostavax and 14 TDAP) to employees. The fair included four events: Nutrition: don't fear all fats, Container Gardens, Good drugs gone bad, and Yoga demo. Various vendors donated raffle prizes for employees as well. The surveys indicated a positive experience.

Health Officer Sandoval shared that the Health Department publishes a monthly newsletter, 'Healthful Hints', on our website and is sent to local media. This newsletter covers a different health topic each month. This month, is Bike Safety and Helmet use. To increase our social media presence, the Health Department partnered with Beloit Bicycle Company for helmet donation. When a person likes our Health Department Facebook page this month, they are entered into a drawing to win a free bike helmet.

Health Officer Sandoval shared that the building has received new carpeting and paint. The paint provided a team building opportunity through forming a 'color selection committee'. New bathroom countertops are next on the list. Health Officer Sandoval announced that the Health Department will be having an all staff retreat on June 4th at the Rock Haven Social Room. Activities include: COLORS communication workshop and threat assessment/conflict resolution.

Health Officer Sandoval then provided a 2016 budget calendar update. More information will come at later meetings.

Environmental Health

Environmental Health Director Banwell shared an update from the Beloit 208 water quality plan and the upcoming changes for the impacted areas of Beloit and Janesville. In May, a meeting was held at the Beloit Town Hall for residents in the impacted sewer area. Rock County Health Department, Town of Beloit, and Rock County Planning Department hosted this meeting, which was attended by 125 residents. Letters notifying residents of this meeting were sent to 100 residents. Overall, this meeting went well. Impacts include: a new lot or septic replacement will need to connect with city sewer if sewer is available 400 feet for residential or 1000 feet for commercial/multi-units. A meeting is planned for impacted Town of Janesville residents' end of June to mid-July.

Environmental Health Director Banwell presented a 'Hand Washing Pilot Program' from the CDC that Rock County Health Department is participating in. Additional counties participating include: Eau Claire County and Outagamie County. The overall goal is to increase food safety across the state. If outcomes from the pilot program are positive, this will be implemented in all counties of Wisconsin. This program scope focuses on the problem/solutions of hand washing and includes talking points, manager models for employee, and engagement resources for Sanitarians to share with operators.

Public Health Nursing

Nursing Supervisor Sancee Siebold, presented to the Board of Health on HIV Partner Services.

What is the program :

Partner services is a prevention intervention aimed at

- Identifying sex and/or needle sharing partners of the HIV infected client
- Locating and notifying the partners of possible exposure to HIV
- Offering the partners HIV prevention, counseling, testing and referrals

Program Purpose:

- Assist the HIV infected client and partners to gain access to counseling, testing, medical evaluation, treatment, prevention and support services
- Interrupt HIV transmission by providing services to partners to avoid infection or transmission to others

Who provides services :

3 PHNs-2 in the North Office and 1 in the South Office

Areas covered :

Rock, Walworth, Green and Lafayette Counties

How do we get clients :

- Notification by WI AIDS/HIV Program
- Testing done at the Rock County Health Department

Follow up :

- Contact by phone
- Contact in person

Documentation :

Secure electronic record

Ms. Wade inquired how this program is funded. Ms. Siebold stated that this program is contracted through the State of Wisconsin and we are reimbursed for our time spent with clients. This program is voluntary and free of charge to clients. Chair Kraft inquired the number of HIV cases in 2014. Ms. Siebold shared that in 2014, 14 cases referred with 6 partner follow-ups. Dr. Konkol asked if the cases were from people relocating or new referrals in Rock County. Ms. Siebold explained that approximately half were new cases and half were from relocations.

Communications and Announcements

July 1 a Board of Health photo will be taken. In addition to the photo, Barb Theis, Health Officer of Juneau County/ WALHDAB President, will be presenting the Board of Health the award of 'Outstanding Board of Health of the Year'.

Adjournment

Dr. Peterson and Ms. Wade made a motion to adjourn the meeting. MOTION APPROVED. Meeting adjourned at 6:52 p.m.

Respectfully submitted,

Elizabeth LaBelle, Recorder

Not Official Until Approved by the Board of Health