

MINUTES OF BOARD OF HEALTH MEETING
January 7, 2015

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Addie, Supervisor Bostwick (left at 7:03 PM), Dr. Winter, and Dr. Konkol.

Board of Health Members Absent: Dr. Peterson, Mr. Gresens, R.PH, and Ms. Wade, WHNP

Staff Members Present: Karen Cain-Health Officer; Tim Banwell-Environmental Health Director; Janet Zoellner – Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Deborah Erickson – Nursing Supervisor North Office; Elizabeth LaBelle-Administrative Secretary

Adopt Agenda

Supervisor Addie and Dr. Konkol made a motion to adopt the agenda. MOTION APPROVED.

Approval of Minutes 12/3/14

Supervisor Peer and Supervisor Addie made a motion to approve the minutes of the 12/3/14 Board of Health meeting. MOTION APPROVED.

Citizen Participation

Josh Smith, County Administrator, County of Rock.

Unfinished Business

None at this time.

New Business

208 Water Quality Plan

Environmental Health Director Banwell provided information to the Board of Health on Beloit Area 208 Water Quality Plan status. A 208 Water Quality Plan is required by section 208 of the Federal Clean Water Act for communities greater than 10,000. Section 208 of the Federal Clean Water Act is enforced by the DNR. Rock County Planning Department administers section 208 in Rock County. An agreement between the Rock County Planning and RCHD authorizes RCHD to deny sanitarian permits based on availability of public sewer. The update 2030 Beloit Area Water Quality Plan was approved by the Rock County Board of Supervisors in August and DNR in October 2014. The goal of this plan is to prevent contamination of ground water from failing septic systems, provide clear guidelines for issuing sanitary permits, and decrease the number of appeals from sanitary permit denials. Residential subdivisions with small lots, clustered together and are close to sewer will be impacted by this plan. A mailing will be sent to residents upon finalization of agreement letter with the Planning Department. The floor was then opened up to Board of Health members for Q&A.

Administrative Division

Approval of Bills/Transfer of Funds/ Pre-Approved Encumbrance

Supervisor Bostwick and Supervisor Peer made a motion to approve the bills for December 2014. MOTION APPROVED.

Chair Kraft inquired what the 'client incentives' were for. Nursing Director Zoellner explained that this money was received from the Home Visiting Network Partners made available through Human Services. The Health Department received \$4,000 to purchase client incentives if client agrees to have a nurse visit and agree with a care plan. The incentives include home safety items and lead safety supplies.

Supervisor Bostwick and Dr. Konkol made a motion to approve the transfer of funds for the month of December 2014. MOTION APPROVED. There were no questions on transfer of funds.

Health Department Report

Health Officer Cain announced to the Board of Health that RCHD received notification from Innovations in Government that our town well water sampling program has been designated as a 'Bright Idea'. That is the first level to advance in to Innovations in Government program. Rock County Health Department (RCHD) submitted the application to Harvard School of Public Health in spring 2014 and received the 'Bright Idea' letter in December. RCHD will be sending out a press release on this later this month. Dr. Winter inquired when a winner is selected. Health Officer Cain stated that this is a two year selection process.

Health Officer Cain informed members that Rock County has transferred from a coroner to a medical examiner office. Tony Farrell SR, an involved citizen providing suicide prevention education, was previously assisting the coroner office with projects. However, due to the transition to a medical examiner office, Tony will not be involved in the same processes. Tony will be transferring to the RCHD to assist with items such as special projects and data collection/analysis. Health Officer Cain will keep the Board of Health updated on the transition and associated processes.

In a follow-up discussion with the Office of Inspector General Office, Health Officer Cain shared with the Board of Health that the opportunity to get money back based on information received at a State of WI Health Officer meeting was not factual and RCHD may not get money back from our Prenatal Care Coordination Audit. Health Officer Cain stated that Nursing Director Zoellner and herself will be meeting in the future with Nicole Huffman, Senior Auditor, to have additional questions answered.

Public Health Nursing

Nursing Director Zoellner presented to the Board of Health on TB Skin Testing. RCHD provides TB Skin tests via Mantoux tuberculin (injection). One step and two step tests are available at the agency. The reaction spot is measured in millimeters and the person's risk factors are also assessed. Fortunately, Rock County is a low incidence County, however, the disease is still out there. In the United States, there are approximately 600 TB deaths per year. It is important for Health Care providers to keep this disease on their radar because many illnesses can cause a cough. After the presentation, members had an opportunity for a Q & A session.

Environmental Health

No Report

Communications and Announcements

Health Officer Cain announced her retirement effective April 10, 2015. County Administrator, Josh Smith, explained the recruitment and hiring process to the Board of Health. More information will be brought to the Board of Health at a later date.

Adjournment

Supervisor Addie and Dr. Konkol made a motion to adjourn the meeting. MOTION APPROVED. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Elizabeth LaBelle, Recorder

Not Official Until Approved by the Board of Health