

**ROCK COUNTY BOARD OF HEALTH**  
**WEDNESDAY, FEBRUARY 1, 2012 – 6:00 P.M.**  
**HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51**  
**JANESVILLE, WI 53545**  
**(ACROSS FROM SPORTSMAN’S PARK)**

**AGENDA**

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – January 4, 2012
4. Citizen Participation
5. Unfinished Business
6. New Business
  - A. Administrative Division
    - (1) Approval of Bills/Transfer of Funds
    - (2) Health Department Report
    - (3) Resolution – Accepting Prescription Drug Collection Grant and Amending the 2012 Rock County Health Department Budget
  - B. Environmental Health
    - (1) Food Safety Program – Looking at Trends
  - C. Public Health Nursing
    - (1) Medical Assistance Revenue from Maternal Child Health Services
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

**ROCK COUNTY HEALTH DEPARTMENT**  
**LIST OF BILLS FOR 2/1/12 BOARD OF HEALTH MEETING**

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<u>2011 Budget</u>			
62119	Beloit Memorial Hospital	prenatal classes for 4 clients	100.00
	Mercy Health System	TB client office visit & chest x-ray	108.23
62503	Belem Gonzalez	interpreter services 12/27/11	70.00
	Rene Bue	interpreter services 12/22-12/30/11	87.15
	Belem Gonzalez	interpreter services 11/29-12/30/11	480.00
63100	Paper Recovery	shredding of confidential documents	20.10
64000	RCHD Petty Cash	incentives for TB client	6.33
	Pinnacle Pharmacy	6 epi-pen jrs, 1 epi-pen adult & sterile water	670.04
67172	Appliances Connection	2 compact freezers for varicella vaccine	1,607.84
<u>2012 Budget</u>			
62503	Rene Bue	interpreter service 1/12/12	56.75
	Belem Gonzalez	interpreter services 1/6-1/17/12	395.00
	Belem Gonzalez	interpreter services 1/3-1/11/12	480.00
63100	Printing Place	2 yellow fever stamps	66.00
	Bumper to Bumper Auto	3 arctic plows for motor pool vehicles	81.09
63200	WI Onsite Water Recycling	associate membership for Matt Wesson	65.00
	Karen Cain	reimburse for RN license renewal	86.00
	Serena Jahnke-Berg	reimburse for RN license renewal	86.00
	Jill Lampo	reimburse for RN license renewal	86.00
	Tara Morris	reimburse for RN license renewal	86.00
	Amy Stricker	reimburse for RN license renewal	86.00
	Jennifer Weadge	reimburse for RN license renewal	86.00
	Amy Williams	reimburse for RN license renewal	86.00
	WALHDAB	State membership dues for Jan.-June, 2012	165.00
	Janesville Gazette	1 year subscription renewal	234.00
	Lippincott Williams	1 yr subscription to American Journal of Maternal Child Nursing	323.00
64000	GlaxoSmithKline	adult hep-A and hep-B vaccines	1,146.00
	Merck	50 doses zostavax vaccine	7,535.02

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<u>2012 Budget, cont.</u>			
64010	Culligan	January 2012 deionizer rent	35.00
64200	Fred Pryor Seminars	2 seminar registrations for 3/2/12	298.00
64203	Nutrition Graphics	200 nutrition guide for pregnant women & 200 feeding your baby pamphlets	250.56

2011

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01/24/12

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62119	OTHER SERVICES	13,500.00	84.9%	12,209.01	-734.48	2,025.47		
	P1101535-PO# 12/31/11 -VN#027256				BELOIT MEMORIAL HOSPITAL		100.00	
	P1103006-PO# 12/31/11 -VN#014550				MERCY HEALTH SYSTEM		108.23	
				CLOSING BALANCE		1,817.24		208.23
3130000000-62503	INTERPRETER FEES	19,300.00	94.0%	18,566.20	-404.99	1,148.79		
	P1100364-PO# 12/31/11 -VN#039062				BUE, RENE		87.15	
	P1100367-PO# 12/31/11 -VN#017809				GONZALEZ, BELEM		550.00	
				CLOSING BALANCE		511.64		637.15
3130000000-63100	OFC SUPP & EXP	8,400.00	97.1%	8,465.08	-306.03	240.95		
	P1101536-PO# 12/31/11 -VN#050412				PAPER RECOVERY SERVICE CORPORA		20.10	
				CLOSING BALANCE		220.85		20.10
3130000000-64000	MEDICAL SUPPLIES	91,000.00	70.7%	91,562.20	-27,189.69	26,627.49		
	P1100360-PO# 12/31/11 -VN#038065				PINNACLE PHARMACY		670.04	
	P1100361-PO# 02/01/12 -VN#015715				ROCK COUNTY PUBLIC HEALTH DEPT		6.33	
				CLOSING BALANCE		25,951.12		676.37
3130000000-67172	C.A. \$500-\$999	0.00	100.0%	0.00	0.00	0.00		
	P1103707-PO# 12/31/11 -VN#051504				APPLIANCESCONNECTION.COM		1,607.84	
				CLOSING BALANCE		-1,607.84		1,607.84
	HEALTH DEPT.			PROG-TOTAL-PO			3,149.69	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,149.69 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 01 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62503	INTERPRETER FEES	28,000.00	3.3%	0.00	-931.72	28,931.72		
	P1200199-PO# 02/01/12 -VN#039062			BUE, RENE			56.75	
	P1200202-PO# 02/01/12 -VN#017809			GONZALEZ, BELEM			875.00	
				CLOSING BALANCE		27,999.97		931.75
3130000000-63100	OFC SUPP & EXP	8,500.00	0.8%	0.00	71.51	8,428.49		
	P1200684-PO# 02/01/12 -VN#051672			PRINTING PLACE INC, THE			66.00	
	P1200840-PO# 02/01/12 -VN#026347			BUMPER TO BUMPER AUTO PARTS			81.09	
				CLOSING BALANCE		8,281.40		147.09
3130000000-63200	PUBL/SUBCR/DUES	5,000.00	3.5%	175.00	0.00	4,825.00		
	02/01/12 -VN#011610			CAIN, KAREN			86.00	
	02/01/12 -VN#024209			WILLIAMS, AMY L			86.00	
	02/01/12 -VN#044496			STRICKER, AMY			86.00	
	02/01/12 -VN#045702			WEADGE, JENNIFER			86.00	
	02/01/12 -VN#047206			JAHNKE BERG, SERENA			86.00	
	02/01/12 -VN#047560			LAMPO, JILL			86.00	
	02/01/12 -VN#049894			MORRIS, TARA			86.00	
	P1200666-PO# 02/01/12 -VN#036997			WISCONSIN ASSOCIATION OF LOCAL			165.00	
	P1200672-PO# 02/01/12 -VN#013607			JANESVILLE GAZETTE INC			234.00	
	P1200695-PO# 02/01/12 -VN#017317			LIPPINCOTT WILLIAMS AND WILKIN			323.00	
	P1200726-PO# 02/01/12 -VN#041714			WISCONSIN ONSITE WASTEWATER			65.00	
				CLOSING BALANCE		3,436.00		1,389.00
3130000000-64000	MEDICAL SUPPLIES	80,000.00	1.6%	6.33	1,314.08	78,679.59		
	P1200203-PO# 02/01/12 -VN#014540			MERCK AND CO INC			7,535.02	
	P1200734-PO# 02/01/12 -VN#020592			GLAXOSMITHKLINE PHARMACEUTICAL			1,146.00	
				CLOSING BALANCE		69,998.57		8,681.02
3130000000-64010	LAB SUPPLIES	6,500.00	6.6%	0.00	429.02	6,070.98		
	P1200195-PO# 02/01/12 -VN#010140			CULLIGAN WATER CONDITIONING IN			35.00	
				CLOSING BALANCE		6,035.98		35.00
3130000000-64200	TRAINING EXP	10,000.00	5.6%	0.00	567.00	9,433.00		
	P1200745-PO# 02/01/12 -VN#012780			FRED PRYOR SEMINARS			298.00	
				CLOSING BALANCE		9,135.00		298.00
3130000000-64203	EDUC MAT & SUPPL	2,000.00	0.0%	0.00	0.00	2,000.00		
	P1200713-PO# 02/01/12 -VN#018968			NUTRITION GRAPHICS			250.56	
				CLOSING BALANCE		1,749.44		250.56

2012.

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COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		HEALTH DEPT.	PROG-TOTAL-PO			11,732.42	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,732.42 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**FEB 01 2012**

DATE \_\_\_\_\_ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-98  
Transfer No.

Requested by Public Health

Karen Cain

Department

Department Head

Date

1/12/12

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-62119	Other Services	800
31-3000-0000-64200	Training	500

TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-64000	Medical Supplies	1,300

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.

*1/16/12  
gvt  
ps*

**REQUIRED APPROVAL:**

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

# ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR  
RECEIVED

TO: FINANCE DIRECTOR

2011

JAN 13 2012

# 11-98

REQUESTED BY: Public Health Department  
Karen Lum Department Head Signature

DATE: 1/12/12

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 31-3000-0000-62119 DESCRIPTION: Health Dept. Other Services CURRENT BALANCE: \$ 2,891 1-15-12 PROVIDED BY THE FINANCE DIRECTOR	\$800	ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept. Medical Supplies	\$800
2) ACCOUNT #: 31-3000-0000-64200 DESCRIPTION: Health Dept. Training CURRENT BALANCE: \$ 4,281 1-15-12 PROVIDED BY THE FINANCE DIRECTOR	\$500	ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept. Medical Supplies	\$500
3) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: _____ DESCRIPTION: _____	
4) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: _____ DESCRIPTION: _____	

**REASON FOR TRANSFER - BE SPECIFIC:**

The cost for purchased adult vaccines such as hepatitis-A, hepatitis-B, and other travel vaccines such as yellow fever has increased in the past few months, along with necessary medical supplies such as epi-pens. The department needed to replace epi-pens in December, 2011 that were going to expire that month. This transfer request will cover the cost for the purchased vaccines and medical supplies that were needed before the end of 2011.



# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
 INITIATED BY \_\_\_\_\_



Geri Waugh, Account Clerk II  
 DRAFTED BY \_\_\_\_\_

Board of Health  
 SUBMITTED BY \_\_\_\_\_

January 11, 2012  
 DATE DRAFTED \_\_\_\_\_

### Accepting Prescription Drug Collection Grant and Amending the 2012 Rock County Health Department Budget

- 1    **WHEREAS**, the Rock County Health Department recognizes the benefits of a program to dispose of
- 2    unwanted and unneeded potentially hazardous household pharmaceuticals; and
- 3
- 4    **WHEREAS**, the Rock County Health Department had estimated the amount of the Prescription Drug
- 5    Collection Grant from the Wisconsin Department of Agriculture, Trade and Consumer Protection in the
- 6    amount of \$6,500 as part of the 2012 budget preparation process; and
- 7
- 8    **WHEREAS**, the actual amount of the grant award for 2012 to the Rock County Health Department
- 9    is \$6,800.
- 10
- 11    **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 12    assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby amend the 2012 Rock
- 13    County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>1/11/12</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3002-0000-42200			
21 State Aid	\$6,500	\$300	\$6,800
22			
23 <u>Use of Funds</u>			
24 31-3002-0000-64900			
25 Other Supplies and Expense	\$7,000	\$300	\$7,300

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
 Sandra Kraft, Chair

\_\_\_\_\_  
 Louis Peer, Vice Chair

\_\_\_\_\_  
 Richard Bostwick

\_\_\_\_\_  
 Jane Thompson

\_\_\_\_\_  
 Dr. Aaron Best, M.D.

\_\_\_\_\_  
 Dr. Dean Peterson, DVM

\_\_\_\_\_  
 Dr. Connie Winter, DDS

\_\_\_\_\_  
 Judith Wade

\_\_\_\_\_  
 James Rooney

ACCEPTING PRESCRIPTION DRUG COLLECTION GRANT AND  
AMENDING THE 2012 ROCK COUNTY HEALTH DEPARTMENT BUDGET

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

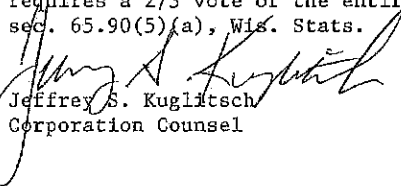
This resolution authorizes the acceptance and expenditure of an additional \$300 in State Aid for the Health Department's Prescription Drug Collection Grant. No County matching funds are required to accept this grant.



Sherry Oja  
Finance Director

LEGAL NOTE:

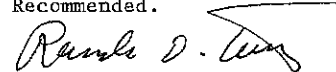
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Acting County Administrator

**ACCEPTING PRESCRIPTION DRUG COLLECTION GRANT AND  
AMENDING THE 2012 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

**EXECUTIVE SUMMARY**

The Prescription Drug Roundup Planning Committee is composed of representatives from throughout Rock County, including the Rock County Health Department, Janesville and Beloit Police Departments, Janesville Water Utility, and Beloit Department of Public Works. The committee's main focus has been to coordinate countywide collection of unwanted and unused prescription drugs that can be found in most homes. If these drugs are disposed of improperly, they pose a safety risk to both children and adults and can also pose an environmental risk to drinking water, surface water, and ground water. Community drug collection events provide a safe, environmentally friendly option for the disposal of these drugs.

The Rock County Health Department applied for and was awarded a Prescription Drug Collection Grant from the Wisconsin Department of Agriculture, Trade and Consumer Protection in the amount of \$6,800. These funds will be utilized for the disposal costs associated with the collection of these unwanted and unused prescription drugs.

# ROCK COUNTY HEALTH DEPARTMENT

## North Office

P.O. Box 1143  
Janesville, WI 53547-1143  
608-757-5440  
608-758-8423 (fax)  
www.co.rock.wi.us



## South Office

61 Eclipse Center  
Beloit, WI 53511  
608-364-2010  
608-364-2011 (fax)

## **“Healthful Hints” Monthly Health News Column**

### ***Planning is the Passport to Health and Safety!***

Your bags are packed and you have the airline tickets and passport in hand. That vacation you’ve patiently been waiting for is *finally* here! Chances are you’ve double checked, and maybe even triple checked, your packing list to make sure you have everything. But do you? Staying healthy and safe while traveling is much more complicated than in the past. As a result, the planning and preparation should actually start weeks before you leave. Planning ahead can help relieve anxiety and stress, as well as prevent those worrisome questions of “*Did we do this?*” or “*Did you bring that?*” when you finally depart.

If you are traveling overseas, check out CDC’s Traveler’s Health website at [www.cdc.gov/travel](http://www.cdc.gov/travel). The site has destination-specific information on things like outbreaks in the country and required (or recommended) vaccines. Certain vaccines can take a few weeks to become effective, so it is generally recommended you make an appointment at least four to six weeks before you leave. You may do this through your doctor or local clinic, if these services are offered. Keep in mind, Rock County Health Department’s public health nurses provide travel immunization services as well. Visit the Health Department’s website or call for more details. Lastly, check with your health insurance provider to ensure that any injuries or illnesses that happen in another country are covered.

International travelers might want to take advantage of registering their vacation plans with the U.S. Department of State. This free service may help to ease your worries, as you will be contacted in case of an emergency at your destination. Registering your travel will also help U.S. authorities locate and contact you in the event a natural disaster occurs during your vacation. For more information on this registry, please visit <https://travelregistration.state.gov>.

Have you ever experienced jet lag? Typically, it happens when you fly across three or more time zones. Your body’s internal “clock” needs time to adjust to the new time at your vacation spot. According to the American Public Health Association, exposing yourself to outdoor light as soon as possible can help to speed up your body’s adjustment to a new time zone. Try out this tip the next time you experience this common traveling issue.

Every traveler, whether you’re staying in the US or going overseas, can benefit from putting together a travel health kit before you leave. CDC recommends the following items be included in your kit:

- **Medicines:** Any prescriptions you take regularly and/or if you have an Epinephrine auto-injector (an EpiPen) for a severe allergy. If you are flying, pack these in your carry-on luggage.

## ROCK COUNTY HEALTH DEPARTMENT

### North Office

P.O. Box 1143  
Janesville, WI 53547-1143  
608-757-5440  
608-758-8423 (fax)  
www.co.rock.wi.us



### South Office

61 Eclipse Center  
Beloit, WI 53511  
608-364-2010  
608-364-2011 (fax)

- **Special prescriptions for the trip:** Medicine to help prevent malaria or treat diarrhea.
- **Over-the-Counter Medicines:** Antidiarrheal medication, an antihistamine, decongestant, anti-motion sickness medicine, medicine for pain or fever (such as aspirin, ibuprofen, or acetaminophen), mild laxative, cough suppressant, cough drops, and antacid.
- **Supplies to Prevent Illness or Injury:** Insect repellent, sunscreen, antibacterial hand wipes or alcohol-based sanitizer, and lubricating eye drops.
- **First Aid Supplies:** Bandages, gauze, ace bandage, antiseptic, scissors, aloe gel for sunburns, and a digital thermometer. Be sure to remember to pack your health insurance card!

Good planning before you leave for your destination can help make sure the vacation you've always wanted to take, turns out the way you dreamed it would.

Laura Fadrowski is the Health Educator for the Rock County Health Department. If you would like to ask Laura a health-related question to be answered in a future column, e-mail her at [fadrowsk@co.rock.wi.us](mailto:fadrowsk@co.rock.wi.us). The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.