GENERAL SERVICES COMMITTEE
TUESDAY, SEPTEMBER 20, 2011 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – September 6, 2011
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
   A. Jail Project
      1) Update Report
      2) Change Orders
   B. Rock Haven
      1) Update Report
7. Resolution
   A. Approving Lightning Protection Study for Health Care Center – Jail Complex
8. Committee Approval
   A. Purchase of 2012 Calendars
9. Communications, Announcements and Information
10. Adjournment
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Inv/Enc Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818159200-62203</td>
<td>NATURAL GAS ENC</td>
<td>342,000.00</td>
<td>219,437.37</td>
<td>0.00</td>
<td>122,562.63</td>
<td>46,781.70</td>
<td>46,781.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td>64.1%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>R1103437-PO# 09/08/11 - VN#017541</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ALLIANT ENERGY/WRB</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td>75,780.93</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1818159200-62460</td>
<td>BLDG SERV R&amp;M</td>
<td>46,000.00</td>
<td>32,421.52</td>
<td>-2,492.59</td>
<td>15,071.67</td>
<td>27.88</td>
<td>77.88</td>
</tr>
<tr>
<td></td>
<td></td>
<td>66.5%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100491-PO# 09/14/11 - VN#012507</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ENERGETICS INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100498-PO# 08/31/11 - VN#040769</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HO SUPPLY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td>14,993.19</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1818159200-62463</td>
<td>FIRE ALARM</td>
<td>18,500.00</td>
<td>16,879.77</td>
<td>-2,157.86</td>
<td>3,778.09</td>
<td>588.00</td>
<td>588.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>79.5%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100480-PO# 09/14/11 - VN#037169</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ABC FIRE AND SAFETY INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td>3,190.09</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1818159200-62470</td>
<td>BLDG R &amp; M</td>
<td>50,000.00</td>
<td>25,196.14</td>
<td>-12,385.24</td>
<td>37,189.10</td>
<td>225.00</td>
<td>1,324.28</td>
</tr>
<tr>
<td></td>
<td></td>
<td>25.6%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100486-PO# 08/31/11 - VN#050099</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BUDGET DRAIN AND SEWER CO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100508-PO# 08/31/11 - VN#049230</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PIEPER ELECTRIC INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100513-PO# 09/14/11 - VN#016376</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>STATE ELECTRICAL SUPPLY INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td>35,864.82</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1818159200-63109</td>
<td>OTHER SUPP/EXP</td>
<td>56,750.00</td>
<td>35,133.87</td>
<td>-5,65</td>
<td>21,621.79</td>
<td>79.61</td>
<td>79.61</td>
</tr>
<tr>
<td></td>
<td></td>
<td>61.0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100483-PO# 08/31/11 - VN#045075</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>AIRGAS NORTH CENTRAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100496-PO# 05/14/11 - VN#018251</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HARRIS ACE HARDWARE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100505-PO# 08/31/11 - VN#014423</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>MC MASTER-CARR SUPPLY COMPANY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100506-PO# 09/14/11 - VN#030347</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>NAPA AUTO PARTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1100515-PO# 09/14/11 - VN#017812</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>WOODWARD PETROLEUM SERVICE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td>21,337.02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $49,056.63 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COMM-APPROVAL____________________ DEPT-HEAD____________________

SEP 20 2011 DATE_________________________________CHAIR____________________

GS-HCC BLDG.COMPLEX DEPT. PAGE 1
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prcnt</th>
<th>YTD Exp</th>
<th>Encumb Balance</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000000001-16010</td>
<td>PURCHASING INVEN</td>
<td>0.00 100.0%</td>
<td>20,871.78</td>
<td>-108,588.55</td>
<td>87,716.77</td>
<td></td>
</tr>
<tr>
<td>P1100382-P0#</td>
<td>09/09/11 -VNA#020070</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>175.34</td>
</tr>
<tr>
<td>P1100384-P0#</td>
<td>09/09/11 -VNA#039532</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>230.00</td>
</tr>
<tr>
<td>P1100385-P0#</td>
<td>09/09/11 -VNA#030530</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>269.43</td>
</tr>
<tr>
<td>P1100389-P0#</td>
<td>09/09/11 -VNA#049467</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5,400.53</td>
</tr>
<tr>
<td>P1100391-P0#</td>
<td>09/09/11 -VNA#048866</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30.00</td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td></td>
<td></td>
<td>81,611.47</td>
<td></td>
<td>6,105.30</td>
</tr>
<tr>
<td></td>
<td>BAL SHEET A/C PROG-TOTAL-P0</td>
<td></td>
<td></td>
<td>81,611.47</td>
<td></td>
<td>6,105.30</td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $6,105.30 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES
COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ____________________________ DEPT-HEAD ____________________________

SEP 20 2011 DATE _________________ CHAIR ____________________________

GS-BAL SHEET A/C DEPT. PAGE 1
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD</th>
<th>Encumb</th>
<th>Unencumb</th>
<th>Inv/Enc</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818100000-62400</td>
<td>R &amp; M SERV</td>
<td>132,537.00</td>
<td>98,536.87</td>
<td>17,478.03</td>
<td>16,522.10</td>
<td>126.62</td>
<td>135.62</td>
</tr>
<tr>
<td>1818100000-63104</td>
<td>PRNT &amp; DUPLICATI</td>
<td>30,000.00</td>
<td>8,304.21</td>
<td>-29,439.90</td>
<td>51,135.69</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1818100000-63500</td>
<td>R&amp;M SUPPLIES</td>
<td>216,000.00</td>
<td>123,117.29</td>
<td>0.00</td>
<td>91,882.72</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GENERAL SERVICES  PROG-TOTAL-PD  7,535.40

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $7,535.40 INURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL __________________________ DEPT-HEAD __________________________

SEP 20 2011 DATE __________________________ CHAIR __________________________
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818110000-53500</td>
<td>R&amp;M SUPPLIES</td>
<td>20,000.00</td>
<td>10,024.32</td>
<td>0.00</td>
<td>9,975.68</td>
<td></td>
<td>39.97</td>
</tr>
<tr>
<td>P1100441-PO# 09/09/11 -VM#014534</td>
<td>MENARDS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Closing Balance**: 9,935.71, 39.97

I have examined the preceding bills and encumbrances in the total amount of $39.97 incurred by Glen Oaks Facility Operation. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services Committee approves the above. Com-Approval: ________________________________ Dept-Head

**SEP 20 2011**

Date__________________________ Chair
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Appropriation</th>
<th>Spent</th>
<th>Expenditure</th>
<th>Encumb</th>
<th>Urencumb</th>
<th>Inv/Enc</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818120000-62400</td>
<td>R &amp; M SERV</td>
<td>73,500.00</td>
<td>94.1%</td>
<td>58,945.73</td>
<td>245.62</td>
<td>4,307.65</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1100400-PO# 09/09/11 - VN#010938</td>
<td>ARAMARK UNIFORM SERVICES INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>13.56</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4,294.09</td>
</tr>
<tr>
<td>1818120000-63500</td>
<td>R&amp;M SUPPLIES</td>
<td>20,000.00</td>
<td>114.6%</td>
<td>22,921.17</td>
<td>0.00</td>
<td>-2,921.17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1100403-PO# 09/09/11 - VN#011198</td>
<td>BELOIT FIRE PROTECTION COMPANY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>359.10</td>
<td></td>
</tr>
<tr>
<td>P1100436-PO# 09/09/11 - VN#025890</td>
<td>JACK AND DICK'S FEED AND GARDEN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>166.25</td>
<td></td>
</tr>
<tr>
<td>P1100447-PO# 09/09/11 - VN#042330</td>
<td>PIPER ELECTRIC INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>105.34</td>
<td></td>
</tr>
<tr>
<td>P1100463-PO# 09/09/11 - VN#018296</td>
<td>AARONS LOCK AND SAFE INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>28.96</td>
<td></td>
</tr>
<tr>
<td>*** OVERDRAFT *** TRANSFER REQUIRED ***</td>
<td>CLOSING BALANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>-3,581.82</td>
<td></td>
</tr>
<tr>
<td>JUV. DET. OPER.</td>
<td>PROG-TOTAL-PO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>660.65</td>
<td></td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $674.21 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ________________________________ DEPT-HEAD

SEP 20 2011 DATE _____________________________ CHAIR
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Pmt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818160000-62205</td>
<td>FUEL OIL</td>
<td>300.00</td>
<td>95.68</td>
<td>299.99</td>
<td>153.56</td>
<td>153.56</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1818160000-62400</td>
<td>R &amp; M SERV</td>
<td>22,000.00</td>
<td>22,059.00</td>
<td>325.01</td>
<td>-394.01</td>
<td>835.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*** OVERDRAFT ***</td>
<td>TRANSFER REQUIRED</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1818160000-63500</td>
<td>R &amp; M SUPPLIES</td>
<td>21,000.00</td>
<td>11,263.50</td>
<td>9,736.50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

COMM.CTR.OPER. PROG-TOTAL-PO 1,262.70

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $1,262.70 INCURRED BY COMMUNICATIONS CTR. OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL __________________ DEPT-HEAD

SEP 20 2011 DATE __________________ CHAIR
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD Appropriation Spent</th>
<th>Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1818170000-63500</td>
<td>R&amp;M SUPPLIES</td>
<td>10,000.00</td>
<td>45.6%</td>
<td>4,845.33</td>
<td>-284.95</td>
<td>5,439.62</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1100460-PO# 09/09/11</td>
<td>VN#048467</td>
<td>STAPLES ADVANTAGE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>471.21</td>
<td></td>
</tr>
<tr>
<td>P1103100-PO# 09/09/11</td>
<td>VN#013729</td>
<td>JOHNSON TRACTOR INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>284.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4,683.46</td>
<td></td>
<td>756.16</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ADOL.SER/GUIDANC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PROG-TOTAL-PO</td>
<td></td>
<td>756.16</td>
<td></td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $756.16 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM APPROVAL_ DEPT-HEAD_

SEP 20 2011 DATE_ CHAIR_
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly</th>
<th>Prent</th>
<th>YTD</th>
<th>Encumb</th>
<th>Unencumb</th>
<th>Inv/Enc</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818370000C-63500</td>
<td>R&amp;M SUPPLIES</td>
<td>100,000</td>
<td>26.0%</td>
<td>27.822.77</td>
<td>-1,760.00</td>
<td>73,937.23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1100448-PO# 09/09/11 -VNR#018055</td>
<td>PBB'S EQUIPMENT CORPORATION</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1100452-PO# 09/09/11 -VNR#018624</td>
<td>REINDERS INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1100455-PO# 09/09/11 -VNR#025791</td>
<td>SGTS INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1102937-PO# 09/09/11 -VNR#042255</td>
<td>ROCKFORD CENTRAL TILE AND TERR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Closing Balance**: 71,246.35

**Total**: 2,690.88

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $2,690.88 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER $10,000 TO BE PAID.

C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

**General Services**: COMMITTEE APPROVES THE ABOVE. **COM-APPROVAL**

**DEPT-HEAD**

**SEP 20 2011**

**DATE**

**CHAIR**
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818430000-57200</td>
<td>CAPITAL IMPROV</td>
<td>10,957,630.00</td>
<td>95.3%</td>
<td>10,093,979.39</td>
<td>354,289.98</td>
<td>509,360.63</td>
<td>2,499.00</td>
</tr>
<tr>
<td>P1102680-PO# 09/09/11 -VN#026497</td>
<td>ANGUS YOUNG ASSOCIATES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Closing Balance**

|                  | 506,861.63 | 2,499.00 |

**U-ROCK EXPANSION**

**PROJ TOTAL-PO**

2,499.00

I have examined the preceding bills and encumbrances in the total amount of $2,499.00 incurred by U-ROCK EXPANSION project. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.

B. Bills under $10,000 to be paid.

C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services

Committee approves the above. Com-Approval_________________________Dept-Head

**SEP 20 2011**

Date_________________________Chair
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Appropriation</th>
<th>Yearly Prcnt</th>
<th>YTD</th>
<th>Encumb</th>
<th>Unencumb</th>
<th>Inv/Enc</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818498000-67200</td>
<td>CAPITAL IMPROV</td>
<td></td>
<td>93.0%</td>
<td>7,938,242.26</td>
<td>741,032.46</td>
<td>650,076.28</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1101938-P0# 09/09/11-VN#013416</td>
<td>HONEYWELL INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>700.00</td>
<td></td>
</tr>
<tr>
<td>P1102747-P0# 09/09/11-VN#018266</td>
<td>SULLIVAN SIGNS INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>965.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td></td>
<td></td>
<td>648,410.28</td>
<td></td>
<td></td>
<td></td>
<td>1,665.00</td>
</tr>
<tr>
<td></td>
<td>JAIL/HCC COMPLEX</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $1,665.00 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL__________________________DEPT-HEAD

SEP 20 2011 _______________________________ CHAIR
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818510000-67200</td>
<td>CAPITAL IMPROV</td>
<td>30,840,000.00</td>
<td>90,2% 1,175,278.20</td>
<td>25,643,307.59</td>
<td>3,021,414.21</td>
<td>69.76</td>
<td></td>
</tr>
</tbody>
</table>

**Beloit Daily News**

**Closing Balance**: 3,021,344.45

**ROCK HAVEN PROJ**

**PROG-TOTAL-PO**: 69.76

---

I have examined the preceding bills and encumbrances in the total amount of $69.76 incurred by Rock Haven Building Project. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services Committee approves the above. Com-Approval

**GENERAL SERVICES COMMITTEE**

**DEPT-HEAD**

**DATE**: ____________________________

**CHAIR**: ____________________________

**SEP 20 2011**
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT: GENERAL SERVICES

COMMITTEE: GENERAL SERVICES

VENDOR NAME: TRI-NORTH BUILDERS

ACCOUNT NUMBER: 18-1849-0000-67200

Funds Description: JAIL PROJECT CAPITAL ACCOUNT

AMOUNT OF INCREASE: $12,842.39

INCREASE FROM $4,677,955.41 TO $4,690,797.80

ACCOUNT BALANCE AVAILABLE: $647,910

REASON FOR AMENDMENT: CHANGE ORDER #35 PER ATTACHED

APPROVALS

GOVERNING COMMITTEE
Chair Date

FINANCE COMMITTEE (if over $10,000)
Chair Date

COUNTY BOARD (if over $10,000)
Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98
To: General Services Committee

From: Kevin Higgs, Owners Representative

Date: August 11, 2011

RE: Program Request for Phase #1 Jail Renovation Project

**Program Request #031**

**Change Order Request #109**
**Total Cost:** $1,423.56  
COR #109 pertains to Proposal Request #24 Flooring at Medical Area.

COR 109 provides pricing for additional floor grinding and polishing to replace existing resilient tile floor. The Construction Documents directed a portion of this work but did not include the south east area.

**Change Order Request #111**
**Total Cost:** $1,855.64  
COR #111 pertains to phone and data work required for Pinehurst renovations.

COR 111 provides pricing for work performed by Globalcom to provide data and phone lines for the new B of I area. The work performed included a combination of relocations required due to conflicts, and additional phone/Data added to accommodate B of I area.

**Change Order Request #115**
**Total Cost:** $939.60  
COR #115 pertains to RFI #120, Roof Drain Conflict.

COR 115 provides pricing to relocate an existing roof drain that was in conflict with wall locations of the new suicide watch area. Due to time constraints, this work has already been performed.

**Change Order Request #117**
**Total Cost:** $5,002.40  
COR #117 pertains to RFI #211 Reroute Electrical Power/Data Circuits.

COR 117 provides pricing for work performed to re route power and data branch circuits that were piped through walls that were removed as per the construction documents. The circuits were not shown on as built documents, additionally, the practice of installing branch circuits in this fashion is no longer allowed by code.

**Change Order Request #118**
**Total Cost:** $3,621.19  
COR #118 pertains to RFI #223 Modulating Smoke Damper.

COR 118 provides pricing to add motor operated damper and controls for the HVAC system to close off air to corridor during smoke control sequence.

Total cost for Program Request #031 = $12,842.39
PURCHASE ORDER NUMBER P1001806  PEID________

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

Funds Description JAIL PROJECT CAPITAL ACCOUNT

AMOUNT OF INCREASE $134,235.88

INCREASE FROM $4,543,719.53 TO $4,677,955.41

ACCOUNT BALANCE AVAILABLE $4,543,719.53

REASON FOR AMENDMENT CHANGE ORDER #34 PER ATTACHED

APPROVALS

GOVERNING COMMITTEE
Chair Date

FINANCE COMMITTEE (if over $10,000)
Chair Date

COUNTY BOARD (if over $10,000)
Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 298
To: General Services Committee

From: Kevin Higgs, Owners Representative

Date: August 11, 2011

RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 030

Change Order Request #078R
Total Cost: $ 134,235.29

COR # 078R pertains to Proposal Request # 11 West Parking Area Modifications.
COR 078R provides pricing for the following modifications to the West parking area at the Rock County Sheriff’s Office:

1. Storm water management; added storm water manholes and piping.
3. Tree removal.
4. Remove existing landscape stone, replace with topsoil and grass seed.
5. Grading & stone sub base.
7. Furnish and install 3” asphalt.
8. Replace sidewalks as shown on plan, install sealant as noted.

Additional allowances requested:

Soils Remediation, PSI Technician, Private Utility locates.
Hand auger inspections performed by PSI (summer of 2010) Indicates that gravel base was placed on top of organic soils. Remediation will be required in this area utilizing unit pricing provided with TNB base bid. Due to depths of anticipated undercutting, private utilities will need to be located.Existing asphalt areas will be “proof rolled”, minor remediation is anticipated.

Total cost for Program Request # 030 = $180,000.00
To: General Services Committee

From: Kevin Higgs, Owners Representative

Date: September 14, 2011

RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 032

Change Order Request #116R
Total Cost: $7,499.94
COR # 116R pertains to Emergency Repairs for the Fire Alarm System.

COR 116R is for cost associated with repairing the fire alarm system and door control circuits after the plumbing contractor cut through conduits while removing concrete floors in the remodeling area. This will be submitted to Builders Risk Insurance along with additional cost from Legacy Alarm Systems Inc. (Legacy Cost $4,395.00)

Change Order Request #120
Total Cost: $1,404.46
COR # 120 pertains to RFI # 215- Room K102 Electrical.

COR 120 provides pricing for work performed by Westphal Electric to add (3) circuits in surface mounted Wire mold needed for radio charging.

Change Order Request #121
Total Cost: $875.96
COR # 121 pertains to RFI # 219, Occupancy Sensors & Switches.

COR 121 provides pricing for work directed in RFI # 219,
Room # E 120- add (1) Wall occupancy Sensor.
Room # E 120- add (1) Wall occupancy Sensor.
Room # E 120- add (1) gang Switch.
Corridor- Remove existing switches and provide a blank cover.

Change Order Request #123
Total Cost: $733.77
COR # 123 pertains to RFI # 247 Freeze Water line to facilitate Demolition.

COR 123 provides pricing for work required to remove existing water lines. The Construction Documents indicated water shut off valves existed above the ceiling. The plumbing contractor will freeze the plumbing line to allow pipes to be abandoned and capped off.
Change Order Request #124  
Total Cost; $ 2,082.39  
COR # 124 pertains to RFI # 244R & 246R- Shower Controls. 

COR 124 provides pricing to replace an existing shower controls and associated plumbing. The existing shower controls are in poor condition and in need of replacement. RCMS requested that the contractor replace existing controls to match controls being used in the new addition. Installation of replacement controls requires CMU modifications.

Change Order Request #125  
Total Cost; $ 839.11  
COR # 125 pertains to RFI # 239- Remove Exhaust Fan & Seal Curb. 

COR 125 provides pricing to remove an existing exhaust fan (EF-9) and cap, insulate and seal the roof curb. The electrical plans indicated this fan was to be disconnected, nothing shown on HVAC or other plans to direct removal.

Change Order Request #127  
Total Cost; $ 1,905.02  
COR # 127 pertains to RFI # 248- Light Fixtures. 

COR 127 provides pricing to replace light fixtures incorrectly specified for the project. Room E 106 shows a type “C1” fixture, to be replaced with a type “C3”, damp location rated fixture. Room E 139 shows (4) type “V8” fixtures which recessed fixtures. The ceiling in this location is precast concrete. Fixtures will be replaced with “V1” surface mounted fixtures.

Total cost for Program Request # 032 = $15,340.65
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Randy Terremoz
INITIATED BY

General Services Committee
SUBMITTED BY

RESOLUTION NO. ______________ AGENDA NO. ___________

Randy Terremoz
DRAFTED BY

September 20, 2011
DATE DRAFTED

APPROVING LIGHTNING PROTECTION STUDY FOR HEALTH CARE CENTER-JAIL COMPLEX

1 WHEREAS, the County experiences on-going lightning damage of various IT and phone systems at the
2 Jail/Health Care Center Complex; and,
3
4 WHEREAS, the Communications Center saw a significant reduction in lightning damage as a result of
5 a 2009 lightning protection study; and,
6
7 WHEREAS, the consultant who performed the 2009 study has submitted a proposal that would analyze
8 and make recommendations on lightning protection for the balance of the Jail/HC complex.
9
10 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
11 assembled this ______ day of __________, 2011, does hereby approve contracting with the
12 Academy Service Group to perform a lightning protection study for the Jail/HC complex (excluding
13 the Communications Center) in the amount of $11,192 with funds to come from available Jail/Health
14 Care Center Complex Capital Projects Account resources.

Respectfully Submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

Mary Mawhinney

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

_________________________ ____________________________
Vote Date
FISCAL NOTE:

As of August 31, 2011 the Jail / HCC Complex Capital Account, 18-1849-0000-67200, had a $646,112 unencumbered, unexpended balance. This capital account was funded by County sales tax receipts.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.01(2), 59.51(2) and 59.52(6), and by the Rock County Purchasing Ordinance.

Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knudson
County Administrator
EXECUTIVE SUMMARY

The Health Care Center – Jail Complex has been target of many lightning strikes over the years causing significant damage to the County’s infrastructure, particularly the IT and phone systems.

In 2009, the Communications Center was experiencing significant lightning damage to various systems. The County contracted for a lightning protection study that identified a variety of areas of improvement. Since then, the Communications Center has been relatively free of lightning damage.

Damage caused by lightning is covered by the County’s Property insurance firm – the Local Government Property Insurance Fund and has a $2,500 deductible.

Recent lightning damage at the Health Care Center and Jail Complex points out the need to undertake a lightning protection study for the balance of the HCC/Jail complex.

The consultant used for the Communications Center study - Academy Service Group submitted a proposal and totals $11,192 to undertake a lightning protection study covering the HCC – Jail complex.

A funding request was made to the County’s property insurance firm but we have not received a response.

Funding is available for this request in the Jail /HCC Complex Capital Projects account.
<table>
<thead>
<tr>
<th>Date</th>
<th>Vote</th>
<th>Chair</th>
<th>Date</th>
<th>Vote</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Purchasing Procedural Endorsement:

Governing Committee Approval:

Department Head Recommendation:

Purchasing Manager:

Prepared By:

Invitation to Bid was advertised in the Beloit Daily News.

<table>
<thead>
<tr>
<th>Calendars</th>
<th>Did Not Bid On 8</th>
<th>Did Not Bid On 6</th>
<th>Did Not Bid On 5</th>
<th>Did Not Bid On 2</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,489.96</td>
<td>$3,056.99</td>
<td>$3,734.75</td>
<td>$3,494.39</td>
<td>$3,663.12</td>
<td></td>
</tr>
<tr>
<td>A-1 Glance</td>
<td>Alternate Brand</td>
<td>Alternate Brand</td>
<td>A-1 Glance</td>
<td>Alternate Brand</td>
<td>Brand</td>
</tr>
<tr>
<td>Portage</td>
<td>Office Pro</td>
<td>Madison</td>
<td>Janesville</td>
<td>Office Pro</td>
<td></td>
</tr>
<tr>
<td>Rhyme</td>
<td>Staples</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

General Services

September 13, 2011 - 1:30 P.M.

Project Name: 2012 Calendars

Project Number: #2011-20

Purchasing Division

Finance Director

Rock County, Wisconsin