GENERAL SERVICES COMMITTEE
TUESDAY, JULY 20, 2010 – 8:00 A.M.
CONFERENCE ROOM
ROCK COUNTY SHERIFF’S OFFICE

Agenda

1. Call to Order and Approve Agenda

2. Citizen Participation

3. Approval of Minutes – July 6, 2010

4. Transfers and Appropriations

5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
   A. Explanation of Previously Approved Roto Rooter Bill

6. Update on Statewide Smoking Ban & Review of County’s No-Smoking Ordinance

7. Resolution
   A. Reaffirming Rock County’s Practice of Pursuing Cost Effective Energy Use and Environmental Stewardship

8. Purchasing Procedural Endorsement
   A. Motor Pool Budget Purchase Authorization


10. Communications, Announcements and Information

11. Updates
   A. Jail Project
      1. Update Report
      2. Change Orders
      3. Tour

12. Adjournment
## ROCK COUNTY

### SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

**Requested by** General Services  
Department

**Robert Leu**  
Department Head

**10-22**  
Transfer No.

**7/13/10**  
Date

### FROM

<table>
<thead>
<tr>
<th>ACCOUNT #</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>18-1810-0000</td>
<td>63104 Printing &amp; Duplication</td>
<td>5,000</td>
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### TO

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<tr>
<th>ACCOUNT #</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>18-1810-0000</td>
<td>62400 R&amp;M Services</td>
<td>5,000</td>
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### FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

### ADMINISTRATIVE NOTE:

Recommended. 🅱️

### REQUIRED APPROVAL:

- Governing Committee 🅸️
- Finance Committee 🅸️

### COMMITTEE CHAIR

**DATE**

**COMMITTEE CHAIR**

File
TO: FINANCE DIRECTOR

REQUESTED BY: General Services

Department

Department Head Signature

DATE: 7/13/10

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<th>AMOUNT</th>
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<tr>
<td>1) ACCOUNT #: 18-1810-0000/63104 DESCRIPTION: Printing &amp; Duplicating</td>
<td>$5,000.00</td>
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<tr>
<td>CURRENT BALANCE: $27,827.87 at 6/30/10 PROVIDED BY THE FINANCE DIRECTOR</td>
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<tr>
<td>ACCOUNT #: 18-1810-0000/62400 DESCRIPTION: Repair &amp; Maint. Services</td>
<td>$5,000.00</td>
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REASON FOR TRANSFER - BE SPECIFIC:

The R & M Services account covers service agreements and contracts for such things as chillers, fire alarm systems, HVAC controls, trash pick-up, and so on. Locations covered include the Courthouse, Jail and UW-Rock. The estimated amount needed when the budget was prepared fell short of the actual amounts which came with the actual contracts in December.

The way it looks now, the Duplicating Account should have enough funds to cover the shortfall in this account.
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<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prcnt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $2,262.15 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILL AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILL UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL __________________________ DEPT-HEAD __________________________

JUL 20 2010 DATE __________________________ CHAIR __________________________
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
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<th>Encumb</th>
<th>Unencumb</th>
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<td>0000000001-16010</td>
<td>PURCHASING INVEN</td>
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</table>

I have examined the preceding bills and encumbrances in the total amount of $13,319.40 incurred by balance sheet account. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and Encumbrances over $10,000 referred to the county board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

General Services
Committee approves the above.
Com-Approval ________________________________  Dept-Head ________________________________

JUL 20 2010  Date ________________________________  Chair ________________________________
### Committee Approval Report

**Account Number** | **Name** | **Yearly Prct** | **YTD Appropriation Spent** | **YTD Expenditure** | **Encumb Amount** | **Unencumb Balance** | **Inv/Enc Amount** | **Total** |
--- | --- | --- | --- | --- | --- | --- | --- | --- |
1818100000-62400 | R & M SERV | 93,752.00 | 100.6% | 60,323.80 | 34,049.99 | -621.79 | 64.52 | 156.99 |

**PO Details**
- P1000483-PO# 07/12/10 - VN#010938 - ARAMARK UNIFORM SERVICES INC
- P1000773-PO# 07/12/10 - VN#043710 - ROCK DISPOSAL INC

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**Overdraft**

**Transfer Required**

**Closing Balance**
- 221.51

**Account Number** | **Name** | **YTD Appropriation Spent** | **YTD Expenditure** | **Encumb Amount** | **Unencumb Balance** | **Inv/Enc Amount** | **Total** |
--- | --- | --- | --- | --- | --- | --- | --- |
1818100000-63104 | PRNT & DUPLICATI | 53,800.00 | 50.2% | 15,996.63 | 11,042.99 | 26,760.38 | 2,259.43 | 1,348.97 |

**PO Details**
- P1000294-PO# 07/12/10 - VN#039632 - OFFICE PRO
- P1002020-PO# 07/12/10 - VN#021556 - MIDLAND PAPER

**Closing Balance**
- 23,151.98

**Account Number** | **Name** | **YTD Appropriation Spent** | **YTD Expenditure** | **Encumb Amount** | **Unencumb Balance** | **Inv/Enc Amount** | **Total** |
--- | --- | --- | --- | --- | --- | --- | --- |
1818100000-63500 | R & M SUPPLIES | 170,500.00 | 73.1% | 103,340.48 | 21,309.07 | 45,844.45 |

**PO Details**
- P1000479-PO# 07/12/10 - VN#018296 - AARONS LOCK AND SAFE INC
- P1000484-PO# 07/12/10 - VN#018588 - BANDT COMMUNICATIONS INC
- P1000492-PO# 07/12/10 - VN#011824 - CITY OF JANESVILLE
- P1000503-PO# 07/12/10 - VN#012507 - ENERGETICS INC
- P1000511-PO# 07/12/10 - VN#018251 - HARRIS ACE HARDWARE
- P1000514-PO# 07/12/10 - VN#047242 - H O H WATER TECHNOLOGY INC
- P1000515-PO# 07/12/10 - VN#029890 - JACK AND DICKS FEED AND GARDEN
- P1000521-PO# 07/12/10 - VN#0014423 - MC MASTER-CARR SUPPLY COMPANY
- P1000525-PO# 07/12/10 - VN#014534 - MENARDS
- P1000528-PO# 07/12/10 - VN#030347 - NAPA AUTO PARTS
- P1000539-PO# 07/12/10 - VN#016104 - SHERWIN WILLIAMS
- P1000542-PO# 07/12/10 - VN#016376 - STATE ELECTRICAL SUPPLY INC
- P1000544-PO# 07/12/10 - VN#048457 - STAPLES ADVANTAGE
- P1002313-PO# 07/12/10 - VN#049330 - PIEPER ELECTRIC INC
- P1002425-PO# 07/12/10 - VN#047242 - H O H WATER TECHNOLOGY INC
- P1002507-PO# 07/12/10 - VN#040769 - HD SUPPLY
- P1002508-PO# 07/12/10 - VN#040769 - HD SUPPLY

**Closing Balance**
- 36,006.15

**Account Number** | **Name** | **YTD Appropriation Spent** | **YTD Expenditure** | **Encumb Amount** | **Unencumb Balance** | **Inv/Enc Amount** | **Total** |
--- | --- | --- | --- | --- | --- | --- | --- |
1818100000-68000 | COST ALLOCATIONS | -163,218.00 | 2.8% | -4,608.00 | 0.00 | -158,610.00 |

**PO Details**
- P1000508-PO# 07/12/10 - VN#012879 - GENERAL SERVICES PETTY CASH

**Closing Balance**
- 25.05

**Account Number** | **Name** | **YTD Appropriation Spent** | **YTD Expenditure** | **Encumb Amount** | **Unencumb Balance** | **Inv/Enc Amount** | **Total** |
--- | --- | --- | --- | --- | --- | --- | --- |

**General Services**

**Committee Approves the Above. Com-Approval**

**Date**

**JUL 20 2010**

**Chair**

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**Notes:**
- I have examined the preceding bills and encumbrances in the total amount of $13,693.26 incurred by General Services. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
  A. Bills and encumbrances over $10,000 referred to the county board.
  B. Bills under $10,000 to be paid.
  C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

**General Services**

**Committee Approves the Above. Com-Approval**

**Date**

**JUL 20 2010**

**Chair**

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**GS-General Services**

**Dept Page 1**
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prct</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
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<td>670.00</td>
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<td>1,510.16</td>
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GLEN OAKS OPER. | PROG-TOTAL-PO | 1,510.16    |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $1,510.16
INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. CDM-APPROVAL________________________ DEPT-HEAD __________________

JUL 20 2010 DATE __________________________ CHAIR __________________________

GS-GLEN OAKS OPER. DEPT. PAGE 1
<table>
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<tr>
<th>Account Number</th>
<th>Name</th>
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<td>R &amp; M SERV</td>
<td>68.300.00</td>
<td>20.1%</td>
<td>8,680.18</td>
<td>5,072.45</td>
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**Closing Balance**

|                |               |             |                 |               |                  |                |       |
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|                |               |             |                 |               |                  |                |       |

I have examined the preceding bills and encumbrances in the total amount of $125.79 incurred by Juv. Detention Facility Operatn. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department head.

General Services Committee Approves the above. Com-Approval __________________________ Dept-Head __________________________

JUL 20 2010 Date __________________________ Chair __________________________
<table>
<thead>
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<th>Name</th>
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<td>STAPLES ADVANTAGE</td>
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I have examined the preceding bills and encumbrances in the total amount of $5,257.11 incurred by Communications Ctr. Operation. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and Encumbrances over $10,000 referred to the county board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department head.

General Services Committee approves the above. Comm-Approval: ________________________________  Dept-Head: ________________________________

JUL 20 2010  Date: ________________________________  Chair: ________________________________
<table>
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CLOSING BALANCE 267.60 356.85

ADOL.SER/GUIDANC PROG-TOTAL-PO

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $356.85 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE

DEPT-HEAD

JUL 20 2010 DATE

CHAIR
I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $3,614.55 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES
COMMITEE APPROVES THE ABOVE
COM-APPROVAL ______________
DEPT-HEAD ______________

JUL 20 2010 DATE ______________
CHAIR ______________

GS-JAIL.CAP. IMPROV. DEPT. PAGE 1
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| CTHS FACILITY | PROG-TOTAL-PO | 670.00 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $670.00 INCURRED BY COURTHOUSE FACILITY IMPROVEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _______________________________ DEPT-HEAD ____________________

JUL 20 2010 DATE _______________________________ CHAIR ____________________
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<td>POTTER LAWSON ARCHITECTS INC</td>
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I HAVE EXAMINED THE PRECEEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $8,319.75 INCURRED BY U-ROCK EXPANSION PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL________________________ DEPT-HEAD

JUL 20 2010 DATE________________________ CHAIR
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $300.00 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL______________________________ DEPT-HEAD______________________________

JUL 20 2010 DATE______________________________ CHAIR______________________________

GS-JAIL/HCC COMPLEX DEPT. PAGE 1
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I have examined the preceding bills and encumbrances in the total amount of $2,000.00 incurred by JDC Capital Improvement. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and Encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ______________________________ DEPT-HEAD ______________________________

JUL 20 2010 DATE ______________________________ CHAIR ______________________________
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CLOSING BALANCE

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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $229,400.00 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL DEPT-HEAD

**JUL 20 2010**

DATE ____________________________ CHAIR
RESOLUTION NO. ____________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Rich Bostwick
INITIATED BY
County Board Staff Committee
SUBMITTED BY

Phil Boutwell
DRAFTED BY
7/6/2010
DATE DRAFTED

Reaffirming Rock County's Practice of Pursuing Cost Effective Energy Use and Environmental Stewardship

WHEREAS, Rock County is committed to environmental stewardship, thereby improving the quality of life for its citizens; and,

WHEREAS, Rock County endorses a conservation ethic that personal and public commitment to conservation brings about significant results; and,

WHEREAS, Rock County desires to educate and encourage it citizens to follow environmentally friendly practices by setting the example; and,

WHEREAS, increased demand on traditional non-renewable energy sources have caused energy costs to escalate, and these costs have become a major strain on county departmental budgets; and,

WHEREAS, many current common building materials and fixtures are energy inefficient, and advanced construction techniques and materials are more readily available and have become more mainstream and reduced in price; and,

WHEREAS, Rock County has taken numerous steps over the years to improve the efficiency of its facilities, including upgrading of lighting, HVAC, boilers, windows, and insulation, as well as some of its procedures; and,

WHEREAS, the city of Beloit has initiated a “Green Agenda” and the city of Janesville has appointed the Sustainable Janesville committee; and,

WHEREAS, counties nationwide are taking a leadership role in promoting the “green government” movement to promote cost savings, energy independence, and environmentally sustainable policies; and,

WHEREAS, the citizens and employees of Rock County can individually take steps to reduce energy usage and protect the environment; and,

WHEREAS, Rock County will find it necessary in the near future to embark on plans to build or replace existing facilities, and it will be in the best interest of its citizens to provide efficient and cost effective structures from both a construction and operational perspective; and,

WHEREAS, the County may be able to save taxpayer money in the long term by incorporating more energy efficient materials and techniques such as the Leadership in Energy and Environmental Design principles into building construction and maintenance.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of __________, 2010 does hereby Reaffirm Rock County’s practice of pursuing cost effective energy use and environmental stewardship; and,

BE IT FURTHER RESOLVED, that Rock County will continue to explore whether utilizing more energy efficient building materials and techniques may both save money and result in more environmentally friendly facilities; and,
BE IT FURTHER RESOLVED, that Rock County departments are requested to perform internal reviews of ways to improve their energy efficiency and report back to their governing committees with recommendations for new initiatives and ideas.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Hank Brill

Betty Jo Bussie

Ivan Collins

Marilynn Jensen

Lou Peer

Kurtis L. Yankee

GENERAL SERVICES COMMITTEE

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heldenreich

Mary Mawhinney

FISCAL NOTE:
This resolution addresses a policy issue and has no fiscal impact on Rock County operations in and by itself.

George Baltes
Internal Auditor

ADMINISTRATIVE NOTE:
Recommended.

Craig Nutson
County Administrator

LEGAL NOTE:
The County Board is authorized to take this action pursuant to § 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee

INITIATED BY

Ben Coopman, Public Works Director

DRAFTED BY

July 6, 2010

DATE DRAFTED

Motor Pool Budget Purchase Authorization

WHEREAS, the Rock County Board of Supervisors approves an annual budget for a pool of vehicles used by various Rock County departments; and,

WHEREAS, Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2010 State Contract for 4-Door Chevrolet Impalas and 4-Door Dodge Grand Caravan Wagons; and,

WHEREAS, the staff of Public Works did review the State of Wisconsin bid specifications and recommends purchasing three 2010 Chevrolet Impalas LS 4-Door Sedans and two Dodge Grand Caravan SE 4-Door Wagons from Ewald Automotive.

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ___ day of __________, 2010, authorizes the purchase through the State Contract of three 2010 Chevrolet Impalas LS 4-Door Sedans for $51,081 ($17,027 each) and two Dodge Grand Caravan SE 4-Door Wagons for $39,340 ($19,670 each) from Ewald Automotive.

BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the Public Works Director.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Purchasing Procedural Endorsement:

Kurtis Yankee, Chair

Phil Owens, Jr., Chair

Betty Jo Bussie, Vice-Chair

Vote Date

Eva M. Arnold

David Diestler

Brent Fox
FISCAL NOTE:

$94,000 is included in the Motor Pool's 2010 budget, A/C 41-4290-4290-67105, for replacement motor pool vehicles.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey A. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
- Executive Summary -

The purpose of this resolution is to authorize the purchase of five replacement vehicles for the Motor Pool. The Public Works Department is purchasing off the State of Wisconsin's vehicle procurement bid. The low bidder is Ewald Automotive of Oconomowoc totaling $90,421.

Respectfully submitted,

Benjamin J. Coopman, Jr.

Benjamin J. Coopman, Jr., P.E.
Public Works Director
To: Members of the General Services Committee

Fr: Rob Leu, General Services Director

Date: July 13, 2010

Re: Semi-Annual Report – Attendance at Conventions/Conferences

As required by Resolution 06-9A-087, I hereby report that no one in the General Services Department attended training, conventions, or conferences where the cost exceeded $1,000.00.

Thank You

cc: Craig Knutson, County Administrator