GENERAL SERVICES COMMITTEE
TUESDAY, JUNE 19, 2012 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approve Agenda

2. Citizen Participation

3. Approval of Minutes – June 5, 2012

4. Transfers and Appropriations

5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments

6. Updates
   A. Jail Project
      1) Update Report
      2) Change Orders
   B. Rock Haven
      1) Update Report
      2) Change Orders

7. Resolutions
   A. Authorizing Purchase of Broyhill Nouvelle China Cabinets for Rock Haven
   B. Authorizing Purchase of Resident Room Furniture for Rock Haven
   C. Authorizing Purchase of Adjustable Dining Tables for Rock Haven
   D. Authorizing Purchase of Two NuStep Recumbent Cross-Trainrs for Rock Haven
   E. Authorizing Purchase of Weiland Couches, Loveseats and Side Chairs for Rock Haven
   F. Authorizing Purchase of Duracare Model AC031D Dining Chairs for Rock Haven
   G. Awarding Contract to Upgrade the Power Feed to the Data Center at the Health Care Center Building
   H. Awarding Contract for Replacement Front Entrance Door at the Sheriff's Office

8. Authorizing Purchase of Plate Shelves for Rock Haven
9. Authorizing Purchase of Janibell Waste Containers
10. Authorizing Purchase of 2 Collins Salon Stations
11. Communications, Announcements and Information
12. Adjournment
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD</th>
<th>Encumb</th>
<th>Unencumb</th>
<th>Inv/Enc</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PURCHASING INV</td>
<td>0.00</td>
<td>100.0%</td>
<td>22,854.10</td>
<td>162,819.97</td>
<td>-185,674.07</td>
<td>287.00</td>
</tr>
<tr>
<td></td>
<td>PI201214-PO# 06/12/12-VNH451998</td>
<td>CHEESEHEAD TONER</td>
<td>287.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td>-185,961.07</td>
<td></td>
<td>287.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BAL.SHEET A/C</td>
<td></td>
<td></td>
<td>PROG-TOTAL-PO</td>
<td>287.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $287.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ________________________________ DEPT-HEAD

JUN 19 2012

DATE ________________________________ CHAIR
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Appropriation</th>
<th>Yearly Prnt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818100000-63500</td>
<td>R&amp;M SUPPLIES</td>
<td>210,000.00</td>
<td>36.0%</td>
<td>75,801.60</td>
<td>0.00</td>
<td>134,198.40</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1200295-PO# 06/12/12 -VM#018372</td>
<td>BATTERIES PLUS INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>23,88</td>
<td></td>
</tr>
<tr>
<td>P1200304-PO# 06/12/12 -VM#010156</td>
<td>DEGARMO PLUMBING INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>438.51</td>
<td></td>
</tr>
<tr>
<td>P1200305-PO# 06/12/12 -VM#012282</td>
<td>DE VERE COMPANY INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>166.44</td>
<td></td>
</tr>
<tr>
<td>P1200310-PO# 06/12/12 -VM#044398</td>
<td>FIRST SUPPLY LLC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>322.91</td>
<td></td>
</tr>
<tr>
<td>P1200317-PO# 06/12/12 -VM#047242</td>
<td>HOD WATER TECHNOLOGY INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,709.84</td>
<td></td>
</tr>
<tr>
<td>P1200318-PO# 06/12/12 -VM#029890</td>
<td>JACK AND DICKS FEED AND GARDEN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>248.98</td>
<td></td>
</tr>
<tr>
<td>P1200323-PO# 06/12/12 -VM#014423</td>
<td>MC MASTER-CARR SUPPLY COMPANY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>40.82</td>
<td></td>
</tr>
</tbody>
</table>

**CLOSING BALANCE**

| 130,249.92 | 3,948.48 |

**GENERAL SERVICES**

**PROG-TOTAL-PO**

3,948.48

I have examined the preceding bills and encumbrances in the total amount of $3,948.48 incurred by General Services. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

**GENERAL SERVICES COMMITTEE APPROVES THE ABOVE.**

**COM-APPROVAL DEPT-HEAD****

**DATE**

JUN 19 2012

**CHAIR**
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt Appropriation Spent</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818110000-63500</td>
<td>R&amp;M SUPPLIES</td>
<td>22,000.00</td>
<td>4.0%</td>
<td>4,512.77</td>
<td>-3,625.23</td>
<td>21,112.46</td>
<td></td>
</tr>
<tr>
<td>P1200313-PO# 06/12/12 -VM#036010</td>
<td>GRAINGER PARTS</td>
<td>P1200319-PO# 06/12/12 -VM#019597</td>
<td>JANESVILLE ELECTRIC MOTOR CORP</td>
<td>66.67</td>
<td>279.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Closing Balance | 20,766.89 | 345.57 |

I have examined the preceding bills and encumbrances in the total amount of $345.57 incurred by Glen Oaks Facility Operation. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services        Committee Approves the Above. Comm-Approval__________________________ Dept-Head__________________________

Jun 19, 2018  Date__________________________ Chair__________________________
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prent</th>
<th>YTD Expenditure</th>
<th>Encumb Balance</th>
<th>Inv/Enc Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818120000-63600</td>
<td>R&amp;W SUPPLIES</td>
<td>26.5%</td>
<td>7,447.35</td>
<td>0.00</td>
<td>20,552.65</td>
</tr>
<tr>
<td>P1200313-PW 06/12/12 - VM#035010</td>
<td>GRAINGER PARTS</td>
<td>34.32</td>
<td>20,518.33</td>
<td>34.32</td>
<td></td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $34,32 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

a. Bills and Encumbrances over $10,000 referred to the County Board.

b. Bills under $10,000 to be paid.

c. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. CMR-APPROVAL

DEPT-HEAD

JUN 19 2012

DATE

CHAIR
### COMMITTEE APPROVAL REPORT

**06/13/12**

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Percent</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>181870030-63500</td>
<td>R&amp;M SUPPLIES</td>
<td>63.5%</td>
<td>6,986.49</td>
<td>0.00</td>
<td>4,013.61</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P1200297-PO#</td>
<td>BJ ELECTRIC SUPPLY INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>455.96</td>
<td></td>
</tr>
<tr>
<td>P1200310-PO#</td>
<td>FIRST SUPPLY LLC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2.50</td>
<td></td>
</tr>
<tr>
<td>P1200319-PO#</td>
<td>JANESVILLE ELECTRIC MOTOR CORP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>157.00</td>
<td></td>
</tr>
<tr>
<td><strong>Closing Balance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,396.06</td>
<td>615.46</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADOL.SER/GUIDANC</th>
<th>PROG-TOTAL-PO</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>616.46</td>
</tr>
</tbody>
</table>

I have examined the preceding bills and encumbrances in the total amount of $615.46 incurred by Adolescent Serv/Guidance Ctr. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department head.

General Services Committee approves the above. Com-approval __________________________

**JUN 19 2012**

_______________________________ DEPT-HEAD

_______________________________ CHAIR
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Front</th>
<th>YTD</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1618370000-63500</td>
<td>R&amp;M SUPPLIES</td>
<td>100,000.00</td>
<td>14.1%</td>
<td>40,510.90</td>
<td>-26,398.27</td>
<td>85,887.37</td>
<td></td>
</tr>
<tr>
<td></td>
<td>P1200309-POF</td>
<td>06/12/12</td>
<td></td>
<td></td>
<td></td>
<td>FERGUSON ENTERPRISES INC</td>
<td>126.63</td>
</tr>
<tr>
<td></td>
<td>P1200313-POF</td>
<td>06/12/12</td>
<td></td>
<td></td>
<td></td>
<td>GRAINGER PARTS</td>
<td>694.90</td>
</tr>
<tr>
<td></td>
<td>P1200341-POF</td>
<td>06/12/12</td>
<td></td>
<td></td>
<td></td>
<td>STS INC</td>
<td>792.17</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Closing Balance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>84,274.67</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,612.70</td>
</tr>
</tbody>
</table>

JAIL.CAP.IMPROV.  PROG-TOTAL-PO  1,612.70

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $1,612.70 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES  COMMITTEE APPROVES THE ABOVE. COM-APPROVAL________________________ DEPT-HEAD________________________

SUN  1 9  2012 DATE________________________ CHAIR________________________
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818510000-67200</td>
<td>CAPITAL IMPROV</td>
<td>30,840,000.00</td>
<td>89.5% 13,164,165.16</td>
<td>14,466,611.43</td>
<td>3,209,332.41</td>
<td></td>
</tr>
<tr>
<td>P1201646-PO# 05/31/12 - W9019677</td>
<td>PHOENIX TEXTILE CORP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,366.74</td>
</tr>
<tr>
<td>P1201647-PO# 05/31/12 - W9019677</td>
<td>PHOENIX TEXTILE CORP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,003.25</td>
</tr>
<tr>
<td>P1201648-PO# 05/31/12 - W9028264</td>
<td>HENDRICKSEN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>789.84</td>
</tr>
<tr>
<td>P1201647-PO# 05/31/12 - W9047574</td>
<td>AVSAN LLC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>142.55</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202276-PO# 06/04/12 - W9019677</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>19,680.96</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202279-PO# 06/04/12 - W9052033</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>18,053.76</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202291-PO# 06/05/12 - W9028264</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>67,364.01</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202295-PO# 06/05/12 - W9016593</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>107,372.10</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202296-PO# 06/05/12 - W9062040</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8,280.00</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202296-PO# 06/06/12 - W9052049</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>87,310.56</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202310-PO# 06/07/12 - W9019677</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>12,038.00</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202310-PO# 06/08/12 - W9025888</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6,060.00</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202334-PO# 06/08/12 - W9052049</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CLOSING BALANCE** 2,878,430.59 330,901.82

**ROCK HAVEN PROJ**  PROG-TOTAL-PO 330,901.82

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $330,901.82 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

**GENERAL SERVICES**  COMMITTEE APPROVES THE ABOVE. COMM-APPROVAL_________________ DEPT-HEAD_________________

**JUN 19 2012**  DATE_________________ CHAIR_________________
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Proc</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>181159200-62450</td>
<td>GROUNDS IMPR RAM</td>
<td>15,000.00</td>
<td>51.8%</td>
<td>7,830.96</td>
<td>-63.88</td>
<td>7,222.92</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>53.88</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,657.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,657.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,657.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,657.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,657.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,657.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,657.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,657.65</td>
</tr>
<tr>
<td>181159200-62460</td>
<td>BLDG SERV RAM</td>
<td>56,000.00</td>
<td>45.3%</td>
<td>25,606.19</td>
<td>-193.84</td>
<td>30,579.66</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>204.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>525.18</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>525.18</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>525.18</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>525.18</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>525.18</td>
</tr>
<tr>
<td>181159200-62463</td>
<td>FIRE ALARM</td>
<td>19,000.00</td>
<td>73.3%</td>
<td>15,497.32</td>
<td>-1,159.56</td>
<td>5,072.24</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>204.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4,868.24</td>
</tr>
<tr>
<td>181159200-62470</td>
<td>BLDG R &amp; M</td>
<td>44,215.00</td>
<td>15.4%</td>
<td>8,822.43</td>
<td>0.00</td>
<td>37,392.67</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>840.08</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>285.55</td>
</tr>
<tr>
<td>181159200-63109</td>
<td>OTHER SUPP/EXP</td>
<td>46,000.00</td>
<td>24.7%</td>
<td>11,359.02</td>
<td>15.52</td>
<td>34,256.46</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>88.16</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>44.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>29.56</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>145.32</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>61.40</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>70.62</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>215.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>260.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,125.63</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,125.63</td>
</tr>
<tr>
<td>181159200-64200</td>
<td>TRAINING EXP</td>
<td>1,500.00</td>
<td>53.1%</td>
<td>572.00</td>
<td>225.00</td>
<td>703.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>500.00</td>
</tr>
<tr>
<td>181159200-65300</td>
<td>PROG TOTAL -PO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,208.28</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,263.28</td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $3,283.28 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL DEPT-HEAD DEPT-HEAD

JUN 19 2012 DATE CHAIR

GS-HCC BLDG.COMPLEX DEPT. PAGE 1
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Percent</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1810510000-07200</td>
<td>CAPITAL IMPROV</td>
<td>30,840,000.00</td>
<td>90.6%</td>
<td>13,168,458.54</td>
<td>14,793,110.87</td>
<td>2,678,430.59</td>
<td>12,331.00</td>
</tr>
<tr>
<td>ENC</td>
<td>R1202376-PO# 06/13/12</td>
<td>-WN#042265</td>
<td>MUSTEP INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Closing Balance**

<table>
<thead>
<tr>
<th>ROCK HAVEN PROJ</th>
<th>PROG-TOTAL-PO</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,066,999.59</td>
<td></td>
<td>12,331.00</td>
</tr>
</tbody>
</table>

---

I have examined the preceding bills and encumbrances in the total amount of $12,331.00 incurred by Rock Haven Building Project. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

**GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL**

DEPT-HEAD

DATE

CHAIR
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD Expenditure</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1818616000-07200</td>
<td>CAPITAL IMPROV</td>
<td>30,840,000.00</td>
<td>90.5% 13,168,458.54</td>
<td>14,793,110.87</td>
<td>2,878,430.59</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENC</td>
<td>R1202376-PO# 06/13/12 -VM#042205</td>
<td>MUSTEP INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLOSING BALANCE</td>
<td></td>
<td></td>
<td></td>
<td>2,866,099.59</td>
<td></td>
<td>12,331.00</td>
</tr>
<tr>
<td>ROCK HAVEN PROJ</td>
<td>PROG-TOTAL-PO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>12,331.00</td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $12,331.00 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL___________________________ DEPT-HEAD

DATE___________________________ CHAIR
RESOLUTION NO.________________   AGENDA NO._____

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY
General Services Committee
SUBMITTED BY

Sherry Gunderson
DRAFTED BY
June 7, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF BROYHILL NOUVELLE CHINA CABINETS
FOR ROCK HAVEN

WHEREAS, construction is underway for Rock County’s new 128-bed skilled nursing facility; and,

WHEREAS, the facility design creates 8 resident dining areas; and,

WHEREAS, china cabinets are part of the furnishings and equipment budget; and,

WHEREAS, the china cabinets will allow us to display decorative dishes and seasonal items in a safe
manner; creating a homelike environment.

WHEREAS, the bids were solicited for these products with five vendor submitted bids that met the
specifications (results attached). Twelve additional vendors were solicited that did not respond.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
this _____ day of __________, 2012 does hereby recommend that a Purchase Order be issued to Phoenix
Textile, O’Fallon MO for $12,038 for the purchase of eight Broyhill Novelche China Cabinets.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Vote_________________________ Date_______________
FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67290 for the cost of these purchases.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes 59.51(7) and 59.52(6) and by the Rock County Purchasing Ordinance.

Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
EXECUTIVE SUMMARY

As we planned for the design of our eight households, we included a residential kitchen with attached dining area. The addition of a china cabinet to the dining area will not only look homelike, it will give us the opportunity to display seasonal items in a safe place.

CHINA CABINET DECK #4310-568

- 65" wide x 17" deep x 49" high
- 3 doors
- 6 adjustable shelves
- Mirror back
- Curio ends
- Touch lighting on top right hinge turns on and dims interior lamp
- Plate grooves

CHINA CABINET BASE #4310-567

- 65" wide x 18" deep x 33" high
- 3 felt-lined drawers
- Removable lined silver tray in top drawer
- 3 doors
- 3 adjustable shelves

DESCRIPTION

- Back panel secured with screws and corner blocks
- English dovetail drawers
- Finished drawer sides and bottoms
- Framed interior and sealed bottom
- Lacquer coated hardware
- Multi-step finish
- Anchoring kits included
- Smooth gliding drawers using waxed, wood-on-wood drawer glides and internal stops
- Finish: Warm Cherry

WARRANTY

1 year

The successful bidder, Phoenix Textile provided a quote of $1,504.75 per china cabinet including delivery, placement and installation for a total price of $12,038.00.
<table>
<thead>
<tr>
<th>PROJECT NUMBER</th>
<th>#2012-47</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT NAME</td>
<td>BROYHILL CHINA CABINETS</td>
</tr>
<tr>
<td>PROPOSAL DUE DATE</td>
<td>JUNE 6, 2012 – 1:30 P.M.</td>
</tr>
<tr>
<td>DEPARTMENT</td>
<td>ROCK HAVEN</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>PHOENIX TEXTILE O'FALLON MO</th>
<th>HENRIKSEN MADISON WI</th>
<th>JOERNS CHARLOTTE NC</th>
<th>LIGHT IDEAS HARTLAND WI</th>
<th>CJ &amp; ASSOCIATES NEW BERLIN WI</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE EACH INCLUDING DELIVERY, PLACEMENT &amp; INSTALLATION</td>
<td>1,504.75</td>
<td>1,579.15</td>
<td>1,944.00</td>
<td>1,985.00</td>
<td>2,150.00</td>
</tr>
<tr>
<td>TOTAL COST 8 CABINETS</td>
<td>$12,038.00</td>
<td>$12,633.20</td>
<td>$15,552.00</td>
<td>$15,880.00</td>
<td>$17,200.00</td>
</tr>
</tbody>
</table>

WARRANTY: 1 YEAR

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Twelve additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: PHOENIX TEXTILE

SIGNATURE: [Signature]

DATE: 6/7/12

GOVERNING COMMITTEE APPROVAL:

SIGNATURE

VOTE

DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR

VOTE

DATE
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY

General Services Committee
SUBMITTED BY

Sherry Gunderson
DRAFTED BY

June 11, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF RESIDENT ROOM FURNITURE FOR ROCK HAVEN

WHEREAS, construction is underway for Rock County’s new 128-bed skilled nursing facility; and,

WHEREAS, the facility design creates 128 private resident rooms; and,

WHEREAS, residents will need adequate storage for personal care supplies, clothing and personal belongings; and,

WHEREAS, hospital quality furniture with features that promote rounded corners to prevent injury, drawer pulls that are easy to open and drawer liners that meet infection control guidelines are most appropriate for our use; and,

WHEREAS, the bids were solicited for these products with seven vendor submitted bids that met the specifications (results attached). Ten additional vendors were solicited and did not respond. One vendor submitted a “No bid”.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of ____________, 2012 does hereby recommend that a Purchase Orders be issued to Direct Supply of Milwaukee, WI for a total of $87,810.56 for the purchase of 128 chest of drawers and 256 bedside stands.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heldenreich

Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Vote Date
FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of these purchases.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.61, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
EXECUTIVE SUMMARY

The Courtland Collection of resident dressers is constructed of select hardwood maple solids and veneers. The high-pressure laminate tops tolerate spills without damaging the finish. The rounded corner tops are a safety feature preventing resident injury from sharp edges.

The selected drawer pulls and the precision ball bearing, side mounted drawer glides meet ADA requirements for ease of opening.

The moisture barrier shield in the drawers ensures easy cleanup and the ventilated backs meet Infection Control guidelines.

For these reasons, we chose to use this product exclusively in our resident rooms.

The 4-drawer dresser will be placed under our flat screen TVs. This will not only provide storage for resident belongs, but will also provide a location for DVD players and protect the TVs from being bumped by residents or staff.

DESCRIPTION

A. COURTLAND #9203 4-DRAWER CHEST WITH HUTTON HARDWARE

- Quantity: 128
- Dimensions: 22" wide x 17" deep x 29" high
- Wood Color: Windsor Mahogany
- Pull Finish: Brushed Nickel

128 chest of drawers will be purchased from Direct Supply for a total of $39,668.76.

B. COURTLAND #9200 1 DRAWER 1 DOOR BEDSIDE CABINET WITH HUTTON HARDWARE

- Quantity: 256
- Dimensions: 22" wide x 17" deep x 29" high
- Wood Color: Windsor Mahogany
- Pull Finish: Brushed Nickel

256 bedside stands will be purchased from Direct Supply for a total of $48,140.80.

C. WARRANTY

3 years minimum
ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION

PROJECT NUMBER  #2012-49
PROJECT NAME  RESIDENT ROOM FURNITURE
PROPOSAL DUE DATE  JUNE 7, 2012 – 1:30 P.M.
DEPARTMENT  ROCK HAVEN

<table>
<thead>
<tr>
<th></th>
<th>DIRECT SUPPLY MILWAUKEE WI</th>
<th>AKIN MENOMONEE FALLS WI</th>
<th>LIGHT IDEAS HARTLAND WI</th>
<th>PHOENIX TEXTILE O'FALLON MO</th>
<th>MEDLINE MUNDELEIN IL</th>
<th>CORPORATE DESIGN WAUKESHA WI</th>
<th>CJ &amp; ASSOCIATES NEW BERLIN WI</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRM BID EACH 4-DRAWER CHEST DELIVERED</td>
<td>309.92</td>
<td>317.75</td>
<td>332.00</td>
<td>341.49</td>
<td>384.71</td>
<td>433.65</td>
<td>443.00</td>
</tr>
<tr>
<td>TOTAL COST 128 CHESTS</td>
<td>39,669.76</td>
<td>40,672.00</td>
<td>42,496.00</td>
<td>43,710.72</td>
<td>49,242.88</td>
<td>55,507.20</td>
<td>56,704.00</td>
</tr>
<tr>
<td>FIRM BID EACH BEDSIDE STAND DELIVERED</td>
<td>188.05</td>
<td>198.75</td>
<td>213.00</td>
<td>212.14</td>
<td>232.62</td>
<td>269.30</td>
<td>275.00</td>
</tr>
<tr>
<td>TOTAL COST 256 BEDSIDE STANDS</td>
<td>48,140.80</td>
<td>50,880.00</td>
<td>54,528.00</td>
<td>54,307.84</td>
<td>59,806.72</td>
<td>68,940.80</td>
<td>70,400.00</td>
</tr>
<tr>
<td>TOTAL BID</td>
<td>$ 87,810.56</td>
<td>$ 91,552.00</td>
<td>$ 97,024.00</td>
<td>$ 98,018.56</td>
<td>$ 109,049.60</td>
<td>$ 124,448.00</td>
<td>$ 127,104.00</td>
</tr>
</tbody>
</table>

WARRANTY 3 YEARS 3 YEARS 3 YEARS 3 YEARS 3 YEARS 3 YEARS 3 YEARS

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Ten additional vendors were solicited that did not respond. One vendor submitted a “No Bid”.

PREPARED BY:  JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:  (Signature)  DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR  VOTE  DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR  VOTE  DATE
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY

General Services Committee
SUBMITTED BY

Sherry Gunderson
DRAFTED BY

June 1, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF ADJUSTABLE DINING TABLES FOR ROCK HAVEN

WHEREAS, construction is underway for Rock County’s new 128-bed skilled nursing facility; and,

WHEREAS, the facility design creates 8 resident dining areas; and,

WHEREAS, the dining tables in those areas must adjust to meet the needs of our residents who often arrive in specialty wheelchairs; and,

WHEREAS, the dining tables provide an adjustable height base with a center transport wheel for ease of movement; and,

WHEREAS, bids were solicited from furniture vendors with eight vendors submitting bids that met the specifications (results attached).

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of ____________, 2012 does hereby recommend that a Purchase Orders be issued to CJ & Associates, New Berlin, WI for 32 adjustable Surface Works dining tables for a total cost of $18,053.67.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Vote Date
FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of these purchases.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
EXECUTIVE SUMMARY

As we planned for the design of our eight households, we chose to include adjustable height base tables in every dining room in our furnishing budget. In order to meet the needs of the sixteen residents in each household, we will need four tables per household.

We currently use a limited number of these tables and appreciate the ability to adjust the height of the table to meet the needs of the residents using the table. They look attractive after years of use and have proven to be maintenance free. The center transport wheel allows one staff person to safely move the table. The new tables also feature a laminate tabletop with raised urethane edge to prevent dishes from slipping of the table and liquids from running to the floor with a spill. The tables have a 25-year warranty.

Our current tables will be used in the activity area on each household.

These specifications are modeled after Space Tables Item #PTCST1042S/RE tables with PTCST611-48 bases. Any table bid must meet or exceed the specifications of the Space Table.

DESCRIPTION – SPACE TABLES ITEM #PTCST1042S/RE TABLE TOP OR EQUIVALENT

- Dimensions: 42” wide x 42” deep x 1.25” high
- High pressure laminate top
- Spill guard, molded polyurethane edge to protect against chairs and wheelchairs but not soft enough to absorb stains.
- Edge treatment is chemically bonded to the substrate to insure seal with laminate.

DESCRIPTION – SPACE TABLES ITEMS PTCST611-48 BASE OR EQUIVALENT

- Dimensions: 38” wide x 38” deep x 27.5” to 33” high
- Base must adjust between 27.5” and 33” to accommodate wheelchairs.
- Base must be easily adjustable by one person.
- Self-leveling glides

The successful bidder, CJ& Associates provided a bid for the Surface Works table. The table met all of the specifications of the bid plus carried a lifetime warranty. The bid presented a cost of $564.18 per table for a total cost of $18,053.67 for 32 tables.
<table>
<thead>
<tr>
<th>PROJECT NUMBER</th>
<th>#2012-42</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT NAME</td>
<td>ADJUSTABLE DINING TABLES</td>
</tr>
<tr>
<td>PROPOSAL DUE DATE</td>
<td>MAY 30, 2012 - 1:30 P.M.</td>
</tr>
<tr>
<td>DEPARTMENT</td>
<td>ROCK HAVEN</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>CJ &amp; ASSOCIATES NEW BERLIN WI</th>
<th>LIGHT IDEAS HARTLAND WI</th>
<th>JOERNS CHARLOTTE NC</th>
<th>HENRICKSEN MADISON WI</th>
<th>CJ &amp; ASSOCIATES NEW BERLIN WI</th>
<th>PHOENIX TEXTILE O'FALLON MO</th>
<th>CORPORATE DESIGN WAUKESHA WI</th>
<th>EMMONS JANESVILLE WI</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE EACH</td>
<td>564.18</td>
<td>599.37</td>
<td>615.00</td>
<td>622.24</td>
<td>629.23</td>
<td>633.99</td>
<td>660.69</td>
<td>1,054.00</td>
</tr>
<tr>
<td>TOTAL COST-32 TABLES</td>
<td>$ 18,053.67</td>
<td>$ 19,179.84</td>
<td>$ 19,880.00</td>
<td>$ 20,135.21</td>
<td>$ 20,274.88</td>
<td>$ 21,142.06</td>
<td>$ 33,728.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BRAND / MODEL</th>
<th>SURFACE WORKS</th>
<th>SPACE TABLES</th>
<th>JOERNS</th>
<th>SPACE TABLES</th>
<th>SPACE TABLES</th>
<th>SPACE TABLES</th>
<th>SPACE TABLES</th>
<th>SPACE WORKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEVIATIONS</td>
<td>BASE IS 32&quot;</td>
<td>INSTEAD OF 38&quot;</td>
<td>ONLY ADJUSTS</td>
<td>28&quot;-32&quot;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WARRANTY</td>
<td>LIFETIME</td>
<td></td>
<td>1 YEAR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond. One bidder submitted a bid that did not meet out specifications.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: CJ & ASSOCIATES NEW BERLIN WI - SURFACE WORKS TABLE

GOVERNING COMMITTEE APPROVAL:

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>VOTE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PURCHASING PROCEDURAL ENDORSEMENT:

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>VOTE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY

General Services Committee
SUBMITTED BY

Sherry Gunderson
DRAFTED BY

June 13, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF TWO NUSTEP RECUMBENT CROSS-TRAINERS FOR ROCK HAVEN

WHEREAS, construction is underway for Rock County’s new 128-bed skilled nursing facility; and,

WHEREAS, the facility design creates a large therapy suite including a resident fitness room; and,

WHEREAS, residents completing skilled therapy services benefit from continued exercise programs; and,

WHEREAS, current Rock Haven residents have returned to therapy to exercise on our NuStep recumbent cross-trainers and requested additional NuStep “bikes” in the fitness room in our new facility; and,

WHEREAS, NuStep, Inc of Ann Arbor, Michigan is the sole manufacturer of the NuStep recumbent steppers and the T5 and T5XR models are only available exclusively through direct contact with NuStep, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of ___________, 2012 does hereby recommend that a Purchase Order be issued to NuStep, Inc for a total of $12,331 for two NuStep recumbent cross-trainers.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Ed Nash

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Vote ___________________________ Date ___________________________
FISCAL NOTE:
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of these purchases.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Kautson
County Administrator
EXECUTIVE SUMMARY

As we planned for the design of our new facility, I met with residents to discuss their wishes and needs. They expressed an interest in a fitness area in the Physical Therapy Department where they could return to ride our NuStep recumbent cross-trainers. In order to plan for this, we created a separate resident fitness room immediately adjacent to the Physical Therapy gym so that PT staff could monitor resident use of the “bikes”. We will be moving our current NuStep “bike” to the fitness room and adding a T5 bike to that area. We will be placing the T5XR NuStep recumbent stepper in the PT gym.

**NuStep T5XR and T5 Recumbent Cross Trainers**

**Features:**
- Versatile, safe, high quality exercise machine to improve wellness and quality of life for a wide range of users.
- Extended range of adjustments and features to accommodate users of virtually any size, body type or function level.
- Low step-through design to make it safe and easy to get on and off the NuStep, regardless of mobility or condition.
- 15 levels of residence with a range of 5 to 1400 watts. Versatile and challenging for everyone from deconditioned or disabled users to elite athletes.
- Secure seated position, allows exercise specialist the ability to work with a number of clients.
- 360° swivel seat allows barrier-free, easy on and off access.
- Wide, comfortable seat makes the user feel safe, comfortable and secure while exercising.
- Upper body workout provides cardiovascular exercise while strengthening the chest, deltoids, triceps, forearms and upper and lower back muscles.
- Lower body workout strengthens the glutes, quadriceps, hamstrings, vastus medialis oblique, gastrocnemius and soleus muscles to help function and independence.
- Combined upper and lower body workout efficiently raises the user’s heart rate into the target heart rate range.
- Seated stepping motion allows for effective, low-impact exercise that is easy on the joints.
- Large, easy to read color LCD (Liquid Crystal Display) is simple to use.
- Displays METS, watts, calories burned, steps per minute, time and distance for measuring progress, improvement and outcomes.
- Quick start feature allows users to get on and go with no button press required
- Data can also be tracked for up to 200 users or workout sessions, and results can be exported via USB to a flash drive and to a spreadsheet application on your computer.
- Last workouts feature recalls recent settings to repeat workouts
- Easy release arm locks for quick and simple arm adjustments.
- Ergonomic hand grips with contoured design for varied hand sizes and positions.
- Large, cushioned foot pedals for comfort and a wide range of foot sizes.
- Accommodates users ranging in height from 4’6” to 6’7”.
- Designed to handle obese users as heavy as 500 lbs (T5) or 600 lbs (T5XR).
- Built-in contact heart rate grips provide accurate heart rate readout
- Polar wireless heart rate monitoring system provides continuous heart rate monitoring with optional strap accessory.
- Rated most popular by users in fitness centers and rehabilitation centers nationwide.
- Compact unit that can be placed virtually anywhere and requires no electricity under normal use.
- This one product does it all in providing both cardio and strengthening exercise. It is easy to use and requires minimal supervision.
Unique to the TS™

- Hand grip rotation with an adjustment range of 40° to accommodate user preference or function level.
- Reclining seat back to suit user preference and enhance comfort.
- Flex foot system for dorsiflexion/plantar flexion that more accurately simulates the natural walking motion.
- 13 workout programs including quick start, manual mode, hill profiles, pace partner, and clinical applications that include constant power, constant speed, target heart rate control, and exercise testing protocols.
- Oversized seat option allows customer to upgrade to a wider seat with corresponding arm rests and contact heart rate grips to support larger users.
- Extra weight capacity of 600 lbs. to enhance support for larger or obese users.

Applications:

- Ideal for Senior Fitness and Wellness Centers. The NuStep has been called a “must-have” by fitness experts and consultants due to its versatility, effectiveness and overall design.
- Cardiac and pulmonary users: provides a range of workloads to motivate a variety of fitness levels.
  The NuStep is popular with this population. Supports patients with balance concerns who would not be able to use conventional fitness equipment such as the treadmill due to safety concerns. (Studies have shown that using the NuStep recumbent cross trainer improves performance on the treadmill and is a safe and effective alternative)
- Arthritic users: provides low impact exercise to improve cardiovascular conditioning and quality of life.
- Total knee replacement: closed kinetic chain exercise is easy on the joints and ideal for user with hip and knee replacements. Seat and arms can be adjusted to accommodate desired range of motion.
- Neurologically challenged users: Seated position and dependently linked contralateral upper and lower body motion is effective in providing cardiovascular and muscular training to help improve gait and range of motion to stroke and other neurologically impaired users. Essential add-ons, such as the Leg Stabilizer, WellGrip™, Foot straps, and other accessories are available.

Specifications:

- Workload: 5-1400 Watts
- Length 73” x Width 29” x Height 46” (185 x 74 x 117 cm)
- Weight of product: 286 lbs. (130kg)
- No electrical cord plug-in required under normal use
- Ships factory direct, quality inspected and fully assembled
- Maintenance free
- Made in the USA in Ann Arbor, MI
- Warranty: limited 5-year parts, 1-year labor, 10-year frame
13 June 2012

Sherry Gunderson
Rock Haven
3418 North County Highway F
Janesville, WI 53545

RE: NuStep, Inc., Ann Arbor, MI Sole Manufacturer

Dear Colleen,

Thank you for your interest in the product line of NuStep, Inc. Recumbent Steppers.

The NuStep T4, T5, and T5XR Recumbent Steppers are solely manufactured by NuStep, Inc. (federal tax ID #38-3347347) in Ann Arbor, Michigan. We hold patents numbered 5,356,356; 6,042,518; 6,361,479; 6,868,799; 7,400,363; D359,777; D421,075; and other patents are pending.

It is currently and always has been our business strategy to sell direct to our customers who benefit by NuStep, Inc. tracking the end user order information i.e. equipment S/N for original warranty, product upgrades, accessory sales, etc. The original manufacturer warranty may not be included in its entirety when the T4 model is distributed (on rare occasion) through a small number of service providers. The T5 models (T5, TSXR and T5XR with oversized seat) are only available exclusively through direct contact with NuStep, Inc.

I look forward to assisting you further with your equipment needs. Please do not hesitate to contact me with any questions you may have.

Thank you,

Sally A. Zabawa
Active Living Consultant
NuStep, Inc.

800-322-2209, x1813
734-418-1813 direct
734-769-1684 fax
Customer No. 12301  
Quote Number: 31064

Bill To:
Rock Haven  
3530 North County Highway F  
PO Box 351  
Janesville WI 53545  
USA
Phone: 608-757-5000

Ship To:
Rock Haven  
3530 North County Highway F  
PO Box 351  
Janesville WI 53545  
USA
Expiration Date: 09/08/2012

<table>
<thead>
<tr>
<th>Line</th>
<th>Part Number</th>
<th>Rev</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>05001-hb</td>
<td>C</td>
<td>T5 - fully assembled</td>
<td>1.00</td>
<td>5,595.00</td>
<td>5,595.00</td>
</tr>
<tr>
<td>2</td>
<td>50959</td>
<td>D</td>
<td>T5 Foot Secure System - Set</td>
<td>1.00</td>
<td>75.00</td>
<td>75.00</td>
</tr>
</tbody>
</table>

**Line(2) - Miscellaneous Charge -**  
Frt-US Pro-T5 Dock-to-Dock  
*Shipping Type Quoted:  
FOB: Destination, PPD & Add  
333.00

**Quote Option: A Total:** 6,003.00

To place an order, please fax your purchase order or this signed quote to 734-769-8180.  
Please take a moment to verify the addresses and items above, and review the following terms:

Terms are Net 30 from ship date. If payment is more than 15 days past due, a late fee of $35 and interest in the amount of 1.5% per month will be charged (or the maximum amount allowed under applicable law). Failure to pay will void all product warranties. Non-sufficient funds (NSF) fee is $35.

For orders shipped to Indiana, Massachusetts, Michigan, and Ohio, applicable sales tax will be applied. For all other states, you may be liable for use tax in your state. Please provide a tax exempt certificate if applicable.

By signing below, you are attesting that your facility/company does not use purchase orders.

X ________  
Customer Signature

Print Name  
Date

X ________  
Sally Zabawa  
6/8/2012

NuStep, Inc. Active Living Consultant Signature

Name  
Date

Thank you for your order!
This order is subject to review and acceptance by our Corporate Headquarters in Ann Arbor, Michigan.
Please contact us if you do not receive a confirmation within 24 hours.

(Continued Next Page)
Customer No. 12301
Quote Number: 31064

Bill To:
Rock Haven
3530 North County Highway F
PO Box 351
Janesville WI 53545
USA
Phone: 608-757-5000

Ship To:
Rock Haven
3530 North County Highway F
PO Box 351
Janesville WI 53545
USA
Expiration Date: 09/06/2012

Quote Option: B

<table>
<thead>
<tr>
<th>Line</th>
<th>Part Number</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total (USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>05002-hb</td>
<td>TS XR - fully assembled shipped in a horizontal box</td>
<td>1.00</td>
<td>5,995.00</td>
<td>5,995.00</td>
</tr>
</tbody>
</table>

Line(3) - Miscellaneous Charge:
Frt-US Pro-TSXR Dock-to-Dock
*Shipping Type Quoted:
FOB: Destination, PPD & Add

Quote Option: B Total: 6,328.00

To place an order, please fax your purchase order or this signed quote to 734-769-8180.
Please take a moment to verify the addresses and items above, and review the following terms:

Terms are Net 30 from ship date. If payment is more than 15 days past due, a late fee of $35 and interest in the amount of 1.5% per month will be charged (or the maximum amount allowed under applicable law). Failure to pay will void all product warranties. Non-sufficient funds (NSF) fee is $35.

For orders shipped to Indiana, Massachusetts, Michigan, and Ohio, applicable sales tax will be applied. For all other states, you may be liable for use tax in your state. Please provide a tax exempt certificate if applicable.

By signing below, you are attesting that your facility/company does not use purchase orders.

X
Customer Signature
Print Name
Date

X
Sally Zabawa
6/6/2012

NuStep, Inc. Active Living Consultant Signature
Name
Date

Thank you for your order!
This order is subject to review and acceptance by our Corporate Headquarters in Ann Arbor, Michigan.
Please contact us if you do not receive a confirmation within 24 hours.
Customer No. 12301
Quote Number: 31084

Bill To:
Rock Haven
3530 North County Highway F
PO Box 351
Janesville WI 53545
USA
Phone: 608-757-5000

Ship To:
Rock Haven
3530 North County Highway F
PO Box 351
Janesville WI 53545
USA
Expiration Date: 09/09/2012

Quote Option: C

<table>
<thead>
<tr>
<th>Item</th>
<th>Part Number</th>
<th>Rev</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>05001-hb</td>
<td>C</td>
<td>T5 - fully assembled shipped in a horizontal box</td>
<td>1.00</td>
<td>5,595.00</td>
<td>5,595.00</td>
</tr>
<tr>
<td>5</td>
<td>50659</td>
<td>D</td>
<td>T5 Foot Secure System - Set</td>
<td>1.00</td>
<td>75.00</td>
<td>75.00</td>
</tr>
</tbody>
</table>

Line(6) - Miscellaneous Charge -
Frt-US Pro-T5 Full Service 482.00

*Shipping Type Quoted:
FOB: Destination, PPD & Add

To place an order, please fax your purchase order or this signed quote to 734-769-8180.
Please take a moment to verify the addresses and items above, and review the following terms:

Terms are Net 30 from ship date. If payment is more than 15 days past due, a late fee of $35 and interest in the amount of 1.5% per month will be charged (or the maximum amount allowed under applicable law). Failure to pay will void all product warranties. Non-sufficient funds (NSF) fee is $35.

For orders shipped to Indiana, Massachusetts, Michigan, and Ohio, applicable sales tax will be applied. For all other states, you may be liable for use tax in your state. Please provide a tax exempt certificate if applicable.

By signing below, you are attesting that your facility/company does not use purchase orders.

X
Customer Signature

X
Sally Zabawa
Signed: 6/8/2012

NuStep, Inc. Active Living Consultant Signature

Thank you for your order!
This order is subject to review and acceptance by our Corporate Headquarters in Ann Arbor, Michigan.
Please contact us if you do not receive a confirmation within 24 hours.

(Continued Next Page)
Customer No. 12301
Quote Number: 31084

Bill To:
Rock Haven
3530 North County Highway F
PO Box 351
Janesville WI 53545
USA
Phone: 608-757-5000

Ship To:
Rock Haven
3530 North County Highway F
PO Box 351
Janesville WI 53545
USA
Expiration Date: 09/06/2012

Quote Option: D

<table>
<thead>
<tr>
<th>Line</th>
<th>Part Number</th>
<th>Rev</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>05002-hb</td>
<td>D</td>
<td>TS XR - fully assembled shipped in a horizontal box</td>
<td>1.00</td>
<td>5,995.00</td>
<td>5,995.00</td>
</tr>
</tbody>
</table>

Line(6) - Miscellaneous Charge -
Frt-US Pro-T5XR Full Service
482.00

*Shipping Type Quoted:
FOB: Destination, PPD & Add

Quote Option: D Total: 6,477.00

To place an order, please fax your purchase order or this signed quote to 734-769-8180.
Please take a moment to verify the addresses and items above, and review the following terms:

Terms are Net 30 from ship date. If payment is more than 15 days past due, a late fee of $35 and interest in the amount of 1.5% per month will be charged (or the maximum amount allowed under applicable law). Failure to pay will void all product warranties. Non-sufficient funds (NSF) fee is $35.

For orders shipped to Indiana, Massachusetts, Michigan, and Ohio, applicable sales tax will be applied. For all other states, you may be liable for use tax in your state. Please provide a tax exempt certificate if applicable.

By signing below, you are attesting that your facility/company does not use purchase orders.

X

Customer Signature
Sally Ann Zabawa

Print Name
Sally Zabawa

Date
6/8/2012

NuStep, Inc. Active Living Consultant Signature

X

Name

Date

Thank you for your order.

This order is subject to review and acceptance by our Corporate Headquarters in Ann Arbor, Michigan.
Please contact us if you do not receive a confirmation within 24 hours.
RESOLUTION NO. ________

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY
General Services Committee
SUBMITTED BY

Sherry Gunderson
DRAFTED BY
6/1/12
DATE DRAFTED

AUTHORIZING PURCHASE OF WIELAND COUCHES, LOVESEATS AND SIDE CHAIRS ROCK HAVEN

WHEREAS, construction is underway for Rock County’s new 128-bed skilled nursing facility; and,

WHEREAS, the facility design creates 8 resident living rooms and 8 three-season rooms; and,

WHEREAS, several years ago, we began replacing our living room furniture with Wieland couches, loveseats, side chairs and recliners; and,

WHEREAS, that decision was based on the fact that Wieland furniture meets Life Safety Code regulations, is waterproof and has a 25-year warranty; and,

WHEREAS, we have been pleased with the product choice and will be taking our existing Wieland furniture to our new facility; and,

WHEREAS, additional furniture is needed due to the design of our new facility and we chose to continue the same style and fabric choice of Wieland furniture; and,

WHEREAS, bids were solicited from furniture vendors with seven vendors submitting bids that met the specifications (results attached).

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of __________, 2012 does hereby recommend that a Purchase Orders be issued to Henricksen for the purchase of 8 sofas, 40 side chairs and 14 loveseats for a total cost of $67,364.86.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Vote Date
AUTHORIZING PURCHASE OF WIELAND COUCHES, LOVESEATS AND SIDE CHAIRS FOR ROCK HAVEN
Page 2

FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of these purchases.

\[ Signature \]
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

\[ Signature \]
Jeffrey S. Ruglisch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

\[ Signature \]
Craig Knutson
County Administrator
EXECUTIVE SUMMARY

Each of our eight households will have a living room, a three-season room and several alcoves where furniture can be placed. In order to have sufficient furniture, we chose to continue with the Wieland Versant furniture in the same fabric choice as our current furniture. We will be taking the current Wieland couches, loveseats, side chairs and recliners to the new facility. This additional furniture will fill the needed spaces. The Wieland furniture meets Life Safety Code, is waterproof and carries a 25-year warranty.

A. #54L213W VERSANT SOFA – QUANTITY 8

- Arms: Wood cap
- Dimensions: 76"W x 33"D x 32"H
- Weight: 133 pounds
- Wood: Maple
- Finish: #04 Chestnut
- Fabric: Maharam Lariat Mahogany
- Modification: Special Glides 714-4013
- Fire Code: Cal 133

B. #54L211W VERSANT CHAIR – QUANTITY 40

- Arms: Wood cap
- Dimensions: 30"W x 33"D x 32"H
- Weight: 69 pounds
- Wood: Maple
- Finish: #04 Chestnut
- Fabric: Maharam Lariat Mahogany
- Modification: Special Glides 714-4013
- Fire Code: Cal 133

C. #54L212W VERSANT LOVESHEET – QUANTITY 14

- Arms: Wood cap
- Dimensions: 54"W x 33"D x 32"H
- Weight: 101 pounds
- Wood: Maple
- Finish: #04 Chestnut
- Fabric: Maharam Lariat Mahogany
- Modification: Special Glides 714-4013
- Fire Code: Cal 133

The successful bidder, Henricksen priced the sofas at $1,652.40, the chairs at $892.71 and the loveseats at $1,316.89 for the total cost of $67,364.06.
PROJECT NUMBER: #2012-40
PROJECT NAME: WIELAND FURNITURE
PROPOSAL DUE DATE: MAY 30, 2012 – 1:30 P.M.
DEPARTMENT: ROCK HAVEN

<table>
<thead>
<tr>
<th></th>
<th>HENRICKSEN Madison WI</th>
<th>PHOENIX TEXTILE O'FALLON MO</th>
<th>EMMONS Janesville WI</th>
<th>BUSINESS INTERIORS Oak Creek WI</th>
<th>DIRECT SUPPLY Milwaukee Waukesha W</th>
<th>CORPORATE DESIGN Waukesha W</th>
<th>WIELAND Grabill IN</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE EACH-SOFA</td>
<td>1,652.40</td>
<td>1,667.74</td>
<td>1,724.00</td>
<td>1,734.56</td>
<td>1,744.20</td>
<td>1,744.20</td>
<td>1,782.96</td>
</tr>
<tr>
<td>PRICE EACH-CHAIR</td>
<td>892.71</td>
<td>924.86</td>
<td>931.00</td>
<td>937.09</td>
<td>942.30</td>
<td>942.30</td>
<td>963.24</td>
</tr>
<tr>
<td>PRICE EACH-LOVESEAT</td>
<td>1,316.89</td>
<td>1,350.74</td>
<td>1,374.00</td>
<td>1,382.36</td>
<td>1,390.06</td>
<td>1,390.06</td>
<td>1,420.94</td>
</tr>
<tr>
<td>TOTAL COST</td>
<td>$ 57,364.06</td>
<td>$ 69,246.68</td>
<td>$ 70,268.00</td>
<td>$ 70,713.40</td>
<td>$ 71,106.44</td>
<td>$ 71,106.44</td>
<td>$ 72,686.44</td>
</tr>
<tr>
<td>8 SOFAS 40 CHAIRS 14 LOVESEATS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond. Two vendor submitted bids that did not meet the specifications.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: HENRICKSEN

GOVERNING COMMITTEE APPROVAL:

PURCHASING PROCEDURAL ENDORSEMENT:
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. Sherry Gunderson
AGENDA NO. Sherry Gunderson
INITIATED BY General Services Committee
DRAFTED BY June 1, 2012
SUBMITTED BY DATE DRAFTED

AUTHORIZED PURCHASE OF DURACARE MODEL AC 031D DINING CHAIRS FOR ROCK HAVEN

WHEREAS, construction is underway for Rock County’s new 128-bed skilled nursing facility; and,

WHEREAS, the facility design creates 8 resident dining areas; and,

WHEREAS, dining chairs are part of the furnishings and equipment budget; and,

WHEREAS, some residents use a dining chair at meal time while others sit in their wheelchairs and staff sit next to residents as they assist them with the meal; and.

WHEREAS, sturdy chairs with arms and washable seat and arm cushions are necessary in our healthcare setting; and,

WHEREAS, the Duracare metal chairs are made of long lasting metal and covered with fabrics that meet Life Safety Code and Infection Control guidelines; and,

WHEREAS, bids were solicited from furniture vendors with six vendors submitting bids that met the specifications (results attached).

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of __________, 2012 does hereby recommend that a Purchase Orders be issued to Phoenix Textile for the purchase of 96 chairs for a total cost of $19,680.96.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Purchasing Procedural Endorsement

Mary Mawhinney, Chair

Vote Date

Edwin Nash
AUTHORIZING PURCHASE OF DURACARE MODEL AC 031D DINING CHAIRS FOR ROCK HAVEN
Page 2

FISCAL NOTE:
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of these purchases.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.61, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Kentson
County Administrator
EXECUTIVE SUMMARY

The Duracare metal dining chairs are beautiful and functional. The chairs are designed for elder housing. The water resistant fabric on the seat and arms protects the chair and is easily cleaned meeting Infection Control guidelines. The metal frame is sturdy and chip resistant. Any scratches are easily repaired with the product provided with the chairs. The color selections complement our flooring choices and neighborhood color schemes.

DESCRIPTION

- Wood-look metal chair with upholstered arms.
- Dimensions: 24"W x 23.5"D x 40"H
- 48 Each of Fabric: Back - Momentum Sway/Mesa
  Seat - Arc Com Frontier Amber #3
- 48 Each of Fabric: Back - Momentum Sway/Eye
  Seat - Arm Frontier Blueberry #13
  NOTE: Rock County will make final fabric choice (within same fabric grade) prior to Purchase Order being issued

- 14 Gauge Aluminum
- Faux Wood Finish: H10
- Weight: 20 pounds
- Stacks five high
- Warranty: 12 years

The successful bidder, Phoenix Textiles of O'Fallon, MO priced the chairs at $205.01 for a total cost of $19,680.96 for 96 chairs.
**PROJECT NUMBER**  #2012-41  
**PROJECT NAME**  DURACARE CHAIRS  
**PROPOSAL DUE DATE**  MAY 30, 2012 – 1:30 P.M.  
**DEPARTMENT**  ROCK HAVEN

<table>
<thead>
<tr>
<th></th>
<th>PHOENIX TEXTILE O'FALLON MO</th>
<th>LIGHT IDEAS HARTLAND WI</th>
<th>HENRICKSEN MADISON WI</th>
<th>CJ &amp; ASSOCIATES NEW BERLIN WI</th>
<th>CORPORATE DESIGN WAUKESHA WI</th>
<th>MEDLINE MUNDELEIN IL</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE EACH</td>
<td>205.01</td>
<td>224.87</td>
<td>252.90</td>
<td>256.06</td>
<td>260.37</td>
<td>277.20</td>
</tr>
<tr>
<td>TOTAL COST-96 CHAIRS</td>
<td>$ 19,680.96</td>
<td>$21,587.52</td>
<td>$24,278.40</td>
<td>$24,582.16</td>
<td>$24,995.11</td>
<td>$ 26,611.20</td>
</tr>
<tr>
<td>WARRANTY</td>
<td>12 YEARS</td>
<td>12 YEARS</td>
<td>12 YEARS</td>
<td>12 YEARS</td>
<td>12 YEARS</td>
<td>12 YEARS</td>
</tr>
</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

**PREPARED BY:**  JODI MILLIS, PURCHASING MANAGER  
**DEPARTMENT HEAD RECOMMENDATION:**  PHOENIX TEXTILE  
**GOVERNING COMMITTEE APPROVAL:**  
**PURCHASING PROCEDURAL ENDORSEMENT:**  

_Jason Lindsey_  
**SIGNATURE**  
**DATE**  6/1/12  
**CHAIR**  
**VOTE**  
**DATE**
RESOLUTION\nROCK COUNTY BOARD OF SUPERVISORS\n
General Services Committee\nINITIATED BY Robert Leu\n
General Services Committee\nSUBMITTED BY June 13, 2012\n
DATE DRAFTED

Awarding Contract to Upgrade the Power Feed to the Data Center at the Health Care Center Building

WHEREAS, the 2012 Budget document outlined a number of initiatives including replacement of the Data Center’s UPS (Uninterruptible Power Supply) system; and,

WHEREAS, the current 100 amp power feed to IT’s Data Center to be upgraded to a 200amp power feed to support the new UPS unit; and,

WHEREAS, specifications were prepared by IBC Engineering and bids solicited for the work with the bid results attached.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of , 2012, that a contract to upgrade the power feed to the Data Center at the Health Care Center Building be awarded to the low bidder, Carroll Electric of Janesville in the amount of $16,400.00.

Respectfully submitted,
General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

Purchasing Procedural Endorsement

Chair       Vote       Date

FISCAL NOTE:
Sufficient funding is included in the HCC Maintenance Capital Improvement account, A/C 18-1815-9200-67200, for this project. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Knutson
County Administrator
Executive Summary: Awarding Contract to Upgrade the Power Feed to the Data Center at the Health Care Center Building

The resolution before you awards a contract to Carroll Electric in the amount of $16,400.00 to upgrade the power feed to the Data Center from 100 amps to 200 amps. This upgrade is needed in order to accommodate the installation of a Uninterruptible Power Supply unit in the Data Center.

The current UPS system is 21 years old and is going to be replaced with a larger unit to support additional servers and other components needed in the Data Center.
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Base Bid</th>
<th>Addenda Received</th>
<th>Start Date</th>
<th>Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CR CARROLL</td>
<td>$16,400.00</td>
<td>YES</td>
<td>JULY 12, 2012</td>
<td>JULY 26, 2012</td>
</tr>
<tr>
<td>ELECTRIC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JANESVILLE, WI</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PIPER ELECTRIC</td>
<td>$18,622.00</td>
<td>YES</td>
<td>JULY 9, 2012</td>
<td>AUGUST 9, 2012</td>
</tr>
<tr>
<td>MILWAUKEE, WI</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WESTPHAL &amp; CO.</td>
<td>$23,550.00</td>
<td>YES</td>
<td>JULY 9, 2012</td>
<td>OCTOBER 1, 2012</td>
</tr>
<tr>
<td>MADISON, WI</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RICHTER ELECTRIC</td>
<td>$30,960.00</td>
<td>YES</td>
<td>JULY 15, 2012</td>
<td></td>
</tr>
<tr>
<td>JANESVILLE, WI</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RICHTER ELECTRIC</td>
<td>$39,441.00</td>
<td>YES</td>
<td>AUGUST 1, 2012</td>
<td></td>
</tr>
<tr>
<td>JANESVILLE, WI</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This project was advertised in the Janesville Gazette and on the Internet at www.co.rock.wi.us. Six additional vendors were solicited that did not respond.

Prepared By: Senior Buyer

Department Head Recommendation: Carroll Electric

Signature

Governning Committee Approval:

Purchasing Procedural Endorsement:

Chair

Date

Vote

Date

Vote
RESOLUTION NO. ____________ AGENDA NO. ____________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY

Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

June 12, 2012
DATE DRAFTED

Awarding Contract for Replacement Front Entrance Door at the Sheriff’s Office

WHEREAS, the exterior doors into the Sheriff’s office date back to 1986, and have deteriorated beyond repair due to heavy use and ice melting salt; and,

WHEREAS, funding for this project is included in the 2012 budget; and,

WHEREAS, specifications were prepared and bids solicited for the work with the bid results attached.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this __________ day of __________, 2012, that a contract for replacement of the front doors into the Sheriff’s Office be awarded to the low bidder, Quality Door and Hardware of WI Rapids, in the amount of $16,516.00.

Respectfully submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

Purchasing Procedural Endorsement

Chair Vote Date

FISCAL NOTE:

Funding for this project is included in the Jail Capital Improvements account, A/C 18-1837-0000-67200. This project is funded by Jail assessment fees.

Sherry Ofa
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
Executive Summary:

Awarding Contract for Replacement of Front Entrance Doors at the Sheriff's Office

The front entrance doors into the Sheriff's Office date back to 1986 when the building was constructed. Due to the use of ice melting salt plus wear and tear, the doors have deteriorated beyond repair. Bids were solicited and two bids were received. The low bidder is Quality Door and Hardware of WI Rapids. The cost of the project is $16,516.00.
**Project Number:** 2012-45  
**Project Name:** FRONT ENTRANCE DOOR REPLACEMENT  
**Bid Due Date:** JUNE 5, 2012 – 1:30 P.M.  
**Department:** GENERAL SERVICES – SHERIFF’S OFFICE

<table>
<thead>
<tr>
<th></th>
<th>QUALITY DOOR &amp; HARDWARE</th>
<th>COUNTRY GLASS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firm Bid Price</td>
<td>$16,516.00</td>
<td>$21,200.00</td>
</tr>
<tr>
<td>Start Date</td>
<td>6 – 8 WEEKS AFTER ISSUE</td>
<td>AUGUST 20, 2012</td>
</tr>
<tr>
<td>Completion Date</td>
<td>1 WEEK AFTER RECEIPT OF DOORS</td>
<td>AUGUST 22, 2012</td>
</tr>
</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Fifteen additional vendors were solicited that did not respond.

**Prepared By:** Alan Marshfield  
**Senior Buyer**

**Department Head Recommendation:** Quality Door

**Signature**

**Governning Committee Approval:**

**Chair**  
**Vote**  
**Date**

**Purchasing Procedural Endorsement:**

**Chair**  
**Vote**  
**Date**
ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR  

Purchasing Division

| PROJECT NUMBER | #2012-50 |
| PROJECT NAME   | PLATE SHELVES |
| PROPOSAL DUE DATE | JUNE 7, 2012 – 1:30 P.M. |
| DEPARTMENT     | ROCK HAVEN |

|                      | TJ ENTERPRISES | PHOENIX TEXTILE | LIGHT IDEAS |
|                      | SHARON WI     | O'FALLON MO     | HARTLAND WI |
| PRICE EACH INCLUDING DELIVERY | 47.50         | 71.33          | 74.50       |
| TOTAL COST 128 SHELVES | $6,080.00     | $9,130.24      | $9,536.00  |
| WARRANTY            | BY MUTUAL AGREEMENT | 45 DAYS | 90 DAYS |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Twelve additional vendors were solicited that did not respond. One bidder submitted a “No Bid”.

PREPARED BY:  JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: TJ ENTERPRISES, SHARON, WI

SIGNATURE  

DATE  

GOVERNING COMMITTEE APPROVAL:

SIGNATURE  

VOTE  

DATE  

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR  

VOTE  

DATE
June 8, 2012

Sherry Gunderson
Administrator
Rock Haven Nursing Home
3418 N. County Highway F
Janesville, WI 53545

Dear Ms. Gunderson,

Sinclair Worldwide, Inc. (dba Janibell) is the sole manufacturer and master distributor for the Janibell products.

Sincerely,

[Signature]

Chris McDonald
Sales Manager

JANIBELL | 2260 S. Haven Ave. Unit B, Ontario, California 91761 USA
T. 800.856.0332 x.235 | C. 909.214.4380
F. 909.947.1659 | E. chris@janibell.com
Bill To
Rock Haven Nursing Home
3418 N. County Highway F
Janesville, WI 53545

Ship To
Rock Haven Nursing Home
3418 N. County Highway F
Janesville, WI 53545

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Adj</th>
<th>Ext Price</th>
<th>Item Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>M330BW</td>
<td>JANIBELL 10 GAL. WHITE</td>
<td>135</td>
<td>79.99</td>
<td>24.00</td>
<td>55.99</td>
<td>7,559.06</td>
</tr>
<tr>
<td>330R10B</td>
<td>JANIBELL - 10 LINER PACK FOR M330 SERIES</td>
<td>20</td>
<td>56.99</td>
<td>0.00</td>
<td>56.99</td>
<td>1,139.80</td>
</tr>
</tbody>
</table>

Subtotal 8,698.88

Total 8,698.88

Shipping 990.00

Tax 0.00

Grand Total 9,688.88

Payments 0.00

Payment Due 0.00
**ROCK COUNTY, WISCONSIN**
**FINANCE DIRECTOR**

---

**PROJECT NUMBER** #2012-43  
**PROJECT NAME** (2) COLLINS SALON STATIONS  
**PROPOSAL DUE DATE** JUNE 4, 2012 – 12:00 NOON  
**DEPARTMENT** ROCK HAVEN

<table>
<thead>
<tr>
<th></th>
<th>WHOLESALE SALON</th>
<th>PHOENIX TEXTILE</th>
<th>DIRECT SUPPLY</th>
<th>IOWA BEAUTY</th>
<th>PRODUCTS UNLIMITED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MINNETONKA MN</td>
<td>O'Fallon MO</td>
<td>MILWAUKEE WI</td>
<td>DES MOINES IA</td>
<td>JUSTIN TX</td>
</tr>
<tr>
<td>PRICE EACH</td>
<td>3,900.00</td>
<td>4,499.67</td>
<td>4,658.82</td>
<td>4,851.00</td>
<td>5,547.00</td>
</tr>
<tr>
<td>SHIPPING</td>
<td>400.00</td>
<td>595.00</td>
<td>343.49</td>
<td>747.00</td>
<td>650.00</td>
</tr>
<tr>
<td>TOTAL COST 2 SALON STATIONS</td>
<td>$ 8,200.00</td>
<td>$ 9,594.34</td>
<td>$ 9,661.13</td>
<td>$ 10,449.00</td>
<td>$ 11,744.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WARRANTY</th>
<th>1 YEAR</th>
<th>1 YEAR</th>
<th>1 YEAR</th>
<th>NOT LISTED</th>
<th>2 YEARS PARTS</th>
</tr>
</thead>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

**PREPARED BY:**  
JODI MILLIS, PURCHASING MANAGER

**DEPARTMENT HEAD RECOMMENDATION:** Wholesale Salon, Minnetonka, MN

**SIGNATURE**  
\[Signature\]  
**DATE**  
6/6/12

**GOVERNING COMMITTEE APPROVAL:**

**SIGNATURE**

**PURCHASING PROCEDURAL ENDORSEMENT:**

**CHAIR**

**VOTE**

**DATE**