GENERAL SERVICES COMMITTEE
TUESDAY, JUNE 21, 2016 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approve Agenda

2. Citizen Participation

3. Approval of Minutes – June 15, 2016

4. Review of Payments

5. Resolutions
   A. Recognizing Douglas Keating
   B. Awarding Contract to B&B Quality Restoration for UW-Rock County Wells Cultural Center Band Room Parapet and Wall Repair

6. Facilities Management Update
   A. Vacant Department Positions
   B. Review Draft Form for Building Conditions Tracking
   C. Building Portfolio / Energy Manager

7. Project Updates & Change Orders
   A. Courthouse Windows
   B. Courthouse Security

8. Communications, Announcements and Information

9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.
RESOLUTION NO. ________________ AGENDA NO. ________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY

Carl Varga
DRAFTED BY

June 3, 2016
DATE DRAFTED

Recognizing Douglas Keating

WHEREAS, Douglas Keating has served the citizens of Rock County for 36 years and 1 month, as a dedicated and valued employee of Rock County; and

WHEREAS, Doug began his career with Rock County on August 4, 1980, as a Laundry Worker; and

WHEREAS, Doug’s career path changed and he became a Mechanical Maintenance Worker II on March 3, 1986; and then on November 10, 1990, a Mechanical Maintenance Worker III; and

WHEREAS, Doug was hired as Mechanical Maintenance Supervisor on January 6, 1999; and while working in this position Doug studied and became a certified locksmith in 2004 and took care of facility lock and key needs; and

WHEREAS, Doug was hired as Facilities Superintendent on August 29, 2011; and has served faithfully and diligently in that position until his retirement on September 8, 2016; and

WHEREAS, Doug played a significant role in the new Rock Haven Nursing Home construction project and was thoughtful and attentive to the safety and comfort of the nursing home residents served by Rock Haven during the move into the new building; and

WHEREAS, Doug’s knowledge of facilities and systems will be greatly missed by residents and employees alike.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of __________, 2016, does hereby recognize Douglas Keating for over 36 years of faithful service, and wishes him the best in all his future endeavors.

Respectfully Submitted:

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

David Homan

Bob Yeomans

Jeremy Zajac
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<tr>
<th>COUNTY BOARD STAFF COMMITTEE</th>
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<tr>
<td>J. Russell Podzilni, Chair</td>
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<tr>
<td>Sandra Kraft, Vice Chair</td>
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<tr>
<td>Eva Arnold</td>
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<tr>
<td>Henry Brill</td>
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<tr>
<td>Betty Jo Bussie</td>
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<tr>
<td>Mary Mawhinney</td>
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<tr>
<td>Louis Peer</td>
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<tr>
<td>Alan Sweeny</td>
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<td>Terry Thomas</td>
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RESOLUTION NO. __________________ AGENDA NO. __________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY

Brent Sutherland
DRAFTED BY

June 7, 2016
DATE DRAFTED

Awarding Contract to B&B Quality Restoration for UW-Rock County Wells Cultural Center Band Room Parapet and Wall Repair

WHEREAS, funding was placed in the budget for the maintenance and repair of this wall; and
WHEREAS, the brick is in need of tuck pointing and cap repair to prevent further damage; and
WHEREAS, plans and specifications were prepared and bids solicited from qualified masonry contractors; and
WHEREAS, the Facilities Management Director and the Purchasing Manager did review the bids received and recommend contracting with the lowest, most responsive and responsible bid submitted.
NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ______ day of __________, 2016, that a contract for UW-Rock County Wells Cultural Center Band Room Parapet and Wall Repair be awarded to B&B Quality Restoration in an amount of $11,380.00,
BE IT FURTHER RESOLVED that a contingency fund in the amount of $2,000 be established to cover any unforeseen costs.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

________________________________________
Henry Brill, Chair

________________________________________
Jason Heidenreich, Vice Chair

________________________________________
Dave Homan

________________________________________
Bob Yeomans

________________________________________
Jeremy Zajac
FISCAL NOTE:

Sufficient funds were included in the UW-Rock 2016 budget, account 18-1843-0000-67200 for the cost of these repairs.

Susan Balog
Assistant Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.01, Wis. Stats.

Jeffrey E. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Joshi Smith
County Administrator
Executive Summary

Awarding Contract to B&B Quality Restoration for UW-Rock County Wells Cultural Center Band Room Parapet and Wall Repair

The UW-Rock County Wells Cultural Center Band Room parapet and wall is in need of tuck pointing and cap repair to prevent further deterioration due to water damage and spaulding of the brick.

Rock County went out for bid for the repair and received 4 bids. The high was $68,650.00 and the low was $11,380.00.

Rock County Facilities Management Director had some concerns about the large gap between the high and the low and requested the Purchasing Manager contacted the low bidder and high bidder about their pricing.

The low bidder (B&B Quality Restoration) indicated that the plans and specifications were very clear and that he was good with his price. The high bidder (RD Woods) was asked to explain his bid being 3 times higher than the other bids. They failed to respond to our request.

B&B Quality Restoration completed the HCC building tuck pointing and chimney removal and did quality work. Director of Facilities Management is recommending this resolution to contract with the low bidder, B&B Quality Restoration.
# BID SUMMARY FORM

**BID NUMBER**  
2016-31

**BID NAME**  
UW-ROCK COUNTY WELLS CULTURAL CENTER  
BAND ROOM PARAPET & WALL REPAIR

**BID DUE DATE**  
JUNE 6, 2016 – 1:30 P.M.

**DEPARTMENT**  
FACILITIES MANAGEMENT

<table>
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<tr>
<th></th>
<th>B &amp; B QUALITY RESTORATION FITCHBURG WI</th>
<th>GILBANK CONSTRUCTION CLINTON WI</th>
<th>SHOWERS BUILDING RESTORATION MCFARLAND WI</th>
<th>RD WOODS WEST ALLIS WI</th>
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<tr>
<td><strong>BID PRICE</strong></td>
<td>$11,380.00</td>
<td>$18,900.00</td>
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<td><strong>BID BOND</strong></td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
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<tr>
<td><strong>START</strong></td>
<td>9/1/16</td>
<td>7/11/16</td>
<td>6/27/16</td>
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<td><strong>COMPLETION</strong></td>
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<td>7/25/16</td>
<td>8/19/16</td>
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Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond.

**PREPARED BY:**  
JODI MILLIS, PURCHASING MANAGER

**DEPARTMENT HEAD RECOMMENDATION:**

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**SIGNATURE**

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**DATE**

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**GOVERNING COMMITTEE APPROVAL:**

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**CHAIR**

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**VOTE**

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**DATE**