GENERAL SERVICES COMMITTEE
THURSDAY, SEPTEMBER 28, 2017 – 5:45 P.M.
JURY DELIBERATION ROOM – FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approve Agenda

2. Citizen Participation

3. Approval of Minutes – September 5, 2017

4. Transfers

5. Resolution
   A. Authorizing a Change Order for UW-Rock County Air Handling Unit Replacement Project

6. Project Change Orders/Updates
   A. Community Comprehensive Services Project

7. Update and Discussion of Design-Build Resolution

8. Communications, Announcements and Information

9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee

INITIATED BY

General Services Committee

SUBMITTED BY

Brent Sutherland – Director of Facilities Management

DRAFTED BY

September 14, 2017

DATE DRAFTED

Authorizing a Change Order for UW-Rock County Air Handling Unit Replacement Project

1. WHEREAS, funds were budgeted in 2017 for the replacement of five air handling unit’s at UW-
   Rock County campus; and
2.
3. WHEREAS, a contract was approved in the amount of $614,000 to Tricor Mechanical, a
   division of Total Mechanical Inc. of Janesville, WI, for the replacement of air the handling units;
   and
4.
5. WHEREAS, a $35,000 contingency also was approved to cover any possible unforeseen items;
   and
6.
7. WHEREAS, the specifications required the fire alarm duct detection system for shut down in the
   event of a fire to be reinstalled in the new air handling units; and
8.
9. WHEREAS, the old system did not have the required detectors to move, so a new fire duct
   detection system will need to be added to all five air handling units per code.
10.
11. NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
    assembled this _____ day of __________, 2017, does hereby approve and authorizes a
    change order in the amount of $13,854 to Tricor Mechanical, a division of Total Mechanical Inc.
    of Janesville, WI, for the installation of a fire duct detection system to the 5 air handling units.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

________________________________________
Henry Brill, Chair

________________________________________
Jason Heidenreich, Vice Chair

________________________________________
Robert Yeomans

________________________________________
David Homan:

________________________________________
Jeremy Zajac
FISCAL NOTE:
Sufficient funds are available in the UW-Rock Capital Account for the cost of this change order. This project is being funded from sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.61, Wis. Stats.

Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended

Josh Smith
County Administrator
Executive Summary

Approving a Change Order for UW-Rock County Air Handling Unit Replacement Project

The UW Rock County Campus has 5 air handling units that are currently being replaced.

The resolution before you approves a change order in the amount of $13,854 to Tricor Mechanical, a Division of Total Mechanical of Janesville, Wisconsin, for the installation of a new fire duct detection system as required by code.

The County Board on 4/13/17 approved resolution 17-4A-257 to contract with Tricor Mechanical in the amount of $614,000.50 for this air handling replacement project with a contingency fund of $35,000 for any possible unforeseen items.
We propose to provide the following change(s) to our contract for the above referenced Project, with the contract amount being adjusted by Contract Change Order amount(s) stated below.

Morse Electric has submitted a Change Order Request, dated 7/21/2017, for multiple changes made at end of project. Work was directed by Rock County Building Electrical Inspector and via directions provided by Hendricksen Furniture Co. We are submitting this in an itemized list for clarity.

<table>
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<th></th>
<th>Description</th>
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<td>1</td>
<td>Electrical Inspection Report corrections. See attached page for clarifications.</td>
<td>$988.00</td>
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<td>2</td>
<td>Provide one additional power pole for furniture units. (Hendricksen furniture added pole to project scope. Five poles total now.)</td>
<td>$892.00</td>
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<td>3</td>
<td>Relocate electrical and phone/data drops from rough-in locations specified. (Hendricksen modified this at end of project). See attached e-mails regarding the progression of this work.</td>
<td>$2,092.00</td>
</tr>
<tr>
<td>4</td>
<td>Glen Fern Construction Management fee @ 10%</td>
<td>$397.00</td>
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Total Change Amount Requested: $4,369.00

Submitted By: Glen Fern Construction Company
By: Gregory E. Odden
Date: 8/1/2017

Architect Review:
Angus Young Associates
[ ] Recommend/No Exception
[ ] Revise & Resubmit
[ ] Rejected
Date: 8/12/2017
Signature

Owner Response:
Rock County Government
[ ] Accepted & Authorized
[ ] Revise & Resubmit
[ ] Rejected
Date: 8/1/2017
Signature

Owner acceptance authorizes Contractor to proceed with change immediately and include change on future Contract Change Order.
July 21, 2017

Mr. Gregory Odden
705 Madison Street, Suite 101
Lake Geneva, WI
53147
Ph:  262-203-7034
Cell: 262-745-3044
Fax: 262-546-1457

Re:  Extras above scope for Rock County job center

Greg:

We propose to furnish the necessary labor and material to complete the above referenced project, per your request, for the lump sum of $5,688.00.

Our quote is inclusive of the following.

1. Fixing electrical items on inspection report that were outside of our scope. $988.00
   - Relocating 2 strobes and adding 2 horn strobes to Fire Alarm system. $1,716.00
2. Adding 1 power pole to furniture layout. $892.08
3. Moving 4 power pole data and electrical drops to accommodate new furniture layout. $2092.00

Clarifications

- Quoted price is firm for 30 days.
- Quote does not includes sales tax.
- Price is based on straight time rates.

Thank you for the opportunity to be of service to you. If you have any questions or need further assistance, please do not hesitate to contact us.

Sincerely,

MORSE ELECTRIC, INC.

Brad Thorn
Project Manager

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Committed to Excellence
Powering Your Future - From 0 to 345,000 Volts
www.themorsegroup.com
City of Janesville  
Building and Development Services  
18 N. Jackson Street, P.O. Box 5005  
Janesville, WI 53548

Compliance Date 3-4-2017  
Inspection Date 7-7-17

Location: 192 CENTER AV

Owner: ROCK COUNTY JOB CENTER  
Contractor: MOREE GROUP

Occupancy Type: A B E F H I M R S U SF Duplex

PLEASE NOTE: The deficiencies marked below are not in accordance with the City of Janesville and/or Wisconsin Administrative Codes. You may contact an Inspector between the hours of 7:00-9:00 AM at 755-3060 with any questions.

1) 14 wire/ light fixture 
2) 14-2 mc can be for emt light not ok on 20 amp breaker
3) strap an mc in ceiling every 6'
4) open box in ceiling of electrical room
5) open box electrical south west off ce - 2 box
6) need info on amount of wire allowed in "open" light fixture junction box
7) speakey wire not plenum rated, cannot lay on ceilings
8) must conduct emergency light test when churches in town
9) mixing lights - not the open area
10) open fire alarm box not open area
11) no cover allowed above ceiling - no conference room to room
12) dimming clz wires not plenum rated, need to confirm
13) push button alarm is no cloca control coil or couple - need documentation from manufacturer
14) need to move office furniture any new rt unk

Inspector  
Person Contacted
PCO #5 GLEN FERN CLARIFICATIONS BASED ON DISCUSSIONS WITH MORSE ELECTRIC. 8/1/2017.

CLARIFICATION NOTES FOR ELECTRICAL INSPECTION LIST:

1. EXISTING WIRING OF WHIPS WAS QUESTIONED. MORSE ELECTRIC ADDRESSED THIS WITH INSPECTOR. NO COST IMPACT.

2. EXISTING WIRING FOR EMERGENCY LIGHTING WAS 14-2. BREAKERS FOR SYSTEM WERE 20 AMP. WIRES NEEDED TO BE INCREASED TO 12-2 TO MEET CODE.

3. EXISTING MC CABLE ABOVE CEILING ACROSS HALL ABOVE ELECTRICAL ROOM NEEDED TO BE SUPPORTED PER CODE. THIS WAS NOT IN ORIGINAL SCOPE.

4. EXISTING ELECTRICAL BOX ABOVE CEILING OF ELECTRICAL ROOM MISSING COVERS. MORSE ELEC INSTALLED COVERS.

5. EXISTING ELECTRICAL BOXES IN MAINTENANCE ROOM ADJACENT TO REMODELED SPACE MISSING COVERS. POWER RACEWAY RAN THROUGH THIS ROOM. INSPECTOR NOTED THIS DURING FINAL REVIEW.

6. N/A-MORSE ELECTRIC RESPONSIBILITY

7. EXISTING WIRING NOT RATED FOR PLACEMENT ABOVE CEILING.

8. N/A-MORSE ELECTRIC RESPONSIBILITY

9. N/A-MORSE ELECTRIC RESPONSIBILITY

10. EXISTING FIRE ALARM BOX NOT INCLUDED IN PROJECT SCOPE. MISSING J BOX COVERS. MORSE ELECTRIC INSTALLED COVERS.

11. NOT SURE WHAT THIS REFERENCES. WILL PROVIDE MORE INFORMATION ONCE IDENTIFIED.

12. EXISTING LOW VOLTAGEE LIGHTING WIRING NOT PLENUM RATED AND RUN EXPOSED ABOVE CEILING. THE EXISTING WIRED WERE SCHUELDE TO REMAIN.

13. N/A-MORSE ELECTRIC RESPONSIBILITY
Good Afternoon,

I just wanted to confirm the information discussed with Cory, Phil, the electricians, and myself yesterday morning. We discussed and confirmed the power pole will be moved into the inside wing as identified in the image below for the ease of the electrical and data installation.

Please review and let me know if you have any questions.

Thanks,
From: Chris Fisher [mailto:c.fisher@henricksen.com]
Sent: Tuesday, July 18, 2017 8:53 AM
To: Brad Thom <BThom@themorsegroup.com>
Cc: Cory Anderson <coryanderson@glen-fern.com>; Greg Odden <gregodden@glen-fern.com>; Peter Pichotta <PeterP@ANGUSYOUNG.com>
Subject: RE: Rock County Job Center Install

Hi Brad,

Yes, we had to stick with the original plan that we reviewed in the meeting a few weeks ago. Unfortunately, there is a specific bracket that secures the power poles to the 3 way connection on the outside of the panel run. If we moved the power poles into the 4 way connection as discussed on Friday, we would need to place a change order and reorder the part for a 4 way power pole connection. Reordering the part could take anywhere from 3-4 weeks resulting in a delay of the installation of the power through the duration of that time. At this point the installation team was instructed to place the power poles at the original location as originally specified to ensure the completion of the work stations by the agreed completion date. If needs be we can place a change order after the completion of the original install.

Please let us know if there is anything we can do to assist or if you have any questions. We are happy to help and work with you to make this project run as smoothly as possible.

Thanks,

Chris Fisher, Project Manager
608.819.5034 direct
608.213.8737 mobile
608.244.1400 main

Henricksen
5202 Eastpark Blvd, Suite 102, Madison, WI 53718

linkedin | facebook | twitter | henricksen.com

From: Brad Thom [mailto:BThom@themorsegroup.com]
Sent: Tuesday, July 18, 2017 8:33 AM
To: Chris Fisher <c.fisher@henricksen.com>
Cc: Cory Anderson <coryanderson@glen-fern.com>; Greg Odden <gregodden@glen-fern.com>; Peter Pichotta <PeterP@ANGUSYOUNG.com>
Subject: RE: Rock County Job Center Install

Chris,

My field guys tell me this has changed again, is that true?
PROPOSED CHANGE ORDER QUOTATION

Project: ROCK COUNTY JOB CENTER OFFICE RENOVATION

Owner: COUNTY OF ROCK
51 SOUTH MAIN STREET
JANESVILLE, WI 53545

Architect: ANGUS YOUNG ARCHITECTS
555 SOUTH RIVER ROAD
JANESVILLE, WI 53548

Att: MR. BRENT SUTHERLAND
Att: MR. PETER PICHOTTA

PCO # 5 REVISED

A/E Job No. 60630
Date: 9/7/17
Distribution:
Owner X
Contractor X
Field X
File X
Other

We propose to provide the following change(s) to our contract for the above referenced Project, with the contract amount being adjusted by Contract Change Order amount(s) stated below.

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Per discussions with Mr. Peter Pichotta Glen Fern Construction will reduce the value for the Item #3 to $700.00. This will provide a level of shared responsibility by all parties.

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Total Change Amount Requested $2,838.00

Submitted By: Glen Fern Construction Company By: Gregory E. Odden Date: 9/7/2017

Architect Review:
Angus Young Associates
[ ] Recommend/No Exception
[ ] Revise & Resubmit
[ ] Rejected

Signature Date 9-11-17

Owner Response:
Rock County Government By: Brent Sutherland Date 9-8-2017
[ ] Accepted & Authorized
[ ] Revise & Resubmit
[ ] Rejected

Comments:

Owner acceptance authorizes Contractor to proceed with change immediately and include change on future Contract Change Order.