ROCK COUNTY, WISCONSIN

GENERAL SERVICES COMMITTEE
TUESDAY, APRIL 16, 2019 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Approval of Minutes – April 2, 2019
5. Transfers
6. Resolution & Committee Action
   A. Reallocating the Master Electrician
   B. Approval to Retain an Engineering Firm to Prepare Plan and Specifications for the
      Replacement of the Diversion Building Chiller and Cooling Tower
7. Updates and Possible Action
   A. Jail Boiler and Water Efficiency Project
   B. Courthouse Security
      1) Phase 2 & 3 Construction Schedule Update
      2) Courthouse Security Phase 2 & 3 Change Orders
   C. Discussion of Health Care Center Building Conditions
8. Communications, Announcements and Information
9. EXECUTIVE SESSION: Per Section 19.85(1)(e), Wis. Stats. – Deliberate or Negotiate the
   Purchase of Public Properties when Competitive or Bargaining
   Reasons Require a Closed Session.
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please
contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a
public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be
able to attend the meeting.
GENERAL SERVICES COMMITTEE
Minutes – April 2, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 2, 2019 in Conference Room N-1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Potter, Brien and Rashkin.

Committee Members Absent: Supervisor Zajac.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Jon Furseth, Facilities Superintendent; Jodi Millis, Purchasing Manager.

Others Present: Brian Zobel, UW Colleges – Southwest; Supervisors Podzilni and Mawhinney.

Approval of Agenda: Supervisor Potter moved approval of the agenda as presented, second by Supervisor Rashkin. ADOPTED.

Citizen Participation. None.

Approval of Minutes – March 19, 2019. Supervisor Brien moved approval of the minutes of March 19, 2019 as presented, second by Supervisor Potter. ADOPTED.

Transfer. None.

Review of Payments. The Committee accepted the reports.

Committee Action.

Authorizing the Purchase of Three Replacement ABB Frequency Drives at the Courthouse Supervisor Potter moved to approve the replacement of three ABB brand frequency drives at the courthouse in the amount of $12,487 to JMB & Associates, second by Supervisor Brien.

Mr. Sutherland explained the pumps are outdated and in danger of failing so he is replacing three per year for the next five years. He added that JMB is a sole-source vendor.

ADOPTED.
Authorize Retaining Architectural/Engineering Firm to Conduct District Attorney Space Planning. Supervisor Potter moved to approve Venture Architects to conduct a space planning study for the District Attorney’s Office in the amount of $7,560, second by Supervisor Rashkin.

Mr. Sutherland explained the District Attorney’s Office’s struggle with space needs and having to set up work areas in passageways. He added they have been “shoehorning” staff in areas as space has become available but this is not efficient.

ADOPTED.

Updates and Possible Action.

Courthouse Security

Phase 2 & 3 Construction Schedule Update. Mr. Sutherland went over the construction schedules and said we are pretty much on schedule.

Courthouse Security Phase 2 & 3 Change Orders. Mr. Sutherland said there are no change orders at this time.

Communications, Announcements and Information. Mr. Zobel mentioned that they have been struggling to keep the climbing plants in the atrium alive. Dr. McCallister, working with UW Madison, has been able to save two of the planters, but they have had to start new ones in the third planter. They have also needed to install a grow light to help that third planter.

Adjournment. Supervisor Potter moved adjournment at 8:24 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.
WHEREAS, reallocation is defined in Rock County Ordinance 18.1038 as the reassignment of a position from one pay range to another to correct an error in the original assignment, to reflect changing labor market conditions, or to reflect significant changes over a period of time in the duties and the responsibilities of the position; and,

WHEREAS, this was a new position created in the 2019 budget; and,

WHEREAS, Rock County recently had a failed recruitment for the position of Master Electrician with a limited applicant pool; and,

WHEREAS, the Human Resources Department has reviewed the current pay range allocated to the Master Electrician, Unilateral Range 21, and found the range to be below public sector comparable data and the local labor market.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of ____, 2019, does hereby increase the pay range for the Master Electrician from Unilateral Pay Range 21 to Unilateral Pay Range 23.

Respectfully Submitted,
COUNTY BOARD STAFF COMMITTEE

GENERAL SERVICES COMMITTEE

J. Russell Podzilni, Chair
Mary Mawhinney, Vice Chair
Rich Bostwick
Henry Brill
Betty Jo Bussie
Terry Thomas
Louis Peer
Alan Sweeney
Bob Yeomans

Henry Brill, Chair
Jeremy Zajac, Vice Chair
Tom Brien
Robert Potter
Yuri Rashkin
REALLOCATING THE MASTER ELECTRICIAN
Page 2

FISCAL NOTE:
Sufficient funds are available for this reallocation due to vacancies.

Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Josh Smith
County Administrator
Executive Summary

Rock County created a new position of Master Electrician in the 2019 budget. We recently completed a recruitment for this position and was unsuccessful in finding a highly qualified, experienced candidate in our pay range. The applicant pool was small even though we advertised through the local International Brothers of Electrical Workers and our County website.

Human Resources conducted a salary analysis for local Master Electrician positions and found that Rock County maximum of $69,968.88 was below average for wage and benefits in this area.

As a result of the salary comparison it is recommended to reallocate the position of Master Electrician from the current placement in range 21 to range 23. The new range for the position would be $61,616.92 to $74,875.68.
Executive Summary

Retaining an Engineering Firm to Prepare Plan and Specifications for the Replacement of the Diversion Building Chiller and Cooling Tower

The resolution before you is giving authorization to retain IBC Engineering Firm to prepare plans and specifications for the replacement of the chiller and cooling tower at the diversion building. The cost was included in the 2019 budget. This chiller and cooling tower is well over 40 years old with a 20 year life expectancy.
COUNTY OF ROCK, WISCONSIN
CHANGE ORDER FORM

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<thead>
<tr>
<th>PROJECT NUMBER</th>
<th>JPC-5695</th>
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<tbody>
<tr>
<td>PROJECT NAME</td>
<td>Rock County Courthouse Security Upgrades Phase 2&amp;3</td>
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<tr>
<td>PURCHASE ORDER NUMBER</td>
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<tr>
<td>ARCHITECT FIRM &amp; CONTACT</td>
<td>Potter Lawson Inc</td>
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<td>Gary McLean</td>
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We propose to provide the following change(s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount(s) stated below.

DESCRIPTION:

- RQ#03 Reusing Garage Conduit & switching to PVC conduit ($18,000) credit
- RQ#06 Upgraded Security Equipment $15,284
- RQ#08 CB#1 Security Door Hardware Changes $8,819
- RQ#09 CB#2 Addition Elevation Modifications $7,228
- RQ#011 Misc March Changes $14,498

Total: $27,829

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<th>TOTAL CHANGE ORDER AMOUNT</th>
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<td>PREVIOUS CHANGE ORDERS</td>
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<td>ARCHITECT/ENGINEER SIGNATURE</td>
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RE: Security Equipment Change Order
TO: Ben Bobzien - JP Cullen

Hello, Ben

Listed below are the line item costs for the enhancements to the security equipment that Rock County expressed that they wanted at the February 5, 2019 meeting.

1. Package Scanner
   a. 1 Meter Roller Table (on exit side)
      i. Additional Cost: $2,831 approved
   b. Advanced Standard Test Piece
      i. Additional Cost: $2,360 approved
   c. Conveyor Shroud
      i. Additional Cost: $364 approved

2. Glassgate Turnstiles
   a. Glassgate 250 Optional Locking Brake (to deter someone from pulling the gates open)
      i. Additional Cost: $7,560 ($1,890 per barrier) rejected

3. ADA Swing Gate
   a. Wider "Saloon Style" Swing Gate on Entrance approved
      i. Additional Cost: $7,735
         $2,831
         $2,360
         $364
         +$7,735
         $13,290
         *15%
         $15,284
CHANGE ORDER REQUEST

Change Order Request # 02
Date: 4.1.2019

Project: Rock County Courthouse Phase 2 & 3
Project #: 2018.06.00 ( 1910003 )

To: JP Cullen ( Ben Bobzien )
From: Ryan Raymond

Phone: Phone: 608.216.9566
Email: Ben.Bobzien@jpcullen.com
Email: rraymond@westphalec.com

We hereby propose to make the following changes:
Per RFI 0004 Response, dated 1.21.2019, We have been given approval to use PVC conduit in the parking garage spaces where not subjected to physical damage. This Change order request is for a credit back to the customer due to installation time reduction and material cost reduction.

Credit $18,000.00

This price is good for 30 days. If conditions change, this price is void.
We are requesting a time extension of days in conjunction with this change.

Ryan Raymond 4.1.2019
Author Date

Change Order Price $ ( 18,000.00 )

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature Date of Acceptance
Date: 4/10/19

Rock County
Attn: Brent Sutherland
51 S. Main St.
Janesville, WI 53546

Re: #5677 Rock County Courthouse Security Upgrades Phase 2 & 3  
    RQ#008 CB#1 Security Door Hardware Devices Added To Drawings

We are pleased to submit our quotation for the above referenced proposal request. Attached is an itemed breakdown for your review.

Scope of Work:
   - See attached breakdown

Sincerely,
J.P. Cullen & Sons, Inc.

Ben Bobzien
Project Manager
Ben.Bobzien@JPCullen.com
**Description:** CB#1 including modified security door hardware mostly on existing doors/frames not previously scheduled.

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<td>Door Hardware Coordination Ben &amp; Nick</td>
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Subtotal: $4,284 $0 $0 $3,378

Builder's Risk (0.09%): $0 $0 $0 $3

Small Tools 4%: $4,288 $0 $0 $3,381

SUBTOTAL: $4,288 $0 $0 $3,381

Overhead & Profit (15%): $643 $0 $0 $507

Total: $4,931 $0 $0 $3,888

GRAND TOTAL: $8,819
RE: Door Hardware Change Order  
TO: Ben Bobzien - JP Cullen

Hello, Ben

Listed below are the line item costs for the changes to the door hardware, based off of CB1.

Please note, all of these door hardware components are FAIL SECURE and we assume no liability or responsibility for ensuring the door handles are unlocked on the interior to allow free egress from the interior.

All Doors that require a release in the event of a fire alarm shall be integrated/installed by others.

**1. DOORS**

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<td>A101B (B-33)</td>
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<td>A106 (B-61)</td>
<td>$580.86</td>
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<td>A114 (B-58)</td>
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<td>A119 (B-59)</td>
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<td>A146 (C-39)</td>
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<td>A281 (C-81)</td>
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<td>Gate 145</td>
<td>$204.47</td>
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<tr>
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<tr>
<td>BEHIND COURTROOM F</td>
<td>$2,358.92 CREDIT</td>
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<tr>
<td>COURTROOM G</td>
<td>$2,146.37 CREDIT</td>
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**2. WORKSTATIONS**

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<tr>
<th>Description</th>
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<tr>
<td>Monitor Only (per spec.) but add motion to avoid alarms</td>
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<tr>
<td>Door Strike: Von Duprin 6112 Series Strike</td>
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<td>Door Strike: Von Duprin 6400</td>
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<tr>
<td>Door Strike: DynaLock Mag Lock</td>
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<tr>
<td>Remove Security Point</td>
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<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Remove (1) Video Workstation and (2) Monitors</td>
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<tr>
<td>Remove (1) Video Workstation and (1) Monitor</td>
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</table>
Construction Bulletin #1

Issued By: Gary McLean
Date: March 11, 2019

Project Name: Rock County Courthouse Security Improvements Phase 2 & 3
Project No.: 2018.06.00

Distribution:
Ben Bozien, JP Cullen
Nick Kerchner, JP Cullen
Brent Sutherland, Rock County
Jodi Mills, Rock County
Vas Dudnick: Graef
Loei Badreddine: Graef
Faye Jameson: Mead & Hunt
Kevin Anderson: Potter Lawson, Inc.
Gary McLean: Potter Lawson, Inc.

Commencing with Construction Bulletin No. 01, the format for construction bulletins will be as follows:

Notice to Prime Contractor
Affecting Previously Issued Construction Bulletins
Affecting the Project Manual
Affecting the Drawings

This Construction Bulletin consists of 3 pages and the following attachments: Revised plan sheet A101

NOTICE TO PRIME CONTRACTOR

All items of this and subsequent Construction Bulletins will be prefixed with the Construction Bulletin Number (E.G. 01-001). This will facilitate reference to Construction Bulletin items in subsequently issued correspondence. Reference prefixed at each item refers to page and line number in the Project Manual, e.g. 08 71 00-2-57-59 refers to Section 08 71 00, page 08 71 00-2, lines no. 57, 58, and 59.

Revise and amend State Plan Review Set Project Manual and Drawings all dated July 17, 2018, Addendum #1 Specifications and Drawings dated 9/4/2018, Addendum #2 Specifications and Drawings dated 9/25/2018, and Addendum #3 Specifications and Drawings dated 9/26/18 for Work on the above Project as stated in this Construction Bulletin; otherwise the original State Plan Review Set & Addenda’s shall remain in effect.

AFFECTING THE PROJECT MANUAL - None

AFFECTING THE DRAWINGS
A101/SE101:
01-01: Door A101A Sheriff’s Entry
   - Add Electric Lock – Delete Electric Strike
01-02: Door A101B – Sheriff Exit to Storage
- Delete plan sheet A101, Issued with Addendum #2, and replace with attached plan sheet A101. Work includes but is not limited to revise orientation of door as shown, delete electric lock and request to exit device (Door position switch to remain), Add storeroom function lockset (key entry only from storeroom, free egress from sheriff's office.

01-03: Door A105 Security Office
- Add wall mount card reader

A102/SE102: No changes

A103/SE103:
01-04: Door 106, per A103, new door in existing aluminum storefront framing. Per SE 103, provide jamb mount card reader, electric strike in existing frame, request to exit, and door position switch. Device wiring to be installed in existing aluminum frame.

01-05: Door A114, per A103, existing door and hardware set to remain. Per SE103, Add card reader, electric strike (in existing frame) and door position switch.

01-06: Door A119, per A103, existing door and hardware set to remain. Per SE103, Add card reader, electric strike (in existing frame) and door position switch.

A104/SE104:
01-07: Door A107, per A104 New Door, Frame, and Hardware as scheduled. Per SE 104 delete electric strike provide electric lock.

01-08: Gate 145, per A104 No Change. Per SE104 delete card reader, electric strike, request to exit, and door position switch. Delete security symbols at the desk with exception of push button.

01-09: Door A146, per A104 No Change. Per SE104 add card reader, electric strike in existing frame (Rim mount to match phase 1 work), request to exit motion detector, and door position switch.

A105/SE105:
01-10: Door A281, per A105 No Change. Per SE105 add card reader (in Vestibule 281 only), electric strike in existing frame, request to exit motion detector, and door position switch.

A106/SE106:
01-11: Door A304, per A106 new bullet resistive door in existing frame, reuse salvaged hardware. Per SE106, No electronic security.

01-12: Door A313, per A106 new bullet resistive door in existing frame (slight drywall reveal approved due to laminated drywall condition), reuse salvaged hardware. Per SE106, No electronic security.

01-13: Door A370, per A106 new bullet resistive door, per RFI/#12 response new frame required. Per SE106 delete electric strike, add electric lock, card reader, door position switch, and request to exit.
A107/SE107:
01-14: Door A430 New Door & Frame. Per SE107 Provide electric lock, request to exit, and door position switch.
01-15: Door A431 New Door & Frame. Per SE 107 Provide electric lock, request to exit and door position switch.

End of Construction Bulletin #1
Date: 4/9/2019

Rock County
Attn: Brent Sutherland
51 S. Main St.
Janesville, WI 53546

Re: #5677 Rock County Courthouse Security Upgrades Phase 2 & 3
   RQ#009 CB#2 Adjusted Addition Elevations to Match Existing

We are pleased to submit our quotation for the above referenced proposal request. Attached is an itemed breakdown for your review.

Scope of Work:
   - See attached breakdown

Sincerely,
J.P. Cullen & Sons, Inc.

[Signature]

Ben Bobzien
Project Manager
Ben.Bobzien@JPcullen.com
**J.P. Cullen & Sons, Inc.**

P.O. Box 1957, Janesville, Wisconsin 53547

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<td>Project:</td>
<td>Rock City Courthouse Security Ph 2 &amp; 3</td>
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<td>Date:</td>
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Description: Adjusted Elevations in Addition

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<td>Concrete Project Engineer Surveying</td>
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**GRAND TOTAL:** $7,228
Change Order Request

To: Samantha Potts
J.P. CULLEN & SONS
330 E. DELAVAN (53546)
P.O. BOX 5957
JANESVILLE, WI 53547-5957
Phone: 608-754-6601
Fax: 608-754-9171

Subject: CB-2

Sent Via: E-mail

Description of Change:

Revisions due to CB-2 documents:
Omit:
1-HSS5x5x3/8 x 21'-9 Column = -$600
1-W12x30 x 18'-6 = -$555
1-W12x30 x 5'-11 = -$178
1-W10x26 x 18'-6 = -$481
1-W10x26 x 5'-11 = -$154
2-Picket guardrail x 12' = -$1,500
1-Picket guardrail x 15' = -$1,875
1-Single line handrail x 8' = -$100
1-3 rise stair with rails = -$1,500

Add:
1-W14x48 x 25'-0 = $1,200
1-W12x30 x 25'-0 = $750
12-Hours for re-detailing = $1,200

The change will cause a decrease of $3,793.00 to the contract amount.
Change Order Request

A signature below indicates acceptance of all changes shown herein. Any work associated with this change will begin upon receipt of a signed copy of this C.O. in our office. Please respond by 3/22/2019. If the requested response time is not met, the project may be delayed.

Accepted By

Endres Mfg. Co
CB#2 increased wall height. Rel.#10 Adds: 2207 Lbs

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|               |   | HB =            | LB =  |
| TOTAL         |   | $1,105.00      |       |

REMARKS

TOTAL =

SENT TO: Ben Bobzien
DATE: 18-Mar-19
CHANGE ORDER REQUEST

Project: Rock County Courthouse Phase 2 & 3
Project #: 2018.06.00 ( 1910003 )

To: JP Cullen (Ben Bobzien)
From: Ryan Raymond

Phone: 608.216.9566
Email: Ben.Bobzien@jpcullen.com

Phone: Phone: 608.216.9566
Email: rraymond@westphalec.com

We hereby propose to make the following changes:

Per CB002. Removed 2 type "S" and replace with type "B" fixture on 4th floor. Advise using 2 type "S" as attic stock instead of trying to return. Restocking fee $75.00 per fixture will be added if the owner doesn't want to keep the lights.

Material $240.00
Markup 15% $36.00

Purchase / restock 2 Type "S" fixtures $150.00 Adder.

Change Order Price $ 276.00

This price is good for 30 days. If conditions change, this price is void.

We are requesting a time extension of days in conjunction with this change.

Ryan Raymond 4.1.2019
Author Date

Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature Date of Acceptance
Date: 4/10/19

Rock County
Attn: Brent Sutherland
51 S. Main St.
Janesville, WI 53546

Re: #5677 Rock County Courthouse Security Upgrades Phase 2 & 3
RQ#011 Misc Owner Requests March & April 2019

We are pleased to submit our quotation for the above referenced proposal request. Attached is an itemed breakdown for your review.

Scope of Work:
- See attached breakdown

Sincerely,
J.P. Cullen & Sons, Inc.

Ben Bobzien
Project Manager
Ben.Bobzien@JPCullen.com
Owner Request to switch from concrete impacting demolition of old entry foundation to quieter saw-cutting method.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>UNIT</th>
<th>U/P</th>
<th>Labor U/P</th>
<th>Material U/P</th>
<th>Equip U/P</th>
<th>Subcontr</th>
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Subtotal: $5,976
Builder's Risk (0.09%) $5
Small Tools 4% $5,976 $5,930 $200 $500
SUBTOTAL $5,976 $5,930 $200 $500

Overhead & Profit (15%) $890
Total $6,867 $6,820 $230 $576

GRAND TOTAL: $14,498
Date: March 29, 2019
To: Ben Bobzien
Company: J P Cullen & Sons

Re: Rock County Courthouse PH 2 & 3
Janesville, WI

Per Nick's request, your additional cost would be $2,033.00 no tax, delivery included.

This cost is to resupply door and frame at A107 as LEFT hand. No new hardware is included in this quote.

Lead times are as follows:

Hollow Metal Frame: approx. 5 weeks
Wood Door: 13-15 weeks

For an additional $100.00, the frame could be quick shipped in 2-3 weeks.

Please clearly indicate which option you choose and provide your written authorization for this change. No materials can be ordered and lead times begin until we have received authorization.

Josh McGown