GENERAL SERVICES COMMITTEE
TUESDAY, AUGUST 7, 2012 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – July 17, 2012
4. Discussion and Possible Approval to Donate Unused Ham Radio
5. UW Rock County Master Plan Update – Dean Carmen Wilson
6. Transfers and Appropriations
7. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
8. Updates
   A. Jail Project
      1) Update Report
      2) Change Orders
   B. Rock Haven
      1) Update Report
      2) Change Orders
9. Resolutions
   A. Authorizing Purchase of Solar Shades and Blinds for Rock Haven
   B. Authorizing Purchase of Floor Cleaning Equipment for Rock Haven
   C. Award Contract for Rock County Complex Parking Lot and Roadway Improvements
10. Authorize Shingled Roof on Pinehurst Maintenance Building
11. Authorize Ceiling Tile Replacement at Sheriff’s Office
12. Authorize Asphalt Drive at 911 Communications Center
13. Highlights of Lightning Protection Study Report
14. General Services Director Update  
   A. Update on Lower East Parking Ramp

15. Semi-Annual Report

16. Communications, Announcements and Information

17. Adjournment
August 2, 2012

County of Rock
General Services Committee
Rock County Courthouse
51 S. Main Street
Janesville, WI 53545

Dear Committee Members:

The Rock Haven nursing home currently has a ham radio that was acquired thru a governmental grant in 2010. This radio has never been used, and is not going to be installed in the new nursing home. We currently do not have a licensed operator for this radio, and no one has shown an interest in becoming licensed.

The new St. Mary’s hospital, 3400 East Racine St. in Janesville has a need for a ham radio. The former Facilities Superintendent for Rock Haven, Brent Sutherland, recently contacted me with a need for a radio, asking if we no longer used/needed it would we be willing to donate it to the hospital, as grant money was no longer available for such purchases. I have contacted Sherry Gunderson, Nursing Home Administrator to see if she had any objections to donating this item to the hospital and she did not.

I am asking the committee for approval to donate this radio to the Janesville Saint Mary’s Hospital.

I would appreciate your consideration regarding this issue.

Sincerely,

Douglas Keating
Facilities Superintendent.
## ROCK COUNTY

### SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

**Requested by:** General Services Department

**Department Head:** Robert Lee

**Transfer No.:** 12-20

**Date:** 7/10/12

### FROM

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<td>18-1815-9200-67200</td>
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### FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

### ADMINISTRATIVE NOTE:

Recommended.

### REQUIRED APPROVAL:

- Governing Committee: X
- Finance Committee: X

### DATE


### COMMITTEE CHAIR


File
**TO:** FINANCE DIRECTOR  
**REQUESTED BY:** HCC Maintenance Department  
**DATE:** July 10, 2012  
**Department Head Signature**

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| 3) ACCOUNT #: 18 1815 9200 67171  
DESCRIPTION: Capital Assets $1,000/more  
CURRENT BALANCE: $7,525  
PROVIDED BY THE FINANCE DIRECTOR | $3,150.00 |
| 2) ACCOUNT #:  
DESCRIPTION:  
CURRENT BALANCE: $  
PROVIDED BY THE FINANCE DIRECTOR |  |
| 3) ACCOUNT #:  
DESCRIPTION:  
CURRENT BALANCE: $  
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| 4) ACCOUNT #:  
DESCRIPTION:  
CURRENT BALANCE: $  
PROVIDED BY THE FINANCE DIRECTOR |  |

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DESCRIPTION: Capital Improvements | $3,150.00 |
| ACCOUNT #:  
DESCRIPTION: |  |
| ACCOUNT #:  
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| ACCOUNT #:  
DESCRIPTION: |  |

**REASON FOR TRANSFER - BE SPECIFIC:**

The 2012 Maintenance Department budget has $22,000 for an I. T. electrical upgrade. Engineering services for the project cost $8,750, and the low bid for the electrical work is $16,400, for a combined total of $25,150. A transfer is needed to make up for the $3,150 shortfall.

The 2012 Maintenance Department had $21,000 in the capital assets account for the purchase of a riding lawn mower. The actual cost of the mower was $13,474.65, leaving a balance of $7,525.35.

A transfer of $3,150 from the capital assets account to the capital improvements account is requested.
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $1,458.44 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL______________________________ DEPT-HEAD

DATE______________________________ CHAIR

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OS-GENERAL SERVICES DEPT. PAGE 1
I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $23,991.46 INCURRED BY GENERAL SERVICES, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____________________________ DEPT-HEAD

DATE _____________________________ CHAIR

AUG 07 2012
I have examined the preceding bills and encumbrances in the total amount of $783.32 incurred by Glen Oaks Facility Operation. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

General Services Committee approves the above. Com-Approval ___________________________ DEPT-HEAD

DATE ___________________________ CHAIR

AUG 07 2012

CS-GLEN OAKS OPER. DEPT. PAGE 1
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A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL DEPT-HEAD

AUG 07 2012

DATE CHAIR
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $2,221.80
INCURED BY COMMUNICATIONS CTR. OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL____________________

DEPT-HEAD____________________

DATE____________________

CHAIR____________________

AUG 07 2012
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**CLOSING BALANCE**

|                |               |               |                 |               |                  |                |       |

**ADOL.SER/GUIDANC**

|                |               |               |                 |               |                  |                |       |

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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $1,596.24.

INCURED BY ADOLESCENT SERV/GUIDANCE CTR. CLAIMS COVERING THE ITEMS ARE PROPER

AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL: DEPT-HEAD

DATE: AUG 7 2012

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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $25,734.44 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPRIETARY AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AUG 07 2012

COMMITTEE APPROVES THE ABOVE, CO-APPROVAL

_________________________  ________________________
DEPT-HEAD  CHAIR
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CLOSING BALANCE

|                  |                    | 624,290.99               | 1,683.00     |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $1,683.00
INCURRED BY COURTHOUSE FACILITY IMPROVEMENT. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

AUG 07 2012

COMMITTEE APPROVES THE ABOVE, COM-APPROVAL

DEPT-HEAD

DATE

CHAIR

GS-CITYS FACILITY

DEPT. PAGE 1
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $210.80 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES AUG 07 2012 COMMITTEE APPROVES THE ABOVE. COM-APPROVAL __________________________________________________________ DEPT-HEAD

DATE______________________ CHAIR
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CLOSING BALANCE  128,462.74  667,425.26

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $667,425.26 INCURRED BY HCC/GLN OAKS PARKING LOTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES  AUG 07 2012  COMMITTEE APPROVES THE ABOVE, COM-APPROVAL

DEPT-HEAD

DATE

CHAIR
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**Closing Balance**
- 2,563,931.97
- 146,000.00

**ROCK HAVEN PROJ**
- PROJ-TOTAL-PO
- 146,000.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $146,000.00 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ____________________________ DEPT-HEAD ____________________________

DATE ____________________________ CHAIR ____________________________

AUG 07 2012

GS-ROCK HAVEN PROJ DEPT. PAGE 1
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<td>P1200249-P0F</td>
<td>07/30/12 - VNAH019048</td>
<td>FASTHAR COMPANY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>77.88</td>
</tr>
<tr>
<td>P1200229-P0F</td>
<td>07/30/12 - VNAH047242</td>
<td>HOH WATER TECHNOLOGY INC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,776.23</td>
</tr>
<tr>
<td>P1200233-P0F</td>
<td>07/30/12 - VNAH018251</td>
<td>HARRIS ACE HARDWARE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>122.90</td>
</tr>
<tr>
<td>P1200236-P0F</td>
<td>07/30/12 - VNAH020390</td>
<td>JACK AND DICKS FEED AND GARDEN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>276.50</td>
</tr>
<tr>
<td>P1200229-P0F</td>
<td>07/30/12 - VNAH014018</td>
<td>LAND AND WHEELS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>90.21</td>
</tr>
<tr>
<td>P1200230-P0F</td>
<td>07/30/12 - VNAH014423</td>
<td>NC MASTER-CARR SUPPLY COMPANY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>132.99</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CLOSING BALANCE</td>
<td>33,600.56</td>
<td></td>
<td></td>
<td></td>
<td>3,745.31</td>
</tr>
<tr>
<td>1818159200-64200</td>
<td>TRAINING EXP</td>
<td>1,500.00</td>
<td>71.4%</td>
<td>1,072.30</td>
<td>-428.00</td>
<td>624.00</td>
<td></td>
</tr>
<tr>
<td>P1203215-P0F</td>
<td>07/30/12 - VNAH085867</td>
<td>HERBST AND ASSOCIATES LLC S A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>225.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CLOSING BALANCE</td>
<td>203.00</td>
<td></td>
<td></td>
<td></td>
<td>225.00</td>
</tr>
</tbody>
</table>

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $5,248.98 INCURRED BY HCC BUILDING COMPLEX, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL.

DATE: 8-7-2012

DEPT-HEAD: ____________________________
CHAIR: ____________________________
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT
General Services

COMMITTEE
General Services

VENDOR NAME
CG Schmidt

ACCOUNT NUMBER
18-1851-0000-67200

Funds Description
Rock Haven Project

AMOUNT OF INCREASE
$ 16,729.97

INCREASE FROM $ 16,968,481.06 TO $ 16,985,211.03

ACCOUNT BALANCE AVAILABLE $ 2,563,933.25 SB 7/6/12

REASON FOR AMENDMENT Change order #17 see attached

APPROVALS

GOVERNING COMMITTEE
Chair Date

FINANCE COMMITTEE (if over $10,000)
Chair Date

COUNTY BOARD (if over $10,000)
Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 298
Rock County
51 South Main Street
Janesville, WI 53545
Phone: 608.757.5543

CHANGE ORDER
No. 00017

TITLE: Program Request # 14 (Partial)
PROJECT: Rock Haven Health Care Facility

TO: Attn: Jeff Kenley
      C. G. Schmidt
      10 East Doty Street
      Madison, WI 53703

DATE: 7/16/2012
JOB: 6637

CONTRACT NO: 1

DESCRIPTION OF CHANGE
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1105172 and associated contract for Rock County Project # 2011-63).

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00001</td>
<td>PCO #096 is for cost associated with RFI # 251, directing the installation of the correct breakers and fuses for the following pump motors, P-1, P-3, and P-4.</td>
<td>0.0001</td>
<td>1.000</td>
<td>C</td>
<td>$5913.00</td>
<td>0.00%</td>
<td>$5913.00</td>
<td></td>
</tr>
<tr>
<td>00002</td>
<td>PCO #098 is for cost associated with RFI # 222 directing revisions to the courtyard elevators. Cost includes additional structural fill, metallic fine grading, layout and mobilization cost.</td>
<td>0.0002</td>
<td>1.000</td>
<td>C</td>
<td>$20,335.25</td>
<td>0.00%</td>
<td>$20,335.25</td>
<td></td>
</tr>
<tr>
<td>00003</td>
<td>PCO #099 is for cost associated with RFI # 230 directing the contractor to ensure the materials that were shown at area 510.</td>
<td>0.0003</td>
<td>1.000</td>
<td>C</td>
<td>$16,621.30</td>
<td>0.00%</td>
<td>$16,621.30</td>
<td></td>
</tr>
<tr>
<td>00004</td>
<td>PCO #100 is for cost associated with RFI # 299, directing the installation of frosted glass window treatments to conceal the framing that will be exposed at the gable and window units.</td>
<td>0.0004</td>
<td>1.300</td>
<td>C</td>
<td>$2,132.72</td>
<td>0.00%</td>
<td>$2,132.72</td>
<td></td>
</tr>
</tbody>
</table>

The Original Contract Sum was .................................................. $25,685,000.00
Net Change by Previously Authorized Requests and Changes ........................................... (8,716,518.94)
The Contract Sum Prior to This Change Order was .................................................. $16,968,481.06
The Contract Sum Will be Increased .................................................. $16,729.97
The New Contract Sum Including This Change Order .................................................. $16,985,211.03
The Contract Time Will Not Be Changed ..................................................

The Date of Substantial Completion as of this Change Order Therefore is

ACCEPTED:

C. G. Schmidt

By: Jeff Kenley

Date: 7/17/2012

Rock County

By: Randolph Terronez

Date: 7/17/2012

The Samuels Group, Inc.

By: Kevin C. Higgs

Date: 7/16/2012
PURCHASE ORDER NUMBER_ P1103172_______ PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT ______________________________

COMMITTEE ______________________________

VENDOR NAME ____________________________

ACCOUNT NUMBER _________________________

Funds DESCRIPTION _________________________

AMOUNT OF INCREASE _______________________

INCREASE FROM $16,942,224.06 TO $16,968,481.06

ACCOUNT BALANCE AVAILABLE $2,562,932.25 56.72%

REASON FOR AMENDMENT Change order 16 see attached

APPROVALS

GOVERNING COMMITTEE ____________________

Chair _______ Date _______

FINANCE COMMITTEE _______________________

(if over $10,000) Chair _______ Date _______

COUNTY BOARD ____________________________

(if over $10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98
# CHANGE ORDER

**No. 00016**

**DATE:** 7/16/2012  
**JOB:** 6637  
**PROJECT:** Rock Haven Health Care Facility  
**TO:** Attn: Jeff Kenley  
C. G. Schmidt  
10 East Doty Street  
Madison, WI 53703

---

**DESCRIPTION OF CHANGE**

Acceptance of this Change order will alter the contract value and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P103172 and associated contract for Rock County Project # 2011-63).

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00001</td>
<td>PC0 #808R is for cost associated with applying a factory painted finish to the gazebos.</td>
<td></td>
<td>1.000</td>
<td></td>
<td>$5,735.60</td>
<td>0.09%</td>
<td></td>
<td>$5,333.40</td>
</tr>
</tbody>
</table>
| 00002 | PC0 #809 is for cost associated with RFI #23, I directing electrical & fire alarm connections to various electronic door hardware components.  
RFI #23 requires a connection to 47 devices.  
RFA smoke detectors & F.A. control modules.                                                                 |        | 1.000    |       | $19,285.00 | 0.09%    |            | $18,253.00 |
| 00003 | PC0 #8092 is for cost associated with RFI #277, directing the contractor to install a horn/strobe instead of a bell at the FACP as requested by the Janove Fire Marshall. |        | 1.000    |       | $1,233.60  | 0.09%    |            | $1,333.60  |

---

The Original Contract Sum was $25,685,000.00  

Net Change by Previously Authorized Requests and Changes ($8,742,775.94)  

The Contract Sum Prior to This Change Order was $16,942,224.06  

The Contract Sum Will be Increased $26,257.00  

The New Contract Sum Including This Change Order $16,968,481.06  

The Contract Time Will Not Be Changed  

The Date of Substantial Completion as of this Change Order Therefore is

---

**ACCEPTED:**

**By:** C. G. Schmidt  
Jeff Kenley  
Date: 7/17/2012  

**By:** Rock County  
Randolph Terronez  
Date: 7/17/2012  

**By:** The Samuels Group, Inc.  
Kevin C. Higgs  
Date: 7/16/2012
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT: General Services

COMMITTEE: General Services

VENDOR NAME: CG Schmidt

ACCOUNT NUMBER: 18-1851-0000-67200

FUNDS DESCRIPTION: Rock Haven Project

AMOUNT OF INCREASE: $70,419.30

INCREASE FROM $16,802,907.66 TO $16,873,326.96

ACCOUNT BALANCE AVAILABLE: $2,563,732.25

REASON FOR AMENDMENT: Change order #13 See attached

APPROVALS

GOVERNING COMMITTEE
Chair ___________________________ Date ___________________________

FINANCE COMMITTEE
(if over $10,000) Chair ___________________________ Date ___________________________

COUNTY BOARD
(if over $10,000) Resolution # ___________________________ Adoption Date ___________________________

WHITE - COMMITTEE
YELLOW- PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98
### Rock County

51 South Main street  
Janesville, WI 53545  
Phone: 608.757.5543

<table>
<thead>
<tr>
<th>DESCRIPTION OF CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acceptance of this Change order will alter the contract value and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
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<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
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<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>60001</td>
<td>PCO #0014 is for cost associated with Construction Bulletin #011. Providing direction to add (116) thermostatic mixing valves, and (32) Zurn 66000 Back check assemblies.</td>
<td>1,000</td>
<td>1.000</td>
<td>$26,544.20</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$26,544.20</td>
<td></td>
</tr>
<tr>
<td>60002</td>
<td>PCO #0015 is for cost associated with Construction Bulletin #013. Directing several modifications to the Fire Alarm System, along with additional Deadman locations throughout the facility.</td>
<td>1,000</td>
<td>1.000</td>
<td>$35,985.40</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$35,985.40</td>
<td></td>
</tr>
<tr>
<td>60003</td>
<td>PCO #0021 is for cost associated with RFI #129 directing an upgrade to the specified 62.5/125UM Fiber optic cable and ST connectors to a laser optimized 62/125UM fiber with LC connectors.</td>
<td>1,006</td>
<td>1.006</td>
<td>$3,566.50</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$3,566.50</td>
<td></td>
</tr>
<tr>
<td>60004</td>
<td>PCO #0070 is for cost associated with RFI #169, directing the Type C fan motors and lights to be on the suite circuit.</td>
<td>1,000</td>
<td>1.000</td>
<td>$6,401.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$6,401.00</td>
<td></td>
</tr>
</tbody>
</table>

The Original Contract Sum was $25,685,000.00  
The Net Change by Previously Authorized Requests and Changes was ($8,882,092.34)  
The Contract Sum Prior to This Change Order was $16,802,907.66  
The Contract Sum Will be Increased $70,419.30  
The New Contract Sum Including This Change Order is $16,873,326.96  
The Contract Time Will Not Be Changed ...  
The Date of Substantial Completion as of this Change Order Therefore is ...

### ACCEPTED:

C. G. Schmidt  
By: [Signature]  
Date: 7/17/2012  

Rock County  
By: [Signature]  
Date: 7/17/2012  

The Samuels Group, Inc.  
By: [Signature]  
Date: 7/16/2012
Rock County

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 10

PROJECT: Rock Haven Health Care Facility

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 7/16/2012

JOB: 6637

CONTRACT NO: 1

CHANGE ORDER
No. 00013

DESCRIPTION OF CHANGE

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
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<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00015</td>
<td>PCCO #97 is for cost associated with RFI #28, providing direction to eliminate the reign (ins and wiring for (8) ceiling fans at the screen pannels.</td>
<td></td>
<td>1,000</td>
<td></td>
<td>($1,347.00)</td>
<td>0.00%</td>
<td>0.00</td>
<td>51,347.00</td>
</tr>
<tr>
<td>00026</td>
<td>PCCO #97 is for cost associated with RFI #32, including changing (2) dump pump motors and wiring from a 480V single phase to 208V 3 phase</td>
<td></td>
<td>1,000</td>
<td></td>
<td>$4,773.30</td>
<td>0.00%</td>
<td>0.00</td>
<td>51,773.30</td>
</tr>
</tbody>
</table>

Unit Cost: $70,419.30

Unit Tax: $0.00

Total: $70,419.30

The Original Contract Sum was $25,685,009.00

Net Change by Previously Authorized Requests and Changes ($8,882,092.34)

The Contract Sum Prior to This Change Order was $16,802,907.66

The Contract Sum Will be Increased $70,419.30

The New Contract Sum Including This Change Order $16,873,326.96

The Contract Time Will Not Be Changed

The Date of Substantial Completion as of this Change Order Therefore is

ACCEP TED:

C. G. Schmidt
By: [Signature] Jeff Kenley
Date: 7/17/2012

Rock County
By: [Signature] Randolph Terronez
Date: 7/17/2012

The Samuels Group, Inc
By: [Signature] Kevin C. Higgs
Date: 7/16/2012
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

Funds Description Rock Haven Project

AMOUNT OF INCREASE $70,766.90

INCREASE FROM $16,871,457.16 TO $16,942,224.06

ACCOUNT BALANCE AVAILABLE $15,563,937.25 $8 12/12

REASON FOR AMENDMENT Change order #15 see attached

APPROVALS

GOVERNING COMMITTEE Chair Date

FINANCE COMMITTEE Chair Date
(if over $10,000)

COUNTY BOARD Chair Date
(if over $10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98
Rock County

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

CHANGE ORDER
No. 00015

TITLE: Program Request # 12 (Partial) DATE: 7/16/2012

PROJECT: Rock Haven Health Care Facility JOB: 6637

TO: Atttn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

COPY

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>00001</td>
<td>PCO #00488 is for cost associated with Construction Bulletins #12, providing direction to paint the exterior Azek trim.</td>
<td>1.000</td>
<td>$94,985.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$94,985.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00002</td>
<td>PCO #082 is for cost associated with RFP #030, directing electrical feeder changes from 3G designation to 4G designation.</td>
<td>1.000</td>
<td>$2,709.30</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$2,709.30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00005</td>
<td>PCO #045 is for cost associated with RFP #4184, directing the installation of electrical, CATV, and Data outlets for Hall room #063.</td>
<td>1.000</td>
<td>$1,942.60</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$1,942.60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00006</td>
<td>PCO #037 is for cost associated with a substitution request to utilize cost in place concrete construction as opposed to the specified pre-cast concrete vault.</td>
<td>1.000</td>
<td>$28,870.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>($28,870.00)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Original Contract Sum was .......................................................... $25,685,000.00

Net Change by Previously Authorized Requests and Changes ........................................ ($8,813,542.84)

The Contract Sum Prior to This Change Order was ............................................. $16,871,457.16

The Contract Sum Will be Increased ............................................................ $70,766.90

The New Contract Sum Including This Change Order ........................................ $16,942,224.06

The Contract Time Will Not Be Changed ......................................................

The Date of Substantial Completion as of this Change Order Therefore is ...

ACCEPTED:

C. G. Schmidt

By: [Signature] Date: 7/17/2012

Rock County

By: [Signature] Date: 7/17/2012

The Samuels Group, Inc.

By: [Signature] Date: 7/16/2012

Kevin C. Higgs

Randolph Terronez

Program Request # 15

To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: August 1, 2012

RE: Rock County Project # 2011-63 - Rock Haven Skilled Nursing Facility

Change Order Request # 072R
Total Cost: $ 19,064.10
PCO #072R pertains to RFI #232, Add Insulation to Supply Ducts.

PCO #072R is for cost associated with RFI #232, directing the installation of ductwork insulation to supply ducts that were relocated to unconditioned attic spaces.

Change Order Request #051
Total Cost: $ -46,274.0 (Credit)
PCO #051 pertains to CB#08 Revised Geothermal Well Field Layout.

PCO #051 is for cost associated with Construction Bulletin #08, directing the contractor to revise the geothermal well field Layout. The revised layout was a contractor request coordinated between the contractor and the Geothermal engineer. The contractor performed additional conductivity testing on an actual drilled well.

Change Order Request #061
Total Cost: $ 2,193.86
PCO #061 pertains to CB#06, Loading Dock Revisions For EM Generator.

PCO #061 is for cost associated with Construction Bulletin #08 directing revisions to the Loading dock platform to accommodate the code required access space at the emergency generator perimeter.

Change Order Request #042R3
Total Cost: $ 14,190.00
PCO #042R3 pertains to RFI #139, Revised Duct Routing.

PCO #042R3 is for cost associated with RFI #139, directing the contractor to relocate ductwork entering the resident rooms, adding an additional 256 elbows and ductwork for the supplies, and 104 elbows and ductwork at the returns.

Change Order Request #110
Total Cost: $ -4,000.00 (Credit)
PCO #110 pertains to a Substitution Request, Ceramic paint to Epoxy Paint.

PCO #110 is for cost associated with a substitution Request to change the toilet room wall paint from a ceramic paint to an epoxy paint.
Change Order Request # 112
Total Cost: $ 987.80
PCO #112 pertains to a RFI #289 N3 Connector to Commons OF Fixture.

PCO #112 is for cost associated with RFI #289 directing the contractor to furnish and install an light fixture at N3 Connector to commons.

Change Order Request # 115
Total Cost: $ 1,368.40
PCO #115 pertains to a RFI #301 Door Swing Conflict with Stair Stringer.

PCO #115 is for cost associated with RFI #301 directing the contractor to change the swing of (4) door frames. This Change requires the replacement of (4) rated door frames previously provided. The change also requires modifications to accommodate a parallel Arm over head door closer.

Change Order Request #077R2
Total Cost: $ 2,763.20
PCO #077R2 pertains to duct work modifications required as a result of the mechanical coordination process. The return air grills were originally shown in the resident room bathroom wall with no outlet to the resident space. The duct work extensions added 232 if ft. of additional duct work and insulation.

Total cost for Program Request # 15 = $-9,706.64 (Credit)
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY

General Services Committee
SUBMITTED BY

Sherry Gunderson
DRAFTED BY
July 20, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF SOLAR SHADES AND BLINDS FOR ROCK HAVEN

WHEREAS, construction is underway for Rock County’s new 128-bed skilled nursing facility; and,

WHEREAS, the facility design includes variety of window sizes and locations; and,

WHEREAS, it was important to us that our residents, staff and visitors be able to enjoy the view from the window throughout the common areas; and,

WHEREAS, all window products chosen must meet Life Safety Code regulations for skilled nursing facilities; and,

WHEREAS, the products specified in our bid were both beautiful and in compliance with these regulations resulting in our decision to limit bids to those specific products; and,

WHEREAS, the bids were solicited for these products with six vendors submitted bids that met the specifications (results attached). Nine additional vendors were solicited that did not respond and one vendor withdrew their bid.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of, _____ 2012 does hereby recommend that a Purchase Order be issued to Phoenix Textile of O’Fallon, MO not to exceed $26,000 for the purchase of solar shades and vertical blinds for Rock Haven.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Vote 8-7-12

Date
FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of these purchases.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.61, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglisch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Madison
County Administrator
EXECUTIVE SUMMARY

As we planned for the design of our new facility, we evaluated window treatment choices and selected solar shades for most public areas. Solar shades allow unobstructed view of the outdoors while keeping direct sunlight out. For our office spaces, we chose to use vertical blinds. We provided the following guidance to the vendors when soliciting bids. The products chosen met Life Safety Code requirements for skilled nursing facilities. The Phoenix Textile bid came in at $24,328.39. We are requesting approval to spend up to $26,000 on these products in case we've missed any need while reviewing the plans.

<table>
<thead>
<tr>
<th>Number</th>
<th>Width</th>
<th>Height</th>
<th>Location</th>
<th>Product</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>7'4&quot;</td>
<td>5'4&quot;</td>
<td>Corridor near courtyard</td>
<td>Solar blinds</td>
<td>Draper Flexshade XD with fascia, 2 at 3%, 2 at 5%, plain color</td>
</tr>
<tr>
<td>40</td>
<td>2'6&quot;</td>
<td>5'4&quot;</td>
<td>5 team rooms, 5 laundry</td>
<td>Solar blinds</td>
<td>Draper Flexshade XD with fascia, 20 at 3%, 20 at 5%, plain color</td>
</tr>
<tr>
<td>8</td>
<td>6'0&quot;</td>
<td>7'4&quot;</td>
<td>Hallway leading to connector team areas</td>
<td>Solar blinds</td>
<td>Draper Flexshade HD with fascia, 4 at 3%, 4 at 5%, plain color</td>
</tr>
<tr>
<td>2</td>
<td>8'0&quot;</td>
<td>7'4&quot;</td>
<td>Hallway leading to connector team areas</td>
<td>Solar blinds</td>
<td>Farmboy Fine Arts collection, Hunter Douglas hospitality, print 1 at 3%, 1st 5%. No substitution - confirm print with owner.</td>
</tr>
<tr>
<td>4</td>
<td>2'8&quot;</td>
<td>7'4&quot;</td>
<td>Hallway leading to connector team areas</td>
<td>Solar blinds</td>
<td>Farmboy Fine Arts collection, Hunter Douglas hospitality, print 2 at 3%, 2 at 5%. No substitution - confirm print with owner.</td>
</tr>
<tr>
<td>15</td>
<td>6'0&quot;</td>
<td>8'0&quot;</td>
<td>Linking walkways</td>
<td>Solar blinds</td>
<td>Draper Flexshade XD with fascia, 8 at 3%, 8 at 5%, plain color</td>
</tr>
<tr>
<td>24</td>
<td>2'4&quot;</td>
<td>5'4&quot;</td>
<td>Finance, lobby, dietary and commons corridor</td>
<td>Solar blinds</td>
<td>Draper Flexshade XD with fascia, 12 at 3%, 12 at 5%, plain color</td>
</tr>
<tr>
<td>30</td>
<td>5'0&quot;</td>
<td>5'4&quot;</td>
<td>Offices</td>
<td>Vertical blinds - sandstone</td>
<td>Decorative heavy-duty vertical system with Decorative One-way, including hardware, baton draw, no cords. PVC thickness .002.</td>
</tr>
<tr>
<td>1</td>
<td>5'0&quot;</td>
<td>5'4&quot;</td>
<td>Lobby</td>
<td>Solar blinds</td>
<td>Draper Flexshade XD with fascia, 3%</td>
</tr>
<tr>
<td>4</td>
<td>4'4&quot;</td>
<td>7'4&quot;</td>
<td>Therapy suite and social room</td>
<td>Solar blinds</td>
<td>Farmboy Fine Arts collection, Hunter Douglas hospitality, print 2 at 3%, 2 at 5%. No substitution - confirm print with owner.</td>
</tr>
<tr>
<td>5</td>
<td>5'0&quot;</td>
<td>7'4&quot;</td>
<td>Therapy suite and social room</td>
<td>Solar blinds</td>
<td>Draper Flexshade XD with fascia, 4 at 3%, 4 at 5%, plain color</td>
</tr>
<tr>
<td>6</td>
<td>5'0&quot;</td>
<td>7'4&quot;</td>
<td>Therapy suite and social room</td>
<td>Solar blinds</td>
<td>Farmboy Fine Arts collection, Hunter Douglas hospitality, print 3 at 3%, 3 at 5%. No substitution - confirm print with owner.</td>
</tr>
<tr>
<td>4</td>
<td>10'0&quot;</td>
<td>7'4&quot;</td>
<td>Therapy suite and social room</td>
<td>Solar blinds</td>
<td>Draper Flexshade XD with fascia, 2 at 3%, 2 at 5%, plain color</td>
</tr>
<tr>
<td>2</td>
<td>7'8&quot;</td>
<td>7'4&quot;</td>
<td>Therapy suite and social room</td>
<td>Solar blinds</td>
<td>Draper Flexshade XD with fascia, 1 at 3%, 1 at 5%, plain color</td>
</tr>
<tr>
<td>TOTAL COST 54 DRAPER SHADES 3% OPEN</td>
<td>6,653.78</td>
<td>7,228.00</td>
<td>6,650.00</td>
<td>9,024.67</td>
<td>9,537.03</td>
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<tr>
<td>TOTAL COST 53 DRAPER SHADES 5% OPEN</td>
<td>6,824.44</td>
<td>6,660.00</td>
<td>6,650.00</td>
<td>8,643.08</td>
<td>9,116.37</td>
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<tr>
<td>TOTAL COST 8 HUNTER DOUGLAS SHADES 3% OPEN</td>
<td>2,519.16</td>
<td>2,325.00</td>
<td>2,460.00</td>
<td>2,639.53</td>
<td>3,494.64</td>
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<tr>
<td>TOTAL COST 8 HUNTER DOUGLAS SHADES 5% OPEN</td>
<td>2,427.88</td>
<td>2,559.00</td>
<td>2,420.00</td>
<td>3,965.57</td>
<td>2,984.64</td>
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<tr>
<td>TOTAL COST 30 DECOMATIC VERTICAL BLINDS</td>
<td>2,836.98</td>
<td>2,601.00</td>
<td>1,733.00</td>
<td>3,370.20</td>
<td>3,963.00</td>
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<tr>
<td>INSTALLATION COST</td>
<td>3,566.67</td>
<td>4,725.00</td>
<td>7,433.00</td>
<td>INCLUDED</td>
<td>INCLUDED</td>
</tr>
<tr>
<td><strong>TOTAL BID</strong></td>
<td>$24,328.39</td>
<td>$25,987.00</td>
<td>$27,266.00</td>
<td>$27,643.25</td>
<td>$29,068.68</td>
</tr>
</tbody>
</table>

| **PROFESSIONAL & MEDICAL DESIGN MAUSTON WI** |

Draper warranty: 25 years
Hunter Douglas warranty: 5 years
Decomatic warranty: Limited lifetime
Installation warranty: 3 years

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Nine additional vendors were solicited that did not respond. One bidder withdrew their bid.
RESOLUTION NO.__________

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY

General Services Committee
SUBMITTED BY

Sherry Gunderson
DRAFTED BY

June 28, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF FLOOR CLEANING EQUIPMENT FOR ROCK HAVEN

1. WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,

2. WHEREAS, the facility design includes a variety of flooring products including vinyl, tile and carpeting; and,

3. WHEREAS, floor cleaning equipment is needed for each type of flooring; and,

4. WHEREAS, floor cleaning equipment was budgeted for during project planning; and,

5. WHEREAS, the bids were solicited for these products with three vendor submitted bids that met the specifications (results attached). One additional vendor was solicited that did not respond and two vendors submitted non-responsive bids because they did not acknowledge Addendum #1.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of __________, 2012 does hereby recommend that a Purchase Order be issued to ER Abernathy of Sussex, WI for the amount of $40,662.25 for the purchase of floor cleaning equipment.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑️ ☐ ☑́
FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of these purchases.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey A. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
EXECUTIVE SUMMARY

As we planned for the design of our new facility, we chose to select a variety of flooring products including roll carpeting, carpet squares and indoor/outdoor carpeting. Each of those products will require specific care. The following floor cleaning equipment will be needed to clean carpeting throughout the facility.

ADVANCE AQUA PLUS AXP CARPET EXTRACTOR – QUANTITY 1
This automatic, battery-operated carpet extractor will be used when cleaning carpeting in the hallways throughout the facility.

The cost of this extractor is $10,792.80.

ADVANCE SC350 BATTERY OPERATED MICRO SCRUBBER – QUANTITY 5
This battery-operated vacuum performs both wet scrub and vacuum in one pass. It will be used to clean the indoor/outdoor carpeting that will be in the entrance vestibules and in the screened porches on each household.

The cost of five battery-operated scrubbers is $16,507.25.

ADVANCE ALL CLEANER XP ALL PURPOSE CLEANER – QUANTITY 4
These carpet cleaners are smaller, electric carpet cleaners and will be used when cleaning carpeting in resident rooms.

The cost of four all-purpose cleaners is $13,362.20.
**PROJECT NUMBER**  #2012-51
**PROJECT NAME**  FLOOR CLEANING EQUIPMENT
**PROPOSAL DUE DATE**  JUNE 26, 2012 – 1:30 P.M.
**DEPARTMENT**  ROCK HAVEN

<table>
<thead>
<tr>
<th>Item Description</th>
<th>ER ABERNATHY SUSSEX WI</th>
<th>AMSAN PEORIA IL</th>
<th>NASSCO NEW BERLIN WI</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRM BID PRICE DOCK DELIVERED – EACH ADVANCE AQUA PLUS AXP CARPET EXTRACTOR WITH AGM MAINTENANCE FREE BATTERY PACK</td>
<td>10,792.80</td>
<td>12,531.00</td>
<td>12,541.00</td>
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<tr>
<td>FIRM BID PRICE DOCK DELIVERED – EACH ADVANCE SC350 BATTERY OPERATED MICRO SCRUBBER</td>
<td>3,301.45</td>
<td>3,289.00</td>
<td>3,299.00</td>
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<tr>
<td>TOTAL COST - 5 MICRO SCRUBBERS</td>
<td>16,507.25</td>
<td>16,445.00</td>
<td>16,496.00</td>
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<tr>
<td>FIRM BID PRICE DOCK DELIVERED – EACH ADVANCE ALL CLEANER</td>
<td>3,340.56</td>
<td>3,611.00</td>
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<tr>
<td>TOTAL COST - 4 ALL CLEANERS</td>
<td>13,352.00</td>
<td>14,456.00</td>
<td>14,484.00</td>
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<tr>
<td>TOTAL BID</td>
<td>$40,862.25</td>
<td>$43,420.00</td>
<td>$43,520.00</td>
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**WARRANTY**

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<thead>
<tr>
<th>Warranty</th>
<th>3 YEARS PARTS</th>
<th>3 YEARS LABOR</th>
<th>3 YEARS PARTS</th>
<th>3 YEARS LABOR</th>
<th>3 YEARS PARTS</th>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. One additional vendor was solicited that did not respond.

Two vendors submitted non-responsive bids because they did not acknowledge Addendum #1 and therefore did not complete the amended Bid Form.

**PREPARED BY:** JODI MILLIS, PURCHASING MANAGER

**DEPARTMENT HEAD RECOMMENDATION:** ER ABERNATHY, SUSSEX, WI

**SIGNATURE**

**DATE** 6/24/12

**GOVERNING COMMITTEE APPROVAL:**

**SIGNATURE**

**DATE**

**PURCHASING PROCEDURAL ENDORSEMENT:**

**CHAIR**

**VOTE** 4-0

**DATE** 8-2-12
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY
The General Services Committee
SUBMITTED BY

Robert Lee
DRAFTED BY
August 1, 2012
DATE DRAFTED

Awarding Contract for Parking Lot and Roadway Improvements
at the Rock County Complex

WHEREAS, the parking lots and drives at the Health Care Center, Glen Oaks Facilities and Sheriff's
Office, need to be repaired and/or reconstructed due to their age and deteriorating condition; and,

WHEREAS, plans and specifications were prepared for bidding, with the bid results attached.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled
this ___ day of ____________, 2012, that a contract for parking lot and roadway improvements at
the Rock County Complex be awarded to Rock Road of Janesville in the amount of $648,601.46; and,

BE IT FURTHER RESOLVED, that a contingency fund in the amount of $65,000 be established to
address unforeseen conditions and other owner directed changes; and,

BE IT FURTHER RESOLVED, that due to a tight project schedule, the General Services Committee
be delegated authority to approve all change orders and report any change orders over $10,000 to the
Rock County Board of Supervisors at its regularly scheduled meetings.

Respectfully submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

Purchasing Procedural Endorsement:

Mary Mawhinney, Chair  Vote  Date
Awarding Contract for Parking Lot and Roadway Improvements at the Rock County Complex
Page 2

FISCAL NOTE:

Sufficient funding is included in the HCC/Glen Oaks Parking Lots, A/C 18-1853-0000-67200, for this project. This project is being funded by sales tax revenue.

Susan Balog
Sr. Accountant/Assistant to Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey L. Kuplitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Randolph D. Terrones
Acting County Administrator
Executive Summary

Resolution Awarding Contract for Parking Lot and Roadway Improvements at the Rock County Complex

The resolution before you contracts with Rock Road of Janesville to reconstruct parking areas and drives in three areas at the Rock County Complex.

Project Area 1 – Sheriff’s Office (Bid Amount - $111,909.32)

The only parking area not addressed during the recent construction project at the Jail is the parking lot facing Hwy 14, and the drive leading out to F. The pavement is original to the 1986 construction project. Patching and crack filling are no longer effective. The base and pavement need to be replaced. 17 new parking stalls will be added.

Project Area 2 – Health Care Center (Bid Amount - $300,791.46)

This project will encompass the main drive into the Health Care Center, and the parking lot behind the building. Back in 2010, the vacant buildings and connecting tunnels were demolished resulting in filled, compacted, and unpaved areas in the lot. The base and pavement date back to the early 70’s. Drainage is poor, and the pavement has deteriorated beyond crack filling and patching. Once complete, the HCC parking lot will have 184 parking spaces (not including the front lot and the lot across F). As part of the project the back entrance ramp and steps will be replaced.

Project Area 3 – Glen Oaks (Bid Amount - $235,900.68)

This project will encompass the parking areas, drives around the buildings, and the entry/exit points on Hwy 51. Access on to and off of Hwy 51 has become difficult at times given the speed and the increasing number of vehicles traveling the highway. The southern most drive off of 51 will be eliminated. The second drive will be widened and improved with turning lanes and lighting. With expansion of the parking lot the number of parking spaces will increase from 90 to 116. Because the base and pavement have deteriorated, and drainage is a problem, total reconstruction is anticipated. New LED lighting will be installed.

Work will be completed one area at a time. All three projects will be disruptive, requiring the cooperation and patience from employees and visitors. Completion by October is anticipated, provided the weather cooperates and unforeseen problems are not encountered.

Attached are illustrations of each project area.

Thank You
### Project Number
- **2012-64**

### Project Name
- **Rock County Complex Parking Lot & Roadway Improvements**

### Department
- **General Services**

### BID DUE DATE
- **August 1, 2012 - 9:00 a.m.**

### Project Details

<table>
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<tr>
<th>Description</th>
<th>ROCK Road Janesville WI</th>
<th>FRANK Brothers Janesville WI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff's Parking Lot &amp; Roadway</td>
<td>111,909.32</td>
<td>140,613.20</td>
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<tr>
<td>Health Care Center Parking Lot</td>
<td>300,791.46</td>
<td>384,354.43</td>
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<tr>
<td>Health Dept/COA Parking Lot &amp; Roadway</td>
<td>235,900.68</td>
<td>282,586.92</td>
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<td><strong>Total Bid</strong></td>
<td><strong>$ 648,601.46</strong></td>
<td><strong>$ 807,554.55</strong></td>
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<th>Completion Date</th>
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<th>Addenda Received</th>
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<tr>
<td>8/13/12</td>
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<td>YES</td>
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<tr>
<td>9/27/12</td>
<td>10/24/12</td>
<td>YES</td>
<td>YES</td>
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Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seventeen additional vendors were solicited that did not respond.

**Prepared By:** Jodi Millis, Purchasing Manager

**Department Head Recommendation:** Rock Road

**Signature:** [Signature]

**Governor Committee Approval:**

**Chair:**

**VOTE DATE:**

**Purchasing Procedural Endorsement:**

**Chair:**

**Vote Date:**

PROJECT NUMBER: 2012-58
PROJECT NAME: SHINGLED ROOF ON PINEHURST MAINTENANCE BUILDING
BID DUE DATE: JULY 26, 2012 – 1:30 P.M.
DEPARTMENT: GENERAL SERVICES – SHERIFF’S OFFICE

<p>| JRT TOP NOTCH ROOFS | TRI-COUNTY CONTRACTING | A-1 DURAN ROOFING |</p>
<table>
<thead>
<tr>
<th>SAUKVILLE, WI</th>
<th>NEW BERLIN, WI</th>
<th>MILWAUKEE, WI</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 6,150.00</td>
<td>$ 9,700.00</td>
<td>$ 12,222.00</td>
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</tbody>
</table>

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Twenty-Five additional vendors were solicited that did not respond.

PREPARED BY: [Signature]
SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Low Bid (ok per Purchasing)

SIGNATURE: [Signature] 7/31/12
DATE: 7/31/12

GOVERNING COMMITTEE APPROVAL:

CHAIR | VOTE | DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR | VOTE | DATE
PROJECT:       CEILING TILE REPLACEMENT
PROJECT #:     2012-55
DUE DATE:      JUNE 25, 2012 - 1:30 P.M. (LOCAL TIME)
DEPARTMENT:    GENERAL SERVICES – SHERIFF’S OFFICE

<table>
<thead>
<tr>
<th></th>
<th>BADGER ACOUSTICS</th>
<th>GILBANK CONSTRUCTION</th>
<th>DBR BUILDERS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MCFARLAND, WI</td>
<td>CLINTON, WI</td>
<td>BELOIT, WI</td>
</tr>
<tr>
<td>BASE BID</td>
<td>$ 7,320.00</td>
<td>$ 9,496.00</td>
<td>$ 16,952.00</td>
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<tr>
<td>START</td>
<td>MID AUGUST</td>
<td>NO DATE LISTED</td>
<td>JULY 30</td>
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<tr>
<td>COMPLETE</td>
<td>END OF AUGUST</td>
<td>NO DATE LISTED</td>
<td>AUGUST 15</td>
</tr>
</tbody>
</table>

This project was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond.

Prepared By: ____________________________
(Senior Buyer)

Department Head Recommendation: Low Bid - Badger

(Signature) ____________________________
(Date) 7/31/12

Governing Committee Approval: ____________________________

(Chair) ____________________________
(Vote) ____________________________
(Date)

Purchasing Procedural Endorsement:

______________________________
Chair

______________________________
(Vote)
(Date)
### Purchasing Procedural Endorsement

**Chair**

<table>
<thead>
<tr>
<th>Department Head Recommendation:</th>
<th>$6,384,000</th>
<th>2012-55 Project #</th>
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</thead>
<tbody>
<tr>
<td>Low Bid</td>
<td>July 16</td>
<td>1:30 P.M. (Local Time)</td>
</tr>
<tr>
<td>Preparer by:</td>
<td>July 28, 2012</td>
<td>Asphalt Drive</td>
</tr>
<tr>
<td>Prepared by:</td>
<td>June 24, 2012</td>
<td>Morton Limestone</td>
</tr>
<tr>
<td>Vendor List</td>
<td>June 25, 2012</td>
<td>Rock Road Companies</td>
</tr>
<tr>
<td><strong>Date/Signatures</strong></td>
<td><strong>Date/Signatures</strong></td>
<td><strong>Date/Signatures</strong></td>
</tr>
</tbody>
</table>

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This project was advertised in the Janesville Gazette on the internet. Six additional vendors were solicited but did not respond.

<table>
<thead>
<tr>
<th>August 3</th>
<th>July 16</th>
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<tbody>
<tr>
<td>NO DATES</td>
<td>NO DATES</td>
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<tr>
<td>$10,360.00</td>
<td>$10,280.00</td>
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</table>

<table>
<thead>
<tr>
<th>BON LIMESTONE, WI</th>
<th>JANESENLE, WI</th>
<th>ROCK ROAD COMPANIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRADE TECH PLAYERS</td>
<td>JANESENLE, WI</td>
<td>WILSON YESS CONSTRUCTION</td>
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**DEPARTMENT:** General Services - 9-11 Communications Center

**DEADLINE:** June 24, 2012 - 1:30 P.M. (Local Time)

**FINANCE DIRECTOR:**

**ROCK COUNTY, WISCONSIN**
HIGHLIGHTS
HEALTH CARE CENTER-JAIL COMPLEX
LIGHTNING PROTECTION STUDY REPORT

The Health Care Center -- Jail Complex (including the Tri-Buildings and Youth Services Center) have been target of many lightning strikes over the years causing significant damage to the County’s infrastructure, particularly the IT and phone systems. Damage caused by lightning is covered by the County’s Property insurance firm – the Local Government Property Insurance Fund and has a $2,500 deductible. Since 2010, there have been 5 claims paid totaling $71,500 as a result of lightning strikes for the facilities.

In 2009, the Communications Center was experiencing significant lightning damage to various systems. The County contracted for a lightning protection study that identified several lightning protection measures. Since then, the Communications Center has been relatively free of lightning damage.

In 2011, Academy Service Group, the consultant used for the Communications Center study, was hired at a cost of $11,192 to undertake a lightning protection study covering the HCC – Jail complex. Completed earlier this year, the study inventoried and prioritized the various electrical systems lightning protection measures totalling $218,977. The amount would address all lightning protection areas down to individual pc’s/electrical units. Subsequently, General Services and IT staff have refined the recommendations and refined the level of lightning protection work to $101,279.

A component of the report covers grounding/electrical recommendations outside the walls of each facility and amounts to $3,425, which can be implemented this year. The balance is $97,854.

No work is contemplated at the current Rock Haven facility pending the opening of the new facility. Costs for protecting the new Rock Haven facility have been incorporated into the project budget.

The lightning protection project will be submitted as part of the 2013 budget and the County’s Capital Improvement Plan (CIP). Project costs with contingency and development of project bid specifications will amount to $108,500.

No action is requested as it is for information only.
Zoned Protection

Zone 0
20,000 V
10,000 A

Zone 1
Controlled Environment

Zone 2
Controlled Environments

Zone 3
Point of Use
Power & Data

Insignificant
# LIGHTNING PROTECTION STUDY - SUMMARY

## CONSULTANT REPORT - UPDATED

<table>
<thead>
<tr>
<th>SITE</th>
<th>TVSS Level 1</th>
<th>TVSS Level 2</th>
<th>TVSS Level 3</th>
<th>TVSS Total</th>
<th>Grounding/Electrical</th>
<th>Building Total</th>
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<tbody>
<tr>
<td>Health Care Center</td>
<td>$37,760</td>
<td>$9,002</td>
<td>$2,182</td>
<td>$48,944</td>
<td>$735</td>
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<td>Rock Haven</td>
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<tr>
<td>County Tri - Buildings</td>
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<td>$9,305</td>
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<tr>
<td>Juvenile</td>
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<tr>
<td>Pinehurst</td>
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<td>Rock County Jail</td>
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<td>$7,385</td>
<td>$10,730</td>
<td>$21,653</td>
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<td>$21,903</td>
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<td>$114,529</td>
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<td>$27,734</td>
<td>$186,742</td>
<td>$32,235</td>
<td>$218,977</td>
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## STAFF RECOMMENDATION

<table>
<thead>
<tr>
<th>SITE</th>
<th>TVSS Level 1</th>
<th>TVSS Level 2</th>
<th>TVSS Level 3</th>
<th>TVSS Total</th>
<th>Grounding/Electrical</th>
<th>Building Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Care Center *</td>
<td>$15,212</td>
<td>$19,204</td>
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<td>Rock Haven</td>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>County Tri - Buildings</td>
<td>$4,833</td>
<td>$3,130</td>
<td>$0</td>
<td>$7,963</td>
<td>$1,000</td>
<td>$8,963</td>
</tr>
<tr>
<td>Juvenile</td>
<td>$3,997</td>
<td>$2,866</td>
<td>$241</td>
<td>$7,104</td>
<td>$100</td>
<td>$7,204</td>
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<tr>
<td>Jail &amp; Pinehurst</td>
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<tr>
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<td>$1,991</td>
<td>$97,854</td>
<td>$3,425</td>
<td>$101,279</td>
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</table>

* Note: HCC includes $1,938 for 4th floor that may not be needed.
To: Members of the General Services Committee
Fr: Rob Leu, General Services Director
Date: July 20, 2012
Re: Semi-Annual Report – Attendance at Conventions/Conferences

As required by Resolution #6-9A-087, I hereby report the following:

No conventions or conferences were attended by General Services employees during the first six months of 2012.

Thank You

cc; Craig Knutson