GENERAL SERVICES COMMITTEE
TUESDAY, MARCH 1, 2011 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approve Agenda

2. Citizen Participation

3. Approval of Minutes –February 15, 2011

4. Transfers and Appropriations

5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments

6. Updates
   A. Jail Project
      1. Update Report
      2. Change Orders

7. Discussion of District Attorney Security Camera Request

8. Request to Sell Outside the County Auction

9. Purchasing Procedural Endorsement and Contract Award
   A. Authorizing Purchase of Floor Coverings for the Courthouse
   B. Carpet for Sheriff’s Department
   C. Retaining Engineering Firm to Complete an Emergency Mass Notification and
      Security Feasibility Assessment at the UW-Rock County Campus

10. General Services Director’s Report
    A. Review and Report on Current Open Projects
    B. Upcoming Projects

11. Communications, Announcements and Information

12. Adjournment
I have examined the preceding bills and encumbrances in the total amount of $11,852.72 incurred by HCC Building Complex. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services Committee approves the above. Comm-Approval ____________________________ Dept-Head

MAR 01 2011 Date ___________________________ Chair

GS-HCC BLDG.COMPLEX DEPT. PAGE 1
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CLOSING BALANCE: -18,886.44

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BAL.SHEET A/C: -184,936.99

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $11,686.12
INCURED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL________________________ DEPT-HEAD

MAR 01 2011

DATE________________________ CHAIR

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GENERAL SERVICES | PROG-TOTAL-PD | 8,802.33 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $8,802.33 incurred by GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER $10,000 TO BE PAID.

C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL________________________DEPT-HEAD

MAR 01 2011 DATE________________________CHAIR
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**CLOSED BALANCE**

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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $3,329.64
INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

**GENERAL SERVICES**

COMMITTEE APPROVES THE ABOVE.

**MAR 01 2011**

DATE______________________________CHAIR

DEPT PAGE 1
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I have examined the preceding bills and encumbrances in the total amount of $59.10 incurred by JUV. DETENTION FACILITY OPERATN. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and Encumbrances over $10,000 referred to the county board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ______________________________ DEPT-HEAD ______________________________

MAR 01 2011 DATE _________________ CHAIR ______________________________
<table>
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<tr>
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**Closing Balance**

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19,921.39
63.09

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $63.09 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COMM-APPROVAL________________________ DEPT-HEAD________________________

<table>
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<tr>
<th>Date</th>
<th>Chair</th>
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<td>SHERWIN WILLIAMS</td>
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<td>ADOL.SER/GUIDANC</td>
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $136.00 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL________________________ DEPT-HEAD_____________________

MAR 01 2011 DATE________________________ CHAIR
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**Closing Balance:** 95,271.06 1,388.13

I have examined the preceding bills and encumbrances in the total amount of $1,388.13 incurred by Jail Capital Improvements. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and Encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services Committee approves the above. Con-Approval __________________________ DEPT-HEAD __________________________

**Mar 01, 2011**

Date __________________________ Chair __________________________
<table>
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<tr>
<th>Account Number</th>
<th>Name</th>
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<th>YTD Expenditure</th>
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<td>367,364.95</td>
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<td>3,036.00</td>
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I have examined the preceding bills and encumbrances in the total amount of $3,036.00 incurred by Courthouse Facility Improvements. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the county board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

Committee approves the above. 

General Services COMMITTEE APPROVES THE ABOVE. COM-APPROVAL__________________________ DEPT-HEAD

MAR 01 2011 DATE__________________________ CHAIR
<table>
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<th>Account Number</th>
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<td>1,480.23</td>
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $1,480.23 INCURED BY U-ROCK EXPANSION PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ________________________________ DEPT-HEAD ________________________________

MAR 01 2011 DATE ________________________________ CHAIR ________________________________
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<td>ARNOLD AND O SHERIDAN INC</td>
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $4,030.00 INCURRED BY JOC CAPITAL IMPROVEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ____________________________ DEPT-HEAD ____________________________

MAR 01 2011 DATE ____________________________ CHAIR ____________________________

GS-JOC CAP. IMPROV. DEPT. PAGE 1
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
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<th>YTD Exp</th>
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<td>ROCK HAVEN PROJ</td>
<td>PROG-TOTAL-PO</td>
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CLOSING BALANCE 716,574.20  7,250.00

I HAVE EXAMINED THE PRECEDINGILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $7,250.00 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE.

MAR 01 2011 DATE __________________________ CHAIR
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<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Pct</th>
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<td>ENC</td>
<td>RI101489-PO# 02/24/11 - VM#039816 HALVERSON CARPET CENTER LTD</td>
<td>36,000.00</td>
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Closing Balance: 361,364.95

| CTHS FACILITY | PROG-TOTAL-PD | 36,000.00 |

I have examined the preceding bills and encumbrances in the total amount of $36,000.00 incurred by courthouse facility improvements. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and Encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

General Services Committee approves the above. Com-Approval: ____________________________ Dept-Head: ____________________________

Mar 01 2011 Date: ____________________________ Chair: ____________________________
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT
GENERAL SERVICES

COMMITTEE
GENERAL SERVICES

VENDOR NAME
POTTER LAWSON

ACCOUNT NUMBER
18-1849-0000-67200

FUNDS DESCRIPTION
JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE
$7,750.00

INCREASE FROM $428,920.00 TO $436,670.00

ACCOUNT BALANCE AVAILABLE ($285,990)

REASON FOR AMENDMENT
ROCK COUNTY RESOLUTION #11-2B-295 ADDITIONAL SERVICES TO REVISE PLAN SPECIFICATIONS REGARDING THE EXISTING JAIL SALLY PORT

APPROVALS

GOVERNING COMMITTEE
Chair
Date

FINANCE COMMITTEE
Chair
Date
(if over $10,000)

COUNTY BOARD
Resolution #
Adeption Date
(if over $10,000)

WHITE - COMMITTEE
YELLOW- PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT
GENERAL SERVICES

COMMITTEE
GENERAL SERVICES

VENDOR NAME
TMB SUPPLY COMPANY LLC

ACCOUNT NUMBER
18-1849-0000-67200

FUNDS DESCRIPTION
JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE
$475,941.00

INCREASE FROM $1,326,000.00 TO $1,801,941.00

ACCOUNT BALANCE AVAILABLE $6,866,658.07

REASON FOR AMENDMENT
TRANSFER OF FUNDS FROM TRI-NORTH TO TMB TO COVER ADDITIONAL OWNER DIRECT PURCHASES. TRI-NORTH PO TO BE DECREASED.

APPROVALS

GOVERNING COMMITTEE
Chair Date

FINANCE COMMITTEE
(if over $10,000)
Chair Date

COUNTY BOARD
(if over $10,000)
Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 298
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT

GENERAL SERVICES

COMMITTEE

GENERAL SERVICES

VENDOR NAME

TRI-NORTH BUILDERS

ACCOUNT NUMBER

18-1849-0000-67200

FUNDS DESCRIPTION

JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE

$8,681.32

INCREASE FROM $4,843,907.24 TO $4,852,588.56

ACCOUNT BALANCE AVAILABLE

$6,285,990

REASON FOR AMENDMENT

CHANGE ORDER #19

REMOVED CEILING IN CORRIDOR H102 PER PROGRAM REQUEST #016 APPROVED ON DECEMBER 7, 2010 AT COMMITTEE

APPROVALS

GOVERNING COMMITTEE

Chair

Date

FINANCE COMMITTEE

Chair

Date

IF OVER $10,000

COUNTY BOARD

Resolution #

Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

AMENDFORM 298
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DEPARTMENT
GENERAL SERVICES

COMMITTEE
GENERAL SERVICES

VENDOR NAME
TRI-NORTH BUILDERS

ACCOUNT NUMBER
18-1849-0000-67200

FUNDS DESCRIPTION
JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE
$ 2,045.26

INCREASE FROM $ 4,852,588.56 TO $ 4,854,633.82

ACCOUNT BALANCE AVAILABLE
$ 6,285,990 2-3-98

REASON FOR AMENDMENT
CHANGE ORDER #20 PROVIDE A 230 KW EMERGENCY BACKUP GENERATOR TO BE ON STANDBY DURING REWORK OF EXISTING GENERAL SET FEEDERS. COST IS For 1 DAY OF STANDBY.

APPROVALS

GOVERNING COMMITTEE
Chair Date

FINANCE COMMITTEE
(if over $10,000) Chair Date

COUNTY BOARD
(if over $10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW- PURCHASING
PINK - DEPARTMENT

AMENDFORM 2/98
To: General Services Committee  
From: Kevin Higgs, Owners Representative  
Date: February 24, 2010  
RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 018

Change Order Request #069  
Total Cost; $2,045.26

COR #069 pertains to an owner directed request to provide a temporary backup emergency generator.  
The backup generator will be connected to the emergency power system in a standby mode, while the Electrical Contractor is working on the new transfer switch for the existing generator. The generator is being requested as a safety precaution to maintain life safety systems should the primary power be interrupted during the work being performed on the transfer switch.

Change Order Request #070  
Total Cost; $1,611.65

COR #070 pertains to the direction provided in RFI # 158; Lighting Contactors.  
The Electrical Engineer provided the following direction for controlling the exterior lighting fixtures;

Provide a Square D LG1200 (30A, 12-pole, electrically-held contactor) or equal for the normal power lighting.  Provide a Square D LG40 (30A, 4-pole, electrically held contactor) or equal for the emergency power lighting. Locate the contactors in Electrical Room H-105 near their respective panels. Provide control of the contactors similar to the attached site lighting control diagram.

Total cost for Program request # 018 = $3,656.91
MEMORANDUM

TO: Craig Knutson  
FROM: David O'Leary  
RE: Courthouse Security  
DATE: February 11, 2011

On Friday, February 11, 2011, I parked my car in the rear upper parking lot of the Rock County Courthouse. Around 9:00 a.m., I was advised that my car had been struck by another vehicle and severely damaged. A large piece of my bumper was lying on the ground and the rear passenger side quarter panel of my car was buckled by the impact. The offending vehicle fled the scene. The Rock County Sheriff's department responded to investigate the matter as a hit and run accident. My investigator also attempted to identify the suspect vehicle without success.

I was asked if the video surveillance was examined and advised that the cameras do cover that parking lot. Unfortunately and for some unexplainable reason, the images captured by our security cameras are not recorded and saved. Had the images been recorded, the offending vehicle and perpetrator may have been identified and held accountable. Instead, I am forced to bear the cost of the damages to my car under my own insurance and forced to bear the cost of my deductible.

I would like you to look into and correct the security lapse of not recording the video images captured by the courthouse security cameras. Thankfully no one was injured in this incident, but what if this was a more serious matter? It seems inexcusable that the only way our security cameras are of any use is if the persons sitting at the security station happen to be looking at the monitors, at the correct camera, at the correct time. Even then, if they attempt to go back to capture a still photo, suspect likeness or vehicle description, they are unable to do so.

I look forward to hearing from you on this matter.
2/3/2011

To: Phillip Owens, Chair  
General Services Committee

From: Karen Cain  
Director/Health Officer  
Rock County Health Department

Re: Request to sell autoclave

Approximately 4 years ago, the Health Department was awarded a federal Bioterrorism grant that was meant for planning and preparing for local emergency events. Some of the money was used for training staff and some for purchasing supplies and equipment. Dr. Schurhammer was the Health Officer at the time and, with a portion of the money, but against the advice of the staff, he purchased an autoclave for our laboratory.

An autoclave is a device used to sterilize equipment and supplies by subjecting them to high pressure steam. This autoclave cost $5061.94.

The autoclave has never been used, is still in its original box and is currently stored in long term storage waiting to be taken to county auction. Because of the type of services we provide in our lab, we do not anticipate ever using this piece of equipment.

Several weeks ago, Outagamie County sent out a request for purchasing a used autoclave. Rather than selling our autoclave at the auction (it can only be used for specific purposes and I don’t think it would bring much money at the auction), I would like to offer our autoclave to them for $750.00 + shipping. I am asking your committee for approval to sell the autoclave to Outagamie County.

If you need additional information, please call me at 757-5443.

Thank you for your consideration.
RESOLUTION NO. __________________  AGENDA NO. ________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY

Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

February 22, 2011
DATE DRAFTED

Authorizing Purchase of Floor Coverings for the Courthouse

1 WHEREAS, after approximately 12 years of heavy use, the floor coverings in high traffic areas of the Courthouse need to be replaced; and,

2 WHEREAS, the carpet and tile in the front lobby, and at the top of the staircase will be replaced with a combination of non-slip tile and walk off mats; and,

3 WHEREAS, the General Services Budget contains funds for selective carpet and tile replacement; and,

4 WHEREAS, the floor coverings will be purchased using pricing and terms of the State of Wisconsin Contract #11-36020-900.

5 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ______________ day of ____________, 2011, that a Purchase Order for flooring replacement in selective areas of the Courthouse be issued to Halverson Carpet Center, LTD of Janesville in the amount of $36,000.00.

Respectfully submitted,

General Services Committee:

__________________________
Phillip Owens, Chair

__________________________
Henry Brill, Vice Chair

__________________________
Ronald Combs

__________________________
Jason Heldenreich

__________________________
Mary Mawhinney

Purchasing Procedural Endorsement

__________________________
Phillip Owens, Chair

Vote  Date

FISCAL NOTE:
$40,000 is included in General Services' 2011 budget for Courthouse carpet and tile replacement in a/c 18-1842-0000-67200.

__________________________
Jeffrey A. Smith
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

__________________________
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

__________________________
Craig Fosston
County Administrator
Executive Summary

Resolution Authorizing Purchase of Floor Coverings for the Courthouse

This resolution authorizes carpet and tile replacement in selective areas of the Courthouse. The first areas to be attacked will be the front lobby and worn areas at the top of the staircase. The existing carpet and tile will be replaced with durable walk-off carpet tiles and non-slip tile. Carpet replacement will continue in selective high traffic areas on the second floor.

As stated in the resolution the cost will be based on the State of Wisconsin Contract #11-36020-900 through Halverson Carpet Center.

The Courthouse Addition is already 12 years old. Hundreds of people pass through the front lobby on any given day. The new flooring is designed to remove as much snow, salt, and grime, before it gets tracked through out the building. The new tile will be non-slip, reducing the risk of slips and falls. The work will be sequenced so that access through the area can be maintained.
To: Members of the General Services Committee  
Fr: Rob Leu, GS Director  
Date: 2/23/11  
Re: Authorization to Purchase

Purchasing Procedural Endorsement and Contract Award is being requested to allow for carpet replacement in the Chief Deputy’s Office, the Blue Room, and F-Unit East in Pinehurst. The project cost is $6,969.00. Pricing is based on State of Wisconsin Contract #11-36020-900 through Halverson Carpet Center, Janesville.

Thank You
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY

Robert Leu
DRAFTED BY

February 22, 2011
DATE DRAFTED

Retaining Engineering Firm to Complete an Emergency Mass Notification and Security Feasibility Assessment at the UW-Rock County Campus

1 WHEREAS, security systems at the UW-Rock County Campus differ from building to building, are not campus wide, and are not considered sufficient for a campus environment; and,

2 WHEREAS, access control, video surveillance, and mass notification, are common systems used do deal with emergency and life safety issues on campus's today; and,

3 WHEREAS, an engineering assessment of systems in place and development of options is needed before upgrades can be implemented.

4 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this day of , 2011, that Arnold & O'Sheridan, Inc. of Madison, be retained to complete a feasibility assessment of security systems at the University of Wisconsin Rock County, in the amount of $15,000.00.

Respectfully submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

Mary Mawhinney

FISCAL NOTE:

$100,000 is included in funds forwarded for the UW-Rock County Expansion Project
Public Address System/Security Improvemenst, a/c 18-1843-0000-67206.

Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended

County Administrator
Executive Summary


The resolution before you hires Arnold & O'Sheridan Engineers of Madison to complete an assessment of security systems at UW-Rock County. The goal is to provide a plan by which life safety and security can be increased. Access control, video surveillance and mass notification are some basic tools that can be used to achieve this goal.

The first task of the engineers is to assess the systems that exist piecemeal on the campus. Options for upgrading or expanding the existing systems will be developed. New systems will be identified that can fill the gaps or support a campus wide plan.

Once a plan is in place, the decision can be made to proceed with design and implementation.

Security and mass notification are high priority items for the Campus. This project was also noted in the General Services section of the 2011 Budget, under Administrator's Comments.