GENERAL SERVICES COMMITTEE  
TUESDAY, NOVEMBER 6, 2012 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST  

Agenda  

1. Call to Order and Approve Agenda  
2. Citizen Participation  
3. Approval of Minutes – October 16, 2012  
4. Transfers and Appropriations  
5. Bills/Encumbrances  
6. Pre-Approved Encumbrance Amendments  
7. Resolutions  
   A. Authorizing Purchase of CareTracker Software System for Rock Haven  
   B. Approving Additional Contingency Funding for Rock Haven Facility Replacement Project  
8. Updates  
   A. Jail Project  
      1) Update Report  
      2) Change Orders  
   B. Rock Haven  
      1) Update Report  
      2) Change Orders  
   C. Parking Lot Project  
      1) Update Report  
      2) Change Orders  
9. Authorize Contract for Gas Cards for Sheriff’s Office, Council on Aging and General Services  
10. Communications, Announcements and Information  
11. Adjournment
**ROCK COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

**FROM**

<table>
<thead>
<tr>
<th>ACCOUNT #</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>18-1810-0000-62203</td>
<td>Natural Gas</td>
<td>2,000</td>
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**TO**

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<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>18-1810-0000-64200</td>
<td>Training</td>
<td>2,000</td>
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**FISCAL NOTE:**
Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**
Recommended.  

**REQUIRED APPROVAL:**

- Governing Committee  
- Finance Committee

**DATE**

**COMMITTEE CHAIR**

File
**ROCK COUNTY**  
**TRANSFER REQUESTS**

**TO:**  
**FINANCE DIRECTOR**

**REQUESTED BY:** General Services  
**Department**  
**Robert Lee**  
**Department Head Signature**

**DATE:**  
**10/23/12**

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| 1) ACCOUNT #: 18-1810-0000/62203  
DESCRIPTION: Natural Gas  
CURRENT BALANCE: $110,375  
PROVIDED BY THE FINANCE DIRECTOR | $2,000 |
| 2) ACCOUNT #:  
DESCRIPTION:  
CURRENT BALANCE: $  
PROVIDED BY THE FINANCE DIRECTOR | AMOUNT |
| 3) ACCOUNT #:  
DESCRIPTION:  
CURRENT BALANCE: $  
PROVIDED BY THE FINANCE DIRECTOR | AMOUNT |
| 4) ACCOUNT #:  
DESCRIPTION:  
CURRENT BALANCE: $  
PROVIDED BY THE FINANCE DIRECTOR | AMOUNT |

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<th>TO:</th>
<th>AMOUNT</th>
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</table>
| ACCOUNT #: 18-1810-0000/64200  
DESCRIPTION: Training | $2,000 |
| ACCOUNT #:  
DESCRIPTION: | AMOUNT |
| ACCOUNT #:  
DESCRIPTION: | AMOUNT |
| ACCOUNT #:  
DESCRIPTION: | AMOUNT |

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:**

Due to the mild winter, our heating costs were down resulting in the account balance.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC:**

This transfer will give us sufficient funds to send two maintenance workers to Johnson Controls School in Milwaukee for training on the DDC (Direct Digital Control) system at the Courthouse. The DDC system operates the heating, ventilating, and air-conditioning at the Courthouse. The training will be November 26, 27 & 28. The cost with hotel will be about $3,106.00.
**ROCK-COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
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<td>DESCRIPTION</td>
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<tr>
<td>18-1810-0000-62203</td>
<td>Natural Gas</td>
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**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.

**REQUIRED APPROVAL:**

- Governing Committee [x]
- Finance Committee [x]

**DATE**

**COMMITTEE CHAIR**

File
## ROCK COUNTY
### TRANSFER REQUESTS

**TO:**  FINANCE DIRECTOR  
**REQUESTED BY:**  General Services  
**DATE:**  October 17, 2012

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<tr>
<td>1) ACCOUNT #: 18-1810-0000/62203 DESCRIPTION: Natural Gas CURRENT BALANCE: $111,575  PROVIDED BY THE FINANCE DIRECTOR</td>
<td>$13,825.00</td>
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<td>2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: $ PROVIDED BY THE FINANCE DIRECTOR</td>
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<td>3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: $ PROVIDED BY THE FINANCE DIRECTOR</td>
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<td>4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: $ PROVIDED BY THE FINANCE DIRECTOR</td>
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<td>ACCOUNT #: 18-1810-0000/67171 DESCRIPTION: Capital Assets &gt; $1,000</td>
<td>$13,825.00</td>
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<td>ACCOUNT #: DESCRIPTION:</td>
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### REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Last winter was relatively mild, therefore heating costs were down.

### REASON TRANSFER IS NECESSARY - BE SPECIFIC:

Funds were requested in the 2013 Budget to purchase a riding lawnmower for use by Trustees at the the Jail. The County Administrator recommended that we use 2012 funds to purchase the mower this year.

**RECEIVED** OCT 18 2012

**Revised:** 12/9/10
I have examined the preceding bills and encumbrances in the total amount of $3,375.07 incurred by HCC Building Complex. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL: ________________________________

DEPT-HEAD: ________________________________

DATE: ________________________________

CHAIR: ________________________________

NOV 6 2012
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<th>Unencumb Balance Amount</th>
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<td>GROUNDS IMPR R&amp;M</td>
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GS-HCC BLDG COMPLEX DEPT. PAGE 1
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**CLOSING BALANCE** 2,054,563.10 8,292.13

**ROCK HAVEN PROJ** 8,292.13

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $8,292.13 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

**NOV 06 2012**

DATE

CHAIR

DEPT-HEAD

GS-ROCK HAVEN PROJ  DEPT. PAGE 1
<table>
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<tr>
<th>Account Number</th>
<th>Name</th>
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<td>1811950000-67200</td>
<td>CAPITAL IMPROV</td>
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**CLOSING BALANCE**

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<th>4,319.00</th>
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HCC/OS NS PRKG PROG-TOTAL-PG

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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $4,319.00 INCURRED BY HCC/GLEN OAKS PARKING LOTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ____________________________ DEPT-HEAD

DATE ____________________________ CHAIR

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NOV 06 2012
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<th>Account Number</th>
<th>Name</th>
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I have examined the preceding bills and encumbrances in the total amount of $35,235.08 incurred by Rock Haven Building Project. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services Committee approves the above. Con-approval ______________________ DEPT-HEAD

Nov 6, 2012

__________________________
Chair
### Committee Approval Report

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<tr>
<th>Account Number</th>
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I have examined the preceding bills and encumbrances in the total amount of $9,456.73 incurred by jail capital improvements. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

**Nov 6 2012** Committee Approves the above. Con-approval__________________________

**Date__________________________**, **Chair__________________________**

**Dept. Page 1**
### Committee Approval Report

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**Adol. Ser/Guidanc** | **Prog-Total-PO** |
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I have examined the preceding bills and encumbrances in the total amount of $1595.80 incurred by Adolescent Serv/Guidance Ctr. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.

B. Bills under $10,000 to be paid.

C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services Committee approves the above. Committee approves the above. Committee approves the above. Committee approves the above.

**Date:** 06/11/2012

**Chair:**

---

**GSAdol. Ser/Guidanc**

**Dept:**

**Page:** 1
Rock County - Production

1/1/12

COMMITTEE APPROVAL REPORT

Account Number Name | Yearly Front Appropriation | Yearly Front Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
--- | --- | --- | --- | --- | --- | --- | --- |
1818160000-6225 | FUEL OIL | 300.00 | 0.0% | 377.11 | -377.10 | 299.99 | 168.85 |
P1200299-PO# 11/01/12 -VA#016618 | BROWN OIL CO INC |

CLOSING BALANCE | 141.14 | 168.85 |

1818160000-62400 | R & M SERV | 24,000.00 | 31.1% | 7,456.95 | 0.00 | 16,533.05 | 64.95 |
P1200298-PO# 11/01/12 -VA#010933 | ARAMARK UNIFORM SERVICES INC |

CLOSING BALANCE | 16,468.10 | 64.95 |

1818160000-63500 | R&M SUPPLIES | 22,660.00 | 55.4% | 13,114.12 | 0.00 | 10,545.88 | 100.00 |
P1200304-PO# 11/01/12 -VA#010156 | DEGARMO PLUMBING INC |
P1200345-PO# 11/01/12 -VA#048457 | STAPLES ADVANTAGE |

CLOSING BALANCE | 10,316.83 | 229.05 |

COMM.CTR.OPER. | PROG-TOTAL-PO | 462.65 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $452.85 INCURED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COMM-APPROVAL ____________________________
DEPT-HEAD

DATE ____________________________ CHAIR

Rock County - Production

11/01/12

COMMITTEE APPROVAL REPORT

Account Number Name | Yearly Front Appropriation | Yearly Front Spent | YTD Expenditure | Encumb Amount | Unencumb Balance | Inv/Enc Amount | Total |
--- | --- | --- | --- | --- | --- | --- | --- |
1818160000-6225 | FUEL OIL | 300.00 | 0.0% | 377.11 | -377.10 | 299.99 | 168.85 |
P1200299-PO# 11/01/12 -VA#016618 | BROWN OIL CO INC |

CLOSING BALANCE | 141.14 | 168.85 |

1818160000-62400 | R & M SERV | 24,000.00 | 31.1% | 7,456.95 | 0.00 | 16,533.05 | 64.95 |
P1200298-PO# 11/01/12 -VA#010933 | ARAMARK UNIFORM SERVICES INC |

CLOSING BALANCE | 16,468.10 | 64.95 |

1818160000-63500 | R&M SUPPLIES | 22,660.00 | 55.4% | 13,114.12 | 0.00 | 10,545.88 | 100.00 |
P1200304-PO# 11/01/12 -VA#010156 | DEGARMO PLUMBING INC |
P1200345-PO# 11/01/12 -VA#048457 | STAPLES ADVANTAGE |

CLOSING BALANCE | 10,316.83 | 229.05 |

COMM.CTR.OPER. | PROG-TOTAL-PO | 462.65 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $452.85 INCURED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COMM-APPROVAL ____________________________
DEPT-HEAD

DATE ____________________________ CHAIR

GS-COMM.CTR.OPER. DEPT. PAGE 1
### COMMITTEE APPROVAL REPORT

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I have examined the preceding bills and encumbrances in the total amount of $2,331.91 incurred by JUV. DETENTION FACILITY OPERATING. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the county board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

General Services Committee approves the above. CON-APPROVAL____________________________ DEPT-HEAD

Date ___________________________ Chair

Nov 06 2012

Gs-Juv.Det.Oper. DEPT. PAGE 1
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**CLOSING BALANCE**

| GLEN OAKS OPER. | PROG-TOTAL-PO | 3,998.04 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $2,281.49 INCURRED BY GLEN OAKS FACILITY OPERATION, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL __________________________ DEPT-HEAD

**DATE** ____________________________ **CHAIR**

NOV 06 2012
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<td>P1200351-PQ# 11/01/12 - VNA#092224</td>
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GENERAL SERVICES PROG-TOTAL-PD 10,510.60

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $10,510.60
INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL__________________________________ DEPT-HEAD

NOV 06 2012

DATE___________________________________________ CHAIR

GS-GENERAL SERVICES DEPT. PAGE 1
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Name</th>
<th>Yearly Prnt</th>
<th>YTD Exp</th>
<th>Encumb Amount</th>
<th>Unencumb Balance</th>
<th>Inv/Enc Amount</th>
<th>Total</th>
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<td>CHEESEHEAD TONER</td>
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<td>POSTAGE METER CH</td>
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<td>41,648.27</td>
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<td>P12220347-PO# 11/01/12 -VM#044977</td>
<td>UNITED MAILING SERVICES INC</td>
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<td>-77,746.24</td>
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BAL. SHEET A/C     PROG-TOTAL-PO     835.68

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $835.68 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE.

COM-APPROVAL ________________________________ DEPT-HEAD

DATE ________________________________ CHAIR

NOV 06 2012
RESOLUTION NO. ____________
AGENDA NO. ____________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY

Diana Arneson
DRAFTED BY

October 15, 2012
DATE DRAFTED

Authorizing Purchase of CareTracker Software System for Rock Haven

1. WHEREAS, the Rock Haven project plan includes the implementation of CareTracker, a computerized charting and documentation system; and,

2. WHEREAS, Cerner Corporation is the sole source provider of the CareTracker computerized charting and documentation system; and,

3. WHEREAS, the funding for this system is included in the Rock Haven Construction Project budget account number 18-18150000-67200; and,

4. WHEREAS, the Information Technology department has reviewed the system specifications and confirms the CareTracker system conforms to the networking and security requirements of Rock County.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of ____________, 2012 that a Purchase Order for CareTracker software be issued to Cerner Corporation, 140 S. Friendship Dr., New Concord, OH 43762 in the amount of $37,613.85.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Phil Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair
FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of this purchase.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Cerner Corporation is the sole source provider and, therefore, this action is appropriate.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Thutson
County Administrator
Executive Summary for the Purchase of the CareTracker Software System for Rock Haven

The purchase of the CareTracker software system for Rock Haven is the first step toward computerized charting for the entire Rock Haven facility. The CareTracker system will allow for an easy, touch screen data entry display that will improve the efficiency of the Rock Haven staff by allowing for electronic documentation of treatment plans and results. Additionally, the CareTracker system will interface with the Melyx system, Rock County's current patient records software, to offer a more comprehensive patient care record.

The following are the system components included in the CareTracker installation:

- 16 Posiflex CECK1501 Kiosks and Appliances for data entry ($30,115.00);
- On Site Training and Implementation Fees ($4,200.00).

The following fees will be billed on a quarterly basis:

- Posiflex Hotswap Fee ($425.00);
- CareTracker Software Maintenance Fee ($3,456.00)
- Less 15% Commitment Fee* ($582.15) for a total Quarterly Fee of ($3298.85).

*Commitment Fee is for an initial term of 5 years

The total implementation cost including the first quarter's maintenance fee is $37,613.85 and the purchase will be made from Cerner Corporation, a sole source vendor.
October 16, 2012

Ms. Diana Arneson
Information Technology Department
Rock County, WI

Dear Diana,

Cerner CareTracker software is proprietary software solely owned by Cerner Corporation. Licensed Software Support fees for Cerner CareTracker software cover many aspects of support which include enhancements to our proprietary software and therefore only Cerner can provide such support services.

If you have further questions or concerns, please contact us.

Yours truly,

Cerner Corporation
Sold To: Rock Haven  
   Sherry Gunderson  
   3418 N Cty Trk Hwy F  
   PO Box 351  
   Janesville, WI 53547  

Ship To: Rock Haven  
   Sherry Gunderson  
   3418 N Cty Trk Hwy F  
   PO Box 351  
   Janesville, WI 53547  

Quote #: 0045511 - CareTracker Proposal: 128 Residents / 16 kiosks

### Hardware Equipment

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>List Price</th>
<th>Qty.</th>
<th>Allowance</th>
<th>Extended Price</th>
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<tbody>
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<td>27120-POS1-0000</td>
<td>PostFlex CECK1501 Kiosk</td>
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<td>27620-POS1-0000</td>
<td>PostFlex Appliance</td>
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### Training and Implementation Services

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<th>Item</th>
<th>Description</th>
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<th>Qty.</th>
<th>Allowance</th>
<th>Extended Price</th>
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<td>51000-TRAI-0000</td>
<td>Misc. Travel Expenses/Implementation</td>
<td>Varies</td>
<td>1</td>
<td>0%</td>
<td>Billed Later</td>
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<td>50400-TRAI-0000</td>
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<td>0%</td>
<td>$2,800.00</td>
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<td>11500-CASE-0000</td>
<td>Implementation Fees</td>
<td>$1,400.00</td>
<td>1</td>
<td>0%</td>
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### Quarterly Recurring Fees

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<th>Item</th>
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<th>Qty.</th>
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<tr>
<td>80925-CARE-0000</td>
<td>PostFlex Hotswap Fee/Quarterly</td>
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<td>17</td>
<td>6%</td>
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<td>95005-SAAS-0000</td>
<td>CareTracker PPD</td>
<td>$27.00</td>
<td>128</td>
<td>0%</td>
<td>$3,456.00</td>
</tr>
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</table>

**Number of Quarters** 1  
**Commitment allowance** 15%  
**Total Quarterly Fees** $3,298.85

*By signing this agreement you are committing to an initial term of 5 years for CareTracker. You will be billed on a quarterly basis*

Deposit required. Amount varies depending on credit application.  
Payment terms are net 30 with approved credit application.  

**Total Cost:** $37,613.85

To obtain a system schedule for signature, please contact your Client Executive.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

APPROVING ADDITIONAL CONTINGENCY FUNDING FOR
ROCK HAVEN FACILITY REPLACEMENT PROJECT

WHEREAS, the County awarded the Rock Haven Facility Replacement Project to C. G. Schmidt, Inc. and established contingency funds to cover unforeseen conditions and necessary changes that may arise throughout the course of the project as contained in Resolution #11-9A-455; and,

WHEREAS, two separate contingency funds were established, one to address the soil conditions in the amount of $515,900, and the other to address unforeseen conditions and owner-directed changes in the amount of $773,850; and,

WHEREAS, various change orders have been approved which resulted in the Contingency balance at $64,574.54; and,

WHEREAS, the new facility is scheduled for completion in January 2013; and,

WHEREAS, a pending change order in the amount of $96,416.44 will result in a need for additional funding in the amount of $31,841.90; and,

WHEREAS, both contingency accounts have been depleted and the Samuels Group acting as the Owner’s Representative recommends replenishing the Contingency; and,

WHEREAS, funding is available from unallocated funds in the Rock Haven Project budget.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of __________, 2012, does hereby increase the project contingency in the amount of $31,841.90 with funds to come from the unallocated funds in the Rock Haven Project budget.

BE IT FINALLY RESOLVED, that the General Services Committee be delegated the authority to approve all change orders for the Rock Haven Facility Replacement Project and report any change orders over $10,000 to the Rock County Board of Supervisors at its regularly scheduled meetings.

Respectfully Submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heldenreich

Edwin Nash
LEGAL NOTE:
County Board is authorized to take this action pursuant to § 59.01 & 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Kilson
County Administrator

FISCAL NOTE:
This resolution increases the contingency funding allocation for the Rock Haven project. The funding is coming from project funds that are currently unallocated. The resolution does not increase the overall budget for the Rock Haven project.

Susan A Balog
Sr. Accountant/Assistant to Finance Director
EXECUTIVE SUMMARY

In September 2011 the County awarded the Rock Haven Facility Replacement project bid to C.G. Schmidt, Milwaukee, WI in the amount of $25,685,000 with funding from two separate bonds.

The resolution (#11-9A-455) awarding the project also established two contingency accounts. The Samuels Group suggested having two separate contingency funds to allow for better tracking of change orders, even though both were funded from the same project account. Use of the amounts was made via change order reviewed and approved or modified by the General Services Committee.

The first Contingency in the amount of $515,900 addressed the soil conditions and a second contingency in the amount of $773,850 addressed unforeseen conditions (other than soils) and necessary changes that were discovered throughout the course of the project recommended by the project team—including staff from Rock Haven and County Administration—that in their opinion were necessary to improve the project’s functionality.

Change orders approved by the General Services Committee have left the Contingency budget at $64,574.54.

Please note that the project to date has identified $191,000 in construction credits that have been applied back to the project.

The original project schedule had substantial completion at September 30, 2012 but due in part to coordination issues, substantial completion is now targeted at January 31, 2013.

A Change Order is pending in the amount of $96,416.44 that requires $31,841.90 in additional funding.

Funding is available from unallocated funds from the Rock Haven Capital project budget.

Approval of the request will increase the overall project contingency and this action is being requested.

Finally, this resolution continues the previously approved action that delegates authority to approve all change orders on this project to the General Services Committee of the Rock County Board of Supervisors. Current County Board Rules specify that the full County Board approve change orders over $10,000. However, in certain circumstances, such as those involving unsuitable soils as described above, a delay in approving change orders may have the effect of shutting the project down for a period. Delays of this type could have large cost implications for the overall cost of the project. The flexibility of convening a smaller committee to address change orders would allow the County to respond more quickly to unforeseen conditions and save overall construction costs. There may still exist credits that could be applied back to the project.
## CHANGE ORDER

**No. 00018**

**Rock County**

51 South Main Street  
Janesville, WI 53545  
Phone: 608.757.5543  

**TITLE:** Program Request # 15  

**PROJECT:** Rock Haven Health Care Facility  

**TO:** Attn: Jeff Kenley  
C. G. Schmidt  
10 East Doty Street  
Madison, WI 53703  

**DATE:** 8/14/2012  
**JOB:** 6637  
**CONTRACT NO:** 1  

### DESCRIPTION OF CHANGE

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
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</thead>
<tbody>
<tr>
<td>00007</td>
<td>POC #116 pertains to RFI #301 Door Swing Clarified with Staff Stringer, (VOLL), modification not required.</td>
<td>1.000</td>
<td>$0.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$0.00</td>
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</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
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<tr>
<td>00008</td>
<td>POC #7783 pertains to door work modifications required as a result of the mechanical coordination process</td>
<td>1.000</td>
<td>$2,763.26</td>
<td>0.00%</td>
<td>$2.763.26</td>
<td>$2,763.26</td>
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</tbody>
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**Unit Cost:** $(11,075.84)  
**Unit Tax:** $0.00  
**Total:** $(11,075.84)  

---

The Original Contract Sum was $25,685,000.00  
The Net Change by Previously Authorized Requests and Changes was $(8,699,788.97)  
The Contract Sum Prior to This Change Order was $16,985,211.03  
The Contract Sum Will Be Decreased $(11,075.84)  
The New Contract Sum Including This Change Order is $16,974,135.19  
The Contract Time Will Not Be Changed  
The Date of Substantial Completion as of this Change Order Therefore Is

---

**ACCEPTED:**  
C. G. Schmidt  
Jeff Kenley  
Date: 8/14/2012  

Rock County  
By: Randolph Terrones  
Date: 8/14/2012  

The Samuels Group, Inc.  
By: Kevin C. Higgs  
Date: 8/14/2012
## CHANGE ORDER
No. 00018

**Rock County**

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

**TITLE:** Program Request # 15

**PROJECT:** Rock Haven Health Care Facility

**TO:** Attn: Jeff Kenley
       C. G. Schmidt
       10 East Doty Street
       Madison, WI 53703

**DATE:** 8/14/2012

**JOB:** 6637

**CONTRACT NO:** 1

---

### DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract valus, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1105172 and associated contract for Rock County Project # 2011-03)

<table>
<thead>
<tr>
<th>Item</th>
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<th>Units</th>
<th>Unit Price</th>
<th>Tax Rate</th>
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<th>Net Amount</th>
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<td>00001</td>
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<td>1.000</td>
<td></td>
<td>$19,064.10</td>
<td>0.094%</td>
<td>1.10</td>
<td>$19,064.10</td>
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<td>PCO #1051 perfores to CB #008</td>
<td>1.000</td>
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<td>($46,274.00)</td>
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<td>($46,274.00)</td>
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<td>00003</td>
<td>PCO #1061 perfores to CB #006, Loading Dock Reviosed Per SPM Generator.</td>
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<td>$2,103.56</td>
<td>0.094%</td>
<td>1.10</td>
<td>$2,103.56</td>
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<td>00004</td>
<td>PCO #1023 perfores to R1 #139, Revised Load Routing.</td>
<td>1.000</td>
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<td>$14,130.00</td>
<td>0.094%</td>
<td>1.10</td>
<td>$14,130.00</td>
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<tr>
<td>00005</td>
<td>PCO #1101 perfores to a Substitution Request, Commmual Paint to Honey Paint</td>
<td>1.000</td>
<td></td>
<td>($4,000.00)</td>
<td>0.094%</td>
<td>1.10</td>
<td>($4,000.00)</td>
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<tr>
<td>00006</td>
<td>PCO #112 perfores to a R1 #289 HS Generator to Commmual Of Failure.</td>
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<td>$987.00</td>
<td>0.094%</td>
<td>1.10</td>
<td>$987.00</td>
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</table>

---

The Original Contract Sum was $25,665,000.00

Net Change by Previously Authorized Requests and Changes ($8,699,788.97)

The Contract Sum Prior to This Change Order was $16,965,211.03

The Contract Sum Will be Decreased ($11,075.84)

The New Contract Sum Including This Change Order $16,974,135.19

The Contract Time Will Not Be Changed

The Date of Substantial Completion as of this Change Order Therefore is

---

**ACCEPTED:**

C. G. Schmidt

By: 

Date: 8/14/2012

Rock County

By: 

Date: 8/14/2012

The Samuels Group, Inc.

By: 

Date: 8/14/2012
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE $100,558.76

INCREASE FROM $16,974,135.19 TO $17,074,693.95

ACCOUNT BALANCE AVAILABLE $565,985.77 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #19

APPROVALS

GOVERNING COMMITTEE
Chair Date

FINANCE COMMITTEE
(If over $10,000)
Chair Date

COUNTY BOARD
(If over $10,000)
Resolution # Adoption Date
**Rock County**

51 South Main street  
Janesville, WI 53545  

**CHANGE ORDER**  
No. 00019

**TITLE:** Program Request # 17  
**DATE:** 8/24/2012

**PROJECT:** Rock Haven Health Care Facility  
**JOB:** 6637

**TO:** Attn: Jeff Kenley  
C. G. Schmidt  
10 East Doty Street  
Madison, WI 53703

**DESCRIPTION OF CHANGE**

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P103173 and associated contract for Rock County Project # 2011-63).

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>x</td>
<td>PCO #05CR pertains to RFI #058 Pipe Local-Neighborhood</td>
<td></td>
<td>1000</td>
<td></td>
<td>$3,500.00</td>
<td>0.00%</td>
<td>0.00</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>X</td>
<td>PCO #06CR pertains to RFI #140 Power for Senior Operations/Finances</td>
<td></td>
<td>1000</td>
<td></td>
<td>$12,257.40</td>
<td>0.00%</td>
<td>0.00</td>
<td>$12,257.40</td>
</tr>
<tr>
<td>X</td>
<td>PCO #12CR pertains to RFI #090 Location of Foundations Insulation</td>
<td></td>
<td>1000</td>
<td></td>
<td>$8,396.59</td>
<td>0.00%</td>
<td>0.00</td>
<td>$8,396.59</td>
</tr>
<tr>
<td>x</td>
<td>PCO #13CR pertains to RFI #291 Solved Holding Room Door Components</td>
<td></td>
<td>1000</td>
<td></td>
<td>$3,701.50</td>
<td>0.00%</td>
<td>0.00</td>
<td>$3,701.50</td>
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<tr>
<td>x</td>
<td>PCO #14CR pertains to RFI #296 Neighborhood Near Cell Station Lights</td>
<td></td>
<td>1000</td>
<td></td>
<td>$5,795.90</td>
<td>0.00%</td>
<td>0.00</td>
<td>$5,795.90</td>
</tr>
<tr>
<td>K</td>
<td>PCO #18CR pertains to RFI #269 Common Connector Type &quot;CIF&quot; fixture</td>
<td></td>
<td>1000</td>
<td></td>
<td>$11,674.30</td>
<td>0.00%</td>
<td>0.00</td>
<td>$11,674.30</td>
</tr>
<tr>
<td>x</td>
<td>PCO #20CR pertains to RFI #303 Pure Coffee South Entry-Village Components</td>
<td></td>
<td>1000</td>
<td></td>
<td>$278.77</td>
<td>0.00%</td>
<td>0.00</td>
<td>$278.77</td>
</tr>
<tr>
<td>x</td>
<td>PCO #22CR pertains to RFI #327 Connector Exterior light Circuit</td>
<td></td>
<td>1000</td>
<td></td>
<td>$547.80</td>
<td>0.00%</td>
<td>0.00</td>
<td>$547.80</td>
</tr>
</tbody>
</table>

**The Original Contract Sum was**  
$25,685,000.00

**Net Change by Previously Authorized Requests and Changes**  
($8,710,864.81)

**The Contract Sum Prior to This Change Order was**  
$16,974,135.19

**The Contract Sum Will be Increased**  
$106,558.76

**The New Contract Sum Including This Change Order**  
$17,080,793.95

**The Contract Time Will Not Be Changed**

**The Date of Substantial Completion as of this Change Order Therefore is**

---

**ACCEPTED:**

C. G. Schmidt  
By: [Signature]  
Date: 8/25/2012

The Samuels Group, Inc.

By: [Signature]  
Date: 8/27/2012

Kevin C. Higgs  
By: [Signature]  
Date: 8/24/2012
Rock County

51 South Main Street
Janesville, WI 53545

Phone: 508.757.5543

TITLES: Program Request # 17
PROJECT: Rock Haven Health Care Facility
TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 8/24/2012
JOB: 6637
CONTRACT NO: 1

DESCRIPTION OF CHANGE

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>0011</td>
<td>PCO 1#25 pertaining to RFI # 330 Fire Alarm Receiver/Commons</td>
<td>1001</td>
<td>1.000</td>
<td></td>
<td>$16,678.20</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$16,678.20</td>
</tr>
<tr>
<td>0011</td>
<td>DCC 1#25 pertaining to RFI # 328 Type &quot;CP&quot; Base Detail</td>
<td>1001</td>
<td>1.000</td>
<td></td>
<td>($335.00)</td>
<td>0.00%</td>
<td>$0.00</td>
<td>($335.00)</td>
</tr>
<tr>
<td>0011</td>
<td>PCO 1#25 pertaining to Contracting Bulletin 19 Revised Location for IT Cabinet</td>
<td>1001</td>
<td>1.000</td>
<td></td>
<td>$32,123.30</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$32,123.30</td>
</tr>
</tbody>
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Unit Cost: $100,558.76
Unit Tax: $0.00
Total: $100,558.76

The Original Contract Sum was $25,685,600.00
Net Change by Previously Authorized Requests and Changes ($8,710,864.81)
The Contract Sum Prior to This Change Order was $16,974,135.19
The Contract Sum Will be Increased $100,558.76
The New Contract Sum Including This Change Order $17,074,693.95
The Contract Time Will Not Be Changed
The Date of Substantial Completion as of this Change Order Therefore is

ACCEPTED:

C. G. Schmidt

By: Jeff Kenley

Date: 8/25/2012

Rock County

By: Randolph Terronez

Date: 8/27/2012

The Samuels Group, Inc.

By: Kevin C. Higgs

Date: 8/24/2012

Page 3 of 3
**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over $10,000).

<table>
<thead>
<tr>
<th>DATE</th>
<th>10/30/12</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT</td>
<td>GENERAL SERVICES</td>
</tr>
<tr>
<td>COMMITTEE</td>
<td>GENERAL SERVICES</td>
</tr>
<tr>
<td>VENDOR NAME</td>
<td>CG SCHMIDT</td>
</tr>
<tr>
<td>ACCOUNT NUMBER</td>
<td>18-1851-0000-67200</td>
</tr>
<tr>
<td>FUNDS DESCRIPTION</td>
<td>ROCK HAVEN REPLACEMENT PROJECT</td>
</tr>
<tr>
<td>AMOUNT OF INCREASE</td>
<td>$22,171.50</td>
</tr>
<tr>
<td>INCREASE FROM</td>
<td>$17,074,693.95 TO $17,096,865.45</td>
</tr>
<tr>
<td>ACCOUNT BALANCE AVAILABLE</td>
<td>$543,814.27 SB 10/31/12</td>
</tr>
<tr>
<td>REASON FOR AMENDMENT</td>
<td>CHANGE ORDER #20</td>
</tr>
</tbody>
</table>

**APPROVALS**

<table>
<thead>
<tr>
<th>GOVERNING COMMITTEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FINANCE COMMITTEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
</tr>
</tbody>
</table>

(If over $10,000)

<table>
<thead>
<tr>
<th>COUNTY BOARD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
</tr>
</tbody>
</table>

(If over $10,000)

Resolution # Adoption Date
Rock County

51 South Main Street
Janesville, WI 53545

Phone: 608.757.5543

CHANGE ORDER
No. 00020

DATE: 8/24/2012

PROJECT: Rock Haven Health Care Facility
JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1-03172 and associated contract for Rock County Project # 2011-63).

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00101</td>
<td>PCO 00175 per RFI #369, Rusted Light Fixture Covers (Program Request # 11)</td>
<td>1,000</td>
<td>$10,689.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$10,689.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00102</td>
<td>PCO 00178 per RFI #323, Term 2 Ventilo Cabinet Unit Remover (Program Request # 11)</td>
<td>1,000</td>
<td>$7,340.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$7,340.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00103</td>
<td>PCO 00179 per RFI #323, Kitchen Stainless Pipe Baskets (Program Request # 11)</td>
<td>1,000</td>
<td>$5,613.30</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$5,613.30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00104</td>
<td>PCO 00180 per RFI #324, AHUAC Recovery Wheel (Program Request # 11)</td>
<td>1,000</td>
<td>$7,450.00</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$7,450.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Unit Cost: $22,171.50
Unit Tax: $0.00
Total: $22,171.50

The Original Contract Sum was $25,685,000.00
Net Change by Previously Authorized Requests and Changes ($8,610,396.05)
The Contract Sum Prior to This Change Order was $17,074,603.95
The Contract Sum Will be Increased $22,171.50
The New Contract Sum Including This Change Order $17,096,665.45
The Contract Time Will Not Be Changed

The Date of Substantial Completion as of this Change Order Therefore is

ACCEPTED:

C. G. Schmidt
By: Jeff Kenley
Date: 8/24/2012

Rock County
By: Randolph Terrones
Date: 8/27/2012

The Sambels Group, Inc.
By: Kevin C. Higgins
Date: 8/24/2012
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE $9,298.30

INCREASE FROM $17,096,865.45 TO $17,106,163.75

ACCOUNT BALANCE AVAILABLE $534,515.97 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #21

______________________________________________________________

APPROVALS

GOVERNING COMMITTEE
Chair ___________________________ Date ________________

FINANCE COMMITTEE
(If over $10,000)
Chair ___________________________ Date ________________

COUNTY BOARD
(If over $10,000)
Resolution # __________________ Adoption Date __________
Rock County

51 South Main Street
Janesville, WI 53545

Phone: 696.757.5543

CHANGE ORDER
No. 00021

TITLE: PR # 12 (Resolved PCO's)    DATE: 8/24/2012
PROJECT: Rock Haven Health Care Facility
TO: Attn: Jeff Kenley
    C. G. Schmidt
    10 East Doty Street
    Madison, WI 53703

CONTRACT NO:

DESCRIPTION OF CHANGE
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P.103172 and associated contract for Rock County Project # 2011-63).

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
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<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PFY #083 per RFP #070, Electrical Panel RCCD.B.</td>
<td>1001</td>
<td>1.007</td>
<td></td>
<td>$7,301.82</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$7,301.82</td>
</tr>
<tr>
<td>2</td>
<td>PLX #084 per RFP #072, Ductwork VS Panel Room # 063</td>
<td>1002</td>
<td>1.007</td>
<td></td>
<td>$1,998.50</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$1,998.50</td>
</tr>
</tbody>
</table>

Total: $9,298.30

The Original Contract Sum was $25,685,800.00
Net Change by Previously Authorized Requests and Changes ($8,588,134.55)
The Contract Sum Prior to This Change Order was $17,096,665.45
The Contract Sum Will Be Increased $9,298.30
The New Contract Sum Including This Change Order $17,106,163.75
The Contract Time Will Not Be Changed

The Date of Substantial Completion as of this Change Order Therefore is

ACCEPTED:

C. G. Schmidt
By:   
Date: 8/24/2012

The Samuels Group, Inc.
By:   
Date: 8/27/2012

Rock County
By:   
Date: 8/24/2012

Randolph Terronez
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE $40,103.04

INCREASE FROM $17,106,183.75 TO $17,146,266.79

ACCOUNT BALANCE AVAILABLE $494,412.93 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #22

APPROVALS

GOVERNING COMMITTEE

Chair Date

FINANCE COMMITTEE

(If over $10,000)

Chair Date

COUNTY BOARD

(If over $10,000)

Resolution # Adoption Date
Rock County
5 South Main Street
Janesville, WI 53545
Phone: 608.757.5543

CHANGE ORDER
No. 00022

DATE: 8/24/2012

TITLE: PR # 13 (Resolved PCO's)

PROJECT: Rock Haven Health Care Facility

TO: Attn: Jeff Kenney
    C.G. Schmidt
    10 East Doty Street
    Madison, WI 53703

CONTRACT NO:

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-43).

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<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
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<tbody>
<tr>
<td>X</td>
<td>(18) PCO #000 pertaining to RFP #164 &amp;</td>
<td>1000</td>
<td>1.00</td>
<td></td>
<td>$14,880.16</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$14,880.16</td>
</tr>
<tr>
<td></td>
<td>1#1.5 shear walls/thickness of shear walls</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>(cont) PC0 #000 pertaining to RFP #171</td>
<td>1000</td>
<td>1.00</td>
<td></td>
<td>$25,122.88</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$25,122.88</td>
</tr>
<tr>
<td></td>
<td>Kitchen Sorter Pull Height Walls</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Unit Cost: $40,103.04
Unit Tax: $0.00
Total: $40,103.04

The Original Contract Sum was $25,685,000.00
Net Change by Previously Authorized Requests and Changes ($8,578,936.25)
The Contract Sum Prior to This Change Order was $17,106,163.75
The Contract Sum Will be Increased $40,103.04
The New Contract Sum Including This Change Order $17,146,266.79
The Contract Time Will Not Be Changed

The Date of Substantial Completion as of this Change Order Therefore is

ACCEPTED:

C.G. Schmidt
By: Jeff Kenney
Date: 8/24/2012

Rock County

The Samuels Group, Inc.
By: Randolph Terronez
By: Kevin C. Higgs
Date: 8/24/2012
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE $291.50

INCREASE FROM $17,146,266.79 TO $17,146,558.29

ACCOUNT BALANCE AVAILABLE $494,121.43 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #23

APPROVALS

GOVERNING COMMITTEE

Chair Date

FINANCE COMMITTEE (If over $10,000)

Chair Date

COUNTY BOARD (If over $10,000)

Resolution # Adoption Date
**Rock County**

5 South Main Street
Janesville, WI 53545

Phone: 608.757.5543

**CHANGE ORDER**

No. 00023

**TITLE:** PR # 14 (Resolved PCO's)

**DATE:** 8/25/2012

**PROJECT:** Rock Haven Health Care Facility

**JOB:** 6637

**TO:** Attn: Jeff Kenley

C. G. Schmidt

10 East Doty Street
Madison, WI 53703

**CONTRACT NO:** 1

---

**DESCRIPTION OF CHANGE**

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO #1103172 and associated contract for Rock County Project # 2011-03):

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>PCO #097 pertains to RFQ #137, CTH 1, 3, 5, Refuision.</td>
<td>10001</td>
<td>1.000</td>
<td></td>
<td>$291.50</td>
<td>0.00%</td>
<td>$0.00</td>
<td>$291.50</td>
</tr>
</tbody>
</table>

Unit Cost: $291.50
Unit Tax: $0.00
Total: $291.50

---

The Original Contract Sum was $25,685,000.00

Net Change by Previously Authorized Requests and Changes $(8,538,733.21)

The Contract Sum Prior to This Change Order was $17,146,266.79

The Contract Sum Will be Increased $291.50

The New Contract Sum including This Change Order $17,146,558.29

The Contract Time Will Not Be Changed

The Date of Substantial Completion as of this Change Order Therefore is

**ACCEPTED:**

C. G. Schmidt

By: Jeff Kenley

Date: 8/25/2012

Rock County

By: Randolph Terronez

Date: 8/27/2012

The Samuels Group, Inc.

By: Kevin C. Higgs

Date: 8/25/2012
PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

Funds Description ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE $201,080.80

INCREASE FROM $17,146,558.29 TO $17,347,639.09

ACCOUNT BALANCE AVAILABLE $293,040.63 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #24

APPROVALS

GOVERNING COMMITTEE
Chair Date

FINANCE COMMITTEE
(If over $10,000)
Chair Date

COUNTY BOARD
(If over $10,000)
Resolution # Adoption Date

AMENDFORM 10/12
# Rock County

**CHANGE ORDER**

No. 00024

**TITLE:** Program Request # 16 Soils  
**DATE:** 8/25/2012

**PROJECT:** Rock Haven Health Care Facility  
**JOB:** 6637

**TO:**  
Att: Jeff Kenley  
C. G. Schmidt  
10 East Doty Street  
Madison, WI 53703

**CONTRACT NO:** 1

---

**DESCRIPTION OF CHANGE**

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1 103172 and associated contract for Rock County Project # 20.1:631).

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Tax Rate</th>
<th>Tax Amount</th>
<th>Net Amount</th>
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<td>PCD #103R: Increase contract value based on unit pricing for quantities identified in PCD #103R for soil remediation as directed by PST on site soil technician.</td>
<td>1.000</td>
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<td>$28,128.40</td>
<td>0.00%</td>
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<td>PCD #104R: Increase contract value based on unit pricing for quantities identified in PCD #104R for soil remediation as directed by PST on site soil technician.</td>
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<td>$22,971.29</td>
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<td>PCD #106R: Increase contract value based on unit pricing for quantities identified in PCD #106R for soil remediation as directed by PST on site soil technician.</td>
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<td>$32,335.00</td>
<td>0.00%</td>
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| The Original Contract Sum was | $25,685,000.00 |
| Net Change by Previously Authorized Requests and Changes | ($8,538,441.71) |
| The Contract Sum Prior to This Change Order was | $17,146,558.29 |
| The Contract Sum Will be Increased | $201,080.80 |
| The New Contract Sum Including This Change Order | $17,347,639.09 |
| The Contract Time Will Not Be Changed | |

The Date of Substantial Completion as of this Change Order Therefore is

**ACCEPTED:**

C. G. Schmidt  
By:  
Date: 8/25/2012

The Samuels Group, Inc.
By:  
Date: 8/25/2012

By:  
Date: 8/27/2012
Rock County

51 South Main Street
Janesville, WI 53545
Phone: 608.757.5543

CHANGE ORDER
No. 00024

TITLE: Program Request # 16 Soils
DATE: 8/25/2012

PROJECT: Rock Haven Health Care Facility
JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Stock#</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
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<td>4015</td>
<td>PCO#4015</td>
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<td>$52,324.20</td>
<td>0.00%</td>
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<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>$52,324.20</td>
</tr>
</tbody>
</table>

Unit Cost: $201,080.80
Unit Tax: $0.00
Total: $201,080.80

The Original Contract Sum was $25,685,000.00
Net Change by Previously Authorized Requests and Changes ($8,538,441.71)
The Contract Sum Prior to this Change Order was $17,146,558.29
The Contract Sum Will be Increased $201,080.80
The New Contract Sum Including This Change Order $17,347,639.09
The Contract Time Will Not Be Changed
The Date of Substantial Completion as of this Change Order Therefore is

ACCEPTED:

C. G. Schmidt
Rock County

By: ____________________________ By: ____________________________
By: Jeff Kenley By: Randolph Terronez

Date: 8/25/2012 Date: 8/27/2012

The Samuels Group, Inc.

By: ____________________________
By: Kevin C. Higgs

Date: 8/25/2012
Program Request #20

To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: October 31, 2012

RE: Rock County Project # 2011-63 - Rock Haven Skilled Nursing Facility

Change Order Request #127.1
Total Cost: $ 13,036.37
PCO #127.1 pertains to Construction Bulletin #15, Exterior Modifications. Construction Bulletin #15 alters the exterior finishes at multiple locations, impacting both interior and exterior finishes.

Change Order Request #128
Total Cost: $ 1,111.00
PCO #128 pertains to Construction Bulletin #18, Exterior Modifications. Construction Bulletin #18 alters the exterior finishes at the loading dock area to incorporate the stucco finish.

Change Order Request #132
Total Cost: $ 28,261.20
PCO #132 pertains to RFI #372, Electrical Coordination Study. RFI #372 provides direction for the contractor to modify the electrical equipment as required per the coordination study.

Change Order Request # 134
Total Cost: $ 12,551.00
PCO #134 pertains to RFI #375 Loading Dock Lighting. RFI #375 provides direction to install (4) 12" OF Light fixtures, and (1) type OK pole for Lighting required at the loading dock area.

Change Order Request #135
Total Cost: $ 3,520.50
PCO #136 pertains to RFI #386 Commons Group Kitchen Circuits. RFI #386 provides direction to install electrical circuits for the dishwasher and range hood in room #131.

Change Order Request #136
Total Cost: $ 7,215.57
PCO #136 pertains to RFI #334 Cat walk at Commons Building. RFI #334 directs the contractor to install (3) 32" x 80" Fire Rated doors, frames & hardware at areas where the cat walk crosses rated wall assemblies.
Change Order Request #137
Total Cost; $ 10,448.90
PCO #137 pertains to RFI #379 Fire Rated Stenciling.
RFI #379 directs the contractor to provide stenciling of the rated wall partitions. This stenciling is required by the building inspector, at walls that were previously designated as smoke partitions, and are now 1 hour fire rated walls. Stenciling is required every 8' above the ceilings on all rated wall assemblies. (Approximately 6,010' of stenciling) EUA architects have confirmed that they are unable to dispute this issue with the inspector, as the codes are clear on the requirements.

Change Order Request #139
Total Cost; $ 2,554.20
PCO #139 pertains to RFI #393 Neighborhood Sprinkler Dry System Pressure Switch.
RFI #393 directs the contractor to add a FA monitor module at each pressure switch interface wiring to the FA system.

Change Order Request #140
Total Cost; $ 5,327.30
PCO #140 pertains to RFI #392 Mezzanine FA Duct Detector.
RFI #392 directs the contractor to add an additional duct smoke detector at the secondary inlet. A total of (4) duct smoke detectors and (4) control modules are being added.

Change Order Request #141
Total Cost; $ 4,911.50
PCO #141 pertains to RFI #387 AHU’s Factory Lights.
RFI #387 directs the contractor to furnish and install lighting circuits to each of the (5) air handlers factory supplied lights.

Change Order Request #142
Total Cost; $ 4,882.90
PCO #142 pertains to RFI #384 Indoor Heat Circulation Pumps.
RFI #384 directs the contractor to provide electrical circuits for (10) hot water heat circulation pumps.

Change Order Request #143
Total Cost; $ 2,596.00
PCO #143 pertains to RFI #385 Transfer Fans @ Neighborhood Hub Rooms.
RFI #385 directs the contractor to provide electrical circuits to the transfer fans installed in the neighborhood IT Hub rooms.

Total cost for Program Request # 20 = $ 96,416.44
# Proposal Summary Form

**Proposal Number**: 2013-03  
**Proposal Name**: Gas Cards  
**Proposal Due Date**: October 1, 2012 – 12:00 Noon  
**Department**: Sheriff, Council on Aging, General Services

<table>
<thead>
<tr>
<th>Rater</th>
<th>Wright Express Exxon Mobil</th>
<th>Kwik Trip</th>
<th>Wright Express Universal</th>
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<tbody>
<tr>
<td>Rater 1</td>
<td>95</td>
<td>83</td>
<td>50</td>
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<td>Rater 2</td>
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<tr>
<td>Rater 7</td>
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<td>80</td>
<td>95</td>
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</table>

**Total Score**: 593  
**Kwik Trip**: 581  
**Wright Express Universal**: 508

**Discount**  
- .05 / Gallon based on current usage  
- .05 / Gallon based on current usage  
- 1% of cost – .03 / Gallon based on current cost per gallon of gas

Proposals were evaluated based on the following criteria:  
- Understanding of services to be provided. Maximum 10 points  
- Number and locations of stations. Maximum 25 points  
- Experience of firm & personnel. Maximum 15 points  
- Cost Proposal. Maximum 50 points

Request for Proposal advertised in the Janesville Gazette and on the Internet. Five additional agencies were solicited that did not respond.

**Prepared By**: Jodi Millis, Purchasing Manager

**Department Head Recommendation**: Wright Express-Exxon Mobil

**Signature**  
**Date**

**Governning Committee Approval**:  
**Chair**  
**Vote**  
**Date**

**Purchasing Procedural Endorsement**:  
**Chair**  
**Vote**  
**Date**