GENERAL SERVICES COMMITTEE  
August 17, 2010

Call to Order: Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 17, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs and Mawhinney.

Committee Members Absent: Supervisor Heidenreich.

Staff Members Present: Rob Leu, General Services Director; Phil Boutwell, Assistant to the County Administrator; Jodi Millis, Purchasing Manager; Commander Tom Gehl; Captain Erik Chellelevold.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Mawhinney moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of August 3, 2010 as presented, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances
HCC Building Complex $ 5,259.19
Purchasing Inventory 16,299.10
General Services 12,622.67
Glen Oaks Operations 1,059.53
Juvenile Detention Center Operations 336.87
Communications Center Operations 1,077.11
Adolescence Services/Guidance 575.20
Jail Capital Improvement 3,241.77
U-Rock Expansion 950.25
Jail/HCC Complex 35,403.29

Pre-Approved Encumbrance Amendments.
Earth Construction LLC $ 4,700.00
Earth Construction LLC 6,034.25

Supervisor Mawhinney moved approval of the above Bills and Pre-Approved Encumbrance Amendments for the General Services Committee, second by Supervisor Combs. ADOPTED.
Updates.

Jail Project

Update Report  Mr. Higgs said the foundation and backfill are complete. They were only able to use a portion of the material on-site, as the rest was too wet. The excavation contractor will be starting on the parking area next week. The masonry supports start this week. The plan is have the roof on by mid-November.

Change Orders  Mr. Higgs went over the Program Requests for the Change Orders from start through today (see attached):

PR#012 (COR#023) is an owner directed change request to proceed with modifications to the sanitary sewer system, for a total of $6,053.29.

PR#012 (COR#025) pertains to an architect request change associated with PR#003, for a total credit of $1,845.00.

Commander Gehl said the RECAP workers would be able to do some of the work on the storage garage that had been moved to the garden area.

Supervisor Combs moved approval of the above program request and change order requests totaling $4,208.29, second by Supervisor Mawhinney. ADOPTED.

Purchasing Procedural Endorsement and Contract Award.

Awarding Contract for Dietitian/Nutritionist Services for Rock County Council on Aging

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of ________, 2010, that a contract be awarded to Nutrition and Health Associates Inc of Janesville Wisconsin in the amount of $13,590.00 for dietitian/nutritionist services for 2011.

BE IT FURTHER RESOLVED, that the Council on Aging Director and the Education, Veterans & Aging Services Committee be authorized to enter into a contract for 2012 and 2013 as proposed.”

Supervisor Brill moved Purchasing Procedural Endorsement and Contract Award for the above resolution contingent upon approval by the Education, Veterans & Aging Services Committee, second by Supervisor Mawhinney. ADOPTED.

Set Time and Date for Joint Meeting with the Health Services Committee.  The Committee agreed to hold the regular General Services meeting at 2:00 P.M., Rock Haven 3 - West Day Room, and the joint meeting with the Health Services Committee at 3:00 P.M. in the Rock Haven Classroom on September 7, 2010.
**Communications and Announcements.** Mr. Leu informed the Committee the lighting for the mural would be attached to an existing light post. The mural will be attached using stainless steel screws into the mortar at the front of the Courthouse. The mural will be going up on August 24th and the dedication is on the 26th.

Mr. Leu indicated that the exterior of the Eclipse Center is being renovated and showed the Committee a rendering of what the area where the County leases space will look like.

Mr. Leu informed the Committee that in order to make a decision whether or not to use a geo-thermal system for the new nursing home, a test well is needed and will be done in the next month. The well will provide the data needed to arrive at a payback figure for such a system.

Mr. Leu indicated he and Dean Pillard, UW-Rock County, will be meeting with Potter Lawson Architects on September 1st to discuss a possible update to the Master Plan. This is very preliminary and more information will be brought back at a future meeting.

Proposals for the design work needed to reconstruct the parking lot behind the Health Care Center and the parking/roads by the Health Department will be brought to the Committee at a future meeting. The plan is to do the design this winter and bid it out in the spring. A similar design proposal will be coming to the Committee for a maintenance storage building.

Supervisor Mawhinney asked if there was any information on the parking ramps at the Courthouse. Mr. Leu said the specs are going to Purchasing this week.

**Adjournment.** Supervisor Mawhinney moved adjournment at 9:11 A.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**
To: General Services Committee  
From: Kevin Higgs, Owners Representative  
Date: August 12, 2010  
RE: Program Request for Phase # 1 Jail Renovation Project  
Program Request #: 012

Change Order Request #023  
Total Cost: $6,053.29

COR #023 Pertains to an owner directed change request for authorization to proceed with modifications to the existing sanitary system. Work consists of locating a bend in the sanitary line and installing a manhole at the bend location, as well as required modifications to an existing manhole so that it will function as designed. This change order request is recommended as this is a high volume sanitary line that serves the existing jail. Do to the various items that are often flushed into the system by the inmates, there is an increased risk for problems. Should the sanitary line ever back up, the clean up and associated repair cost could be substantially higher than current corrective cost.

Change Order Request #025  
Total Cost: $-1,845.00 (Credit)

COR # 025 pertains to an architect requested change associated with Proposal Request # 003.  
As part of the submittal review process, the Security Consultant requested modifications to some of the detention frames omitting detention glazing and replacing with CMU partitions. These modifications were reviewed and approved by Sheriff Staff.

Total cost for Program request # 012 = $4,208.29
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<th>Unit</th>
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**Grand Total:** $723,244.14

**Notes:**
- Some items may not have a specific quantity or unit listed.
- Costs may be subject to change based on further analysis and updates.