GENERAL SERVICES COMMITTEE
TUESDAY, JANUARY 18, 2011 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – January 4, 2011
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
   A. Jail Project
      1. Update Report
      2. Change Orders
   B. UW-Rock County Landscaping Project
      1. Update Report
7. Purchasing Procedural Endorsement and Contract Award
   A. Skid Steer Accessories
8. Resolutions
   A. Amending Contract for Courthouse Parking Structure Caulking and Repair
   B. Amending Architect Reimbursable Expenses – Schematic Design Stage with Eppstein Uhen for the Rock Haven Facility Replacement Project
9. Purchasing Procedural Endorsements
   A. Authorizing Purchase of Replacement Network Server
   B. Authorizing Purchase of Additional Storage Area Network Capacity
   C. Authorizing Purchase of Replacement Employee Time Clocks
   D. Real-Time Kinematics Field Surveys for Rock County Land Records
10. Discussion of Possible Joint General Services – Health Services Committee Meeting
11. Communications, Announcements and Information
12. Adjournment
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $6,571.99
INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL_________________________ DEPT-HEAD

JAN 8 2011 DATE_________________________ CHAIR

GS-HCC BLDG COMPLEX DEPT PAGE 1
Account Number  Name  Yearly Prct  YTD  Encumb  Unencumb  Inv/Enc
        Appropriation  Spent  Expenditure  Amount  Balance  Amount  Total
000000001-16010 PURCHASING INVEN  0.00  100.0%  19,956.74  0.00  -19,956.74
P1000292-PO# 12/31/10 -VN#028070 OFFICE DEPOT  55.25
P1000294-PO# 12/31/10 -VN#039632 OFFICE PRO  2,674.48
P1000299-PO# 12/31/10 -VN#048467 STAPLES ADVANTAGE  4,405.20
CLOSING BALANCE  -27,091.67  7,134.93
BAL SHEET A/C  PROG-TOTAL-PO  7,134.93

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $7,134.93
INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL__________________________DEPT-HEAD

JAN 18 2011 DATE__________________________CHAIR
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GS-GENERAL SERVICES  DEPT. PAGE 1
2010

Account Number  Name  Yearly Prcnt  YTD  Encumb  Unencumb  Inv/Enc  Total

Appropriation  Spent  Expenditure  Amount  Balance  Amount  

GENERAL SERVICES  PROG-TOTAL-PO  12 602 63

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $12,602.63 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES  COMMITTEE APPROVES THE ABOVE  COM-APPROVAL__________________________DEPT-HEAD

JAN 1 8 2011  DATE__________________________CHAIR

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*** OVERDRAFT *** TRANSFER REQUIRED

GLEN OAKS OPER PROG-TOTAL-PO

-13,992 30 5.54

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $5,540 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL __________________________ DEPT-HEAD ________________________

JAN 18 2011 DATE________________ Chairs __________________________

GS-GLEN OAKS OPER DEPT. PAGE 1
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $622.29 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

GENERAL SERVICES               COMMITTEE APPROVES THE ABOVE. COM-APPROVAL_________________________ DEPT-HEAD

JAN 12 2011 DATE_________________________ CHAIR

GS-JUV DET OPER.     DEPT.  PAGE 1
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $693.92 INCURRED BY COMMUNICATIONS CTR OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

**GENERAL SERVICES**

**COMMITTEE APPROVES THE ABOVE**

**DEPT-HEAD**

**JAN 18 2011**

**DATE**

**CHAIR**
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $123.77 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL ______________________________ DEPT-HEAD

JAN 18 2011 DATE ______________________________ CHAIR
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|                     |                     | Closing Balance | 1,740.52 | 4,716.71 |

JAIL IMPROV. PROG-TOTAL-PO | 4,716.71

I have examined the preceding bills and encumbrances in the total amount of $4,716.71 incurred by Jail Capital Improvements. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department head.

General Services Committee approves the above. Comm-approval ____________________________ DEPT-HEAD ____________________________ DEPT-HEAD

JAN 18 2011 ____________________________ CHAIR ____________________________
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**Closing Balance**
-768,860.00 768,860.00

**HCC Boiler Project**
-768,860.00 768,860.00

I have examined the preceding bills and encumbrances in the total amount of $768,860.00 incurred by HCC Boiler Project. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the county board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the department head.

General Services Committee approves the above. Comm-Approval_________________________ DEPT-HEAD

**Jan 8 2011**

Date_________________________ CHAIR
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $65,048 30 INCURRED BY HCC BUILDING COMPLEX CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER $10,000 TO BE PAID
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

JAN 18 2011

DATE

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I have examined the preceding bills and encumbrances in the total amount of $1,061.41 incurred by General Services. Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over $10,000 referred to the County Board.
B. Bills under $10,000 to be paid.
C. Encumbrances under $10,000 to be paid upon acceptance by the Department Head.

General Services Committee Approves the Above

Committee Approves the Above

Jan 18 2011

DEPT-HEAD

GS-General Services

DEPT. PAGE 1
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**Closing Balance**: 38,050.07

**9.93**

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $9.93 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD
B. BILLS UNDER $10,000 TO BE PAID
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL: __________________________ DEPT-HEAD __________________________

DATE: __________________________ CHAIR: __________________________

JAN 18 2011
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CLOSING BALANCE 63,009.22 6.78

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF $6.78 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS:

A. BILLS AND ENCUMBRANCES OVER $10,000 REFERRED TO THE COUNTY BOARD
B. BILLS UNDER $10,000 TO BE PAID.
C. ENCUMBRANCES UNDER $10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD 

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL________________________ DEPT-HEAD

JAN 18 2011

DATE________________________ CHAIR
Purchasing Procedural Endorsement:

Chair: ______________________  (Date) ______________________

Governor Committee Approval:

Chair: ______________________  (Signature) ______________________  (Date) __/3/11

Department Head Recommendation: JCB

Prepared By: ______________________

General Services:

Bid Due Date: January 10, 2011 - 1:30 P.M. (CST)

Project #: 2011-42

Project: Skid Steer Accessories

Department:

Phone (608) 757-5615
Fax (608) 757-5639
Purchasing Division

Finance Director
Rock County, Wisconsin

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<th>ITEM</th>
<th>DESCRIPTION</th>
<th>COST</th>
<th>WARRANTY</th>
<th>TOTAL</th>
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This project was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond. One vendor submitted a non-compliant bid.

Prepared By: ______________________
RESOLUTION NO. __________________________ AGENDA NO. __________________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY
Robert Leu
DRAFTED BY
January 12, 2011
DATE DRAFTED

The General Services Committee
SUBMITTED BY

Amending Contract for Courthouse Parking Structure Caulking and Repair

WHEREAS, work under the contract to repair and re-caulk the parking ramps began October 11th; and,

WHEREAS, removal of the old caulk on the two ramps revealed considerable corrosion to the metal plates and failure of the welds that connect the units together along the seams, stabilize the ramp, and keep the caulk adhered to the edges; and,

WHEREAS, due to the fact the extent of the repair work would not be known until the caulk joints were opened and inspected, unit pricing was obtained at bid time to cover additional work; and,

WHEREAS, the General Services Committee received progress reports relative to the additional repair work.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ______ day of ______________, 2011 that the Contract with Zander Solutions be increased by $175,773.29 to cover the cost of the additional repair work to the two Courthouse parking ramps; and,

BE IT FURTHER RESOLVED, that the Courthouse Facility Capital Project budget be amended to cover the additional repair work, testing and engineering inspections as follows:

<table>
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<tr>
<th>Account Number</th>
<th>Description</th>
<th>Budget as at 1/1/11</th>
<th>Increase (Decrease)</th>
<th>Amended Budget</th>
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<td>18-1842-0000-67200/</td>
<td>Transfer In Use of Funds</td>
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<td>164,000</td>
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Respectfully submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

Mary Mawhinney

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

_________________________

Mary Mawhinney, Chair
Amending Contract for Courthouse Parking Structure Caulking and Repair
Page 2

FISCAL NOTE:

This resolution authorizes a $164,000 Transfer In from the Debt Service Fund 30, which has a current balance available of $208,850. The Debt Service Fund balance available is from interest earned on proceeds from debt issues and capital projects which were completed under budget, which were funded by debt issues.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey A. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
Executive Summary
Amending Contract for Parking Structure Caulking and Repairs

Work began on the parking ramps October 11th and was completed December 10th. When the old caulk was removed from the seams of the parking ramp, extensive corrosion to the connecting flange plates was noted, along with an unexpected number of broken welds. The imbedded flange plates exist along the seams of the pre-cast units and are welded to each other to stabilize the deck. As one weld would fail, others failed in a domino affect as fewer welds were doing all the work. The welds stabilize the ramp which in turn keeps the caulk from pulling away from the edges, and letting water through.

When the specifications were prepared the Engineer had no way of knowing the condition of the flangeplates or the welds until the caulk covering those items was removed. Assumptions were made and were built into the base bid. To cover repairs beyond the assumptions in the base bid, unit pricing for all work elements was requested at bid time. To make certain that the additional work was indeed necessary, the Engineer made numerous site visits to inspect the ramp with the Contractor once the caulk was removed. An independent weld inspector was also hired to assess the situation to make certain that the load limits of the ramp were not being exceeded. They determined that the weld failure was not a load limit issue, but failure due to corrosion, a condition not uncommon to structures over 10 years old subject to salt and freeze/thaw cycles.

The General Services Committee received updates as the need for additional repair work progressed from the west to the east ramps. The Committee and Administration concurred that the repair work had to continue at an additional cost.

The repairs completed carry a three-year warranty. As the structures age, additional maintenance and repair work will be needed to keep up with the corrosion from salt and movement from our freeze thaw cycles.

The base bid for the project was $124,907.00. The work using the unit pricing totaled $175,773.29, for a total project cost of $300,680.29.
RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee INITIATED BY

General Services Committee SUBMITTED BY

Randy Terenez Assistant to County Administrator DRAFTED BY

December 28, 2010 DATE DRAFTED

AMENDING ARCHITECT REIMBURSABLE EXPENSES - SCHEMATIC DESIGN STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY REPLACEMENT PROJECT

1. WHEREAS, the County wishes to build a new nursing home to continue caring for Rock County citizens with chronic mental illness, developmental disabilities and health concerns; and,
2. WHEREAS, the County has contracted with Eppstein Uhen Architects/Engineers for the replacement of the Rock Haven Nursing Home from the initial study phase to Design Development; and,
3. WHEREAS, the County placed a maximum $5,000 for reimbursable expenses under the Schematic Design Stage per Resolution #10-6A-067; and,
4. WHEREAS, the Architect incurred additional expenses for additional printing of presentation booklets, meetings, etc. totaling $1,400.
5. NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of __________, 2011 does hereby authorize payment of additional reimbursable expenses as allowed under the contract with Eppstein Uhen of Milwaukee, Wisconsin in the amount of $1,400 relating to the Schematic Design stage of the construction of a replacement Rock Haven Nursing Home facility.

Respectfully Submitted,

General Services Committee

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

Mary Mawhinney
FISCAL NOTE:
Sufficient funds are available in the Rock Haven Capital Building Project, A/C 18-1851-8000-67200, for this additional cost. This budget appropriation is funded by the 2010 Debt Issue.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:
County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, W.S. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

Craig Watson
County Administrator
- EXECUTIVE SUMMARY -

AMENDING ARCHITECT SERVICES – REIMBURSEABLE EXPENSES - SCHEMATIC DESIGN STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY REPLACEMENT PROJECT

The County has contracted with Eppstein Uhen, Architects/Engineers as the Architect/Engineer for the Rock Haven Facility replacement project. The firm has completed the Schematic Design stage and was recently approved to proceed to the Design Development stage.

Resolution #10-6A-067 covered the Schematic Design stage and contained a maximum for reimbursable expenses of $5,000. The Architect has incurred additional expenses for additional printing of the presentation booklet, meetings, etc. The additional amount of $1,400.

The Schematic Design contract with Eppstein Uhen allows the architect to be reimbursed for such expenses.
RESOLUTION NO. ____________________   AGENDA NO. ____________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY

Mickey Crittenden, Director
Information Technology
DRAFTED BY

January 11, 2011
DATE DRAFTED

ATHORIZING PURCHASE OF REPLACEMENT NETWORK SERVER

WHEREAS, the improvement and upgrade of the County's network server capacity is an active Information Technology strategic initiative and Capital Improvement Program project; and,

WHEREAS, the replacement of older and under-performing servers is a key component for meeting the current and future network server requirements associated with the County systems; and,

WHEREAS, the Information Technology 2011 Budget did specify sufficient funds for the replacement of older and under-performing servers; and,

WHEREAS, the Information Technology Department staff did specify the configuration of this network server system; and,

WHEREAS, the specified server system will be purchased using the pricing and terms of the State of Wisconsin contract #15-20400-905.

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of __________, 2011, that a Purchase Order for one server be issued to CDW-G in the amount of $19,670.87.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Vote

Date
FISCAL NOTE:

$437,615 is included in Information Technology Capital Projects, A/C 07-1440-0000-67171, for upgrading the County’s computer systems. This capital project account is to be funded by long-term debt proceeds. It is anticipated the County will issue debt later this year.

Jeffrey J. Swanson
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey P. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator
Executive Summary for the Purchase of One Server for the Network Server Upgrade Project

As a Capital Improvement Program project and part of the 2011 budget, this project is a continuing process of upgrading the County's Network Server capacity. The server upgrades are aimed at replacing out-of-support or under-performing file servers, print servers, application servers, and database servers. The following describes the new replacement server:

- 5-Year Care Pack Maintenance ($1,142.40).

The total cost of the replacement server is $19,670.87 and will be purchased from CDW-G using the pricing and terms of the State of Wisconsin contract #15-20400-905.

This server will be located in the data center at the Health Care Center. The server will have a useful life for the County of 5 or more years.
RESOLUTION NO. ___________________ AGENDA NO. ___________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY Mickey Crittenden, Director
Information Technology
DRAFTED BY

Finance Committee
SUBMITTED BY January 12, 2011

DATE DRAFTED

AUTHORIZING PURCHASE OF ADDITIONAL STORAGE AREA NETWORK CAPACITY

WHEREAS, the expansion of the County’s new storage area network (SAN) is an Information Technology strategic initiative and Capital Improvement Program project; and,

WHEREAS, the SAN expansion will address the County’s rapidly growing storage requirements for both structured and unstructured County information; and,

WHEREAS, the Information Technology Capital Projects Account provides funding for the adding storage capacity to the County’s SAN; and,

WHEREAS, the Information Technology Department staff did specify the components necessary for the adding capacity to the County’s SAN; and,

WHEREAS, the specified SAN components will be purchased using the pricing and terms of the State of Wisconsin contract #10-2052.

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2011 that a Purchase Order for a replacement storage area network be issued to AE Business Solutions in the amount of $31,000.00.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Vote

Date
FISCAL NOTE:

$437,615 is included in Information Technology Capital Projects, A/C 07-1440-0000-67171, for upgrading the County's computer systems. This capital project account is to be funded by long-term debt proceeds. It is anticipated the County will issue debt later this year.

[Signature]
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

[Signature]
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended.

[Signature]
County Administrator
Executive Summary for Expansion of the County’s Storage Area Network

As a Capital Improvement Program project, the expansion of the County’s new storage area network (SAN) was planned in order to address the County’s rapidly growing storage requirements for both structured and unstructured County information. The storage area network consists of controllers, magnetic disk drives, and software that represent the primary information storage for the County’s computer systems. The expanded SAN will allow for greater throughput of input/output operations, resulting in faster network response times.

The SAN expansion project consists of the following main components:

- 26 terabytes of additional Hitachi Data Systems storage capacity
- Rack-mounted Storage Expansion Tray
- Installation.

The SAN is located in the County’s data center at the Health Care Center.

The SAN expansion will cost $31,000.00 and be purchased from AE Business Solutions using the pricing and terms of the State of Wisconsin contract #10-2052.
RESOLUTION NO.__________________________ AGENDA NO.__________________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Mickey Crittenden, Director
Information Technology
DRAFTED BY

Finance Committee
SUBMITTED BY

January 11, 2011
DATE DRAFTED

AUTHORIZING PURCHASE OF REPLACEMENT EMPLOYEE TIME CLOCKS

1  WHEREAS, the County’s current set of 12 employee time clocks is aging and no longer
2   supported by the manufacturer; and,
3
4  WHEREAS, several County departments utilize employee time clocks for managing time and
5   attendance reporting; and,
6
7  WHEREAS, the Information Technology Department has specified replacement employee time
8   clocks that will integrate into the County’s network and systems, and,
9
10 WHEREAS, the replacement of the time clocks is a planned and budgeted project for 2011.
11
12 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly
13   assembled this ___ day of __________, 2011 that a Purchase Order for replacement time
14   clocks be issued to Data Management, Inc. in the amount of $37,295.22.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair  Vote  Date
AUTHORIZING PURCHASE OF REPLACEMENT EMPLOYEE TIME CLOCKS

Page 2

FISCAL NOTE:

Sufficient funds are included in Information Technology's 2011 budget for the purchase of these time clocks. The costs will be allocated out to the departments using the clocks; Rock Haven, Sheriff, Health Care Center Building and Juvenile Detention Center.

[Signature]
Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.12(6), Wis. Stats. and the provisions of the Rock County Purchasing Ordinance.

[Signature]
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

[Signature]
Craig Rutson
County Administrator
Executive Summary for the Purchase of Replacement Employee Timeclocks

Several County departments utilize timeclocks for managing employee time and attendance. The current set of timeclocks is approximately 15 years old and no longer supported by the manufacturer.

After detailed analysis and testing of alternatives to the current timeclocks, the Information Technology Department has determined that the best-fit timeclock option would be to purchase and install new TimeClock Plus devices from Data Management, Inc. These devices are similar to the timeclocks that were recently installed for the Child Support department. The new timeclocks will be able to read the identifying bar code on the County Employee ID badge, and the timeclocks will integrate into the County’s network and systems.

The following are the timeclock components and their costs:

- 12 Series 200 TimeClock Plus devices ($2,129 ea.) $25,548.00
- 3 Year Extended Maintenance ($535 ea.) $6,420.00
- License for 520 Employees ($10 ea.) $5,200.00
- Shipping & Handling $127.22

The total cost of the purchase is $37,295.22 and the purchase will be made from Data Management, Inc., the manufacturer of the TimeClock Plus device.

This is a sole source vendor (see attached).
We hereby certify that the TimeClock Plus™ Version 5.0 Professional Edition Software with the proprietary RDT Series employee access terminal is manufactured only by Data Management Incorporated and is not sold by or available through any other manufacturer.

The RDT terminal interacts in real-time with the TimeClock Plus software, making the RDT completely interactive with the database.

TimeClock Plus 5.0 Professional Edition time and attendance software along with the RDT terminal is designed to help control labor costs in today's fast paced and sometimes hectic work environment. The real-time aspect of TimeClock Plus allows for supervisors to more effectively manage their employees.

Sincerely,

Mark Moorman
Vice President Operations
Data Management Incorporated

(325) 223-9500 - 3322 West Loop 306 - San Angelo, TX 76904
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Proposals were evaluated based on the following criteria:

1. General quality and desirability of response
2. Technical approach - quality of product provided
3. Organization, presentation and execution
4. Experience of personnel
5. Ability to complete work within 90 days of receipt of data
6. Total costs
7. Cost per hour
8. Evidence of efficient use of resources
9. Reasonableness of cost estimates
10. Understanding of the project
11. Completeness and thoroughness
12. Experience of firm
13. Qualification of personnel