GENERAL SERVICES COMMITTEE
TUESDAY, APRIL 4, 2017 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – March 21, 2017
4. Transfer
5. Review of Payments
6. Resolutions
   A. Awarding the Contract for Comprehensive Community Services Program Space Renovation at the Job Center
   B. Awarding Bid for the A-Unit Jail Showers Remodeling
   C. Authorizing the Installation of the Security Camera System at the Job Center and Amending the 2017 Facilities Management Budget
   D. Retaining Johnson Controls Inc. to Complete a Building Retro-Commissioning at the Jail and the Courthouse for Facilities Management
7. Courthouse Security Phase 2 Update
8. Communications, Announcements and Information
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.
RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY

Brent Sutherland –
Director of Facilities Management
DRAFTED BY
March 23, 2017
DATE DRAFTED

Awarding the Contract for Comprehensive Community Services Program
Space Renovation at the Job Center

WHEREAS, Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient
psychosocial rehabilitation program to improve the quality of life for adults and children with
mental illness, substance abuse or a co-occurring diagnosis; and,

WHEREAS, the demand for CCS has exceeded the Human Services Department capacity to serve
clients and expanding the Program is vital to its continuity and responsiveness to client needs; and,

WHEREAS, the County Board has included funds in its 2017 Budget for the expansion of the CCS
Program as well as capital funding to renovate space for a clinic and offices; and,

WHEREAS, Human Services in conjunction with the County Administration and Facilities
Management has studied the options for the CCS Program space and deems that the best
location for such a facility is in the Job Center; and,

WHEREAS, bids were solicited from qualified contractors with four bids being received.

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
assembled this day of , 2017 does hereby approve and authorize
awarding a contract for the CCS renovation at the Job Center in the amount of $193,950.00 to
Glen Fern Construction LLC., from Lake Geneva, WI.

BE IT FURTHER RESOLVED, that a $6,000.00 contingency also be approved to cover any
possible unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

________________________________________
   Hank Brill, Chair

________________________________________
   Jason Heidenreich, Vice Chair

________________________________________
   Robert Yeomans

________________________________________
   David Homan

________________________________________
   Jeremy Zajac
Awarding the Contract for Comprehensive Community Services Program
Space Renovation at the Job Center
Page 2

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair
Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair
Kathy Schulz

Karl Dommershausen
Terry Thomas

Terry Fell
Shirley Williams

Linda Garrett

FISCAL NOTE:

Sufficient funds were included in the 2017 budget for the cost of this project. This project is being funded by sales tax revenues.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator
Executive Summary

The Resolution before you is awarding the contract for space renovation at the Job Center for the Comprehensive Community Services Program.

Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient psychosocial rehabilitation program to improve the quality of life for adults and children with mental illness, substance abuse or a co-occurring diagnosis.

The demand for CCS has exceeded the Human Services Department capacity to serve clients and expanding the program is vital to its continuity and responsiveness to client needs.

Funds were budgeted for the program space to be renovated at the Job Center.

Bids were solicited from qualified contractors with four bidders responding. The bids were reviewed by the Director of Facilities Management and Purchasing Manager who recommend awarding the bid to the lowest, most responsive and responsible bidder, Glen Fern Construction LLC., from Lake Geneva, WI in the amount of $193,950. Additionally, the resolution requests a $6,000 contingency to cover any unforeseen circumstances.
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<th>Start Date</th>
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<tr>
<td>7/1/17</td>
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<td>YES</td>
<td>YES</td>
<td>6.00</td>
<td>0.00</td>
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| Base Bid | $133,950.00 | $199,100.00 | $207,000.00 | $256,000.00 |

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<tr>
<th>Location</th>
<th>Milwaukee, WI</th>
<th>Beloit, WI</th>
<th>Clinton, WI</th>
<th>Gilbank, WI</th>
<th>Glen Fern</th>
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**Bid Summary Form**

**Department** Facilities Management

**Bid Manager** March 23, 2017, 1:30 P.M.

**Bid Name** Job Center Office Renovation

**Bid Number** 2017-26

**Finance Director** Rock County, Wisconsin
RESOLUTION NO. ____________  AGENDA NO. ____________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY
The General Services Committee
SUBMITTED BY
Brent Sutherland
DRAFTED BY
March 27, 2017
DATE DRAFTED

Awarding Bid for the A-Unit Jail Showers Remodeling

1. WHEREAS, the Pinehurst facility was renovated into inmate housing in 1986, along with construction of the jail facility; and,

2. WHEREAS, the inmate showers in Pinehurst are in need of remodeling in order to maintain proper sanitation for a secured detention environment; and,

3. WHEREAS, funds were budgeted, specifications prepared, and bids solicited for the work; and,

4. WHEREAS, this contract will be completing two showers in A-unit.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ______ day of __________, 2017, award a contract with TMI Coatings Inc, of St. Paul, Minnesota, in the amount of $39,600.00.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

________________________________________
Henry Brill, Chair

________________________________________
Jason Heidenreich, Vice Chair

________________________________________
Dave Homan

________________________________________
Bob Yeomans

________________________________________
Jeremy Zajac

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds are available in the 2017 budget for the cost of this project. This project is being funded by sales tax revenues.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel
Executive Summary

Resolution Awarding Contract for Shower Renovations in A-Unit at the Jail

The resolution before you awards a contract to TMI Coatings Inc for the renovation of the two A-Unit shower rooms located in the Pinehurst Building at the Jail. After nearly 30 years of use, the walls, floors and ceilings have been deteriorating and are in need of repair. The work will include, repair of the substrate, preparation of the surfaces and the application of a fiberglass reinforced coating.

There is a total of 13 showers all together. After these two in A-Unit are completed, there will be 6 left to complete. The contract cost is $39,600.
BID SUMMARY

PROJECT NUMBER 2017-30
PROJECT NAME JAIL A-UNIT SHOWER REMODELING
BID DUE DATE MARCH 23, 2017 – 1:30 (LOCAL TIME)
DEPARTMENT FACILITIES MANAGEMENT

<table>
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<tr>
<th></th>
<th>TMI COATINGS ST PAUL MN</th>
<th>BADGER SPECIALTY COATINGS JANESVILLE WI</th>
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<tr>
<td>PROJECT COST</td>
<td>$39,600.00</td>
<td>$ 43,680.00</td>
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<tr>
<td>ADDENDA RECEIVED</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>START DATE</td>
<td>3 WEEKS AFTER AWARD</td>
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<tr>
<td>COMPLETION DATE</td>
<td>14 DAYS TO COMPLETE</td>
<td>NOT LISTED</td>
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</table>

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond. One contractor submitted a “No Bid”.

PREPARED BY: [Signature]
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: TMI Coatings, Inc

SIGNATURE [Signature] DATE 5-27-17

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE
RESOLUTION NO. __________________  AGENDA NO.________________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee  Brent Sutherland
INITIATED BY  DRAFTED BY

The General Services Committee  March 28, 2017
SUBMITTED BY  DATE DRAFTED

Authorizing the Installation of the Security Camera System at the Job Center and
Amending the 2017 Facilities Management Budget

WHEREAS, funds are available in the 2017 budget for the installation of a security camera system at the
Job Center; and,

WHEREAS, there currently is no system in place; and,

WHEREAS, there has been some reports of files being tampered with at night; and,

WHEREAS, the new system being installed will integrate with the other County systems that are in place
or being installed.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
this __________ day of __________, 2017, that a purchase order be issued SGTS Inc. in the amount of
$15,985.00, for the required engineering, equipment, installation, setup, programming, and training.

BE IT FURTHER RESOLVED, that the Facilities Management 2017 budget be amended as follows:

<table>
<thead>
<tr>
<th>ACCOUNT/DESCRIPTION</th>
<th>BUDGET 4/1/17</th>
<th>INCREASE/ (DECREASE)</th>
<th>AMENDED BUDGET</th>
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<td>Source of Funds</td>
<td>($629,884)</td>
<td>($15,985)</td>
<td>($645,869)</td>
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<td>Job Center Allocations</td>
<td></td>
<td></td>
<td></td>
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<td>Use of Funds:</td>
<td>$455,558</td>
<td>$15,985</td>
<td>$471,543</td>
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<td>Capital Improvements</td>
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<td></td>
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</table>

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Dave Homan

Bob Yeomans

Jeremy Zajac

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair  Date
Authorizing the Installation of the Security Camera System at the Job Center and Amending the 2017 Facilities Management Budget
Page 2

FISCAL NOTE:
This resolution authorizes the installation of security cameras at the Job Center. This project is being funded from the Job Center fund balance.

[Signature]
Sherry Oja
Finance Director

LEGAL NOTE:
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2017 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

[Signature]
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:
Recommended

[Signature]
Josh Smith
County Administrator
Executive Summary

Installation of the Security Camera System at the Job Center and Amending the 2017 Facilities Management Budget

The resolution before you authorizes the installation of the security camera system at the Job Center and amends the 2017 Facilities Management budget.

There is currently no security camera system in place at the Job Center and funds were not budgeted in 2017 for this installation. This system was planned to be requested in 2018 capital budget. However with the increase in activity due to more employers hiring, there is an increase in activity causing an increase in risk due to vandalism, theft and violence. Facilities Management Director is recommending installing this camera system now verses next year.

The new system will integrate with the other county systems that are currently in place or being replaced.
RESOLUTION NO. ____________________ AGENDA NO. ____________________

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY

Brent Sutherland - Director - Facilities Management
DRAFTED BY

March 28, 2017
DATE DRAFTED

Retaining Johnson Controls Inc. to Complete a Building Retro-Commissioning at the Jail and the Courthouse for Facilities Management

WHEREAS, the 2017 budget included Focus on Energy incentives funds up to $400,000 for the recommissioning of the Jail and the Courthouse, and;

WHEREAS, Johnson Controls will be conducting a building HVAC system operational controls audit and implementation measures at the Jail and the Courthouse, and;

WHEREAS, a building retro-commissioning reviews how we are operating our current heating, ventilation and air conditioning controls and makes adjustments to get it operating as designed for peak efficiency, and;

WHEREAS, Johnson Controls is an approved partner with Focus on Energy, and;

WHEREAS, Focus on Energy will provide these incentives based on savings.

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ___ day of __________, 2017, that Johnson Controls Inc of Madison, WI will be retained to a building retro-commissioning, not to exceed energy savings incentive for a maximum of $400,000.00.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

ADMINISTRATIVE NOTE: Recommended

Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds are available in the 2017 budget for this project. This project is being funded by a Focus on Energy Grant.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel
Executive Summary

Retaining Johnson Controls Inc. to Complete a Building Retro-Commissioning at the Jail and the Courthouse for Facilities Management

The resolution before you is retaining Johnson Controls Inc of Madison WI to conduct a Building Retro-Commissioning at the Jail and Courthouse as well as implementation of proposed changes.

A building retro-commissioning reviews how we are operating our current heating, ventilation and air conditioning controls and makes adjustments to get it operating as designed for peak efficiency.

The Focus on Energy grant was approved in the amount of $400,000 based on energy savings for a building retro-commissioning at the Jail and Courthouse. The current building automation system controls are Johnson Controls.
General Services Committee

Building Access and Weapons Screening
January 17, 2017
AGENDA

- Option 1
- Option 2
- Option 3

Review Conceptual Options and Estimated Costs

Cost Estimating Overview

Parking Overview
### Parking Overview

**Numbers from County Comprehensive Plan**

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<th>2035</th>
<th>Difference</th>
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<td>Population</td>
<td>1,653,354</td>
<td>1,729,290</td>
<td>17,936</td>
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<tr>
<td>Current Parking</td>
<td>348</td>
<td>384</td>
<td>36</td>
</tr>
<tr>
<td>Avg. Number of Vehicles per day</td>
<td>1,168</td>
<td>1,290</td>
<td>222</td>
</tr>
<tr>
<td>Estimated Parking</td>
<td>182,644 EST.*</td>
<td>172,290 EST.*</td>
<td>-10,354</td>
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*EST.* Estimated
Cost Estimating Overview

- Cost Estimate(s) should be further refined after a direction(s) are chosen by the committee and the concept(s) are further investigated.
- Allowance of approximately $100,000 included for Monument Relocation.
- Maintenance/repair costs developed by Walker (Sept. 2016 Study).
- When existing ramps remain, costs include estimated ramp.
- Soft costs and owner contingency.
- Costs are “Project Costs” which include estimated construction costs.
- Order-of-Magnitude Estimates presented.
Meeting Agendas

- Employees Badged
- Public Screened
- Two Building Entrances – West & East
  - Option 3 (Option 3A & 3B)
  - Public & Employees Screened
  - Two Building Entrances – West & East
  - Option 2 (Option 2A, 2B & 2C)
  - Public & Employees Screened
  - One Building Entrance – West Side
- Option 1 (Option 1A & 1B)

Option Overview
Remove East Parking; create new loading area

Demolish and enlarge west parking to accommodate Public and

Screen in a New Addition outside of the existing courthouse

Option 1

Conceptual

Public and Employees - All Screened

Single Entry for Public and Employees

OPTION 1
Remove East Parking; create new loading area

Enlarge the West Parking to accommodate Public and Employees

Screen within the existing Courthouse Lobby

**Option 1B**

Conceptual

Public and Employees - All Screened

Single Entry for Public and Employees

**Option 1**
Conceptual Option 2
Option 2A
Conceptual

- Utilize existing East parking structure
- Utilize existing West parking structure
- Public and Employees - All Screened
- Public - West; Employees - East Entrance
- Two Building Entrances (West & East)
Option 2B

Conceputal

- Construct New East Screening Addition
- Incorporate New Loading/Unloading Area
- Remove East Parking Structure / Construct At-Grade Parking
- Utilize Existing West Parking Structure

Public and Employees - All Screened
- Public - West; Employees - East Entrance
- Two Building Entrances (West & East)
Option 2

Conceputal

- Add elevator at East Entry for accessibility
- Construct New East Screening Addition
- Incorporate New Loading/Unloading Area
- Remove East parking structure / Construct at-grade parking
- Utilize existing West parking structure

Option 2

- Public and Employees - All Screened
- Public - West; Employees - East Entrance
- Two Building Entrances (West & East)
Conceptual
Option 3
Option 3A
Conceptual

- Construct New East Furnish Addition
- Both West and East Existing Parking Structures Remain
- Screen within the Existing Courthouse Lobby

- Employees - Badged
- Public - Screened
- Two Building Entrances (West & East)
• Construct New East Tumultile Addition
• Incorporate New Loading/Unloading Area
• Remove East Parking Structure / Construct At-Grade Parking
• Screen within the Existing Courthouse Lobby
• West Parking Structure Remains

Option 3B

Conceptual

• Employees - Badged
• Public - Screened
• Two Building Entrances (West & East)
Summary
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<td>$5,400,000</td>
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<td>West Employee Parking</td>
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<td>New East</td>
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<td>Remains</td>
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