



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, MARCH 8, 2012 - 8:00 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR – EAST WING
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:01 a.m. on Thursday, March 8, 2012 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Marilyn Jensen, Wayne Gustina and Phil Owens. Supervisor absent: Mary Mawhinney.

Planning & Development Staff present: Paul Benjamin (Director), Colin Byrnes (Zoning Administrator), and Steve Schraufnagel (Acting Secretary).

Others present: Eugene Dumas, Corporation Counsel

2. ADOPTION OF AGENDA

Supervisor Owens moved to adopt the agenda, Supervisor Gustina seconded. **ADOPTED 4-0.**

3. MEETING MINUTES – FEBRUARY 23, 2012

Supervisor Jensen moved the approval of the February 23, 2012 Committee minutes; seconded by Supervisor Owens. **APPROVED.**

4. MEETING MINUTES OF SPECIAL MEETING – FEBRUARY 23, 2012

Supervisor Owens moved the approval of the February 23, 2012 Special Meeting minutes; seconded by Supervisor Gustina. **APPROVED.**

5. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

None at this time.

6. CODE ENFORCEMENT

A. Action Item: Resolution authorizing a Rock County Planning, Economic & Community Development Agency products and services contract with the Town of Rock updating and revising the Town's zoning ordinance.

Supervisor Jensen moved the approval of the Resolution; second by Supervisor Owens. All in favor – Approved (Yes – 4, No – 0, Absent – 1)
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B. Action Item: Preliminary approval of LD 2012 004 (Porter Township) – William Berry.

Mr. Byrnes described this Land Division.

Supervisor Gustina moved the approval of LD 2012 004 with conditions; second by Supervisor Owens. All in favor – **Approved (Yes – 4, No – 0, Absent – 1)**

Conditions to be met for final approval:

1. 33-foot ½ ROW to be dedicated along W. Stebbinsville Road
2. Note on Final CSM. Along western 40' strip (farm lane) connecting the two farm fields: "Access through Conservation Easement limited to agricultural equipment and casual use. Development for driveway is prohibited."
3. Final CSM (1 year time frame) submitted to and approved by the Planning & Development Agency on or before March 8, 2013.
4. CSM's that are subject to local approval must be recorded within 6 months of their last approval and 24 months of first approval in an Exclusive Agricultural District.
5. As per Section 38-12(8) of the Rock County Land Division Regulations, "Any application not receiving Administrator approval as a final land division within the aforementioned timeline shall be null and void and the applicant shall be required to submit a new application if wishing to proceed with the land division. Extension of the aforementioned timeline may be applied for by the applicant prior to expiration of effectiveness and granted by the Committee at their discretion upon findings that delays are beyond the control of the applicant and that no material exchange in the land division, as stated in the application, has occurred or is reasonably expected to occur.

7. **FINANCE**

A. Action Item: Department Bills/Encumbrances/Amendment/Transfers

The Staples bill will be removed from the agenda.

Supervisor Owens moved the approval of payment of the department bills, and encumbrances; second by Supervisor Gustina. All in favor - **APPROVED (Yes - 4, No – 0, Absent – 1)**

8. **DIRECTORS REPORT**

Director Benjamin reported on the following:

- **Public Facilities Grant for Edgerton Community Outreach** – The City of Edgerton has requested that our agency participate with Edgerton Community Outreach in applying for and administering a Public Facilities Grant.

- **Water Quality Planning for Beloit Area** – Eugene Dumas, Rock County Corporation Counsel, addressed the Committee explaining the process of the 208 Water Quality Planning. He also discussed a particular recent appeal concerning a request for a sanitary permit in an area that has access to City of Beloit public sewer. The Board of Health denied that particular appeal.
- **Village of Orfordville (CDBG – Small Cities Grant)** – The Village of Orfordville has reconsidered and voted to approve applying for a Community Development Block Grant.
- **Housing Consortium** – Director Benjamin announced that there would be a workshop headed by Joanne Shumann on the particulars of the Housing Consortium. Counties in this region of the State will be notified. It will be held on April 3, 2012 in the N1/N2 conference rooms in the Rock County Courthouse at 2 a.m. The Committee is invited to attend.
Mr. Benjamin also mentioned that another meeting would be held on May 8, 2012 at 2 a.m. describing the Main Street Program. All communities in Rock County will be notified to attend this informative discussion on the benefits of this program.

9. COMMITTEE REPORTS

There were no Committee Reports.

10. ADJOURNMENT

Supervisor Gustina moved to adjourn the committee at 9:25 a.m.; second by Supervisor Owens. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, March 22, 2012 at 8:00 a.m.**

Prepared by: Steve Schraufnagel - Acting Secretary