



MINUTES

ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JULY 12, 2012 - 8:00 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR – EAST WING
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, July 12, 2012 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Mary Mawhinney, Phil Owens, Wayne Gustina and Marilyn Jensen.

Planning & Development Staff present: Paul Benjamin (Director), Colin Byrnes (Zoning Administrator), Andrew Baker (Planner II), David Somppi (Community Development Manager), and Steve Schraufnagel (Acting Secretary).

Citizens present: Rodney Courtier, Mr. & Mrs. Stenberg, Georgia Janisch, and Jo Miller.

2. **ADOPTION OF AGENDA**

Supervisor Owens moved to adopt the agenda, Supervisor Gustina seconded. It was noted that the agenda was amended to include Information Item 7F- Discussion concerning project decision criteria. **ADOPTED 5-0.**

3. **MEETING MINUTES – JUNE 28, 2012**

Supervisor Jensen moved the approval of the June 28, 2012 Committee minutes as amended; seconded by Supervisor Gustina. **APPROVED.**

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Benjamin read to the Committee a letter the Planning Office received announcing the approval of a grant to the City of Edgerton for Community Outreach for the renovation of a tobacco barn.

5. **CODE ENFORCEMENT**

A. Public Hearing: Rock County Shoreland Zoning Ordinance Revision

Supervisor Owens moved to go into public hearing; second by Supervisor Mawhinney. All in favor – Approved (Yes – 5, No – 0, Absent – 0)
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Mr. Byrnes introduced the history behind the Rock County Shoreland Zoning Ordinance. Mr. Baker reviewed the Ordinance Revisions via a slide show.

Mr. Stenberg expressed his concern that these proposed revisions to the Shoreland Ordinance were too restrictive compared to the standards in NR 115.

Mr. Courtier stated that he had concerns about filling and/or removing soil in the shoreland area could introduce invasive species to the shoreland area.

The Committee made a number of simple suggestions to clarify various sections of the draft ordinance. Mr. Baker stated that the comments from the citizens and the committee would be incorporated into the draft and the document would be sent to the DNR for review prior to action by the County Board.

Supervisor Owens moved to go out of public hearing; second by Supervisor Gustina. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

6. FINANCE

Action Item: Department Bills/Encumbrances/Amendments/Transfers

Supervisor Mawhinney moved to approve the bills; second by Supervisor Gustina. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

7. COMMUNITY DEVELOPMENT

Mr. Somppi presented the following projects to the Committee.

A. Action Item: Project ID 020706D1 (Change Order + \$1,105)

After inspection, it was revealed that the porch roof needed to be replaced.

Supervisor Jensen moved the approval of Project ID 020706D1- (Change Order +\$1,105); second by Supervisor Gustina. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

B. Action Item: Project ID 020715D1 (Change Order +\$1,505)

This change order is due primarily to a spreadsheet error that has been corrected.

Supervisor Gustina moved the approval of Project ID 020715D1 (Change Order \$1,505); second by Supervisor Jensen. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

C. Action Item: Project ID 020713D1 (Change Order +\$8,261)

Supervisor Jensen moved the approval of Project ID 020713D1-(Change Order \$8,261); second by Supervisor Gustina. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

D. Potential Conflict of Interest – NONE

E. Information Verification Statement - YES

F. Information Item: Discussion concerning project decision criteria.

Director Benjamin introduced this topic to the Committee. Handouts were distributed and Mr. Somppi reviewed them with the Committee. Supervisor Jensen was concerned about Section G on page 24 of the Housing Manual that addressed appealing the Planning Director's decision.

G. Action Item: Resolution Authorizing Rock County to Agree to Participate in the Southern Housing Consortium.

Supervisor Owens moved the approval of the Housing Consortium Resolution; second by Supervisor Gustina. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

8. STRATEGIC & COMPREHENSIVE PLANNING

A. Action Item: Resolution Authorizing A Contract For Consulting Services For Water Quality Planning, Farmland Planning, and Production of Town Zoning Ordinances.

Supervisor Mawhinney moved the approval of the Contract for Consulting Services Resolution; second by Supervisor Gustina. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

9. DIRECTORS REPORT

Director Benjamin reported on the following:

- **Planner II Position Recruitment** – Mr. Benjamin stated that Christine Munz-Pritchard would begin her Planning duties on July 23.

- **Farmland Preservation Planning** – Mr. Benjamin stated that the new planner would be working with Towns on the Farmland Plan Map and Zoning Ordinances. The Planning Director also mentioned that DATCP is allowing up to two-year extensions on the Towns updating their Zoning Ordinances.

10. COMMITTEE REPORTS

Mr. Byrnes stated that staff had met with the citizen who expressed concern over the Shoreland Ordinance Revision earlier in the meeting. Mr. Stenberg is now satisfied that the proposed revisions will not curtail any future plans he had for his lots.

Mr. Byrnes also gave a brief update of the status of the proposed Milton Township gravel pit.

11. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 9:53 a.m.; second by Supervisor Mawhinney. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, July 26, 2012 at 8:00 a.m.**

Prepared by: Steve Schraufnagel - Acting Secretary