



**MINUTES**  
**ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE**  
**THURSDAY, JULY 26, 2012 - 8:00 A.M.**  
**COURTHOUSE CONFERENCE CENTER**  
**SECOND FLOOR – EAST WING**  
**ROCK COUNTY COURTHOUSE**  
**JANESVILLE, WI**

**1. CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, July 26, 2012 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Mary Mawhinney, Wayne Gustina and Marilyn Jensen. Supervisor Owens was not in attendance.

Planning & Development Staff present: Paul Benjamin (Director), Colin Byrnes (Zoning Administrator), Christine Munz-Prichard (Planner II) and Steve Schraufnagel (Acting Secretary).

Other Departments: Don Barnes (County Surveyor)

Citizens present: Steve Lathrop (Combs Associates)

**2. ADOPTION OF AGENDA**

Supervisor Gustina moved to adopt the agenda, Supervisor Mawhinney seconded. Director Benjamin requested the Planner II introduction be moved from Director's Report to Citizen Participation, Communications and Announcements. **ADOPTED** as amended 4-0.

**3. MEETING MINUTES – JUNE 12, 2012**

Supervisor Jensen noted that under Information Item F – Discussion concerning project decision criteria – the last sentence should read, "the appeal shall be of the Planning & Development Director's decision to the Planning and Development Committee". Also, Supervisor Mawhinney had a concern about the appraisal process.

On page one of the minutes under Item 4, Citizen Participation, Communications and Announcements, tobacco **barn** should be changed to tobacco **warehouse**.

Supervisor Jensen moved the approval of the July 12, 2012 Committee minutes as amended; seconded by Supervisor Gustina. **APPROVED**.

**4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Benjamin introduced the new Planner II – Christine Munz-Pritchard. Ms. Pritchard is from Topeka, Kansas.

5. **CODE ENFORCEMENT**

**A. Action Item: Preliminary Approval of Land Divisions**

Mr. Byrnes discussed the submitted land divisions.

- LD 2012 026 (Milton Township) – Charles Vogel

Supervisor Mawhinney moved to approve LD 2012 026 with conditions; second by Supervisor Gustina. All in favor – **Approved (Yes – 4, No – 0, Absent – 1)**

- LD 2012 027 (Clinton Township) – EMH Farms

Supervisor Jensen moved to go out of public hearing; second by Supervisor Gustina. All in favor – **Approved (Yes – 4, No – 0, Absent – 1)**

**B. Information Item: Administrative Quarterly Report**

Mr. Schraufnagel presented the Administrative Report for the second quarter.

6. **Semi-Annual Reports: Attendance at Conference/Conventions**

- A. Planning & Development & Development Agency – None
- B. Real Property Lister – None
- C. Surveyor - None

7. **FINANCE**

**Action Item: Department Bills/Encumbrances/Amendments/Transfers**

Supervisor Jensen moved to approve the bills; second by Supervisor Mawhinney. All in favor – **Approved (Yes – 4, No – 0, Absent – 1)**

Supervisor Mawhinney moved to approve the Transfer; second by Supervisor Gustina. All in favor – **Approved (Yes – 4, No – 0, Absent – 1)**

8. **DIRECTORS REPORT**

Director Benjamin reported on the following:

- **Farmland Preservation Planning** – Mr. Benjamin stated that planning staff continues to meet with Towns in updating the Farmland Preservation Plan Maps. There will be a Farmland Preservation Technical Meeting on August 16.
- **Beloit Area Water Quality Planning** – Mr. Benjamin stated that the next Technical meeting would be August 22.

9. **COMMITTEE REPORTS**

None at this time.

10. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 8:28 a.m.; second by Supervisor Mawhinney. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, August 9, 2012 at 8:00 a.m.**

Prepared by: Steve Schraufnagel - Acting Secretary