



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, AUGUST 23, 2012 - 8:00 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR – EAST WING
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, August 23, 2012 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Mary Mawhinney, Wayne Gustina, Marilynn Jensen and Phil Owens.

Planning & Development Staff present: Paul Benjamin (Director), Christine Munz-Prichard (Planner II), David Somppi (Community Development Manager) and Steve Schraufnagel (Acting Secretary)

Citizens present: John Hillman and Jeff Hillman

2. ADOPTION OF AGENDA

Supervisor Owens moved to adopt the agenda, Supervisor Gustina seconded. Director Benjamin requested that Items 7B, be removed from the agenda. **ADOPTED** as amended 5-0.

3. MEETING MINUTES – AUGUST 9, 2012

Supervisor Jensen stated that the correct spelling of Hillman should be Hillmann. Supervisor Gustina moved the approval of the August 9, 2012 Committee minutes as amended; seconded by Supervisor Jensen. **APPROVED.**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

Chair Sweeney distributed to the Committee handouts from DOT announcing the extension of Inman Parkway and a resolution supporting the PACE Program.

5. CODE ENFORCEMENT

A. Action Item: Preliminary Approval of Land Divisions

Mr. Byrnes discussed the submitted land division.

- LD 2012 029 (Johnstown Township) – Friedo Hillmann (Tabled at August 9, 2012 Meeting)

Supervisor Mawhinney made a motion to remove LD 2012 029 from the table; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –5, No- 0, Absent – 0)**

Mr. Byrnes stated that Mr. Hillmann came into the planning office earlier this week to discuss the disputed conditions. He explained to the Committee the need to obtain Road Right-of-Way at the time of the land division creation process for future possible work in the road right-of-way. Mr. Hillmann would still like to request the removal of that condition. He handed out to the Committee and Staff his six request/recommendations for the conditional approval.

Supervisor Jensen moved to approve LD 2012 029 with the submitted conditions; second by Supervisor Gustina. Supervisor Owens moved to amend the previous motion to eliminate the 40' dedicated ½ road right-of-way conditional; seconded by Supervisor Gustina. This motion failed 3-2 with Supervisors Mawhinney, Jensen and Sweeney voting in the negative." All in favor of the initial motion to approve – **Approved (Yes – 3, No – 2 (Owens and Gustina voting in the negative), Absent – 0)**

B. Action Item: Approval of a public street connection on a Controlled Access County Highway – City of Janesville extension of N. Wright Road to CTH Y:

Supervisor Owens made a motion to approve the Wright Road Connection to County Road Y; Seconded by Supervisor Jensen. All in favor – **Approved (Yes –5, No- 0, Absent – 0)**

C. Information Item: Proposal to refund Land Division Fees if a Town denies a Land Division Application.

Mr. Byrnes informed the Committee that Steve Lathrop of Combs and Associates is requesting reduced fees if in fact a Land Division is denied at the Town level. Combs and Associates imply there is a risk factor under the new ordinance that was not present with the old.

Staff indicates that land division applications should be preceded by a consultation with the agency and other approving bodies of government. Plus, there is work activity that Planning Staff performs before the actual application is submitted.

6. FINANCE

Action Item: Department Bills/Encumbrances/Amendments/Transfers

Supervisor Mawhinney moved to approve the bills; second by Supervisor Jensen. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

7. COMMUNITY DEVELOPMENT

Mr. Somppi described to the Committee the following project.

A. Action Item: Project ID 020721D1. (\$3,200)

Supervisor Gustina moved to approve the bills; second by Supervisor Jensen. All in favor – Approved (Yes – 5, No – 0, Absent – 0)
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B. Removed from the agenda

C. Information Item: Status Report on Community Development Small Cities Block Grant Project (Project ID 020704D1)

Mr. Somppi stated that the Committee approved this project in April, 2012. The project involved replacing the roof, electrical, etc. and completed in June, 2012. Late July the Agency was notified of many problems and shortcomings with the construction work. The State Program Administrator was contacted about the problems by the homeowner. Staff met on-site with all the parties involved.

Agency staff has prepared a Memorandum of Agreement (MOA) that has been reviewed and approved by the Corporation Counsel.

Chair Sweeney stated that he would like the staff to prepare a timeline of this project and would also like to be kept up-to-date on its progress.

8. FARMLAND PRESERVATION PLANNING

Director Benjamin stated that there was a meeting with the Technical Committee last week. Chris Munz-Pritchard distributed several handouts to the Committee indicating the current status of the Farmland Mapping for the Plan. Chris is continuing to work with the Towns in completing their maps.

9. DIRECTORS REPORT

Director Benjamin reported on the following:

- **Beloit Area Water Quality Planning** – The Technical Advisory meeting was held on August 22. The Committee is still in the information-gathering phase. It was announced that a workshop is to be held at the Turtle Town Hall concerning the water quality in the City of Beloit/Town of Turtle area sometime in September. All the local governmental units will be invited to attend. Mr. Benjamin extended that invitation to the Planning & Development Committee.

10. COMMITTEE REPORTS

None at this time.

11. **SET NOVEMBER AND DECEMBER MEETING DATES**

Meeting dates were selected for November 8th and December 13th. If further meetings are required they could occur either November 15th and/or December 20th.

12. **EXECUTIVE SESSION: PER SECTION 19.85(1)(F) WIS STATS – TO CONSIDER DISCIPLINARY DATA OF A PLANNING DEPARTMENT EMPLOYEE**

Supervisor Mawhinney moved to go into Executive Session; second by Supervisor Gustina. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

Supervisor Mawhinney moved to go out of Executive Session; second by Supervisor Owens. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

13. **ADJOURNMENT**

Supervisor Mawhinney moved to adjourn the committee at 10.07 a.m.; second by Supervisor Gustina. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, September 13, 2012 at 8:00 a.m.**

Prepared by: Steve Schraufnagel - Acting Secretary