



**PROPOSAL SUMMARY FORM**

**PROPOSAL NUMBER**     2019-17  
**PROPOSAL NAME**       BIRTH-TO-3 PROGRAM MANAGEMENT  
**PROPOSAL DUE DATE**   MAY 31, 2019 – 12 NOON  
**DEPARTMENT**           HUMAN SERVICES

	UNITED CEREBRAL PALSY OF GREATER DANE COUNTY MADISON WI	CESA 2 WHITEWATER WI	REHAB RESOURCES BROOKFIELD WI
RATER 1	87	78	79
RATER 2	94	68	81
RATER 3	80	70	50
RATER 4	87	80	69
RATER 5	81	70	68
RATER 6	89	80	40
<b>TOTAL SCORE</b>	<b>518</b>	<b>446</b>	<b>387</b>

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Six additional agencies were solicited that did not respond.

Proposals were evaluated based on the following criteria:

1. General quality and adequacy of response MAX POINTS 20
  - Completeness and thoroughness
  - Understanding of the project
  - Responsiveness to terms and conditions
2. Technical approach – quality of package provided MAX POINTS 40
  - Approach to problem analysis
  - Clarity and organization in concept development
  - Quality and quantity of services to be rendered
3. Organization, personnel and experience MAX POINTS 20
  - Qualification of personnel
  - Experience of personnel
  - Experience of firm
4. Reasonableness of cost estimates MAX POINTS 20
  - Evidence of efficient use of resources
  - Total costs
  - Revenue

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR VOTE DATE