



ROCK COUNTY TRANSPORTATION COORDINATING COMMITTEE MEETING AGENDA
July 14, 2017

Call to Order: The meeting was called to order at 8:45 a.m. by Chair Ryan Booth at the Rock County Courthouse, 51 South Main Street, Janesville, Wisconsin.

Approval of Agenda: A motion was made by Supervisor Norvain Pleasant, seconded by Supervisor Karl Dommershausen, to approve the agenda. Motion carried.

Roll Call:

Present: Ryan Booth, Kim Burkhalter, Supervisor Karl Dommershausen, Patty Hansberry, Lynn Jones, Dave Lowe, Joyce Lubben, T.J. Nee, Terry Nolan, Supervisor Norvain Pleasant, Michael Warren, and Roseann Tremain.

Excused: Steve Skelly, Ryan Schomber

Introduction of Visitors: MPO intern, Tsung-Lun Hsu from City of Janesville.

Citizen Participation, Communications and Announcements: Joyce Lubben stated we are short a member for TCC. Supervisor Dommershausen stated that perhaps someone from Adecco may be interested. Lynn Jones suggested someone from the Homeless Intervention Task Force. T.J. Nee stated he would like to see more representation from the southern part of the county. Joyce Lubben reminded the committee that the Resolution requires consumer representation. The TCC is very light on consumer representation at this time. Any suggestions for membership may be sent to Joyce Lubben

Approval of May 12, 2017 TCC Minutes: Dave Lowe made a motion to approve minutes with the change of the time from 8:46 a.m. to 9:46 a.m. Michael Warren noted the date was also in error. Terry Nolan seconded the motion with the amendments. Motion carried.

Sub-Committee Reports:

Advocacy Sub-Committee: None

Mobility Sub-Committee: Ryan Booth reported the sub-committee had requested Ryan Booth follow up with MTM on questions they were asked at a previous meeting. Those questions were:

1. How are issues being addressed on a personal level with members, e.g. the membership and ridership for the State and for Rock County.
2. Average time on hold on We Care line.

3. Number of results of vehicle checks.

The answer for average time on hold was answered in detailed, however the other two questions were answered in general and not detailed. The committee asked Ryan Booth to re-contact MTM and ask for detailed numbers for 2017 in quarters 1 and 2 and compare them in 2016 for quarters 1 and 2.

Lynn Jones asked Ryan Booth to keep track of complaints that he receives and when those complaints start to build up, contact MTM about these issues to make sure they are being reported correctly when MTM reports back on number of complaints for Rock County.

Ryan Booth reported on updates to Appendix 9 of the 2013 Public Services Human Services Coordinated Transportation Plan. The only change was the phone number for Disabled American Vets Transportation. The members asked for updated copies of the plan for their records.

Old Business:

Wisconsin Coach Lines/Coach USA Milwaukee Janesville Loop: Michael Warren provided information on what the Wisconsin Coach Lines/Coach USA Milwaukee Janesville Loop was. It comes once a day during the late morning and leaves shortly after 12:00pm. This service could be use to catch a flight to Milwaukee. The program is state funded. Joyce Lubben asked about VanGalder about bus going to VanGalder bus station to Milwaukee. Supervisor Dommershausen advised you can get a bus from Janesville to Madison, and then to Milwaukee. Supervisor Pleasant asked about the bus that goes from VanGalder bus from depot that goes to Milwaukee at this time. At this time, they do not go that direction.

MTM Updates: Ryan Booth stated the MTM Updates were shared under "Mobility Sub-Committee."

Review of 2013 Public Services Human Services Coordinated Transportation Plan: Ryan Booth stated it appears the new/revised plan will be due in 2019 as there hasn't been any guidance received for it to date. The current plan was completed in fall of 2012 and was effective in 2013.

New Business:

Forward Services Grant Application: Terry Nolan reported on the Forward Services Grant Application and a TIP Amendment through the Janesville Metropolitan Planning Organization. None of the TCC members are aware of this grant application. There was discussion about if Forward Services needed to come to the TCC for approval of the application. The grant they are applying for is to help clients who are under the Wisconsin Works Program (W2) to have a transportation resource when they are employed. Ms. Nolan has made several attempts to reach the Wisconsin Works administration. The application states they will coordinate with transportation providers in Rock County. Lynn Jones will contact them to see if they would come to the next TCC meeting.

Human Service Vehicle Request: Joyce Lubben reported the Council on Aging will be submitting a 5310 applications for vehicle replacement, with the application requesting three vehicles. It is

unlikely all three will be funded. Dave Lowe made a motion to approve the application, seconded by Michael Warren. Motion carried.

Mobility Management Application: Joyce Lubben and Ryan Booth are currently working on the 2018 application. Joyce provided a draft of mobility management objectives for 2018. Discussion followed.

Example of Mobility Manager Report: Joyce Lubben distributed a sample of quarterly Mobility Manager reports. These can be shared with the TCC in the future.

Member Reports:

Joyce Lubben: Steve Skelly, Rock County Transit Supervisor, will be out of the office for a while. Approval was given by the DOT to use our vehicle trust fund to purchase to trishaws for the Cycling without Age program which was initiated in Denmark. She hopes to get two trishaws. Ryan Booth has had preliminary discussions with possible community partners about maintenance and pilots (who pedal the bike). If approved, the program would likely begin in the spring of 2018. Joyce Lubben also reported a transit vehicle is now for sale on the Wisconsin Online Public Auction.

Mike Warren: The City of Janesville is using the statewide bus consortium to buy buses. They are looking at getting 4-5 new buses within the next 18 months. Janesville Transit just completed a federal triannual review. Three findings were found; two were easy fixes and the other was the procurement policy that needed to be updated. JTS received its first report of the Transit Develop Plan. Joyce Lubben asked about the flag stop system which is possibility being discontinued. Janesville Transit is one of the few that still does the flag stop system at this time. There was discussion about education of bus stop locations along with Ryan Booth helping when he does travel training. An example of good community education was when the changeover to needing exact fare was put in place the city only received two complaints.

Supervisor Dommershausen: Human Services is still absorbing Family Care transition. There is discussion about setting up some kind of program to help with transportation, such as getting to HealthNet.

Kim Burkhalter: He is interested in the discussion regarding All Aboard Wisconsin and getting a railroad system in Rock County for passenger rail. At one time there was an Amtrak station in the City of Janesville that left at 5:30 a.m. and was an extension to the Harvard Station to Chicago. There was no real customer service as it wasn't user friendly. Terry Nolan stated that once in a while a passenger train does come through Janesville. Joe Scharenbroch stated the City of Rockford is looking at getting passenger rail.

Lynn Jones: Community Action is working with staff to get their CDLs so they can drive their buses. These buses are used for youth events and childcare.

TJ Nee: Bike and Pedestrian SLATS area review has started. SLATS was at Beloit Farmers Market last week. T.J. will send out a survey and ask members to take and to share the survey on SLATS Bicycle and Pedestrians System Plan Update.

Dave Lowe: Mr. Lowe stated he took the mobility management brochures to The Gathering Place and they were well received.

Joe Scharenbroch: Mr. Scharenbroch has a new position, Director of Guardian Friend Associates, which he began June 1st.

Patty Hansberry: It is a busy time of the year for RSVP. Joyce Lubben asked if RSVP has heard of any updates on federal funding to this program. There has been no word yet on the status. Ms. Lubben stated if funding is taken away from RSVP, there could be a transportation gap for those who use RSVP.

Supervisor Pleasant: Supervisor Pleasant has taken notice of drivers in Beloit not yielding to pedestrians. Ryan Booth stated he would talk with Beloit Police Department about doing a public service announcement like he did with Janesville Police Department.

Terry Nolan: Ms. Nolan is in the process of forming a bicycle advisory committee. The City is looking at extending the bicycle trail a mile on the northeast side of the city in the area of Sandhill to Rotamer Road. An application is being submitted that would give the City of Janesville a “bicycle friendly community” status.

Roseann Tremain: The ADRC has just finished the first year of the 3 year transition to Family Care. The waitlist is now two years. The ADRC is starting a two-year change project which is looking at how to better serve diverse populations.

Ryan Booth: Mr. Booth is now a CarFit Technician through AARP. Held first event yesterday in Beloit. He is looking at having this event at the Rock County Senior Fair in September. He is now a “We Need to Talk” facilitator through AARP which helps families through the discussion of giving up driving. Two Wednesday Walks have been done this year. Mr. Booth discussed the Pedestrian and Right Away education in partnership with the Janesville Police Department and Lamar Advertising. He has provided travel training to individuals and to a group from the Beloit Stateline Literacy Group in Beloit. He also reminded committee members that according to the by-laws they need to inform him of an excused absence from the meetings.

Items for Future Agendas: Terry Nolan would like updates on Cycling without Age. She will let Ryan Booth know about the “bicycle friendly” status.

Future Meeting Dates: September 8, 2017 at 8:45am.

Adjournment: A motion was made by Supervisor Norvain Pleasant, seconded by Michael Warren to adjourn. Motion carried. Meeting adjourned at 10:09 a.m.

Minutes not official until approved by the Transportation Coordinating Committee.