

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

June 11, 2019  
DATE DRAFTED

**Authorizing Double Fill of Five Deputy Sheriff Positions**

1 **WHEREAS**, the Rock County Sheriff's Office has been in a continual hiring process for the rank of  
2 Deputy Sheriff and has been conducting ongoing recruiting; and,  
3  
4 **WHEREAS**, in order to be fully staffed and fully trained in the Deputy Sheriff positions, the Sheriff's  
5 Office must pre-emptively hire Deputy Sheriffs; and,  
6  
7 **WHEREAS**, the Deputy Sheriff hiring and training process is lengthy and includes written exam, oral  
8 interview, background check, psychological test, second oral interview, medical physical, and successful  
9 completion of physical readiness test for admission into the Wisconsin Law Enforcement Academy; and,  
10  
11 **WHEREAS**, the entire hiring and training process takes a minimum of forty weeks; and,  
12  
13 **WHEREAS**, the Sheriff's Office recommends hiring five additional Deputies above the authorized  
14 budgeted headcount; and,  
15  
16 **WHEREAS**, there are sufficient funds in the Sheriff's Office's Law Enforcement and Correctional Facility  
17 personnel budgets to pay for five double fill Deputy Sheriff positions.  
18  
19 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
20 this 27<sup>th</sup> day of June 2019, does hereby authorize the temporary double fill of five Deputy  
21 Sheriff positions.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver  
Mary Beaver, Chair

Russ Podzilni  
Russ Podzilni, Chair

Terry Fell  
Terry Fell

Mary Mawhinney  
Mary Mawhinney, Vice Chair

Absent  
Kara Hawes

Richard Bostwick  
Richard Bostwick

Brian Knudson  
Brian Knudson

Henry Brill  
Henry Brill

Phillip Owens  
Phillip Owens

Betty Jo Bussie 6/25/2019  
Betty Jo Bussie

Absent  
Louis Peer

Alan Sweeney  
Alan Sweeney

Terry Thomas  
Terry Thomas

Bob Yeomans  
Bob Yeomans

19-6B-269

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FISCAL NOTE:

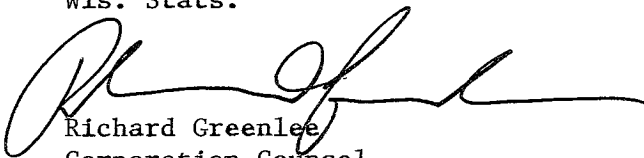
These positions will be funded by vacancies in the Sheriff's LES and Corrections divisions.



Sherry Oja  
Finance Director

LEGAL NOTE:

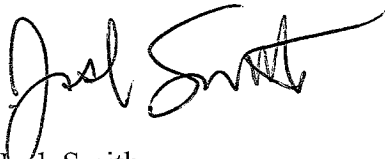
The County Board is authorized to take this action pursuant to §59.22(2),  
Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Authorizing Double Fill of Five Deputy Sheriff Positions**

### **Executive Summary**

The Rock County Sheriff's Office has been in a continual hiring process for the rank of Deputy Sheriff. For several months in 2019, the Sheriff's Office has been conducting ongoing recruiting. During the first half of 2019, the Sheriff's Office completed eleven personnel actions related to the position of Deputy Sheriff. It is a critical matter of public safety that the Deputy Sheriff positions are fully staffed. In order to be fully staffed and fully trained in the Deputy Sheriff positions, the Sheriff's Office must pre-emptively hire Deputy Sheriffs.

The Rock County Sheriff's Office is currently recruiting for five open Deputy Sheriff Positions. The Sheriff's Office's command staff anticipates that six additional openings, for Deputy Sheriffs, will occur due to retirements and promotions in 2019.

The Deputy Sheriff hiring process is lengthy. The process includes written exam, oral interview, background check, psychological test, second oral interview, medical physical, and successful completion of physical readiness test for admission into the Wisconsin Law Enforcement Academy. Once a Deputy Sheriff is hired, the Deputy will go through one week of orientation, seventeen weeks of Wisconsin Law Enforcement Academy training, and fifteen weeks of the Police Training Officer (PTO) programing. The entire hiring and training process takes a minimum of forty weeks.

The Sheriff's Office intends to hire six fully certified deputies who will be ready to enter the fifteen week PTO program. The Sheriff's Office recommends hiring five additional Deputies above the authorized budgeted headcount. The goal is to have these five additional Deputies attend the Wisconsin Law Enforcement Academy from August 12, 2019 to December 13, 2019. These five Deputies will be certified prior to the anticipated retirements and promotions that will occur by December 31, 2019.

There are sufficient funds in the Sheriff's Office's Law Enforcement and Correctional Facility personnel budgets to pay for five double fill Deputy Sheriff positions.