

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster  
INITIATED BY

Human Services Board  
SUBMITTED BY



Tera O'Connor, HSD Deputy Director  
DRAFTED BY

June 11, 2020  
DATE DRAFTED

**AUTHORIZING TEMPORARY DOUBLE FILL OF ONE LEAD WORKER CPS POSITION**

- 1 WHEREAS, the Lead Workers in the Child Protective Services area are a necessary resource to
- 2 effectively train new staff; and,
- 3
- 4 WHEREAS, HSD currently has one Lead Worker position available to train new CPS Initial Assessment
- 5 staff; and,
- 6
- 7 WHEREAS, due to several new staff starting at the same time, the training needs exceed the available
- 8 lead worker resource resulting in significant challenges in the ability to provide adequate training; and,
- 9
- 10 WHEREAS, the Human Services Department has identified current staff who are willing to help and
- 11 who are qualified; and,
- 12
- 13 WHEREAS, the Human Services Department has sufficient funds in the Child Protective Services
- 14 program account to pay for the overlap position; and,
- 15
- 16 WHEREAS, the Human Services Department requests the County Board permit a temporary double-fill
- 17 of a Lead worker position effective June 15, 2020 and extending until new staff training needs are met but
- 18 not to exceed an end date of 11/15/20.
- 19
- 20 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
- 21 assembled this 25th day of June, 2020 does hereby authorize the temporary backfill of one
- 22 Child Protective Services Human Services Professional into a Lead Worker Role.

Respectfully submitted,  
HUMAN SERVICES BOARD

/s/ Brian Knudson  
Brian Knudson, Chair

/s/ J. Russell Podzilni  
J. Russell Podzilni

/s/Sally Jean Weaver-Landers  
Sally Jean Weaver-Landers, Vice Chair

/s/ Angelina Reyes  
Angelina Reyes

/s/ Pam Bostwick  
Pam Bostwick

/s/ Kathy Schulz  
Kathy Schulz

/s/ Ashley Kleven  
Ashley Kleven

/s/Shirley Williams  
Shirley Williams

/s/ Kaelyb Lokrantz  
Kaelyb Lokrantz

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Page 2

COUNTY BOARD STAFF COMMITTEE

/s/ Kara Purviance  
Kara Purviance, Chair

/s/ J. Russell Podzilni  
J. Russell Podzilni

/s/ Richard Bostwick  
Richard Bostwick

/s/ Alan Sweeney  
Alan Sweeney

/s/ Tom Brien  
Tom Brien

/s/ Bob Yeomans  
Bob Yeomans

/s/ Kevin Leavy  
Kevin Leavy

/s/ Jeremy Zajac  
Jeremy Zajac

/s/ Louis Peer  
Louis Peer

FISCAL NOTE:

The cost of the double fill is up to \$1,415, depending on the length of time.  
Funds are available from vacant positions to fund the request.

/s/Sherry Oja

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

s/ Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith  
County Administrator

## **Executive Summary**

### **Authorizing Temporary Double-fill of One Lead Worker CPS Position**

This resolution authorizes the Human Services Department to temporarily double-fill a Child Protective Services Lead Worker position in order to accommodate training needs of multiple new staff starting at the same time CPS Initial Assessment. Lead workers are the primary field trainers for new CPS staff and their role is central to new staff's professional development and integration into the teams. The new staff training needs currently exceed the capacity of available lead workers and a temporary double fill from 6/15/20 through no longer than 11/15/20 will resolve the challenge. There is adequate funding the CPS personnel budget to cover the increased cost.