

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510
Fax (608)757-5511

Amended
5/15/12

FINANCE COMMITTEE
THURSDAY, MAY 17, 2012 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – May 3, 2012
4. Transfers and Appropriations
 - A. Public Works
 - B. Sheriff's Office (2)
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Planning & Development
 - 2) **General Services (2)**
 - E. Approval of Bills for Other Departments
6. **Discussion of Publication of the In Rem Foreclosure Action**
7. Purchasing Procedural Endorsement
 - A. Authorizing Purchase of Thermal Imaging Camera for Emergency Management
 - B. Authorizing Purchase of Comcor Brisas Dinnerware for Rock Haven
8. Discussion on Internal Controls
9. Report on Cash Balances and Investments
10. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-10

Transfer No.

Requested by Public Works

Benjamin Coopman Jr.

Department

Department Head

4/17/12

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
41-4350-4240-46205	Comp - Loss of Assets	1,387.50

TO

ACCOUNT #	DESCRIPTION	AMOUNT
41-4350-4240-63599	Sundry Items	1,387.50

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *CRK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: PUBLIC WORKS
Department

Benjamin J. Johnson
Department Head Signature

DATE: APRIL 17, 2012

FROM:	AMOUNT
1) ACCOUNT #: 00-0000-0001 - 46205 DESCRIPTION: COMPENSATION - LOSS OF FIXED ASSETS CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	1,387.50
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 41-4350-4240-63599 DESCRIPTION: SUNDRY ITEMS	1,387.50
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: SUPERINTENDENT PICKUP #60 DAMAGED BY CAR SLIDING INTO PICKUP. THIS IS RECOVERY FROM CAR INSURER. REPAIR CONTRACTED OUT AND EXPENSED TO OBJECT CODE 63599 - SUNDRY ITEMS.

John Egan

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-12

Transfer No.

Requested by Sheriff's Office

Sheriff Robert Spoden

Department

Department Head

4/23/12

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-62400	R&M - Law Enf. Svs.	4,200

TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2100-0000-62122	Attorney Fees - Law Enf	4,200

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *OK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

5-7-2012

COMMITTEE CHAIR

Tom Sells

File

ROCK COUNTY TRANSFER REQUESTS

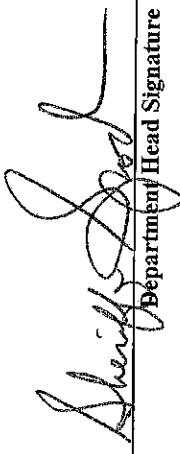
#12-12

TO: FINANCE DIRECTOR

2012

REQUESTED BY: Sheriff's Office
Department

DATE: 04-23-12


Department Head Signature

	FROM:	AMOUNT
1)	ACCOUNT #: 21-2100-0000-62400 DESCRIPTION: Repair & Maintenance Services Law Enforcement Services CURRENT BALANCE: \$ 20,817 ⁴⁻²³⁻¹² PROVIDED BY THE FINANCE DIRECTOR	\$ 4,200.00
2)	ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3)	ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4)	ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

	TO:	AMOUNT
	ACCOUNT #: 21-2100-0000-62122 DESCRIPTION: Attorney Fees Law Enforcement Services	\$ 4,200.00
	ACCOUNT #: DESCRIPTION:	
	ACCOUNT #: DESCRIPTION:	
	ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

We are anticipating fewer radio repairs as a result of purchasing new radios in 2012.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

Legal invoices relating to an internal investigation caused the account to exceed budget.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-11

Transfer No.

Requested by Sheriff's Office

Sheriff Robert Spoden

4/17/12

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
21-2140-2011-61210	Overtime - HIDTA 2011	2,500

ACCOUNT #	DESCRIPTION	AMOUNT
21-2140-2011-63908	Investigative Exp. HIDTA 2011	2,500

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *EXK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

5-7-2012

Frank Collins

File

ROCK COUNTY TRANSFER REQUESTS

12-11

2012

TO: FINANCE DIRECTOR

REQUESTED BY: Sheriff's Office
Department

Sheriff Robert Spohn
Department Head Signature

DATE: 04-17-12

FROM:	AMOUNT
ACCOUNT #: 21-2140-2011-61210 DESCRIPTION: Overtime HIDTA 2011 Grant CURRENT BALANCE: \$ 23,151 <i>4/17/12</i> PROVIDED BY THE FINANCE DIRECTOR	\$ 2,500.00
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 21-2140-2011-63908 DESCRIPTION: Investigative Expenses HIDTA 2011 Grant	\$ 2,500.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

It's early in the year, and all of the overtime funds have not been consumed yet.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

The HIDTA grant allows the purchase of evidence and information. This category was not included in the original budget. A reprogramming was requested from the grant financial manager.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63100	OFC SUPP & EXP P1201625-PO# 05/04/12 -VN#016466	5,700.00 42.0%	1,639.06	754.98	3,305.96	187.71	
					CLOSING BALANCE	3,118.25	187.71
0515000000-64200	TRAINING EXP P1201674-PO# 05/04/12 -VN#051930	13,937.00 3.8%	535.00	0.00	13,402.00	820.00	
					CLOSING BALANCE	12,582.00	820.00
0515000000-68010	EXP.ALLOCATIONS P1201204-PO# 05/04/12 -VN#040481	0.00 100.0%	885.01	-217.20	-667.81	8,336.64	
					CLOSING BALANCE	-9,004.45	8,336.64
	FINANCE DIRECTOR		PROG-TOTAL-PO			9,344.35	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,344.35 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 17 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-63100	OFC SUPP & EXP	4,877.00	42.3%	1,782.69	284.61	2,809.70	
		05/04/12 -VN#046469		STOTTLER, LORI		62.00	
		P1201766-PO# 05/04/12 -VN#046411		A RIFKIN CO		100.83	
		P1201768-PO# 05/04/12 -VN#048914		INTAB		97.13	
				CLOSING BALANCE	2,549.74		259.96
		ELECTIONS		PROG-TOTAL-PO		259.96	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$259.96 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 17 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515400000-64200	TRAINING EXP	975.00	7.6%	75.00	0.00	900.00	
	P1201762-PO# 05/04/12 -VN#043150			WISCONSIN COUNTY TREASURERS AS		125.00	
				CLOSING BALANCE	775.00		125.00
	COUNTY TREASURER		PROG-TOTAL-PO			125.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$125.00 INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 17 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515410000-64901	TAX DEED EXP	20,000.00	0.0%	0.00	0.00	20,000.00	
	P1201849-PO# 06/04/12 -VN#061966						
							RIVER TITLE COMPANY
							6,882.05
							CLOSING BALANCE
							13,117.95
							6,882.05
							TAX DEED EXPENSE PROG-TOTAL-PO
							6,882.05

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,882.05 INCURRED BY TAX DEED EXPENSE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

MAY 17 2012

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	5,000.00 20.6%	432.77	600.50	3,966.73		
	P1201656-PO# 05/04/12 -VN#027012		MMPR			774.00	
	P1201851-PO# 05/04/12 -VN#044396		IHRKE, CONNIE			10.18	
			CLOSING BALANCE		3,182.55		784.18
	EMPL,RELATED		PROG-TOTAL-PO			784.18	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$784.18 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 17 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-64200	TRAINING EXP	13,000.00	17.9%	2,330.85	0.00	10,669.15	
	P1201788-PO# 05/04/12 -VN#025900		WLIA				95.00
			CLOSING BALANCE		10,574.15		95.00
	LAND RECORDS		PROG-TOTAL-PO				95.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$95.00 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

MAY 17 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017230000-62119	OTHER SERVICES	12,500.00 25.0%	0.00	3,125.00	9,375.00		
	P1201828-PO# 05/04/12 -VN#025672			AYRES ASSOCIATES INC		9,375.00	
			CLOSING BALANCE		0.00		9,375.00
	LAND REC-MAPPING		PROG-TOTAL-PO			9,375.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,375.00 INCURRED BY LAND RECORDS-ORTHO MAPPING. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID,
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD,

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 17 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62421	COMPUTER EQUIP	9,000.00 34.6%	4,353.28	-1,238.08	5,884.80		
	P1201637-PO# 05/04/12 -VN#033353			CDW GOVERNMENT INC		23.38	
	P1201645-PO# 05/04/12 -VN#033353			CDW GOVERNMENT INC		402.29	
				CLOSING BALANCE	5,459.13		425.67
0714300000-62491	SOFTWARE MAINT	607,189.00 55.7%	255,033.41	83,381.88	268,773.71		
	P1201759-PO# 05/04/12 -VN#023905			HIGHLINE CORPORATION		34,520.00	
	P1201781-PO# 05/04/12 -VN#049808			GWAAR		2,760.00	
				CLOSING BALANCE	231,493.71		37,280.00
0714300000-63407	COMPUTER SUPPL	16,103.00 13.4%	1,240.37	931.01	13,931.62		
	P1201551-PO# 05/04/12 -VN#033353			CDW GOVERNMENT INC		21.34	
	P1201598-PO# 05/04/12 -VN#033353			CDW GOVERNMENT INC		110.10	
				CLOSING BALANCE	13,800.18		131.44
0714300000-67130	TERMINALS/PC'S	127,049.00 15.5%	17,947.64	1,748.90	107,352.46		
	P1201638-PO# 05/04/12 -VN#033353			CDW GOVERNMENT INC		662.41	
				CLOSING BALANCE	106,690.05		662.41
0714300000-67131	OTHER COMP HARDW	94,896.00 12.1%	2,265.83	9,283.67	83,346.50		
	P1201580-PO# 05/04/12 -VN#051308			UNITRENDS CORP		957.46	
				CLOSING BALANCE	82,389.04		957.46
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00 58.6%	19,429.89	9,913.22	20,656.89		
	P1200937-PO# 05/04/12 -VN#050530			MOTOROLA SOLUTIONS INC		1,416.00	
	P1201599-PO# 05/04/12 -VN#033353			CDW GOVERNMENT INC		41.10	
				CLOSING BALANCE	19,199.79		1,457.10
				INFORMATION TECH PROG-TOTAL-PO		40,914.08	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$40,914.08 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 17 2012

DATE _____ CHAIR

PURCHASE ORDER NUMBER P0903124 PEID 011824

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Planning
COMMITTEE Planning & Development
VENDOR NAME City of Janesville
ACCOUNT NUMBER 64-6467-0000-64913
FUNDS DESCRIPTION 2009-12 Healthy Homes/Lead Hazard - Home Rehabilitation
AMOUNT OF INCREASE \$ 19,747.00
INCREASE FROM \$ 363,557.00 TO \$ 383,304.00
ACCOUNT BALANCE AVAILABLE \$ 43,429.13 SB #12612
REASON FOR AMENDMENT Adjusting project expense reimbursibles to close out grant.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____
FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____
COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Rock Haven Project

AMOUNT OF INCREASE \$ 10,913.09

INCREASE FROM \$ 16,655,997.50 TO \$ 16,666,910.59

ACCOUNT BALANCE AVAILABLE \$ 3,350,920.65 SB 5/15/12

REASON FOR AMENDMENT Change Order #8

APPROVALS

GOVERNING COMMITTEE  5/15/12
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

CHANGE ORDER

No. 00008

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: 08- Program Request #

DATE: 4/11/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

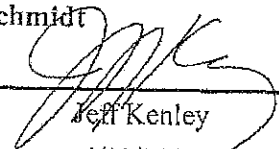
Item	Description	Stock	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #012 pertains to RFI # 016 & 016-1 Relocation of Sanitary Sewer.		1.000		(\$1,837.45)	0.00%	\$0.00	(\$1,837.45)
00002	PCO # 022 pertains to Construction Bulletin #2 Miscellaneous Structural Revisions.		1.000		\$0.00	0.00%	\$0.00	\$0.00
00003	PCO #025R pertains to Construction Bulletin #4 - Plumbing Revisions.		1.000		\$4,875.64	0.00%	\$0.00	\$4,875.64
00004	PCO #036 pertains to RFI #'s 110-1, 110-2, 110-3, & 110-4, Steel linets.		1.000		\$7,874.90	0.00%	\$0.00	\$7,874.90

Unit Cost: \$10,913.09
 Unit Tax: \$0.00
Total: \$10,913.09

COPY

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$9,029,002.50)
The Contract Sum Prior to This Change Order was	\$16,655,997.50
The Contract Sum Will be Increased	\$10,913.09
The New Contract Sum Including This Change Order	\$16,666,910.59
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
 By: 
 Jeff Kenley
 Date: 4/12/2012

Rock County
 By: _____
 Randolph Terronez
 Date: 4/13/2012

The Samuels Group, Inc.
 By: Kevin C. Higgs
 Kevin C. Higgs
 Date: 4/11/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Rock Haven Project

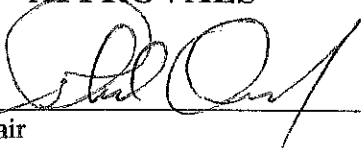
AMOUNT OF INCREASE \$ 122,053.63

INCREASE FROM \$ 16,666,910.59 TO \$ 16,788,964.22

ACCOUNT BALANCE AVAILABLE \$ 3,350,920.65 SB 5/1/12

REASON FOR AMENDMENT Change Order #9

APPROVALS

GOVERNING COMMITTEE  5/15/12
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

CHANGE ORDER

No. 00009

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: 08- Program Request # 06

DATE: 4/11/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).


Item	Description	Stock	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #024R2 pertains to Construction Bulletin # 03, Mezzanine Exit Revisions.		1.000		\$117,666.83	0.00%	\$0.00	\$117,666.83
00002	PCO # 033 pertains to Construction Bulletin #5 HVAC Shop Drawing Revisions.		1.000		(\$1,976.70)	0.00%	\$0.00	(\$1,976.70)
00003	PCO #040R2 pertains to Proposal Request # 01- Roofing System Upgrade. GAF System Plus Limited lifetime Warranty.		1.000		\$5,016.00	0.00%	\$0.00	\$5,016.00
00004	PCO #047 pertains to Construction Bulletin #7 - Data Outlet Revisions.		1.000		\$1,347.50	0.00%	\$0.00	\$1,347.50

Unit Cost: \$122,053.63
Unit Tax: \$0.00
Total: \$122,053.63

COPY

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$9,018,089.41)
The Contract Sum Prior to This Change Order was	\$16,666,910.59
The Contract Sum Will be Increased	\$122,053.63
The New Contract Sum Including This Change Order	\$16,788,964.22
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley
Date: 4/12/2012

Rock County
By: _____
Randolph Terronez
Date: 4/13/2012

The Samuels Group, Inc.
By: Kevin C. Higgs
Digitally signed by Kevin C. Higgs
DN: cn=Kevin C. Higgs, o=The Samuels Group, Inc., email=khiggs@samuelsgroup.com, c=US
Kevin C. Higgs
Date: 4/11/2012

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER: 2012-24
 PROJECT NAME: THERMAL IMAGING CAMERA
 BID DUE DATE: FEBRUARY 24, 2012 – 12:00 NOON
 DEPARTMENT: EMERGENCY MANAGEMENT

	BENDLIN BUTLER WI	5-ALARM FIRE DELAFIELD WI
TOTAL COST	\$ 9,638.00	\$9,955.00
WARRANTY	2 YEARS CAMERA CORE 1 YEAR ALL OTHER COMPONENTS	MANUFACTURER WARRANTY ONLY
DELIVERY TIME	UNDER 2 WEEKS	2-3 WEEKS

Request for Quote was advertised in the Janesville Gazette and on the Internet. One vendor submitted a "No Bid". Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: BENDLN – Butler, WI

Shirley A. Connors 4/30/2012
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL: Ivan Collins 50 5-7-2012
 CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

 CHAIR VOTE DATE



PROJECT NUMBER #2012-34
 PROJECT NAME COMCOR BRISAS DINNERWARE
 PROPOSAL DUE DATE APRIL 30, 2012 – 1:30 NOON
 DEPARTMENT ROCK HAVEN

VENDOR	FIRM BID PRICE-DELIVERED
BOELTER - WAUKESHA WI	\$ 6,676.20
WASSERSTROM - COLUMBUS OH	\$ 6,922.24
REINHART FOODS - OAK CREEK WI	\$ 7,126.60
BULLER FIXTURE – OMAHA NE	\$ 7,476.60
DIRECT SUPPLY – MILWAUKEE WI	\$ 7,656.47

Dinnerware consists of:

- 240 – large plates
- 240 – small plates
- 180 - saucers
- 180 - coffee cups
- 200 - large bowls
- 200 – small bowls

Request for Quote was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Boelter, Waukesha, WI

Shirley Anderson 5/7/12
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

 SIGNATURE VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

 CHAIR VOTE DATE