



**FINANCE COMMITTEE
THURSDAY, JULY 5, 2012 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Committee Review and Approval of Per Meeting Allowances
4. Approval of Minutes – June 21, 2012
5. Transfers and Appropriations
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
7. Resolution
 - A. Authorizing Purchase of Mobile Data Computer Equipment for 2012
8. Review of Resolution
 - A. Authorizing Contract with Rock Valley Community Programs, Inc. for OWI Court Case Management Services and Amending the 2012 Budget
 - B. Amending the 2012 Budget to Use Equitably Shared Funds – Helmet Communicators
9. Purchasing Procedural Endorsement
 - A. Authorizing Exterior Lighting Repairs for the Jail Renovation Project
 - B. Authorization of a Contract for Consulting Services for Water Quality Planning, Farmland Preservation, and Production of Town Zoning Ordinances (Contingent upon approval by Planning & Development Committee on 7/12/12)
10. Authorizing Purchase of Document Imaging Software for Human Services
11. Discussion and Possible Action on Options for Transferring Money to United Way – Lori Stottler and Sherry Oja
12. Discussion and Possible Action Pertaining to a Passport Fee Checking Account and Possible Convenience Fee Charges – Lori Stottler and Sherry Oja
13. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-62114	TAB/CANVASING	1,800.00 11.1%	879.00	-678.93	1,599.93		
	P1201094-PO# 07/05/12 -VN#044915			DYKE, DONALD		50.00	
	P1201095-PO# 07/05/12 -VN#025104			BREIDENSTEIN, BILL		50.00	
			CLOSING BALANCE		1,499.93		100.00
1414110000-63100	OFC SUPP & EXP	4,877.00 54.0%	2,390.33	246.33	2,240.34		
	P1201371-PO# 07/05/12 -VN#050412			PAPER RECOVERY SERVICE CORPORA		52.48	
			CLOSING BALANCE		2,177.86		62.48
1414110000-63103	LEGAL FORMS	70,515.00 0.0%	43,734.46	-43,734.43	70,514.97		
	P1201293-PO# 07/05/12 -VN#041689			ILLINOIS OFFICE SUPPLY		18,961.00	
			CLOSING BALANCE		51,553.97		18,961.00
1414110000-63107	PUBL & LEGAL	8,972.00 0.0%	2,543.09	-2,543.08	8,971.99		
	P1200711-PO# 07/05/12 -VN#013607			JANESVILLE GAZETTE INC		2,626.07	
			CLOSING BALANCE		6,345.92		2,626.07
	ELECTIONS		PROG-TOTAL -PO			21,749.55	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$21,749.55 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 05 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	5,000.00 52.5%	1,725.35	902.40	2,372.25		
	P1202241-PO# 07/05/12 -VN#052071			CONKLIN, LAURA		25.32	
	P1202248-PO# 07/05/12 -VN#020293			WELLNESS COUNCIL OF WISCONSIN		349.00	
			CLOSING BALANCE		1,997.93		374.32
		EMPL. RELATED	PROG-TOTAL-PO			374.32	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$374.32 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD
JUL 05 2012 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-64701 ENC	SOFTWARE PURCH R1202468-PO# 06/25/12 -VN#036201 AMAZON.COM	103,186.00 22.1%	6,827.45	15,980.01	80,378.54	37.79	
CLOSING BALANCE					80,340.75		37.79
INEORMATION TECH PROG-TOTAL-PO						37.79	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$37.79 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

JUL 05 2012

DATE _____

CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Dara Mosley
INITIATED BY



Diana L. Arneson
DRAFTED BY

Finance
SUBMITTED BY

June 15, 2012
DATE DRAFTED

Authorizing Purchase of Mobile Data Computer Equipment for 2012

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to Purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Information Technology Director and staff did review equipment available on the
- 5 State of Wisconsin Department of Administration Computer Contract number 11-20454-001 and chose
- 6 and configured equipment from this contract; and,
- 7
- 8 **WHEREAS**, the 2012 Budget did designate funds for the purchase of these Mobile Data Computers
- 9 for the Sheriff's Department.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2012 issue a purchase order to Baycom, Inc., of Green Bay, WI
- 13 for 9 CF-53 Panasonic Toughbook Mobile Data Computers at \$2,528.00 each for a total of \$22,752.00.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Chair Vote Date

Sandra Kraft, Vice Chair

J. Russell Podzilni

Mary Beaver

Brent Fox

Authorizing Purchase of Mobile Data Computer Equipment for 2012

Page 2

FISCAL NOTE:

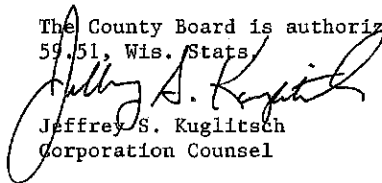
Sufficient funding is included in the Sheriff's Terminals & PCs account, A/C 21-2100-0000-67130, for the purchase of these computers.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Panasonic Toughbooks

The Rock County Sheriffs Office utilizes Panasonic Toughbook laptop computers within their squad cars. Each year a number of these are purchased to replace those that are broken, worn, or no longer adequate to operate the software and systems used by the law enforcement staff.

The Panasonic Toughbooks are ruggedized laptops that are made to withstand extreme temperature, excess vibration, and abnormal abuse that are common in police work. Panasonic has developed a less expensive model of laptop than what was available in prior years that meets the needs of the Sheriffs Office. This authorization is for nine Toughbooks that will replace units that are seven years old and cause regular difficulties for the deputies and Information Technology staff.

The Toughbooks are being purchased from Baycom, Inc. from Green Bay off of state contract (DOA# 11-20454-001), and include a five-year warranty.

County Board approval authorizes the County to purchase nine Panasonic Toughbooks from Baycom a cost of \$22,752.

BAYCOM

serious mobility
when it matters most

TIM COONEY
2040 RADISSON ST.
GREEN BAY, WI 54302
PHONE: 920-544-4282
FAX: 920-468-8615
EMAIL: tcooney@baycominc.com

ROCK COUNTY I.T.
DARA MOSLEY
200 EAST US HWY 14
JANESVILLE, WI 53545
(608) 757-5363
6/15/2012
mosley@co.rock.wi.us

QUOTE NO. TC20120615A

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:
EQUIPMENT DETAILS AND PRICING

QTY	MODEL AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
D.O.A. STATE CONTRACT # 11-20454-001			
9	Panasonic Toughbook CF-63 Intel Core i5-2520M vPro 2.5GHz Processor 14" High Definition Touchscreen Display 4GB SDRAM 320GB Shock Mounted Hard Drive - 7200rpm Intel Advanced-N 6205 WLAN 802.11a/b/g/n DVD Super Multi-Drive Ethernet NIC 10/100/1000 AC Power Adapter Windows 7 Pro Standard Keyboard 3 Year Parts & Labor Warranty - Preferred	\$2,035.00	\$18,315.00
9	2 Year Extended Warranty	\$298.00	\$2,682.00
OPTIONS:			
1 Year Extended Warranty: \$189.00 each			
2 Year Extended Warranty: \$298.00 each			
3 Year No Fault Warranty Upgrade: \$225.00 each			
1 Year Warranty Extension with No Fault: \$449.00 each			
2 Year Warranty Extension with No Fault: \$709.00 each			
2GB Additional Memory: \$109.00 each			
4GB Additional Memory: \$153.00 each			
Add Fingerprint Reader: \$125.00 each			
Add Integrated Gobi WWAN (Sprint, Verizon, AT&T): \$159.00 each			
Add Bluetooth: \$57.00 each			
9	Add Emissive Backlit Keyboard: \$195.00 each	\$195.00	\$1,755.00

EQUIPMENT COST:	\$22,752.00
SHIPPING:	Included

Payment With Order: Net 10 Day
Quotation Good Throughout 2012

Approved By:

Your Signature Is An Agreement To Purchase And An Acceptance Of The Above Terms
All of the information listed on this proposal is confidential and proprietary information.
If You Have Any Questions Please Contact Tim Cooney at (920) 544-4282



RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Criminal Justice Coordinating
Council
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Public Safety & Justice Ctte.
SUBMITTED BY

June 20, 2012
DATE DRAFTED

**AUTHORIZING CONTRACT WITH ROCK VALLEY COMMUNITY PROGRAMS, INC. FOR
OWI COURT CASE MANAGEMENT SERVICES AND AMENDING THE 2012 BUDGET**

- 1 **WHEREAS**, as of July 1, 2010, the penalties for Operating While Intoxicated (OWI) offenses in the
2 state of Wisconsin, through the enactment of Act 100, increased; and,
3
4 **WHEREAS**, with an average of 1,200 OWI convictions each year, the system is overloaded with these
5 cases and public safety is put in issue with intoxicated drivers on the roads; and,
6
7 **WHEREAS**, in the Act 100 legislation, there is a provision for treatment to aid offenders in treating
8 their substance abuse issues; and,
9
10 **WHEREAS**, in 2011, the County Board set aside \$100,000 to address OWI offenses; and,
11
12 **WHEREAS**, a maximum of 25 participants will be charged \$75/month to participate in the program
13 for approximately 18 months; and,
14
15 **WHEREAS**, Rock County has found that its Drug Court, with regular judicial oversight, has proven
16 successful in dealing with offenders with drug and alcohol dependencies from continually cycling
17 through the criminal justice system. Similarly, Rock County is interested in starting a specific post-
18 conviction OWI Court docket to address these offenders; and,
19
20 **WHEREAS**, such a system holds offenders accountable but provides them with the treatment they
21 need to become productive members of society and stop the cycle of recidivism. It also alleviates
22 pressure on the jail as well as the other system players from having to repeatedly process and deal with
23 these individuals time and again in the criminal justice system; and,
24
25 **WHEREAS**, to this end, the County's Criminal Justice Coordinating Council, a diverse, advisory
26 committee to the County Board, composed of key stakeholders from the justice system, county
27 administration, and the community, is recommending the initiation of an OWI Court Pilot Program.
28 The OWI Court will use community and justice system resources in a cost effective and efficient
29 manner while holding offenders accountable and protecting public safety; and,
30
31 **WHEREAS**, qualifications were solicited from firms having experience in providing case management
32 for offenders, with Rock Valley Community Programs, Inc. submitting the most responsive and
33 responsible proposal.
34
35 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
36 this ____ day of _____, 2012 does hereby authorize a contract with Rock Valley Community
37 Programs, Inc. under terms and conditions per the Request for Qualifications and any subsequent contract
38 in an amount not to exceed \$100,000 net of fees to provide case management services for offenders
39 participating in the OWI Court Program.
40
41 **BE IT FURTHER RESOLVED**, that the 2012 Rock County budget be amended as follows:
42

AUTHORIZING CONTRACT WITH ROCK VALLEY COMMUNITY PROGRAMS, INC. FOR OWI COURT CASE MANAGEMENT SERVICES AND AMENDING THE 2012 BUDGET

Page 2

	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
<u>Account/Description</u>	<u>6/19/12</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>OWI Programming</u>			
<u>Source of Funds</u>			
19-1992-0000-44100			
Fees	0	33,750	33,750
<u>Use of Funds</u>			
19-1992-0000-64904			
Administration Expense	100,000	33,750	133,750

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Ivan Collins, Chair

Henry Brill, Vice Chair

Mary Beaver

Brian Knudson

Larry Wiedenfeld

Mary Mawhinney, Chair

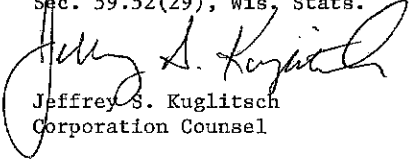
FISCAL NOTE:

This resolution authorizes a contract with Rock Valley Community Programs for OWI Court case management services in an amount not to exceed \$100,000, net of fees. This resolution also amends the budget to allow for the collection and expenditure of participant fees.


Sherry Oja
Finance Director

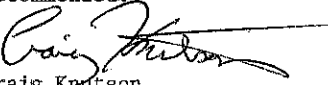
LEGAL NOTE:

The County Board is authorized to take this action pursuant to Sections 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of Sec. 59.52(29), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

AUTHORIZING CONTRACT WITH ROCK VALLEY COMMUNITY PROGRAMS, INC. FOR OWI COURT CASE MANAGEMENT SERVICES AND AMENDING THE 2012 BUDGET

As of July 1, 2010, the penalties for Operating While Intoxicated (OWI) offenses in the state of Wisconsin, through the enactment of Act 100, have increased. Currently, our system in dealing with OWI offenders in Rock County does little to lower recidivism. With approximately 1,200 OWI convictions each year, the system is overloaded with these cases and public safety is put in issue with intoxicated drivers on the roads. In the Act 100 legislation, there is a provision for treatment to aid offenders in treating their substance abuse issues. Rock County has found that its Drug Court, with regular judicial oversight, has proven successful in dealing with offenders with drug and alcohol dependencies from continually cycling through the criminal justice system. Similarly, Rock County is interested in starting a specific post-conviction OWI Court docket to address these offenders. Such a system holds offenders accountable but provides them with the treatment they need to become productive members of society and stop the cycle of recidivism. It also alleviates pressure on the jail as well as the other system players from having to repeatedly process and deal with these individuals time and again in the criminal justice system.

To this end, the County's Criminal Justice Coordinating Council, a diverse, advisory committee to the County Board, composed of key stakeholders from the justice system, county administration, and the community, is recommending the initiation of an OWI Court Pilot Program. The OWI Court will use community and justice system resources in a cost effective and efficient manner while holding offenders accountable and protecting public safety.

The Rock County OWI Court's mission is to improve public safety by producing sober drivers. The Court will incorporate research driven principles and accountability to save money, lives, and create a better community. Rock County's OWI Court will be a voluntary, post-adjudication specialty court created to reduce recidivism by allowing OWI 3rd offense offenders to participate in substance abuse treatment under judicial and community supervision. It will be a four-phase program consisting of intensive supervision of defendants by supervision of case managers and probation officers, frequent appearances before the OWI Court judge, mandatory individualized drug/alcohol treatment and other treatment/counseling as necessary, random drug testing, home visits, and support group attendance. Participants will also be required to be on an electronic monitoring/Sobriety through the office of Department of Community Corrections. Treatment requirements will vary based upon each individualized treatment plan. Treatment will be provided by the Rock County Human Services Department or its contracted provider. Monitoring and linking to collateral services will continue throughout all phases of the program. OWI Court will also work in concert with the Rock County Human Services' Intoxicated Driver Program (IDP) in an effort to secure participants' licenses.

All Rock County OWI Court participants will be on Probation through the Department of Corrections and assigned a specialized probation agent that works with the OWI Court in addition to an intensive Community Case Manager provided by Rock County. Participants will be in the OWI Court program for approximately 18 months.

To operate OWI Court, Rock County intends to contract with a provider for community case management services outlined in this Request for Qualifications. It is expected that case management services would initially be provided by one certified social worker or staff member with similar qualifications. It is anticipated that staff would begin work in August 2012, with the OWI Court sessions beginning in September 2012. There will be a 1:25 case manager to participant ratio.

Rock County anticipates entering into a contract beginning in August 2012 through December 2013, with the possibility to renew for two additional one-year periods. Funding in future years is based on the availability of funding authorized by the Rock County Board of Supervisors.

This resolution authorizes a contract with Rock Valley Community Programs, Inc., in an amount not to exceed \$100,000, to provide case management services to the OWI Court. Rock Valley will provide 1.0 FTE staff to provide intensive case management and drug testing services.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER: 2012-29
PROJECT NAME: OWI COURT COMMUNITY CASE MANAGER
PROPOSAL DUE DATE: APRIL 9, 2012 -12:00 NOON
DEPARTMENT: ADMINISTRATION

	ROCK VALLEY COMMUNITY PROGRAMS JANESVILLE WI	ATTIC CORRECTIONAL SERVICE MADISON WI
RATER 1	48	44
RATER 2	55	45
RATER 3	54	56
RATER 4	57	55
RATER 5	52	54
RATER 6	47	53
TOTAL SCORE	313	307

Proposals were evaluated based on the following criteria:

SERVICES TO BE PROVIDED – 20 POINTS MAXIMUM

- Rock County has \$100,000 for the start-up of this program.
- The program is 18 months in duration for each participant.
- Contractor will not be allowed to charge participants a fee.
- Rock County expects that 50% of contact with participants be in the community.
- Vast majority of testing shall be on-site/instant and not sent to the lab. If a participant requests that their testing be sent to the lab, and the test comes back with the same results done on-site, the participant will be required to pay the lab fees (see Testing Protocol in OWI Manual).

PERSONNEL - 20 POINTS MAXIMUM

- Number of staff
- Number of participants that could be served
- Hours of coverage
- Locations

COST PROPOSAL - 20 POINTS MAXIMUM

- Staff costs, including the salary and fringe benefit costs for each position.
- Facility costs
- All other costs, including equipment, furniture, office supplies, and other expenses.

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond. One vendor submitted a Proposal that did not meet the specifications.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: ROCK VALLEY COMMUNITY PROGRAMS

SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL: _____
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

June 25, 2012
DATE DRAFTED

**Amending the Sheriff's 2012 Budget to Use Equitably Shared Funds –
Helmet Communicators**

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
 2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
 3 Program; and,
 4
 5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
 6 enforcement purposes only; and,
 7
 8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
 9 the recipient's appropriated operating budget; and,
 10
 11 **WHEREAS**, the Sheriff's Office plans to use the funds to purchase two wireless helmet communication
 12 kits.

13
 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 15 this _____ day of _____, 2012 that the 2012 budget be amended as follows:
 16

17		Budget	Increase	Amended
18	Account/Description	01/01/12	(Decrease)	Budget
19	Source of Funds			
20	21-2100-0000-47000			
21	Transfer In	\$28,876.00	\$1,724.00	\$30,600.00
22				
23	Use of Funds			
24	21-2100-0000-67172			
25	Capital Assets \$500-\$999	\$2,024.00	\$1,724.00	\$3,748.00
26				

27
 28
 29 **BE IT FURTHER RESOLVED** that a Purchase Order be issued to PVP Communications of Torrance,
 30 CA, in the amount of \$1,724, for the purchase of two wireless helmet communication kits.

Amending the Sheriff's 2012 Budget to Use Equitably Shared Funds – Helmet Communicators
Page 2

Respectfully submitted,

Public Safety and Justice Committee

Ivan Collins, Chair

Henry Brill, Vice Chair

Mary Beaver

Brian Knudson

Larry Wiedenfeld

Finance Committee Endorsement
Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

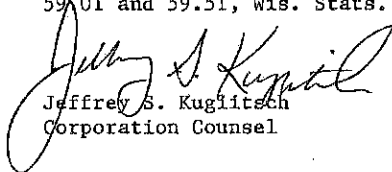
This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$34,164.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Amending the Sheriff's 2012 Budget to Use Equitably Shared Funds – Helmet Communicators

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$1,724. The Sheriff's Office plans to use the funds to purchase two wireless helmet communicator kits.

The hands free communicators will be installed in helmets of the new motorcycle officers. The communications use hands free, blue tooth technology. The blue tooth technology enables the deputies to keep both hands on the handle bars while still being able to communicate with dispatch or other officers. The communications are not moveable from one helmet to another, and each deputy needs their own helmet.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Randy Terronez
INITIATED BY



Randy Terronez
DRAFTED BY

General Services Committee
SUBMITTED BY

June 22, 2012
DATE DRAFTED

**AUTHORIZING EXTERIOR LIGHTING REPAIRS FOR THE JAIL
RENOVATION PROJECT**

1 **WHEREAS**, construction of the Jail Renovation Project resulted in the need to temporarily direct the
2 power supply from the Jail facility to the Youth Services Center for five light poles and two signs; and,
3
4 **WHEREAS**, the Samuels Group recommended that the project be a separate bid from the main contract in
5 order to take advantage of cost efficiencies; and,
6
7 **WHEREAS**, bids were solicited for the project with four vendors responding (results attached).
8
9 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
10 this ___ day of _____, 2012 does hereby recommend that Foley Electric, of Beloit, Wisconsin, be
11 awarded the contract for exterior lighting repairs of the Rock County Jail in the amount of \$11,375.00.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Mary Mawhinney, Chair

Henry Brill, Vice Chair

Vote _____ Date _____

Ivan Collins

Jason Heidenreich

Edwin Nash

AUTHORIZING EXTERIOR LIGHTING REPAIRS FOR THE JAIL RENOVATION PROJECT
Page 2

FISCAL NOTE:

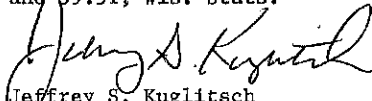
Sufficient funding is available in the Jail/HCC Complex Account, A/C 18-1849-0000-67200, for this project. This account is funded by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Jail Renovation Project affected the exterior lighting of the Rock County Sheriff/Jail area. During the initial portion of the project, five light poles and two signs were temporarily disconnected from the Sheriff/Jail building and connected to the Youth Services Center. Several months ago, options for addressing the exterior lighting issue were brought before the General Services Committee. After several discussions, the General Services Committee upon the recommendation of the Samuels Group, separated this activity from the main project and dealt with it as a standalone project.

The Samuels Group prepared the bid specifications and worked with County Purchasing to bid out this work. Four vendors responded to the bid notice (results attached).

The recommendation is to award the contract to Foley Electric of Beloit, Wisconsin in the amount of \$11,375 with funds to come from available Jail/Health Care Center Complex Capital Projects Account budget resources.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Paul Benjamin
INITIATED BY



Paul Benjamin, Director,
Planning and Development Dept.
DRAFTED BY

Planning & Development Committee
SUBMITTED BY

June 27, 2012
DATE DRAFTED

**AUTHORIZATION OF A CONTRACT FOR CONSULTING SERVICES FOR
WATER QUALITY PLANNING, FARMLAND PRESERVATION, AND
PRODUCTION OF TOWN ZONING ORDINANCES**

1 **WHEREAS**, on May 27, 2010, the Rock County Board of Supervisors voted to adopt a resolution to
2 accept a Farmland Preservation Planning grant from the Department of Agriculture, Trade, and Consumer
3 Protection for the development of the Rock County Farmland Preservation Plan; and,
4

5 **WHEREAS**, on April 12, 2012, the Rock County Board of Supervisors voted to adopt a resolution to
6 accept a Planning Grant from the Department of Natural Resources for the preparation of the Beloit Area
7 Water Quality Plan; and,
8

9 **WHEREAS**, the Farmland Preservation Program under the revised ch. 91, Wisconsin Statutes, has
10 established deadlines for the "recertification" of town zoning ordinances in 16 Rock County towns, and
11 the agency is contracting with many of these towns to insure that they meet the standards included in Ch.
12 91; and,
13

14 **WHEREAS**, the Rock County Planning and Development has had staff turn-over in three positions and
15 requires assistance in the completion of the Rock County Farmland Preservation Plan by December 31,
16 2012, the Beloit Area Water Quality Plan by the fall of 2013, and town zoning ordinances by December
17 of 2013; and,
18

19 **WHEREAS**, Requests for Qualifications and Cost Proposals were solicited from qualified firms to
20 provides these services with two firms responding (results attached); and,
21

22 **WHEREAS**, Wade Thompson of North Is Up Mapping Solutions (NIUMS) has lengthy, intimate, and
23 successful planning experience in Rock County including the development of the Rock County
24 Comprehensive Plan, the Rock County PACE program, in the initial work on the Beloit Area Water
25 Quality Plan and the Farmland Preservation Plan.
26

27 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
28 this _____ day of _____, 2012 does hereby authorize a contract with North is Up Mapping
29 Solutions in the amount of \$22,400 to provide services to the Rock County Planning and Development
30 Agency for the completion of the Rock County Farmland Preservation Plan, the completion of Phase I of
31 the Beloit Area Water Quality Plan, and four town (Porter, Magnolia, Center, and Milton) zoning
32 ordinances.

Respectfully submitted,

Planning and Development Committee

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wayne Gustina

Marilynn Jensen

Philip Owens

**AUTHORIZATION OF A CONTRACT FOR CONSULTING SERVICES FOR
WATER QUALITY PLANNING, FARMLAND PRESERVATION, AND
PRODUCTION OF TOWN ZONING ORDINANCES**

Page 2

Purchasing Procedural Endorsement

Mary Mawhinney, Chair

Vote

Date

FISCAL NOTE :

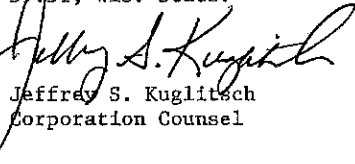
This resolution authorizes a contract with North is Up Mapping Solutions for the completion of the Farmland Preservation Plan, Phase 1 of the Beloit Area Water Quality Plan and four town zoning ordinances. Funding for this contract is available from the Farmland Preservation grant, the Beloit Sewer Service Planning grant and service contract fees from the four towns (Porter, Magnolia, Center and Milton).



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

AUTHORIZATION OF A CONTRACT FOR CONSULTING SERVICES FOR WATER QUALITY PLANNING, FARMLAND PRESERVATION, AND PRODUCTION OF TOWN ZONING ORDINANCES

In May of 2010, the Rock County Board of Supervisors voted to accept a Farmland Preservation Planning grant from the Department of Agriculture, Trade, and Consumer Protection. In April of 2012, the Rock County Board of Supervisors voted to accept a Planning Grant to develop the Beloit Area Water Quality Plan. Legislation in 2009 made substantial changes in Ch. 91, Wisconsin Statutes, so that not only is Rock County required to update its Farmland Preservation Plan, but 16 of Rock County's towns must update and recertify their zoning ordinances to meet new standards incorporated in the revised Ch. 91. Rock County is contracting with many of the Rock County towns to update their zoning ordinances.

Due to some staff turnover, the Rock County Planning and Development Agency needs some assistance in completing these tasks. Requests for Qualifications and Cost Proposals were solicited from qualified firms with two firms responding.

The firm who rated the highest, North Is Up Mapping Solutions, has intimate and extensive knowledge with the planning tasks identified in a Request for Proposals issued on June 7, 2012. The attached resolution requests authority to enter into a contract with North Is Up Mapping Solutions in the amount of \$22,400 for completion of this work.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER: #2012-57
PROJECT NAME: CONTRACT SERVICES-PLAN UPDATES & REVISIONS
PROPOSALS DUE DATE: JUNE 26, 2012 – 12:00 NOON
DEPARTMENT: PLANNING

	NORTH IS UP MAPPING SERVICES WAUNAKEE WI	CIVITEK CONSULTING LAKE MILLS WI
TOTAL COST	\$22,400.00	\$24,650.00
RATER 1	95	65
RATER 2	95	90
TOTAL SCORE	190	155

Request for Qualifications and Cost Proposal was advertised in the Janesville Gazette and on the Internet.

PREPARED BY: _____ PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: NORTH IS UP MAPPING, WAUNAKEE WI

SIGNATURE _____ DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR _____ VOTE _____ DATE

Executive Summary for Purchase of Document Imaging Software for Human Services

The Medical Records Division of the Human Services Department has determined that the use of document imaging technology will significantly streamline their record-keeping processes. Currently, the Medical Records Division manually files and retrieves client medical records. A project has been planned and budgeted to digitally scan medical records and to make those records available for on-line retrieval by Human Services staff. The Laserfiche software system is used for document imaging in other County departments and would meet the needs of Human Services, as well.

The Laserfiche software components that are required by Human Services include:

• 2 Full User licenses, including email integration (\$750 ea.)	\$1,500.00
• 2 Quick Fields licenses for capturing data from forms (\$595 ea)	\$1,190.00
• 2 ScanConnect licenses for using varied types of scanners (\$165 ea.)	\$330.00
• 2 Real Time Lookup licenses for data validation (\$595 ea.)	\$1,190.00
• 1 Concurrent Retrieval License	\$300.00
• 4 hours of Implementation Services (\$150/hr)	\$600.00
• Pro-rated Software Maintenance through October, 2012	<u>\$453.00</u>
Total:	\$5,563.00

Software Maintenance for 2013 will be budgeted at \$906.00.

The purchase will be made through the County's Laserfiche software provider, Cities Digital, Hudson, WI.



2000 O'Neil Rd., Suite 150
Hudson, WI 54016

Quote

Date:	Quote Number :	Revision:
4/23/2012	QUO-02763-V5T6	0

Prepared For:

Rock County
3530 N. Cty. Highway F
P.O. Box 351
Janesville, WI 53547-0351

Contact:

Phone: (651) 714-2800
Fax: 866-592-7343
Sales@CitiesDigital.com
www.CitiesDigital.com

Product	Product ID	Quantity	Unit Price	Ext Amount
Software				
Laserfiche Full User United (Email & Snapshot included)	FX	2	\$750.00	\$1,500.00
Laserfiche Quick Fields	QF	2	\$595.00	\$1,190.00
Laserfiche ScanConnect	QF-1	2	\$165.00	\$330.00
Laserfiche Real Time Lookup and Validation Package includes Real Time Lookup and Pattern Matching	QF-C5	2	\$595.00	\$1,190.00
Laserfiche Retrieval User United (Email included)	RX	1	\$300.00	\$300.00
Services				
Software Consulting (Per Hour)	CD2990	4	\$150.00	\$600.00
Annual Maintenance				
Laserfiche Full User United (Email & Snapshot included) Annual Maintenance	FXB	1	\$150.00	\$150.00
Laserfiche ScanConnect Annual Maintenance	QF-1B	1	\$33.00	\$33.00
Laserfiche Quick Fields Annual Maintenance	QFB	1	\$120.00	\$120.00
Laserfiche Real Time Lookup and Validation Package includes Real Time Lookup and Pattern Matching Annual Maintenance	QF-C5B	1	\$120.00	\$120.00
Laserfiche Retrieval User United (Email included) Annual Maintenance	RXB	0.5	\$60.00	\$30.00
			Subtotal	\$5,563.00
			Freight	\$0.00
			Tax	\$305.98
			TOTAL	\$5,868.98

exempt

All sales are final, Cities Digital does not accept returns of software and all sales are final. If your product is damaged we will replace it within 30 days of purchase at no charge. Prices are subject to change.