

ROCK COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE

May 15, 2012 - Minutes

Gary Schenck, Chair, called the meeting of the Rock County Local Emergency Planning Committee to order at 9:00 AM at the Rock County Health Care Center EOC room.

**Members present:** Gary Schenck, Shirley Connors, Kyle Geissler, Steve Howland, Ron Sagen, Beth Natter, Jay Gasser, Dave Ausloos, Bridget Aldridge, Dan Davis, Matt Simon, Loren Lippincott and Tim Banwell, alternate for Karen Cain.

**Members Absent:** Randy Leyes, Karen Cain, Robert Wildermuth, Jim Stute, Major Bob Fay, John Conger, Tim Curtis and Jude Maurer.

**Guest:** Chair Schenck introduced Tony Crites, Emergency Preparedness Coordinator for Blackhawk Technical College.

Chair Schenck also introduced Steve Howland, newest member of the LEPC. Steve is a County Board Supervisor and was appointed by the Chair of the Rock County Board of Supervisors

**Adoption of Agenda:** Chair Gary Schenck advised there was a change to the agenda in Item 4 - Review of Approval of Minutes of January 17, 2012 should have read March 20, 2012. Motion made by Ron Sagen and seconded by Dave Ausloos to approve the agenda. Motion carried.

**Approval of Minutes:** Motion made by Loren Lippincott and seconded by Ron Sagen to approve the minutes from March 20, 2012. Motion carried.

**Committee Reports:**

- ◆ **Plan of Review** – Loren Lippincott advised the Plan of Review Sub-Committee met and recommended the Hurd Farm Plan removal be sent to Wisconsin Emergency Management. Motion by Loren Lippincott and seconded by Tim Banwell to accept the plan as noted. Motion carried.
  
- ◆ **Community Right-to-Know** – Nothing to report.
  
- ◆ **Membership** – Jay Gasser advised the LEPC Membership Committee met prior to the LEPC Meeting to discuss upcoming vacancies of Randy Leyes, Elected Official, and Bridget Aldridge, Facility. He asked for suggestions from the Committee for replacements to fill the two vacancies on the LEPC Committee. Chair Schenck stated he felt the Committee had a good list and would go from there. Since the Committee will be voting on memberships at the next LEPC meeting, which is July 17, 2012, he would like to see decisions made before the next meeting
  
- ◆ Matt Simon from Evonik Goldschmidt advised the Committee he will be transferring to another facility and that his alternate, Tim Schuster, will likely be his replacement. Shirley Connors requested that a letter advising the Committee of his projected move.

He stated when the details are worked out, he will submit a letter to County Emergency Management.

- ◆ Plan of Work – Nothing to report.

### **Emergency Management Report:**

- ◆ Budget Report – Shirley Connors distributed the budget report with no questions from the Committee.
- ◆ Spill Report – Shirley Connors distributed the spill report with no questions from the Committee. She did ask Ron Sagen, City of Janesville Fire Department HazMat Team member, regarding a spill that occurred May 14, 2012. Ron stated he didn't have the report but will forward the information to County Emergency Management once that report is received.
- ◆ Training – Shirley Connors reported she has been working on a joint functional exercise with Green and Rock Counties Emergency Management and Blackhawk Technical College. That exercise will be June 19, 2012.
- ◆ Shirley Connors also advised E-Sponder training will be held on May 22 and May 23, 2012 in Emergency Management - Emergency Operations Center. May 23<sup>rd</sup> class is full with members of Janesville Fire and Janesville Police Departments. There are currently some openings for the May 22<sup>nd</sup> class. E-Sponder is Wisconsin Emergency Management's Emergency Operations software. It provides secure, on-line application in real time for emergency event tracking and communications with the State or selected agencies. Fire Department's Level B teams are connected and able to get into this program. Dan Davis advised the Janesville Police Department is using E-Sponder for larger events.
- ◆ Chair Schenck spoke regarding Midwest Emergency Preparedness & Response Conference held at the Radisson Hotel and Conference Center in Rockford, IL, May 2-4, 2012. He felt it was a worthwhile conference to attend. He asked for input from Dave Ausloos and Jay Gasser regarding their thoughts on the conference they attended, which were very positive.
- ◆ Tier Reporting – Shirley Connors advised the Committee that all of the facilities have reported. There are some ongoing problems with WHOPRS Program at Wisconsin Emergency Management.

**Public Health** – Tim Banwell reported the prescription drug roundup went well. Approximately 60 pounds were collected at Edgerton, 400 to 500 pounds were collected in Janesville. They are also collecting from mailboxes and this is a combined effort with Drug Enforcement. There was approximately 1700 pounds from drop boxes. Tim advised there would be a report on the success of drop boxes later in the year.

Tim distributed copies of a fact sheet providing information on pertussis. There has been an outbreak of pertussis in this area. He stressed the importance of immunizations especially for children.

**Public Input** – Discussion ensued regarding options for reviewing facility HAZMAT plans. Jay Gasser stated at the present time, the Plan of Review Sub-Committee reviews the plans and approves them. At the Local Emergency Planning Committee meetings, the sub-committee advises plans were reviewed and approved for submission to Wisconsin Emergency Management. At any time, any member of the LEPC may ask to look at any plan as copies are kept in Emergency Management office. He stated the mechanics of complete review should be left to the LEPC Chair. Chair Schenck stated this does not have to be a mandatory part of the meeting, the item could be put at the end of the agenda and members who wish to stay to review plans may. Loren Lippincott advised the plans could be put on a power point presentation. Chair Schenck stated perhaps the LEPC Committee could review the Plan of Work as well.

**Old Business** – None

**New Business** – Shirley Connors advised she had reviewed the By-Laws and made some changes regarding Statute numbers. She stated Wisconsin Statutes changed from 166 to 323. A copy of the revised By-Laws will be sent out with the next LEPC agenda and minutes. Shirley Connors advised the Committee what the By-Laws contained. Motion by Ron Sagen and seconded by Loren Lippincott to approve the By-Laws. Motion carried.

**Next Meeting:**

The next LEPC meeting will be held on July 17, 2012.

**Adjournment:**

Motion was made by Loren Lippincott and seconded by Ron Sagen to adjourn the meeting. Motion carried. Meeting was adjourned at 9:45 AM.

Respectfully submitted:  
Shirley Klipstein

Materials distributed at this meeting were:

1. Spill Release Report
2. Budget Report
3. Rules of Operation for the Rock County District  
Local Emergency Planning Committee – November 18, 1997  
– Reviewed May 15, 2012