



**FINANCE COMMITTEE
THURSDAY, JUNE 16, 2011 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Approval of Minutes –June 2, 2011
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
 - A. Finance Director
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Developmental Disabilities (2)
 - 2) General Services
 - E. Approval of Bills for Other Departments
6. Authorizing Entering Into a Contract with Comdata for Corporate MasterCard for Accounts Payable Transactions
7. Approval of VitalChek Proposal for Applicant Authentication Services
8. Resolution
 - A. Authorizing Purchase of Replacement Internet Web Filtering System
 - B. Amending the 2011 Council on Aging's Elderly and Handicapped Transportation Budget and Information Technology's Budget for the Purchase of Software, Van Equipment and the Local Share of the Acquisition of 3 New Vehicles
9. Review of Resolutions
 - A. Awarding Contract for Juvenile Detention Center Security System Upgrade
 - B. Amending 2011 Land Conservation Department Budget to Offset Costs Associated with County Campus Site Restoration

- C. Acceptance of Wisconsin Department of Natural Resources County Fish and Game Project Grant Funds and Amending Parks Budget
- 10. Authorizing the Roth 457 Plan Option for Security Benefit and Nationwide Deferred Compensation Programs.
- 11. Report on Cash Balances and Investments
- 12. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63107	PUBL & LEGAL	1,625.00	3.8%	442.45	-380.38	1,562.93	
	P1100986-PO# 06/02/11 -VN#011191			BELOIT DAILY NEWS		33.01	
				CLOSING BALANCE	1,529.92		33.01
	FINANCE DIRECTOR			PROG-TOTAL-PO		33.01	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$33.01 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 16 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-64200	TRAINING EXP	3,977.00	62.7%	2,494.73	0.00	1,482.27	
	P1102257-PO# 06/02/11 -VN#042646					WISCONSIN COUNTY CLERKS ASSOCI	50.00
	P1102258-PO# 06/02/11 -VN#050969					AMERICINN LODGE AND SUITES	210.00
	P1102259-PO# 06/02/11 -VN#040504					WISCONSIN MUNICIPAL CLERKS ASS	30.00
						CLOSING BALANCE	1,192.27
							290.00
	COUNTY CLERK					PROG-TOTAL-PO	290.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$290.00 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 16 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62421	COMPUTER EQUIP	9,000.00	0.0%	2,524.00	-2,523.98	8,999.98	
	P1100380-PO# 06/02/11 -VN#036454			PARTS NOW		35.00	
				CLOSING BALANCE	8,964.98		35.00
0714300000-63407	COMPUTER SUPPL	13,423.00	17.7%	1,591.73	784.79	11,046.48	
	P1102111-PO# 06/02/11 -VN#033353			CDW GOVERNMENT INC		190.92	
	P1102114-PO# 06/02/11 -VN#033353			CDW GOVERNMENT INC		89.98	
				CLOSING BALANCE	10,765.58		280.90
0714300000-67143	IT DEPT.CR-CHGS.	77,646.00	43.4%	31,437.87	2,268.01	43,940.12	
	P1102124-PO# 06/02/11 -VN#033353			CDW GOVERNMENT INC		228.99	
	P1102127-PO# 06/02/11 -VN#050908			MIDCOM DATA TECHNOLOGIES INC		251.90	
	P1102196-PO# 06/02/11 -VN#033353			CDW GOVERNMENT INC		248.06	
	P1102197-PO# 06/02/11 -VN#050276			WORLD SCOUT CORP		260.00	
				CLOSING BALANCE	42,951.17		988.95
				INFORMATION TECH			
				PROG-TOTAL-PO		1,304.85	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,304.85 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

JUN 16 2011 DATE _____ CHAIR _____

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000071-29265	DLF-BD, STRAY DOG	0.00 100.0%	-988.73	-658.71	1,647.44		
	P1101201-PO# 06/02/11 -VN#029514			ROCK COUNTY HUMANE SOCIETY		150.00	
				CLOSING BALANCE	1,497.44		150.00
	BAL.SHEET A/C		PROG-TOTAL-PO			150.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$150.00
 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 16 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	4,000.00 20.4%	816.25	0.00	3,183.75		
ENC	R1102563-PO# 06/06/11 -VN#036201		AMAZON.COM			13.49	
			CLOSING BALANCE		3,170.26		13.49
		EMPL.RELATED	PROG-TOTAL-PO			13.49	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13.49
 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 16 2011 DATE _____ CHAIR

PURCHASE ORDER NUMBER P1100239 PEID 034691

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock Co. DD Board
VENDOR NAME Independent Disability Service
ACCOUNT NUMBER 33-3310-0000-62601
FUNDS DESCRIPTION Purchase of Care
AMOUNT OF INCREASE \$ 12,000
INCREASE FROM \$ 34,000 TO \$ 46,000
ACCOUNT BALANCE AVAILABLE \$ 289,836 ⁶⁻²⁻¹¹ ₈₅

REASON FOR AMENDMENT To allow the provider to have sufficient resources for overall operating expenses/ administration in the respite program for purchase of care. Additional funds came from other care (62602) through a prior line item transfer dated 3/14/2011.

APPROVALS

GOVERNING COMMITTEE Marilyn Jensen 6-8-2011
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1100245 PEID 021141

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board

COMMITTEE Rock Co. DD Board

VENDOR NAME REM Wisconsin II, Inc.

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP IB

AMOUNT OF INCREASE \$ 189,270

INCREASE FROM \$ 3,154,663 TO \$ 3,343,933

ACCOUNT BALANCE AVAILABLE \$ 5,263,027 ⁵⁻²⁰⁻¹¹ _{RS}

REASON FOR AMENDMENT Annualize client's rates to reflect 2011 contract amount.

APPROVALS

GOVERNING COMMITTEE Marilyn Jensen 6-8-2011
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1001806 PEID _____

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL ACCOUNT

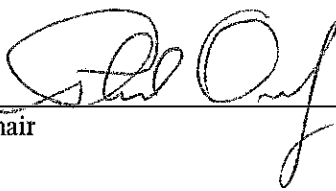
AMOUNT OF INCREASE \$ 19,537.80

INCREASE FROM \$ 4,490,848.85 TO \$ 4,510,386.65

ACCOUNT BALANCE AVAILABLE \$ 834,279 525¹¹ 85

REASON FOR AMENDMENT PROGRAM REQUEST #23-SEE ATTACHED

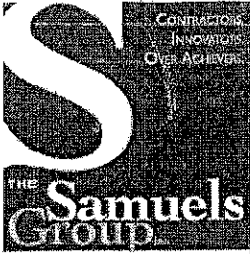
APPROVALS

GOVERNING COMMITTEE 
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT



To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: May 7, 2011
RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 023

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

**Change Order Request #073
Total Cost; \$ 8,066.17**

COR # 073 pertains to the response to RFI #126, Fire Smoke Dampers.

RFI # 126 directs the installation of Fire/Smoke detectors, Fire/Smoke dampers and programming that involves the HVAC controls, Fire Alarm and Smoke control system for two Air Handling Units.

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

**Change Order Request #075
Total Cost; \$ 8,668.45**

COR # 075 pertains to RFI # 151, Sprinkler and Water Main routes.

RFI # 161 provides direction for installing the water main and sprinkler mains from the existing building to the new addition. Both of the main feeds were re routed from the first floor corridor to the second floor as a result of conflicts with the security conduits in corridor H-102. Work also includes installation of an Interlock enclosure, Fire alarm strobe and exit lighting modifications.

**Change Order Request #082
Total Cost; \$ 466.22**

COR # 082 pertains to RFI # 181, Electrical for HVAC controls at room G-111.

RFI # 181 directs the contractor to provide an electrical circuit to feed the smoke control panel. The location of the smoke control panel was altered at the direction of the Fire Inspector after the construction documents were issued.

**Change Order Request #087
Total Cost; \$ 2,336.96**

COR # 087 pertains to RFI # 189, HVAC control data lines.

RFI # 189 provides direction to provide a data outlet in the existing maintenance office south of room K101.

Total cost for Program request # 023 = \$ 19,537.80





Proposal for:

Rock County Register of Deeds

Applicant Authentication Services

Presented by:

Wayne D. Penney

**LexisNexis VitalChek Network, Inc.
One Creekside Crossing
6 Cadillac Drive, Suite 400
Brentwood, TN 37027**

Introduction

LexisNexis VitalChek Network Inc., a subsidiary of LexisNexis® (“VitalChek”), respectfully proposes to provide our enhanced applicant verification and authentication services to Rock County Register of Deeds. The objective of this enhanced authentication is to provide greater assurance that the applicant is in fact who he or she claims to be, thereby significantly reducing the risk of identity theft and fraud. These authentication products are used by many of our clients to help meet the requirements of the National Intelligence Reform Act of 2004, the USA Patriot Act, FCRA (Fair Credit Reporting Act), and the FACT Act.

LexisNexis VitalChek Network, Inc. is a Tennessee corporation that has been in business since 1987. Since its founding, VitalChek has provided technology and services to vital records and government agencies, nationwide. This experience includes active interfaces to software systems in over forty (40) agencies, as well as the support and maintenance of systems in approximately three hundred fifty (350) vital statistics offices.

Convenience, Efficiency, Security

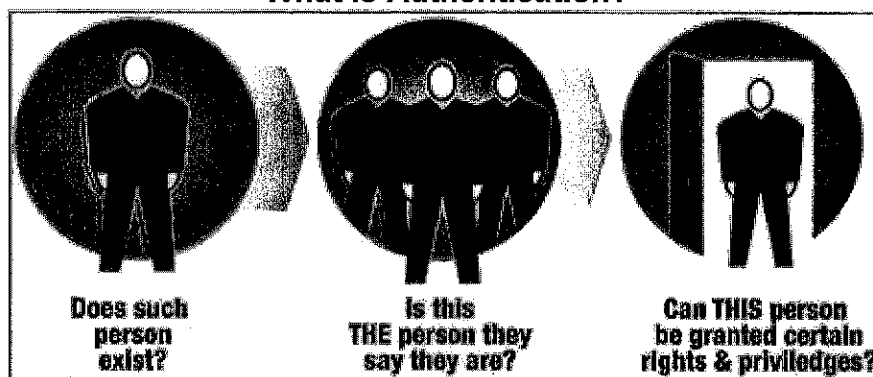
By utilizing VitalChek’s Applicant Authentication Services, Rock County Register of Deeds provides a convenient way for their consumers to securely order their records online.

Rock County Register of Deeds operations will realize immediate efficiency because all authorized requests can be printed and searched directly in the County’s issuance database, thereby saving considerable time and effort.

Authentication of Applicant’s Identity

VitalChek and our parent company LexisNexis are industry leaders in developing identity authentication products. These products address a full range of applicant identification solutions. VitalChek’s solutions utilize LexisNexis’ extensive database of public and semi-public business and consumer credentialing information. All of these services and products are fully integrated into VitalChek’s programs to enhance the security of our services.

What is Authentication?



Instant Verify® and Instant Authenticate®

As part of the LexisNexis family, VitalChek has exclusive access to methods of identity verification and authentication not available to any other service provider. These security products are developed to authenticate the identity of an applicant and are fully integrated into the VitalChek process.

VitalChek's identity authentication service is currently used by one-hundred-sixty-four (164) vital record agencies, including twenty-eight (28) state vital record agencies, the District of Columbia, Puerto Rico and one-hundred-thirty (136) city/county agencies, making it the most widely utilized identity authentication method in the U.S. Vital Records Industry.

Instant Verify® - Identity Verification

Instant Verify® interfaces with the U.S. Social Security Administration to verify that an individual's identity exists by ensuring that the name and SSN match, that the SSN exists and that the SSN is not associated with a decedent. VitalChek seamlessly integrates Instant Verify® into its processing system.

Instant Verify® is quick and simple for the applicant. For those users who are concerned about entering their entire SSN, the system will attempt to authenticate using only the last four (4) digits. This feature is agency-configurable.

Instant Verify® has been shown to be an effective authentication tool. For calendar year 2010, VitalChek processed 1.2 million Instant Verify® applications, with a pass rate of 92%, indicating that 8% of the SSN's used did not match the stated identity of the applicant.

Instant Verify® with Instant Authenticate®- Identity Authentication

Instant Authenticate® is a remote, real-time verification technology that provides further assurance that an applicant is who he or she claims to be. Using more robust data sources (not just wallet-based or financial history information), Instant Authenticate® generates an interactive, multiple-choice knowledge-based questionnaire; using more than thirty (30) years of unique identifiers, such as property, telephone and address history. As such, Instant Authenticate® is much more robust and considered by many consumers to be much less intrusive than competitive quizzes, which are based solely upon personal credit history.

Instant Authenticate® authentication occurs by asking the user a series of multiple choice questions, the answers to which are likely known only by the person identified. The number of questions asked and the number correct responses required to constitute a "pass" can be configured at the discretion of the agency. However, VitalChek has established an industry "best practice" whereby an applicant will be presented with four questions and will "pass" by correctly answering any three.

Applicants who pass the identity verification and authentication process are presented with an Order Confirmation, which contains their order number and PIN.

For calendar year 2010, VitalChek generated quizzes for 1.0 million Instant Authenticate® applicants with a pass rate of approximately 88%.

Exception Processing

Applicants who fail the identity verification and authentication process will be presented with an Identity Verification Form and submittal instructions, based on your agency's requirements.

Cost for services:

VitalChek is pleased to offer our Authentication Services to the customers of Rock County Register of Deeds for an additional cost of \$3.00 per transaction. Cost breakdown is as follows:

\$7.00 current VitalChek fee + \$3.00 Authentication = \$10.00 total per transaction

Conclusion

At VitalChek, we are confident that our Authentication Program will significantly enhance your agency's efficiency and security. We are excited about adding this layer of security to your existing services. We respectfully ask your agency's permission and cooperation to successfully implement VitalChek's enhanced services as described herein.

If you are in agreement with this proposal please sign below and return this document to:

LexisNexis VitalChek Network Inc.
Six Cadillac Drive, Suite 400
Brentwood, TN 37027
Attn: Wayne D. Penney

Agency

By: _____

Title: _____

Date: _____

LexisNexis VitalChek Network Inc.

By: _____

Jeff Piefke

Title: Vice President, General Manager
LexisNexis VitalChek Network Inc.

Date: _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
Initiated By

Finance Committee
Submitted By



Mickey Crittenden, Director
Information Technology
Drafted By

June 7, 2011
Date Drafted

**AUTHORIZING PURCHASE OF REPLACEMENT INTERNET WEB
FILTERING SYSTEM**

- 1 **WHEREAS**, the County's current Internet Web filtering system is costly and does not perform to
- 2 the level necessary for meeting the needs of the County; and,
- 3
- 4 **WHEREAS**, Internet Web technology has significantly advanced during the past few years in
- 5 terms of configurability and functionality; and,
- 6
- 7 **WHEREAS**, the Information Technology Department staff performed extensive live testing of
- 8 Internet Web filtering alternatives; and,
- 9
- 10 **WHEREAS**, the Information Technology 2011 budget does provide for Internet Web filtering
- 11 system software maintenance which would be directed to this purchase; and,
- 12
- 13 **WHEREAS**, the Information Technology Department staff did specify that there is a more cost
- 14 effective Internet Web filtering system that will meet the current and future needs of the County;
- 15 and,
- 16
- 17 **WHEREAS**, the specified Internet Web filtering system, iPrism 30h, will be purchased from the
- 18 sole source vendor, Edgewave, the company that created and exclusively sells the iPrism 30h
- 19 system.
- 20
- 21 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 22 assembled this _____ day of _____, 2011 that a Purchase Order for a replacement Internet Web
- 23 filtering system be issued to Edgewave in the amount of \$14,103.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Mary Mawhinney, Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

AUTHORIZING PURCHASE OF REPLACEMENT INTERNET WEB FILTERING SYSTEM

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FISCAL NOTE:

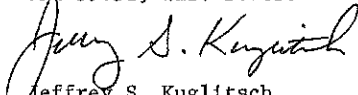
Sufficient funds are available in Information Technology's 2011 budget for this purchase.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

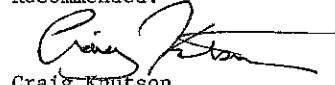
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

AUTHORIZING PURCHASE OF REPLACEMENT INTERNET WEB FILTERING SYSTEM

The County's current Internet Web filtering system, Websense, has become increasingly problematic in being able to handle the granular configuration needs of the County, specifically in terms of allowing groups of employees to access certain Web sites while keeping those Web sites off-limits to other employees who do not need such access for the conduct of their work. It has become overly difficult and time-consuming to administer the current Websense system. Additionally, the Websense performance has become below expectations.

Therefore, the IT department sought other options that would work well within the County's network environment and include the functionality required by the County's Internet users.

After extensively testing and reference-checking Internet Web filtering systems, the IT department has determined that the iPrism 30h solution from Edgewave is best at meeting the County's system requirements in a cost effective manner. The iPrism 30h system is a combination of a hardware appliance and a yearly software subscription. This Internet Web filtering system is used successfully by many Wisconsin counties and municipalities. The following summarizes a four-year comparative projection of system costs of Websense (current solution) and iPrism 30h:

<u>Internet Web Filtering Options</u>	<u>1st-Yr</u> <u>Cost</u>	<u>2nd-Yr</u> <u>Cost</u>	<u>3rd-Yr</u> <u>Cost</u>	<u>4th-Yr</u> <u>Cost</u>	<u>Total</u>
Websense (Current Provider)	\$11,000	\$11,000	\$11,000	\$11,000	\$44,000
iPrism 30h	\$14,440	\$9,581	\$9,581	\$9,581	\$43,183

By using the iPrism 30h Internet Web filtering solution, the County will, at approximately the same price as the current system, be able to configure the system as granularly as needed, and the system performance will be significantly improved. This replacement system will be funded by using Computer Hardware and Software Maintenance accounts that include adequate balances for this project. The replacement system is, in effect, being purchased using funds that otherwise would have been spent to maintain the current inadequate system. The iPrism 30h will be purchased from Edgewave, which is the creator and sole source vendor for the system.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
And Finance Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
And Finance Committee
SUBMITTED BY

June 7, 2011
DATE DRAFTED

**AMENDING THE 2011 COUNCIL ON AGING'S ELDERLY AND HANDICAPPED
TRANSPORTATION BUDGET AND INFORMATION TECHNOLOGY'S BUDGET FOR THE
PURCHASE OF SOFTWARE, VAN EQUIPMENT AND THE LOCAL SHARE OF THE
ACQUISITION OF 3 NEW VEHICLES**

1 **WHEREAS**, the Council on Aging receives Specialized Transportation Assistance funding for
2 Counties (authorized by s.85.21) to serve elderly individuals and persons with disabilities; and,
3
4 **WHEREAS**, the balance of a county's allocation that is not spent in a given year, up to \$80,000, may be
5 saved by a county under an approved trust arrangement and these aids held in trust may be used in future
6 years for any allowable program expenditure; and,
7
8 **WHEREAS**, the Elderly and Handicapped Transportation Program trust fund has exceeded the \$80,000
9 limit; and,
10
11 **WHEREAS**, the Specialized Transportation Program is in need of upgraded software and vehicle
12 equipment; and,
13
14 **WHEREAS**, a local match from the trust fund will be required for three replacement vehicles scheduled
15 for delivery in 2011.

16
17 **NOW, THEREFORE, BE IT RESOLVED**, that the Council on Aging's Elderly and Handicapped
18 Transportation Program and Information Technology's 2011 budgets be amended as follows:

<u>A/C Description</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
	<u>06/01/11</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>E & H Transportation Program</u>			
<u>Source of Funds:</u>			
30-3905-0000-47000/ Transfer In	\$33,600	39,897	73,497
30-3905-0000-42100/ Federal Aid	98,400	(814)	97,586
<u>Use of Funds:</u>			
30-3905-0000-64701/ Software Purchase	-0-	30,100	30,100
30-3905-0000-67105/ Motor Vehicles	123,000	(1,017)	121,983
30-3905-0000-67171/ Capital Assets \$1000 or more	-0-	10,000	10,000
<u>Information Technology</u>			
<u>Source of Funds</u>			
07-1430-0000-68105/ Allocated Acquisitions	(664,894)	(30,100)	(694,994)
<u>Use of Funds:</u>			
07-1430-0000-64701/ Software Purchase	149,053	30,100	179,153

AMENDING THE 2011 COUNCIL ON AGING'S ELDERLY AND HANDICAPPED TRANSPORTATION BUDGET AND INFORMATION TECHNOLOGY'S BUDGET FOR THE PURCHASE OF SOFTWARE, VAN EQUIPMENT AND THE LOCAL SHARE OF THE ACQUISITION OF 3 NEW VEHICLES

Page 2

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee

Terry Thomas, Chair

Mary Mawhinney, Chair

Marvin Wopat, Vice Chair

Sandra Kraft, Vice Chair

Wayne Gustina

Mary Beaver

David Innis

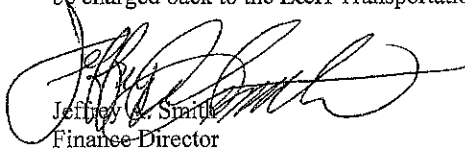
David Diestler

Fred Yoss

J. Russell Podzilni

FISCAL NOTE:

This resolution authorizes an additional transfer of \$39,897 from the E&H Vehicle Trust Fund, which has a current balance of \$144,232 for the purchase of software and van equipment. This resolution also amends the cost of acquiring 3 replacement vehicles to actual bid amount of \$40,661 per van from the budgeted estimated cost of \$41,000 per van (80% Federal share and 20% local share). The Information Technology budget is amended to provide the budgetary authority to purchase the software, which will be charged back to the E&H Transportation Program


Jeffrey S. Smith
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The County receives State 85.21 funding to provide handicapped accessible transportation services for older adults and people with disabilities. The Rock County Specialized Transit Program is administered through the Rock County Council on Aging and provides approximately 25,000 one-way trips throughout the county annually.

State law allows a county to keep the balance of its allocation that is not spent in a given year in a trust account for vehicle replacement or for major maintenance. The trust account must not exceed \$80,000. Currently, the amount in the trust account is \$144,232. To bring the trust account below \$80,000, the Council on Aging is requesting approval to purchase an upgrade to the RouteMatch software, a dispatching and scheduling program that is currently being used by the department. The upgrade would provide the foundation for real-time, on-board trip and vehicle data collection. Drivers can download driver manifests to a mobile data computer and collect all required data for each passenger in real-time, including odometer readings, pickup and drop off times, no shows, late cancellations, fare information and other related trip data that is required for reporting purposes. Using this system will save many hours of staff time for manual trip verification.

Equipment for the vehicles includes back-up cameras. Most of the incidents that involve Specialized Transit occur when backing up. Hopefully, this will reduce repair costs on the vehicles.

In late 2011, delivery of three replacement vehicles is expected. These vehicles are lift-equipped, with capacity for eight ambulatory and two wheelchair seats. The resolution includes amending the Council on Aging budget to transfer funds from the trust account into the 2011 Motor Vehicle account.

No other county tax levy is required for this purchase.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

May 31, 2011
DATE DRAFTED

Awarding Contract for Juvenile Detention Center Security System Upgrade

- 1 **WHEREAS**, the security camera, and door/lighting control systems at the Juvenile Detention Center
- 2 need to be upgraded and replaced due to age and obsolescence; and,
- 3
- 4 **WHEREAS**, specifications were prepared and bids solicited for the work; and,
- 5
- 6 **WHEREAS**, funding was included in the 2011 Budget for this project.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 9 this _____ day of _____, 2011, award a contract for the Security System
- 10 Upgrade at the Juvenile Detention Center to Faith Technologies of Sun Prairie, Wisconsin, in the total
- 11 Base Bid Amount of \$316,950.00; and,
- 12
- 13 **BE IT FURTHER RESOLVED**, that a contingency in the amount of \$7,500.00 be established to cover
- 14 authorized change orders.

Respectfully submitted,

General Services Committee:

Phillip Owens
Phillip Owens, Chair

Henry Brill
Henry Brill, Vice Chair

Ronald Combs
Ronald Combs

Absent
Jason Heidenreich

Mary Mawhinney
Mary Mawhinney

Purchasing Procedural Endorsement

Mary Mawhinney, Chair

Vote Date

Awarding Contract for Juvenile Detention Center Security System Upgrade

Page 2

FISCAL NOTE:

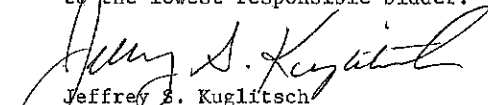
As of June 1, 2011 there is an unencumbered balance in the JDC Capital Project, A/C 18-1850-0000-67200, of \$324,464. This project is mostly funded by County sales tax proceeds.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

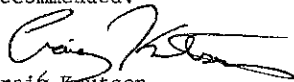
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518
FAX 757-5516

Executive Summary

Camera / Security Electronics Upgrade at the Juvenile Detention Center.

The resolution before you awards the contract to the low bidder, Faith Technologies of Sun Prairie, Wisconsin for the total base bid amount of \$316,950.00. A contingency of \$7,500.00 will be established to cover change orders as authorized.

The Base Bid is the total of Parts 1 & 2. Part 1 covers the cost of equipment that will be owner-purchased, exclusive of applicable sales taxes. Part 2 is the cost for the contractor to perform the work.

The project will add cameras in the four dayrooms with video recording capability. Other cameras will be replaced. The system that operates the doors, locks and lighting will be replaced with new touch screen technology. Once complete, the system will allow for control from a single workstation during sleeping hours, making the facility more staff efficient.

Vendors that were solicited, but did not submit a bid were called and asked if there was a reason they did not bid. The reasons given were varied. The low bid is within the range estimated by the design engineer. The estimated completion date is October 28, 2011.



PROJECT#: 2011-50
 PROJECT: JUVENILE DETENTION CENTER SECURITY SYSTEM UPGRADE
 BID DUE DATE: MAY 4, 2011 – 1:30 P.M. (CDT)
 DEPARTMENT: GENERAL SERVICES – JUVENILE DETENTION CENTER

	FAITH TECHNOLOGIES SUN PRAIRIE, WI	WESTPHAL & CO INC MADISON, WI
ADDENDA 1 & 2 RCV'D	YES	YES
BID BOND RCV'D	YES	YES
PART 1	\$ 79,500.00	\$ 131,575.00
PART 2	\$ 237,450.00	\$ 187,035.00
BASE BID TOTAL	\$ 316,950.00	\$ 318,610.00
PART 1	\$ 0.00	\$ 31,000.00
PART 2	\$ 52,070.00	\$ 33,740.00
ALTERNATE BID TOTAL	\$ 52,070.00	\$ 64,740.00
TOTAL PROJECT COST BASE BID + ALTERNATE	\$ 369,020.00	\$ 383,350.00
START – FINISH DATE	6/27/2011 – 10/28/2011	7/11/2011 – 1/31/2012

This project was advertised in the Beloit Daily News and on the Internet at www.co.rock.wi.us.

Thirteen (13) additional vendors were solicited that did not respond.

Part 1: Consists of Maximum cost to Owner for Owner-Directed Purchase exclusive of applicable Sales and Use taxes.

Part 2: Is the Stipulated sum for all other costs excluded from Part 1 above to perform all the work is.

Prepared By: Adam Dranfild
Senior Buyer

Department Head Recommendation: Low Bid, Total Base Bid, Faith Tech.
Robert Len 5/31/11
 Signature Date

Governing Committee Approval: [Signature]
 Chair Vote Date

Purchasing Procedural Endorsement:
 Chair Vote Date

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

May 18, 2011
DATE DRAFTED

**AMENDING 2011 LAND CONSERVATION DEPARTMENT BUDGET
TO OFFSET COSTS ASSOCIATED WITH COUNTY CAMPUS SITE RESTORATION**

- 1 **WHEREAS**, the Land Conservation Department was allocated funding from the ATC Fund
2 account in 2009, per Resolution 09-2B-219, to fund various conservation projects; and,
3
4 **WHEREAS**, a portion of the allocation was earmarked for the implementation of a site
5 restoration / invasive species control project on County Campus at HWY 51; and,
6
7 **WHEREAS**, in 2010 all woody invasive species were removed from the site and suppression of
8 the non-woody invasive species, specifically garlic mustard, commenced in 2011; and,
9
10 **WHEREAS**, a component of the site restoration plan is the planting of native grasses and forbs
11 after the invasive species suppression activities are completed; and,
12
13 **WHEREAS**, the site restoration plan also includes the installation of a rock lined waterway to
14 route runoff safely to the current outlet; and,
15
16 **WHEREAS**, the Land Conservation Committee signed a cost share agreement with the General
17 Services Committee in the fall of 2010 to offset 70% of the cost associated with the installation of
18 the rock lined waterway; and;
19
20 **WHEREAS**, the Land Conservation Committee requests a transfer from the ATC Fund account
21 and amend its budget to reflect the costs associated with the final components of the site
22 restoration project at the County Campus at Hwy 51.
23
24 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
25 assembled this ____ day of _____, 2011, amends the Land Conservation
26 Department's budget as follows:
27

<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u>	<u>INCREASE</u>	<u>AMENDED</u>
	<u>01/01/2011</u>	<u>(DECREASE)</u>	<u>BUDGET</u>
<u>Source of Funds:</u>			
62-6351-0000-47000	\$10,000	\$ 1,780	\$ 11,780
Transfer In			
<u>Use of Funds:</u>			
62-6351-0000-64900			
Other Supplies and Expenses	\$ 3,100	\$ 1,780	\$ 4,880

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Larry Wiedenfeld, Vice Chair

Eva Arnold

Ronald Combs

David Innis

Alan Sweeney

James Quade, USDA-FSA

Fred Yoss

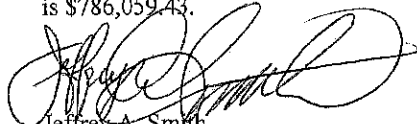
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
_____.

Mary Mawhinney, Chair

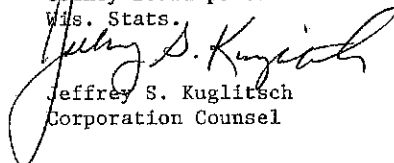
FISCAL NOTE:

This resolution authorizes a transfer of \$1,780 from Land Conservation's share of the ATC funds for the Campus Restoration project. The Land Conservation ATC Fund balance at 5/26/11 is \$786,059.43.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

In 2010 the Land Conservation Department commenced the County Campus site restoration project that included the removal of woody invasive species during the summer months. Activities scheduled for 2011 include the suppression of non-woody invasive species during the spring and summer months, the installation of a rock lined waterway in late spring or early summer and the planting of native grasses and forbs in late fall.

The Land Conservation Committee signed an agreement with the General Services Committee to cost share the installation of the rock-lined waterway through the Soil and Water Resource Management Program. The Land Conservation Department will fund the 70% of the project cost. The remaining 30%, will be funded by General Services.

This resolution requests a fund transfer from the ATC Fund account to the LCD budget to facilitate costs associated with finalizing the aforementioned restoration project.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee _____
Initiated by



Lori Williams, Parks Director _____
Drafted by

Public Works Committee
& Parks Advisory Committee _____
Submitted by

June 7, 2011 _____
Date Drafted

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY FISH AND GAME PROJECT GRANT FUNDS
AND AMENDING PARKS BUDGET**

1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation to the
2 respective counties in that state on an acreage basis for the county fish and game projects, including
3 conservation of resources and habitat, on the condition that the counties match the state allocation; and,
4

5 **WHEREAS**, Rock County made application to participate in unallocated county fish and game projects
6 pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by County Board
7 Resolution 11-4B-359; and,
8

9 **WHEREAS**, \$6,162 is the current budget for this grant in 2011; and,
10

11 **WHEREAS**, unallocated matching grant funds totaling \$1,220 are available from the Wisconsin DNR
12 and a resolution accepting the same is required.
13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
15 this ____ day of _____, 2011 does hereby approve the acceptance of these funds; and,
16

17 **BE IT FURTHER RESOLVED**, that the County Board Chair be hereby authorized and directed to sign
18 the grant agreements and that these documents be submitted to the Wisconsin Department of Natural
19 Resources; and,
20

21 **BE IT FURTHER RESOLVED**, that the Parks Director be authorized to file all necessary documents
22 for administration and reimbursement of this program; and,
23

24 **BE IT FURTHER RESOLVED** that the Department of Public Works Parks Division 2011 Budget be
25 amended as follows:

	Budget at 1/1/11	Increase (Decrease)	Amended Budget
26			
27			
28	<u>Sources of Funds Parks:</u>		
29	41-4592-4788-42200	\$6,162	\$1,220
30	DNR Conservation Grant		\$7,382
31			
32	<u>Use of Funds Parks:</u>		
33	41-4592-4788-69999	6,162	1,220
34	Non-Converted Expense		7,382

RESOLUTION ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL
RESOURCES COUNTY FISH AND GAME PROJECT GRANT FUNDS AND AMENDING
PARKS BUDGET

Page Two

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice Chair

Eva M. Arnold

David Diestler

Brent Fox

PARKS ADVISORY COMMITTEE

Tom Presny

Floyd Finney

Mike Guisleman

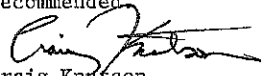
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended


Craig Knutson
County Administrator

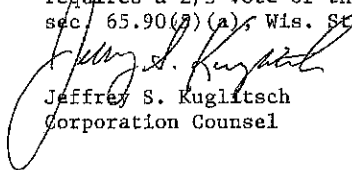
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$1,220 in DNR grant funds for Parks' programs. The 50% local match is already included in Parks' 2011 budget appropriations.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY -
**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY FISH AND GAME PROJECT GRANT FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. This year we used our allocated funds to help pay for invasive species control at Carver-Roehl Park.

If a county does not use its funding, that money gets divided between the remaining counties. We made application for additional funds and have been awarded \$1,220.

The additional funds will be used to purchase equipment to expand our prescribed burn land management program. We already conduct burns in some of our parks, but they are fairly small burn units. By purchasing more equipment, we will be able to safely expand the burn unit sizes and provide better notice to those who live and travel near those areas. We will purchase two large collapsible, "Prescribed Burn Ahead" traffic notice signs. Other equipment includes wild land fire pants, additional water pumps, fire suppression tools, and a larger water tank that can be transported on the back of a Park's truck.

Staff has received quotes on the equipment and will adjust the project scope and equipment ordered within the \$1,220 allocated funds.

Though this funding source required a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as in-kind match.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori Williams". The signature is written in black ink and is positioned above the typed name.

Lori Williams, Director
Rock County Parks