



## **DEVELOPMENTAL DISABILITIES BOARD**

### **MINUTES**

**September 23, 2015**

#### **CALL TO ORDER**

Chair Peer called the meeting to order at 6:00 P.M.

#### **MEMBERS PRESENT**

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Bridget Rolek

#### **MEMBERS ABSENT:**

Greg Addie

#### **STAFF PRESENT**

John Hanewall, Director; Tahirih Carr DD Financial Worker

#### **ADOPTION OF AGENDA**

A Motion to adopt the agenda was made by Bridget Rolek, seconded by Cheryl Drozdowicz. Motion carried.

#### **APPROVAL OF MINUTES**

A Motion to approve the minutes from September 9<sup>th</sup>, 2015 was made by Ed Brandsey, seconded by Becky Heimerl. Motion carried.

#### **CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

None

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

##### **1. BILLS AND APPROVAL OF CONTRACTS/ADDENDUMS**

- A Motion to approve the bills in the amount of \$256,251.81 and the following Purchase of Service Contract Addendums was made by Nancy Lannert, seconded by Bridget Rolek. Motion carried.
  - To increase the 2015 Purchase of Service Contract for Abilities, Inc. from \$0 to \$25,333 (+25,333) within Line Item #62627 (CIP II). This change is the result of one new client moving into residential services.
  - To decrease the 2015 Purchase of Service Contract for Azura Harbor Holdings, LLC from \$180,025 to \$76,450 (-103,575) within Line Item #62604 (CIP 1B). This change is the result of the closing of the Azura-Janesville CBRF, necessitating the relocation of two residential clients.

- To increase the 2015 Purchase of Service Contract for Pinnacle Assisted Living Services, LLC (PALS) from \$331,914 to \$443,630 (+111,716) within Line Item #62604 (CIP 1B). This change is the result of one client moving into residential services from an institution.
- To increase the 2015 Purchase of Service Contract for Pinnacle Assisted Living Services, LLC from \$0 to \$198,391 (+198,391) within Line Item #62620 (CIP 1A) and decreasing Line Item #62604 (CIP 1B) by \$198,391 (-198,391). This change is the result of one residential client moving from CIP 1B funding into CIP 1A funding.

**2. ENCUMBRANCES**

None

**3. LINE ITEM TRANSFERS**

None

**DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

**1. Department Updates:**

- The Dept. completed its annual Self-Assessment Birth to Three review this morning in a conference call with the CESA staff, State B-3 contact person, and DD Board staff. The State was very pleased with the review and had no concerns at this time.

**2. Budget Updates:**

- The Dept. received a tentative funding number from the State today that will allow moving the CY 16 Proposed Budget forward. The County CY 16 Budget will be presented to the full County Board on Oct. 8<sup>th</sup>.

**3. Residential Placements:**

- We currently have several openings in our residential programs but due to budgetary constraints are being very diligent regarding filling those spots.

**4. Consumer Updates:**

- We had individual pass away this morning at Hospice. They had been there for a couple of weeks.
- We had two individuals detained at Winnebago Mental Health Institute in the past week. Both are being discharged today.

**5. Providers' Concerns:**

- IDS will be hosting their Annual Wild, Wild West Hoe Down fundraiser at Boardtrackers Harley-Davidson (formerly Kutter Harley-Davidson) at 3223 N. Pontiac Dr. Janesville WI between 6-9 PM. For ticket information call 608-754-5552.

**6. Staff Updates**

- Mr. Hanewall will be out of the office next week. Ms. Patridge will be managing the daily operations of the Dept.

**CORRESPONDENCE**

Kandu will be having an all you can eat (take out also available) Fish Fry & Harvest Buffet on Friday October 16<sup>th</sup> and on Friday November 13<sup>th</sup>. Both will be held at the Best Events Banquet hall at 1741 Adel St from 5-7:30 PM. For more information call (608) 755-4123.

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

The Board would like to have CESA II Birth to Three back to a meeting for an update on their program.

The next meeting will be on Wednesday, October 14<sup>th</sup>, 2015 at the Rock County Health Care Center Administration Conference room located in the lobby at 6:00 P.M.

**NOTE:**

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

**ADJOURNMENT**

A motion to adjourn the meeting was made by Nancy Lannert, seconded by Ed Brandsey at 6:37 P.M.

**Respectfully submitted,  
Tahirih Carr, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**