

ROCK COUNTY, WISCONSIN



FINANCE COMMITTEE THURSDAY – OCTOBER 4, 2018 - 7:30 A.M. CONFERENCE ROOM N-1 - FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – September 20, 2018
5. Transfers and Appropriations
6. Committee Review and Approval of Per Meeting Allowances
7. Resolutions and Committee Endorsements
 - A. Recognizing Stephen Kramer
 - B. Authorizing Purchase of Commvault Backup System
 - C. Authorizing Renewal of AT & T Circuits Contract
 - D. Amending the 2018 Land Conservation Department Budget to Offset Costs Associated with the Clean Sweep Program
 - E. Accepting State Health Assessment Community Conversations Mini-Grant Amendment to the Established Prevention Grant and Amending the 2018 Rock County Public Health Department Budget
8. Updates and Committee Action
 - A. Update, Discussion and Possible Action on Rick Properties – Michelle Roettger
 - B. Update on Foreclosed Property Auction – Michelle Roettger
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Dara Mosley
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

September 11, 2018
DATE DRAFTED

RECOGNIZING STEPHEN KRAMER

- 1 **WHEREAS**, Stephen Kramer has served the citizens of Rock County for the past twenty-one years, five
- 2 months as an employee of the Rock County Sheriff's Office and Information Technology Department; and
- 3
- 4 **WHEREAS**, Steve began his career as an Application Support Specialist on April 14th, 1997; and
- 5
- 6 **WHEREAS**, Steve was promoted to Computer Programmer/Analyst in October, 2001; and
- 7
- 8 **WHEREAS**, Steve worked in that position until his resignation on September 6, 2018; and
- 9
- 10 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 11 commend Stephen Kramer for his service to the citizens of Rock County,
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2018 does hereby recognize Stephen Kramer for his twenty-one years,
- 15 five months of service and extend their best wishes to him in his future endeavors.

Respectfully submitted,

FINANCE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Mawhinney, Chair

J. Russell Podzilni, Chair

Mary Beaver, Vice Chair

Mary Mawhinney, Vice Chair

Brent Fox

Richard Bostwick

J. Russell Podzilni

Henry Brill

Bob Yeomans

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

September 12, 2018
DATE DRAFTED

AUTHORIZING PURCHASE OF COMMVAULT BACKUP SYSTEM

- 1 **WHEREAS**, the existing Unitrends backup solution will no longer be supported after this year; and,
- 2
- 3 **WHEREAS**, the Information Technology department has reviewed reputable backup solutions currently
- 4 available and has determined that Commvault best suits the needs for Rock County's diverse systems; and,
- 5
- 6 **WHEREAS**, Commvault utilizes a user interface which is easier to navigate and allows for faster operation
- 7 of processes for its users; and,
- 8
- 9 **WHEREAS**, Commvault is available from AE Business Solutions on State Contract #18-2052; and,
- 10
- 11 **WHEREAS**, funds for a new backup system are included in the 2018 Information Technology budget.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2018 authorize a three-year agreement with AE Business Solutions for
- 15 an amount not to exceed \$150,399.91 for the purchase and installation of the Commvault HyperScale
- 16 appliance.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

Bob Yeomans

FISCAL NOTE:

Funds were included in the FY 2018 for year 1 of this contract. Funds will need to be included in the 2019 and 2020 budgets for the remainder of the contract.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Recommended,

Josh Smith
County Administrator

Lisa-Marie Line
Assistant Corporation Counsel

Executive Summary

A trusted backup solution is a vital component of the Information Technology department's effort to ensure the integrity of County data. A backup system protects our data by allowing us to have a good copy of our data to have in the event that production data is lost, deleted, corrupted, or victimized by a cyber-attack. In addition, the backup system allows us to create end-of-month, and end-of-year copies of our data in order to keep Rock County in compliance with records retention policies.

The Unitrends backup solution utilized by Rock County has reached its end-of-life. In preparation for this, Rock County budgeted for a new backup system for 2018.

The Information Technology department reviewed backup solutions and found that Commvault best suits the needs of Rock County.

Commvault works with varying operating systems and databases. In addition, Commvault provides a hardware appliance for its solution which eliminates the need for Rock County to purchase a server for the application.

Among other features, Commvault also offers additional protections against Ransomware attacks on their backup data, which provides another layer of protection for County data.

The County Board's approval of this purchase will provide Rock County with the Commvault solution, including installation and configuration, for a three year period, at a cost of \$150,399.91

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

September 12, 2018
DATE DRAFTED

AUTHORIZING RENEWAL OF AT&T CIRCUITS CONTRACT

- 1 **WHEREAS**, the existing AT&T contract expires November 1st, 2018; and,
- 2
- 3 **WHEREAS**, renewing the contract at this time allows us to maintain the current state rate as executed in
- 4 state contract 50SENT-M11-HICAPaTT-01; and,
- 5
- 6 **WHEREAS**, these lines comprise the majority of local call phone lines for nearly every Rock County
- 7 department, as well as additional lines to the 911 backup site; and,
- 8
- 9 **WHEREAS**, funds for circuits are included in the 2018 Information Technology budget.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2018 authorize a five-year agreement with AT&T in the amount of
- 13 \$326,802 payable monthly in the amount of approximately \$5,446.70.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

Bob Yeomans

FISCAL NOTE:

Funds will need to be included in future years for the cost of this contract.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Josh Smith
County Administrator

Lisa-Marie Line
Assistant Corporation Counsel

Executive Summary

Rock County has an existing contract with AT&T for its many phone lines that service County operations. The circuits provide local calling capability for nearly all of the County departments. In addition, the contract includes the circuit used by the 911 Communications Center at its backup site. These rates are based on a state contract. Rock County's current agreement ends November 1st of 2018.

This agreement continues our current service, so no upgrades to any equipment are needed for this contract.

The County Board's approval allows us to renew our contract for five years, and continues our current pricing level. Rates were negotiated under state contract: 505ENT-M11-HICAPaTT-01.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

September 17, 2018
DATE DRAFTED

**AMENDING THE 2018 LAND CONSERVATION DEPARTMENT BUDGET
TO OFFSET COSTS ASSOCIATED WITH THE CLEAN SWEEP PROGRAM**

1 **WHEREAS**, the Land Conservation Department (LCD) has participated in various components of
2 the Wisconsin Clean Sweep Program (Program), which is set up to allow homeowners, farm
3 owners, businesses and governmental units an affordable option for the disposal of hazardous
4 chemicals no longer accepted at landfills. The LCD has participated in the Program since 2002;
5 and,
6

7 **WHEREAS**, the LCD continues to make an annual grant request to the DATCP for Clean Sweep
8 Program funding; and,
9

10 **WHEREAS**, various communities in Rock County continue to make monetary donations to help
11 defray costs of this program; and,
12

13 **WHEREAS**, numerous budgetary changes have occurred to the Clean Sweep program during 2018
14 and the Land Conservation Committee requests the 2018 Budget be amended to reflect those
15 changes.
16

17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
18 assembled this ____ day of _____, 2018, amends the Land Conservation
19 Department's budget as follows:
20

<u>A/C DESCRIPTION</u>	<u>BUDGET AT 09/17/2018</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds:</u>			
24 62-6300-0000-42200 25 State Aid	\$9,000	(\$568)	\$8,432
26 62-6300-0000-46000 27 Contributions	\$5,000	\$8,215	\$13,215
28 62-6300-0000-47000 29 Transfer In	\$25,309	(\$1,198)	\$24,111
<u>Use of Funds:</u>			
32 62-6300-0000-62119 33 Other Contracted Services	\$20,000	\$6,831	\$26,831
34 62-6300-0000-63110 35 Administrative Expense	\$17,709	\$0	\$17,709
36 62-6300-0000-64918 37 Advertising	\$ 1,600	(\$382)	\$1,218

AMENDING THE 2018 LAND CONSERVATION DEPARTMENT BUDGET TO OFFSET COSTS ASSOCIATED WITH THE CLEAN SWEEP PROGRAM

Page 2

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Stephanie Aegerter

Wes Davis

Brenton Driscoll

Robert Potter

James Quade, USDA-FSA

Jeremy Zajac

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

Date

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

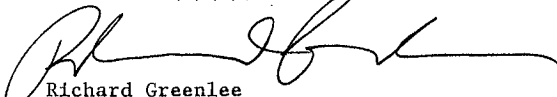
FISCAL NOTE:

This resolution amends the Clean Sweep budget to recognize additional contributions from communities and increase the budget for disposal costs. No additional County funding is required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY

The request to amend Land Conservation Department budget will balance the Clean Sweep account. The amendment to the 2018 budget for the Clean Sweep Program is the result of increased disposal service costs due to the popularity of the household and agricultural hazardous waste programs, the nature of the agricultural wastes received, an increase in the vendor (hauler) rates due to the nature of the wastes received and an increase in the number of household clean sweep participants served.

The 2018 programs served 165 households and 5 farms, with a total of 13,602 lbs. of material collected from households and 1,239 lbs. collected from farms. The net result of this program's success is the need to amend the budget to facilitate the increase in costs and larger than budgeted contributions to the program. The program has been reduced from four days of collection to three days which resulted in reduced state aid.

The actions requested will balance this account for 2018.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

September 20, 2018
DATE DRAFTED

Accepting State Health Assessment Community Conversations Mini-Grant Amendment to the Established Prevention Grant and Amending the 2018 Rock County Public Health Department Budget

1 **WHEREAS**, by providing the basis for discussion and action, the State Health Assessment (SHA) is the
2 foundation for improving and promoting the health of community members. Through active community
3 engagement, factors that affect the health of a population are identified and availability of resources is
4 determined within the community to adequately address these factors. The SHA Community
5 Conversations is a results-driven effort to actively embrace communities or populations in Rock County
6 whose voice is less often heard in discussions surrounding public health; and,
7

8 **WHEREAS**, Rock County Public Health Department was awarded a mini-grant from the Wisconsin
9 Department of Health Services (DHS) for the SHA Community Conversations; and,
10

11 **WHEREAS**, this is a grant amendment of \$6,500 to the established Prevention Grant, with fund
12 expenditures to begin August 8, 2018 and end on October 15, 2018; and,
13

14 **WHEREAS**, this grant amendment will provide diverse community engagement through the health
15 improvement of communities most affected by inequities. Through this active community engagement the
16 community voice will be reflected in the State Health Assessment ensuring population-wide interventions
17 are developed to address disparities in Rock County.
18

19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
20 this _____ day of _____, 2018 does hereby authorize the Rock County Health
21 Department to accept this grant in the amount of \$6,500, and amend the 2018 Rock County Public Health
22 Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>9/25/18</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3025-0000			
42100 Federal Aid	\$14,846	\$6,500	\$21,346
<u>Use of Funds</u>			
31-3025-0000			
63110 Administrative Expense	\$14,846	\$6,500	\$21,346

Respectfully submitted,

BOARD OF HEALTH

Lou Peer, Chair

Eric Gresens, RPh

Dr. Connie Winter, DDS, Vice Chair

Vicki Brown

Dr. Kaitlyn Meyers, DVM, MPH

Craig Gramke

Dr. Vijaya Somaraju, MD, MPH, FACP

Danette Rynes

Judy Wade, WHNP

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair Date

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$6,500 in additional Federal Aid funds for the
Prevention Grant. No county matching funds are needed.



Sherry Oja
Finance Director

LEGAL NOTE:

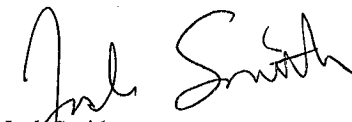
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19),
Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution
requires a 2/3 vote of the entire membership of the County Board pursuant to
sec. 65.90(5)(a), Wis. Stats.



Lisa-Marie Line
Assistant Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The HEAR Community Engagement Project is a results-driven effort, which will be led by the Health Equity Alliance of Rock County (HEAR). The HEAR Community Engagement Project is a proactive effort, that will actively embrace diverse community engagement, to improve the health of communities most affected by inequities. By providing the basis for discussion and action, the Community Health Assessment (CHA) is the foundation for improving and promoting the health of community members. Through active community engagement, factors that affect the health of a population are identified and availability of resources is determined within the community to adequately address these factors.

The HEAR Community Engagement Project will ensure the community voice will be reflected in the 2017-2020 Rock County Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP), ensuring population-wide interventions are developed to address disparities among subpopulations. In addition to the 2017 CHA and CHIP reports, through the Change Incubator Funding HEAR will produce a supplemental, storytelling report titled, "Community Conversations: Real Stories in Rock County" based on the findings from the HEAR Community Engagement Project. By ensuring that the needs of the populations are reflected in CHA and CHIP the HEAR Community Engagement project will work to make Rock County a healthier place for all to live, work, learn, and play. This grant will serve to improve the health of Rock County.