

ROCK COUNTY, WISCONSIN



FINANCE COMMITTEE THURSDAY – MARCH 21, 2019 - 7:30 A.M. CONFERENCE ROOM N-1 - FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Report from PFM Asset Management
5. Approval of Minutes – March 7, 2019
6. Transfers and Appropriations
 - A. Rock Haven (4)
7. Review of Payments
8. Review of Payments Over \$10,000
9. Requests for Purchases
 - A. Authorization to Purchase Replacement Switches from CoreBTS
 - B. Authorization to Purchase Work Stations and Monitors for the Jail Door Control System
(Will be provided at the meeting)
10. Updates and Possible Action
 - A. Write-Off of Uncollectible Receivables
 - 1) Rock Haven
 - 2) Airport (Will be provided at the meeting)
 - B. Potential Remediation of 110 S. Water Street Site Update
11. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 02/17/2019 Transfer No. 18-134
 Requested By Rock Haven Department Clayton Kalmon Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-7260-7400-62176 Description: Laboratory Current Balance: \$9,093	9,093.00	Account #: 32-8000-9500-62491 Description: Software Maintenance	10,904.00
Account #: 32-9000-9910-65109 Description: Other Insurance Current Balance: \$8,876	8,876.00	Account #: 32-8000-8200-63109 Description: Other Supplies & Expenses	10,807.00
Account #: 32-7260-7400-62189 Description: Other Medical Services Current Balance: \$8,265	8,197.00	Account #: 32-8000-9200-62470 Description: Building Repair & Maintenance	7,426.00
Account #: 32-8000-8100-64003 Description: Oxygen Supplies Current Balance: \$8,186	2,971.00	Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available in Laboratory, Other Medical Services, and Oxygen supplies because laboratory services, oxygen supplies and medical services were less than projected and budgeted for 2018. Funds are available in Other Insurance due to the insurance expense for consulting physicians were less than projected and budgeted because of the change in the roll of the Medical Director in 2018.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed in Software Maintenance due to the upgrade to the Electronic Charting System in 2018. Funds are needed in Other Supplies & Expenses due to the increase in need of over the counter pharmacy supplies than projected and budgeted for 2018. Funds are needed in Building Repair & Maintenance due to the purchase of new hardware and parts needed for emergency exists to avoid violations per the request of the State Surveyors.

FISCAL NOTE:

Sufficient funds are available for transfers.
S. Balog 2/18/19

ADMINISTRATIVE NOTE:

AK 2/19/19

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

3-13-19

Finance Committee

Wendy A. Pleasance

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 02/17/2019 Transfer No. 18-132
 Requested By Rock Haven Department Clayton Kalmon Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-9000-9940-61720 Description: Unemployment Comp Current Balance: \$27,583	27,583.00	Account #: 32-7260-7400-62186 Description: Speech Therapy	31,699.00
Account #: 32-8000-9300-62163 Description: Laundry Services Current Balance: \$21,051	21,051.00	Account #: 32-8000-9550-64902 Description: Indirect Cost	22,715.00
Account #: 32-8000-9200-62460 Description: Building Service Equipment Current Balance: \$13,511	13,511.00	Account #: 32-9000-9920-62202 Description: Water	15,699.00
Account #: 32-8000-9200-62420 Description: Machinery & Equip Repair Current Balance: \$11,143	7,968.00	Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available in Unemployment Comp, Building Service Equipment and Machinery & Equipment Repair because expenses in unemployment and building equipment parts were less than what was projected and budgeted for 2018. Funds are available in Laundry Services due to more families doing their own laundry for residents' personal clothing.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed in Speech Therapy due to an increase in Medicare Residents in 2018 requiring services. Funds are needed in indirect cost due to the increase services needed from Medical Records for Medical information required from Medicare, Medicaid, and Private insurance to receive funding for approved covered nursing home services. Funds are needed in water due to an increase in the number of residents resulting in an increase in water usage than was budgeted for 2018.

FISCAL NOTE:

Sufficient funds are available for transfers.
SBalog 2/18/19

ADMINISTRATIVE NOTE:

AKM 2/19/19

REQUIRED APPROVAL

Governing Committee

Finance Committee

DATE

3-13-19

COMMITTEE CHAIR

Norman A. Pleasant

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 02/17/2019 Transfer No. 18-131
 Requested By Rock Haven Department Clayton Kalmon Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-8000-8100-64408 Description: Disposables Current Balance: \$7,270	7,270.00	Account #: 32-8000-9200-62463 Description: Fire Alarm System	6,118.00
Account #: 32-8000-9500-62109 Description: Personnel Services Current Balance: \$27,259	4,394.00	Account #: 32-8000-8100-63109 Description: Other Supplies & Expenses	5,546.00
Account #: 32-8000-8100-64003 Description: Oxygen Supplies Current Balance: \$8,186	5,215.00	Account #: 32-7260-7400-62171 Description: Ambulance	7,237.00
Account #: 32-9000-9930-62210 Description: Telephone Current Balance: \$2,047	2,022.00	Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available in Disposables due to a decrease in price for wipes, and some residents receive disposable products from Hospice. Funds are available in Personnel Services which is a cross charge from Rock County Human Resources due to less expenses than projected and budgeted for 2018. Funds are available in Oxygen Supplies and Telephone due to less expenses than projected and budgeted for 2018.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed in Fire Alarm System due to a 3 year dry sprinkler system test provided in the first half of 2018. Funds are needed in Other Supplies & Expenses due to price increases in nursing and material supplies including paper products and laundry detergent. Funds are needed in Ambulance due to the increase in ambulance services for Medicare residents for appointment and emergency room visits in 2018.

FISCAL NOTE:

Sufficient funds are available for transfers.
S. Balog 2/18/19

ADMINISTRATIVE NOTE:

JKM 2/19/19

REQUIRED APPROVAL

Governing Committee

Finance Committee

DATE

3-13-19

COMMITTEE CHAIR

Nancy A. Pleasance

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 02/17/2019 Transfer No. 18-135
 Requested By Rock Haven Department Clayton Kalmon Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-8000-9100-64109 Description: Cash Food Supplement Current Balance: \$9,120	9,120.00	Account #: 32-9000-9910-65103 Description: Public Liability	15,496.00
Account #: 32-8000-9200-62450 Description: Grounds & Grounds Improve Current Balance: \$3,922	3,201.00	Account #: Description:	
Account #: 32-8000-9200-62420 Description: Machinery & Equip Repair Current Balance: \$11,143	3,175.00	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available in Cash Food Supplement, Grounds & Grounds Improvement, and Machinery & Equipment Repair due to less need in food supplements, snow removal services, weed control/landscaping services and equipment parts than what was projected and budgeted for 2018.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed in Public Liability because there was a substantial increase for the WMMIC premium. The company had several large loss years and announced after the 2018 budget was passed that the premium was going up quite a bit.

FISCAL NOTE:

Sufficient funds are available for transfers.
S Balog 2/18/19

ADMINISTRATIVE NOTE:

JKM 2/19/19

REQUIRED APPROVAL

Governing Committee DATE 3-13-19
 Finance Committee

COMMITTEE CHAIR

Wanda A. Plouffe

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1900002	02/21/2019	UNITED MAILING SERVICES INC	625.24
		P1900004	02/07/2019	UNITED STATES POSTAL SERVICE	20,000.00
00-0000-0001-22158	SHORT TERM DISAB				
		P1900324	02/28/2019	NATIONAL INSURANCE SERVICES OF	8,871.99
00-0000-0001-22159	LONG TERM DIS				
		P1900324	02/28/2019	NATIONAL INSURANCE SERVICES OF	6,909.56
GENERAL FUND PROG TOTAL					36,406.79
<hr/>					
00-0000-0071-29264	DLF-SUPPLIES/EXP				
		P1900014	02/21/2019	BELOIT DAILY NEWS	35.27
AGENCY FUNDS PROG TOTAL					35.27

I have reviewed the preceding payments in the total amount of **\$36,442.06**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP	P1900006	02/14/2019	US BANK	1,178.03
05-1500-0000-63107	PUBL & LEGAL	P1900003	02/14/2019	GREATER BELOIT PUBLISHING CO	31.16
05-1500-0000-68010	EXP.ALLOCATIONS	P1900007	02/14/2019	PACKAGE PRO EXPRESS DELIVERY I	3,645.24
FINANCIAL SERVICES PROG TOTAL					4,854.43
<hr/>					
05-1520-0000-62119	OTHER SERVICES		02/28/2019	EMPLOYEE BENEFITS CORPORATION	1,076.40
SECTION 125 FLEXIBLE SPENDING PROG TOTAL					1,076.40
<hr/>					
05-1560-0000-62400	R & M SERV	P1900678	02/07/2019	RHYME BUSINESS PRODUCTS	844.00
05-1560-0000-63104	PRNT & DUPLICATI	P1900006	02/14/2019	US BANK	2,405.70
CENTRAL SERVICES PROG TOTAL					3,249.70

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of \$9,180.53

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1802649	02/28/2019	CDW GOVERNMENT INC	195.00
07-1430-0000-62400	R & M SERV				
		P1900784	02/28/2019	US BANK	1,033.29
		P1900954	02/28/2019	CORE BTS INC	26,606.92
07-1430-0000-62421	COMPUTER EQUIP				
		P1900606	02/28/2019	US BANK	25.90
		P1900784	02/28/2019	US BANK	0.01
07-1430-0000-62491	SOFTWARE MAINT				
		P1801812	02/21/2019	SMARSH INC	6,958.50
		P1900532	02/28/2019	ORACLE CORPORATION	1,888.94
		P1900606	02/28/2019	US BANK	29.95
		P1900784	02/28/2019	US BANK	15,166.92
07-1430-0000-63100	OFC SUPP & EXP				
		P1900606	02/28/2019	US BANK	22.84
07-1430-0000-63407	COMPUTER SUPPL				
		P1900784	02/28/2019	US BANK	273.93
07-1430-0000-64200	TRAINING EXP				
		P1900606	02/28/2019	US BANK	699.00
07-1430-0000-67131	OTHER COMP HARDW				
		P1802917	02/28/2019	CORE BTS INC	25,063.90
				INFORMATION TECHNOLOGY PROG TOTAL	77,965.10
07-1440-0000-64701	SOFTWARE PURCH				
		P1702101	02/28/2019	SUPERION LLC	537.51
				GENERAL LEDGER UPGRADE PROG TOTAL	537.51
07-1444-0000-67131	OTHER COMP HARDW				
		P1802841	02/28/2019	CDW GOVERNMENT INC	22,358.60
				IT CAPITAL PROJECTS PROG TOTAL	22,358.60
07-1450-0000-62210	TELEPHONE				
		P1900905	02/28/2019	ENTERPRISE SYSTEMS GROUP	401.50
07-1450-0000-62491	SOFTWARE MAINT				
		P1900535	02/28/2019	ORACLE CORPORATION	587.52
		P1900877	02/28/2019	ROUTEMATCH SOFTWARE INC	4,271.48
07-1450-0000-63100	OFC SUPP & EXP				
		P1900784	02/28/2019	US BANK	7,008.75
07-1450-0000-67130	TERMINALS/PC'S				
		P1900546	02/28/2019	PARAGON DEVELOPMENT SYSTEMS IN	9,939.90
		P1900560	02/28/2019	PARAGON DEVELOPMENT SYSTEMS IN	9,939.90
		P1900606	02/28/2019	US BANK	1,083.57
		P1900666	02/28/2019	BAYCOM INC	15,144.00
		P1900784	02/28/2019	US BANK	50,118.19
		P1900827	02/28/2019	CDW GOVERNMENT INC	21,000.00
07-1450-0000-67143	IT CROSS CHARGES				
		P1900606	02/28/2019	US BANK	51.98
		P1900772	02/14/2019	ENTERPRISE SYSTEMS GROUP	7,804.25
		P1900784	02/28/2019	US BANK	9,010.19

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
		P1900791	02/07/2019	LENS EQUIPMENT	288.00
		P1900795	02/07/2019	ENTERPRISE SYSTEMS GROUP	936.00
		P1900863	02/28/2019	PARAGON DEVELOPMENT SYSTEMS IN	328.80
IT-CROSS CHARGES PROG TOTAL					137,914.03

I have reviewed the preceding payments in the total amount of **\$238,775.24**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS				
		P1900011	02/07/2019	EQUAL RIGHTS DIVISION	52.50
14-1410-0000-63100	OFC SUPP & EXP				
		P1900919	02/21/2019	GRIMM BOOK BINDERY INC	846.00
COUNTY CLERK PROG TOTAL					898.50
14-1411-0000-63100	OFC SUPP & EXP				
		P1900009	02/21/2019	ELECTION SYSTEMS AND SOFTWARE	113.73
		P1900012	02/21/2019	US BANK	(49.18)
ELECTIONS PROG TOTAL					64.55

I have reviewed the preceding payments in the total amount of \$963.05

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63100	OFC SUPP & EXP	P1900164	02/21/2019	US BANK	288.00
15-1540-0000-63107	PUBL & LEGAL	P1900177	02/21/2019	GREATER BELOIT PUBLISHING CO	281.67
15-1540-0000-64926	BANK SERV.CHGS.	P1900162	02/21/2019	BRINKS INC	538.97
COUNTY TREASURER PROG TOTAL					1,108.64

I have reviewed the preceding payments in the total amount of \$1,108.64

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
17-1710-0000-63100	OFC SUPP & EXP	P1900306	02/21/2019	US BANK	22.50
		P1900307	02/14/2019	OFFICE PRO INC	375.60
		REGISTER OF DEEDS PROG TOTAL			
17-1715-0000-62119	OTHER SERVICES	P1900304	02/21/2019	FIDLAR COMPANIES	800.00
		ROD REDACTION PROJECT PROG TOTAL			

I have reviewed the preceding payments in the total amount of \$1,198.10

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1915-0000-62104	CONSULTING SERV		02/28/2019	ASSOCIATED BENEFITS AND RISK C	3,250.00
19-1915-0000-62119	OTHER SERVICES		02/14/2019	ALLIANCE,THE	39,878.29
			02/21/2019	PBA INC	22,562.80
19-1915-0000-62199	OTHER SERV		02/14/2019	HEALTH CARE STRATEGIES INC	20,474.30
HEALTH INSURANCE PROG TOTAL					86,165.39
19-1933-0000-64904	SUNDRY EXPENSE				
		P1900516	02/21/2019	US BANK	34.88
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL					34.88

I have reviewed the preceding payments in the total amount of **\$86,200.27**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0001-23080	DOG LICENSE FEES	P1803040	02/28/2019	DEPARTMENT OF ADMINISTRATION	1,709.80
00-0000-0001-23090	MARRIAGE LICENSE	P1803040	02/28/2019	DEPARTMENT OF ADMINISTRATION	23,550.00
00-0000-0001-23091	DOMESTIC PARTNER	P1803040	02/28/2019	DEPARTMENT OF ADMINISTRATION	25.00
GENERAL FUND PROG TOTAL					25,284.80

I have reviewed the preceding payments in the total amount of **\$25,284.80**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
05-1500-0000-68010	EXP.ALLOCATIONS	P1801788	02/14/2019	US BANK	10,855.00
FINANCIAL SERVICES PROG TOTAL					10,855.00

I have reviewed the preceding payments in the total amount of **\$10,855.00**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2018

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
07-1430-0000-62119	OTHER SERVICES	P1800373	02/21/2019	CHARTER COMMUNICATIONS	172.25
INFORMATION TECHNOLOGY PROG TOTAL					172.25

I have reviewed the preceding payments in the total amount of **\$172.25**

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1915-0000-62199	OTHER SERV	P1800337	02/28/2019	COMPSYCH	10,840.50
HEALTH INSURANCE PROG TOTAL					10,840.50

I have reviewed the preceding payments in the total amount of \$10,840.50

Date: _____ Dept Head _____
Committee Chair _____

Rock County

REPORT OF PAYMENTS OVER \$10,000

02/28/2019

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	ALL OTHER GEN	HEALTH INSURANCE	ALLIANCE,THE	39,040.49
	ALL OTHER GEN	HEALTH INSURANCE	PBA INC	22,562.80
	ALL OTHER GEN	HEALTH INSURANCE	HEALTH CARE STRATEGIES INC	15,827.55
P1701616	FACILITIES	HWY BUILDINGS/GR	ANGUS YOUNG ASSOCIATES INC	16,448.00
P1802595	FACILITIES	COURTHOUSE SECUR	JP CULLEN AND SONS INC	301,500.00
P1802838	FACILITIES	FACILITIES	HALVERSON CARPET CENTER LTD	13,689.00
P1802841	INFORMATION TECH	IT CAPITAL PROJ	CDW GOVERNMENT INC	22,358.60
P1802882	FACILITIES	JAIL CAP.IMPROV.	BADGER SPECIALTY COATINGS AND	42,000.00
P1802917	INFORMATION TECH	INFORMATION TECH	CORE BTS INC	23,732.75
P1900004	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	20,000.00
P1900068	FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	11,709.44
P1900076	FACILITIES	HWY BUILDINGS/GR	DIVERSIFIED BUILDING MAINTENAN	23,202.23
P1900172	ROCK HAVEN	RH CONT SERV T18	GENESIS REHABILITATION SERVICE	52,048.35
P1900175	ROCK HAVEN	RH CONT SERV T18	THRIFTY WHITE PHARMACY	19,774.06
P1900296	ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
P1900324	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	15,781.55
P1900334	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	82,906.46
P1900346	SHERIFF	CORR.FACILITY	BI INC	17,756.87
P1900349	SHERIFF	RECAP OPERATIONS	BLACKHAWK TECHNICAL COLLEGE	14,007.53
P1900666	INFORMATION TECH	IT-CROSS CHARGES	BAYCOM INC	15,144.00
P1900784	INFORMATION TECH	IT-CROSS CHARGES	US BANK	82,611.28
P1900827	INFORMATION TECH	IT-CROSS CHARGES	CDW GOVERNMENT INC	14,000.00
P1900879	SR CIT PROG	E & H TRANSPORT	MANPOWER GROUP US INC	10,066.53
P1900920	FACILITIES	FACILITIES	JOHNSON CONTROLS INC	10,530.00
P1900951	FACILITIES	UW-ROCK COUNTY	JOHNSON CONTROLS INC	17,855.00
P1900954	INFORMATION TECH	INFORMATION TECH	CORE BTS INC	26,606.92
P1900956	FACILITIES	JAIL CAP.IMPROV.	SGTS INC	44,925.00

Rock County
REPORT OF PAYMENTS OVER \$10,000

02/28/2019

CLAIMS IN THE AMOUNT OF \$997,844.41 HAVE BEEN PAID FOR THE MONTH OF FEBRUARY 2019 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

Rock County
REPORT OF PAYMENTS OVER \$10,000

02/28/2019

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
	SHERIFF	SHERIFF	EWALD AUTOMOTIVE GROUP	-1,400.00
P1800337	ALL OTHER GEN	HEALTH INSURANCE	COMPSYCH	10,840.50
P1800538	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	16,022.02
P1800865	CORONER/ME	MEDICAL EXAMINER	DANE COUNTY MEDICAL EXAMINERS	115,170.84
P1801788	FINANCE	FINANCE	US BANK	10,855.00
P1802579	SHERIFF	SHERIFF	EWALD AUTOMOTIVE GROUP	23,145.50
P1803039	SHERIFF	HAZMAT TEAM	CITY OF JANESVILLE	17,015.29
P1803040	NOT APPLICABLE	GENERAL FUND	DEPARTMENT OF ADMINISTRATION	25,284.80
P1900662	911 COMM.	911 OPERATIONS	WEST SAFETY SOLUTIONS CORP	19,848.00
P1900756	911 COMM.	911 OPERATIONS	WISCONSIN DEPARTMENT OF JUSTIC	12,288.00

CLAIMS IN THE AMOUNT OF \$249,069.95 HAVE BEEN PAID FOR THE MONTH OF FEBRUARY 2018 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

Request for Authorization to Purchase

The demand on the Rock County computer network continues to expand. To satisfy the increasing use of network intensive systems, including IP Phones, wireless access points and web applications, switches must be upgraded to provide more power.

In addition, expansion of county operations makes it necessary to increase the quantity of switches at some locations.

The switches will be used to expand capacity at the courthouse and Rock Haven as well as provide Power-Over-Ethernet capabilities that is lacking on some present courthouse switches.

The 2019 Rock County budget includes funds for the purchase of replacement switches within the Capital Improvement Plan account for the IP Phone Replacement project.

We are requesting authorization to purchase these network to expand the existing networking infrastructure from CoreBTS for a total not to exceed \$20,207.50.



Sales Operations Rep: Jason Warren
Phone: 608-661-7719
Fax: 608-661-7701
E-mail: jason.warren@corebts.com

Account Manager: Michael Smith
Phone: (608) 217-6616
Fax: (608) 661-7701
E-mail: michael.smith@corebts.com

Quote Number: 000Q88136
Quote Date: 02/28/2019
Expiration Date: 03/30/2019
Customer Account #: 0011124
Customer: Rock County
Payment Terms: 25
Shipping Method: BEST WAY
Customer Reference #:
Customer PO #:

Bill To:
 Rock County
 TJ
 3530 N Cty Hwy F
 PO Box 351
 Janesville, WI 53547

Ship To:
 Rock County
 3530 N Cty Hwy F
 PO Box 351
 Janesville, WI 53547

Qty	Item Number	Description	Price	Ext Price
5	WS-C2960X-48FPS-L	Catalyst 2960-X 48 GlgE PoE 740W, 4 x 1G SFP, LAN Base	\$4,041.50	\$20,207.50
5	CAB-16AWG-AC	AC Power cord, 16AWG	\$0.00	\$0.00
			Subtotal:	\$20,207.50
1	WI-CONTRACT-505ENT-M16-DC-01	WI STATE CISCO CONTRACT#505ENT-M16-DATACOMMUN-01, MASTER AGREEMENT#AR-233 (14-19)	\$0.00	\$0.00
1	NOFGHT	NO FREIGHT CHARGE TO CLIENT	\$0.00	\$0.00

Quote Subtotal: \$20,207.50
Sales Tax: \$0.00
Quote Total: \$20,207.50

Notes:

Wisconsin state Cisco contract#505ENT-M16-DATACOMMUN-01, Master Agreement#AR-233 (14-19).

Accepted by: _____ **Printed name:** _____ **Date:** _____

To ensure fastest processing, please send purchase order/signed quote to purchase.orders@corebts.com and CC the two individuals listed above. If changes are required, please request a revised quote. Thank you for your business!

This proposal is confidential, and shall not be used or disclosed, in whole or in part, for any purpose other than evaluation within the client organization. This quote shall expire on the "Expiration Date" above. Notwithstanding the foregoing, all product and pricing information is based on the latest information available and is subject to change without notice, including at any time prior to the expiration of the quote. All prices are in U.S. dollars. Prices and tax rates are valid in the U.S. only and are subject to change. Sales tax is based on the "ship to" address on your purchase order. Please indicate your taxability status on your purchase order. Product availability is subject to change and cannot be guaranteed. All shipments are FOB origin. Appropriate freight charges will be added at the time of invoice. Please note that this quote may include items which may be subject to vendor restocking fees if returned, or may not be returnable if not defective (all returns are subject to vendor RMA approval). Core passes through all vendor restocking terms and fees without modification, markup, or additional fees.

**Rock Haven Nursing Home
2018 Write Off Request**

Private Pay Accounts Receivable - 50-14332

ID #	Amount	Explanation
*70	\$1,892.94	Resident was on a payment plan and expired. Referred to Corp Counsel and Estate Recovery.
*1243	\$1,454.57	Resident was on MA deferment to pay off a past due balance and resident expired .
*1527	\$8,787.30	Patient Liability portion not paid. Rock Haven settled through Corp Counsel and an agreement was made to pay a portion of the balance. The remainder of the balance is the write-off request.
*151	\$7,980.64	Past due balance from 2014. Resident was on a payment plan and expired.
*161	\$3,660.42	Resident's co-insurance amount. Resident discharged, was on a payment plan, and stopped paying. Referred to Corp Counsel.
*172	\$33.00	Resident expired. Social Security recovered funding and State froze checking account. Referred to Corp Counsel.
*1203	\$440.34	Resident was on a payment plan and resident expired.
*207	\$633.00	Balance from 2015 - should have been written off when transferred to ECS system. Referred to Corp Counsel.
*228	\$8,677.59	Balance from 2015 - should have been written off when transferred to ECS system.
*1635	\$4,625.19	Resident applied for MA and resident expired.
*1238	\$9,399.00	Resident did not qualify for MA Deferment and there were complications with MA application process. Resident expired. There is a judgment against the resident's spouse.
*1205	\$1,045.52	Patient liability owed - resident expired. Funds are in resident's bank account. Resident had no family to withdraw funds to pay balance. Referred to Corp Counsel and request for funds sent to Estate Recovery.
*1294	\$3,949.40	Self Pay - Judgment against individual
*339	\$6,340.27	Balance from 2015 - should have been written off when transferred to ECS system.
*1490	\$11,426.17	Payment was denied by Insurance company for timely filing. Resident expired.
Total	\$70,345.35	

Medicaid Accounts Receivable - 50-14331

ID #	Amount	Explanation
*40	\$5,811.59	Resident switched funding to Family Care. Family Care backdated funding to the beginning of the month. Rock Haven's request to change date for funding to Medicaid was denied. Resident no longer resides at Rock Haven.
*85	\$1,833.72	Hospice funding crossed with Medicaid funding.
*151	\$6,094.02	Balance from 2015 should have been written off when transferred to ECS system.
*359	\$2,894.93	Hospice funding crossed with Medicaid funding.
Total	\$16,634.26	

**Grand Total: Private
Pay/Medicaid**

\$86,979.61