



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY JUNE 23, 2016 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, June 23rd, 2016 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Wayne Gustina, and Mary Mawhinney, Jason Heidenreich – QUORUM PRESENT.

Planning & Development Staff Present: Colin Byrnes (Planning Director), Andrew Baker (Senior Planner/ Zoning Administrator), Kurt Wheeler (Planner III/Acting Secretary) Cheryl Martin (Planning Services Coordinator) Brad Heuer (Rock County Surveyor)

Others Present: Ron Combs

2. **ADOPTION OF AGENDA**

Moved by Supervisor Davis, to adopt amended agenda. Seconded by Supervisor Gustina. ADOPTED (5-0)

3. **MEETING MINUTES – June 9th, 2016**

Motion made by Supervisor Gustina to accept the June 9th, 2016 meeting minutes, Seconded by Supervisor Mawhinney. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None.

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Action Item:** Land Divisions

- o LD2016 017 (Spring Valley) – Meyer Rev. Trust

Moved by Supervisor Gustina, Seconded by Supervisor Mawhinney with conditions. Approved (5-0).

Conditions:

- Dedicate a minimum of a 33' half road right of way along S. Scotch Hill Rd. at the discretion of the Town.
- Note on Final CSM: "Lot contains existing buildings that utilize an existing private sewage system at the time of this survey. However, soils on the Lot(s) may be restrictive to the replacement of the system.
- Proposed lot lines shall include the POWTS area with the building that utilizes the system area.
- Final CSM shall be submitted to and approved by the Planning and Development Agency within 1 year of Preliminary Approval.
- CSM's that are subject to local approval shall be recorded within 6 months of last approval.

6. **FINANCE**

A. **Review Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances.**

No Bills, Transfers, Pre-Approved Encumbrances, or Amendments to Encumbrances.

7. **COMMUNITY DEVELOPMENT**

A. Action Item: Resolution Authorizing Rock County to enter into a Mutual Cooperation Agreement to form a Federal Home Consortium.

Moved by Supervisor Mawhinney, Seconded by Supervisor Heidenreich.
Approved (5-0)

8. **ECONOMIC DEVELOPMENT**

Mr. Otterstein presented the Rock Ready Index and an overview of the Rock County Job website. Questions and discussions followed.

9. **COMMITTEE REPORTS**

None

10. **DIRECTOR'S REPORT**

Mr. Byrnes updated the committee on the status of a citizen grievance complaint and request for prorated balance payment. He reported that the matter has been turned over to Corporation Counsel for further action.

Mr. Byrnes and Ms. Martin presented the Housing Administration Contract Fund Balance. Questions and discussion followed.

11. **ADJOURNMENT**

Supervisor Heidenreich moved to adjourn the committee at 10:02 a.m. Seconded by Supervisor Gustina. ADOPTED by acclamation.

Respectfully Submitted, by Kurt Wheeler, Acting Secretary.

These Minutes are not official until approved by Committee.

Future Meetings/Work Sessions

July 7, 2016 (8:00 am)
July 21, 2016 (8:00 am)
August 4, 2016 (8:00 am)
August 18, 2016 (8:00 am)