



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY JULY 28, 2016 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, July 28th, 2016 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wayne Gustina, Mary Mawhinney, Jason Heidenreich – Supervisor Davis was absent. QUORUM PRESENT.

Planning & Development Staff Present: Colin Byrnes (Planning Director), Andrew Baker (Senior Planner/ Zoning Administrator), Kurt Wheeler (Planner III/Acting Secretary) Cheryl Martin (Planning Services Coordinator) Brad Heuer (Rock County Surveyor), Jennifer Borlick (GIS Manager).

Others Present: County Board Chair Russ Podzilni, Assistant to the County Administrator Randy Terronez, 911 Communications Director Kathy Sukus, Frank Boulek, Burt LaFourn, Mark Scitzl, Jon Weber, Bob Newel.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, to adopt agenda. **Seconded** by Supervisor Mawhinney. ADOPTED (4-0)

3. **MEETING MINUTES – June 23rd, 2016**

Motion made by Supervisor Mawhinney to accept the June 23rd, 2016 meeting minutes, **Seconded** by Supervisor Heidenreich. APPROVED (4-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Byrnes discussed a recent visit to the Department by HUD representatives from Washington, D.C.

5. **CODE ADMINISTRATION & ENFORCEMENT**

- A. **Action Item:** Public Hearing Shoreland Conditional Use Permit – Mallwood Estates Improvement Association.

Motion to go into Public Hearing was made by Supervisor Mawhinney, **Seconded** by Supervisor Heidenreich, Time: 8:03

Mr. Baker gave an overview of the project and representatives from the Mallwood Estates Improvement Association also spoke regarding the Project.

Motion to go out of Public Hearing was made by Supervisor Mawhinney, **Seconded** by Supervisor Gustina, Time: 8:12.

- B. **Action Item:** Review & Approval Shoreland Conditional Use Permit – Mallwood Estates Improvement Association.

Motion to approve Conditional Use Permit with changes to section 2 stating 2 occurrences of the word “may” changed to ‘shall, and that the committee has reviewed and considered 4.213 (3)(c) in their decision, and to reference same as a condition of approval Made by Supervisor Mawhinney, **Seconded** by Supervisor Gustina. Approved (4-0)

- C. **Action Item:** Public Hearing Shoreland Conditional Use Permit – Alliant Energy & WPL

Motion to go into public hearing made by Supervisor Mawhinney, **Seconded** by Supervisor Gustina, Time: 8:25

Mr. Baker gave an overview of the project, and representatives from Alliant Energy discussed the project with the Committee.

Motion to go out of public hearing made by Supervisor Mawhinney, **Seconded** by Supervisor Gustina, Time: 8:28.

- D. **Action Item:** Review & Approval Shoreland Conditional Use Permit – Alliant Energy & WPL

Motion to Approve Conditional Use Permit made by Supervisor Mawhinney, **Seconded** by Supervisor Gustina to include conditions and recommendation of Planning and Development Agency going forward and adhere to conditions listed in Ordinance 4.213(3)(c). Approved (4-0).

- E. Information Item: Administrative Quarterly Report

Mr. Wheeler discussed the quarterly report statistics with the Committee.

6. CORPORATE PLANNING

- A. Semi-Annual Report - Attendance at Conferences/Conventions
- Real Property
 - Planning

Mr. Byrnes presented the reports to the committee.

7. FINANCE

- A. Committee Review of payments.
The Committee accepted the report.
- B. Transfers

None at this time.

8. **COMMUNITY DEVELOPMENT**

A. **Action Item:** CDBG Project ID 70 - \$18,000

Mr. Byrnes and Ms. Martin gave an overview of the project and financials.
Discussion followed.

Motion to approve made by Supervisor Heidenreich, **Seconded** by Supervisor Gustina. Approved (4-0).

B. **Action Item:** Alteration of Existing Mortgage – Loan ID 020277D1

Mr. Byrnes and Ms. Martin gave a history of the project.
Paula Carrier (realtor for the proposed home buyer) gave additional background information on the proposed sale of the property.

Moved by Supervisor Gustina, **Seconded** by Supervisor Heidenreich to exercise option #1 (Forgive the full amount owed) (\$0 repayment) Passed (4-0)

9. **COMMITTEE REPORTS**

None.

10. **DIRECTORS REPORT**

A. Rock County Address Ordinance Update

Mr. Byrnes gave an overview of the proposed update of the Rock County Address Ordinance, and asked the committee for direction. Ms. Sukus added additional comments regarding the project.

The committee instructed Planning and Development staff to work on the proposed ordinance amendment and bring the topic back to committee at a later date for discussion.

11. **ADJOURNMENT**

Motion to Adjourn made by Supervisor Heidenreich, Seconded by Supervisor Gustina.
Passed (4-0). Time: 9:34 a.m.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

Future Meetings/Work Sessions

August 25, 2016 (8:00 am)
September 8, 2016 (8:00 am)
September 22 (8:00 am)
October 13, 2016