



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – OCTOBER 15, 2012 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – September 13, 2012 and September 17, 2012
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) Communications Center
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
 - 1) Communications Center
 - 2) Sheriff's Office (2)
6. Resolution
 - A. Recognizing Medicolegal Death Investigators Week
7. Authorize Contract with Prime Vendor for Disposable Exam Gloves – Curad Brand
8. Semi-Annual Activity Report – Mediation and Family Court Services
9. Budget Review
 - A. Child Support
 - B. Clerk of Courts
 - C. Coroner
 - D. District Attorney
 - E. Emergency Management
 - F. Mediation & Family Court Services
 - G. 911 Communications Center
 - H. Sheriff
 - I. Criminal Justice Coordinating Council
 - J. Rock Valley Community Programs
10. Committee Requests and Motions
11. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-48

Transfer No.

Requested by Communications Center

Kathren Sukus

Department

Department Head

10/8/12

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
23-2400-0000-64200	Training Expense	2,500

TO

ACCOUNT #	DESCRIPTION	AMOUNT
23-2400-0000-62119	Other Contracted Services	2,500

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *ESR*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

12-48

TO: FINANCE DIRECTOR

REQUESTED BY: COMMUNICATIONS CENTER

Department

Kathleen J. Dulcans
Department Head Signature

DATE: OCTOBER 8, 2012

FROM:	AMOUNT
ACCOUNT #: 23-2400-0000-64200 DESCRIPTION: TRAINING EXPENSE CURRENT BALANCE: \$14,023 ¹²⁻⁸⁻¹² PROVIDED BY THE FINANCE DIRECTOR	\$2,500.00
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 23-2400-0000-62119 DESCRIPTION: OTHER CONTRACTED SERVICES	\$2,500.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The cost for adequate pre-employment background investigations exceeded estimates. Unforeseen staff shortages has left it difficult to attend planned conferences, which leaves training funds unused and available for transfer.

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121000000-62400	R & M SERV	32,821.00 56.4%	14,775.50	3,765.19	14,280.31		
	P1200570-PO# 10/10/12 -VN#050412			PAPER RECOVERY SERVICE CORPORA		72.30	
	P1202453-PO# 10/10/12 -VN#048115			OMNISCOUT		199.50	
				CLOSING BALANCE	14,008.51		271.80
2121000000-62410	R & M-VEHICLES	130,000.00 69.4%	89,740.16	503.80	39,756.04		
	P1200543-PO# 10/10/12 -VN#019048			FASTENAL COMPANY		112.66	
	P1200545-PO# 10/10/12 -VN#044334			FRANK BOUCHER CHRYSLER DODGE J		366.06	
	P1200561-PO# 10/10/12 -VN#014534			MENARDS		11.97	
	P1200965-PO# 10/10/12 -VN#029613			PIONEER RIM AND WHEEL CO		1,074.01	
				CLOSING BALANCE	38,191.34		1,564.70
2121000000-63100	OFC SUPP & EXP	8,300.00 88.0%	7,308.11	0.00	991.89		
	P1200533-PO# 10/10/12 -VN#018372			BATTERIES PLUS INC		48.30	
	P1203003-PO# 10/10/12 -VN#013625			JANESVILLE PRINTING COMPANY		103.00	
				CLOSING BALANCE	840.59		151.30
2121000000-63101	POSTAGE	13,000.00 70.3%	5,488.59	3,658.92	3,852.49		
	P1200575-PO# 10/10/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		74.28	
				CLOSING BALANCE	3,778.21		74.28
2121000000-63406	CLOTHING/UNIFORM	59,125.00 17.9%	42,064.05	-31,435.64	48,496.59		
	10/10/12 -VN#013791			KAMHOLZ,RICHARD A		291.25	
	10/10/12 -VN#013918			KNUTSON,DARRELL		457.80	
	10/10/12 -VN#026134			LAUFENBERG,JASON		137.48	
	10/10/12 -VN#029480			NEGUS,RICHARD J		42.19	
	10/10/12 -VN#046769			SHAW,DWAYNE		151.08	
	10/10/12 -VN#052295			DODGE,DONOVAN		74.49	
	P1200558-PO# 10/10/12 -VN#037985			LARK UNIFORMS		79.90	
	P1200577-PO# 10/10/12 -VN#024914			RED WING SHOE STORE		135.20	
	P1200588-PO# 10/10/12 -VN#050128			UNIFORM DEN EAST		845.54	
				CLOSING BALANCE	46,281.66		2,214.93
2121000000-63409	CRIME SCENE SUPP	6,500.00 61.1%	3,974.66	0.00	2,525.34		
	P1203028-PO# 10/10/12 -VN#046085			ADORAMA		578.58	
	P1203077-PO# 10/10/12 -VN#052274			YELLOWFIN INDUSTRIES		44.93	
				CLOSING BALANCE	1,901.83		623.51
2121000000-63900	AMMO/RANGE SUPPL	22,360.00 86.2%	19,282.75	0.00	3,077.25		
	P1203007-PO# 10/10/12 -VN#052246			LAW ENFORCEMENT TARGETS INC		402.00	
				CLOSING BALANCE	2,675.25		402.00
2121000000-63904	POLICING/1ST AID	18,094.00 57.4%	10,403.51	0.00	7,690.49		
	P1200575-PO# 10/10/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		99.50	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1200592-PO# 10/10/12 -VN#046670			EDGERTON HOSPITAL AND HEALTH S		75.00	
	P1203014-PO# 10/10/12 -VN#013625			JANESVILLE PRINTING COMPANY		150.00	
			CLOSING BALANCE		7,365.99		324.50
2121000000-63908	INVESTIG. EXPENSE	3,500.00 8.4%	382.85	-88.75	3,205.90		
	P1200575-PO# 10/10/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		20.00	
			CLOSING BALANCE		3,185.90		20.00
2121000000-64200	TRAINING EXP	34,500.00 72.9%	26,270.82	-1,089.28	9,318.46		
	P1200575-PO# 10/10/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		18.00	
			CLOSING BALANCE		9,300.46		18.00
2121000000-64205	STAFF EDUC	38,000.00 49.9%	18,980.68	0.00	19,019.32		
	10/10/12 -VN#016040			SELBY, STEVE		1,023.75	
			CLOSING BALANCE		17,995.57		1,023.75
2121000000-64904	SUNDRY EXPENSE	10,000.00 9.3%	1,680.49	-741.34	9,060.85		
	P1200575-PO# 10/10/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		176.92	
			CLOSING BALANCE		8,883.93		176.92
	SHERIFF		PROG-TOTAL-PO			6,865.69	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,865.69 INCURRED BY SHERIFF. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
 B. BILLS UNDER \$10,000 TO BE PAID.
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 15 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121670000-62119	OTHER SERVICES	270,522.00	39.2%	106,302.88	0.00	164,219.12	
	P1200535-PO# 10/10/12 -VN#019171			BLACKHAWK TECHNICAL COLLEGE		6,558.23	
	P1200538-PO# 10/15/12 -VN#011725			CESA 2		14,596.38	
	CLOSING BALANCE				143,064.51		21,154.61
2121670000-64904	SUNDRY EXPENSE	5,000.00	47.1%	2,074.18	281.75	2,644.07	
	P1200575-PO# 10/10/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		13.19	
	CLOSING BALANCE				2,630.88		13.19
	RECAP OPERATIONS			PROG-TOTAL-PO			21,167.80

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$21,167.80 INCURRED BY RECAP OPERATIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 15 2012

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121950000-63904	POLICING/1ST AID	3,223.00	35.7%	1,122.00	30.00	2,071.00	
	P1202933-PO# 10/10/12 -VN#052228			OVERTONS INC		738.96	
	P1202995-PO# 10/10/12 -VN#012827			GALLS INC		1,260.99	
				CLOSING BALANCE		71.05	1,999.95
	EQUITABLE FUNDS			PROG-TOTAL-PO		1,999.95	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,999.95 INCURRED BY EQUITABLY SHARED FUNDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED, THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

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Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		CORR.FACILITY	PROG-TOTAL-PO			9,320.35	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,320.35 INCURRED BY CORRECTIONAL FACILITY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2212000000-62176	LABORATORY	1,500.00 54.3%	664.00	-1,479.98	2,315.98		
	P1202185-PO# 10/10/12 -VN#051819			DNA DIAGNOSTICS CENTER		102.00	
				CLOSING BALANCE	2,213.98		102.00
2212000000-63100	OFC SUPP & EXP	13,100.00 83.6%	8,533.02	2,426.06	2,140.92		
	P1203071-PO# 10/10/12 -VN#052268			UNIFORMS & ACCESSORIES WAREHOU		99.97	
				CLOSING BALANCE	2,040.95		99.97
2212000000-63200	PUBL/SUBCR/DUES	8,000.00 77.1%	5,924.61	250.73	1,824.66		
	P1203047-PO# 10/10/12 -VN#045991			ROCK COUNTY BAR ASSOCIATION		20.00	
	P1203097-PO# 10/10/12 -VN#033730			STATE BAR OF WISCONSIN		255.00	
				CLOSING BALANCE	1,549.66		275.00
2212000000-63202	LAW BOOKS	30,000.00 1.1%	19,727.42	-19,389.22	29,661.80		
	P1201008-PO# 10/10/12 -VN#038607			THOMSON WEST		2,854.96	
				CLOSING BALANCE	26,806.84		2,854.96
				CIRCUIT COURTS			
				PROG-TOTAL-PO		3,331.93	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,331.93 INCURRED BY CIRCUIT COURTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 15 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2212090000-63100	OFC SUPP & EXP P1202675-PO# 10/10/12 -VN#018194	42,140.00 41.5%	11,739.01	5,750.50	24,650.49	330.00	
				CLOCK MASTER			
				CLOSING BALANCE	24,320.49		330.00
2212090000-67172	C.A. \$500-\$999 P1202675-PO# 10/10/12 -VN#018194	1,860.00 0.0%	0.00	0.00	1,860.00	1,860.00	
				CLOCK MASTER			
				CLOSING BALANCE	0.00		1,860.00
		CLK.OF CTS.	PROG-TOTAL-PO			2,190.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,190.00 INCURRED BY CLERK OF COURTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 15 2012

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Account Number	Name	Yearly Prent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324000000-62218	DATA COMMUNICTN.	1,608.00 92.1%	1,260.01	221.90	126.09	47.99	
		10/10/12 -VN#024911	SUKUS, KATHY				
			CLOSING BALANCE		78.10		47.99
2324000000-63101	POSTAGE	840.00 73.9%	620.98	0.00	219.02	12.10	
		10/10/12 -VN#024911	SUKUS, KATHY				
			CLOSING BALANCE		206.92		12.10
2324000000-64200	TRAINING EXP	28,000.00 36.6%	13,917.00	-3,653.72	17,736.72	237.00	
		P1200374-PO# 10/10/12 -VN#010928	APCO INTERNATIONAL INC				
			CLOSING BALANCE		17,499.72		237.00
		911 PROJ.OPER.	PROG-TOTAL-PO			297.09	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$297.09 INCURRED BY 911 PROJECT OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
 B. BILLS UNDER \$10,000 TO BE PAID.
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 15 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2416100000-62126	OFFICER FEES	9,000.00 7.2%	4,268.00	-3,614.98	8,346.98		
	P1200767-PO# 10/10/12 -VN#050363			SOUTHEAST WISCONSIN PROCESS LL		90.00	
			CLOSING BALANCE		8,256.98		90.00
2416100000-62501	REPORTER FEES	8,000.00 1.7%	2,940.20	-2,800.64	7,860.44		
	P1200770-PO# 10/10/12 -VN#031133			NELSON, DEBRA A		7.50	
	P1200772-PO# 10/10/12 -VN#049452			MACEK, KAILA		10.60	
	P1200774-PO# 10/10/12 -VN#040466			SELF RPR CSR, MALISSA J		8.00	
			CLOSING BALANCE		7,834.44		26.00
2416100000-63300	TRAVEL	8,750.00 57.6%	5,045.51	0.00	3,704.49		
	10/10/12 -VN#049828			TJOA, GWANNY		19.98	
			CLOSING BALANCE		3,684.51		19.98
2416100000-64200	TRAINING EXP	4,500.00 27.6%	1,245.00	0.00	3,255.00		
	P1203015-PO# 10/10/12 -VN#017499			WISCONSIN DEPARTMENT OF JUSTIC		675.00	
			CLOSING BALANCE		2,580.00		675.00
	DIST. ATTORNEY		PROG-TOTAL-PO			810.98	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$810.98 INCURRED BY DISTRICT ATTORNEY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2416110000-62100	CONTRACTED SERV P1203092-PO#	475.00 10/10/12	0.0% -VN#052275	0.00 GARCES, CARMEN E	0.00	475.00	168.75
				CLOSING BALANCE		306.25	168.75
2416110000-62503	INTERPRETER FEES P1200849-PO#	1,500.00 10/10/12	8.6% -VN#049570	542.50 GONZALEZ, VICTOR M	-412.46	1,369.96	100.00
				CLOSING BALANCE		1,269.96	100.00
	DPP/DV			PROG-TOTAL-PO		268.75	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$268.75 INCURRED BY DEFER, PROSECUTION/DOM. VIOLENCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

OCT 15 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2826000000-62170	PHYSICIAN/OTHER	130,500.00	43.3%	56,625.22	-54.00	73,928.78	
	P1200384-PC# 10/10/12 -VN#023413					DANE COUNTY CORONERS OFFICE	4,350.00
	P1200385-PC# 10/10/12 -VN#040341					HAAS DO, THOMAS S	2,200.00
	P1200392-PC# 10/10/12 -VN#038942					CENTENNIAL PRODUCTS INC	121.13
	P1202949-PC# 10/10/12 -VN#027012					MMPR	379.20
				CLOSING BALANCE		66,878.45	7,050.33
	CORONER		PROG-TOTAL-PO				7,050.33

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,050.33 INCURRED BY CORONER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3438500000-62126	OFFICER FEES	22,600.00 48.5%	13,444.11	-2,476.46	11,632.35		
	P1200367-PO# 10/10/12 -VN#036652			BADGER PROCESS SERVICE INC		40.00	
	P1203029-PO# 10/10/12 -VN#047366			O BRIEN AND ASSOCIATES		50.00	
	P1203043-PO# 10/10/12 -VN#012151			DANE COUNTY SHERIFFS OFFICE		40.00	
	P1203048-PO# 10/10/12 -VN#010745			ADAMS COUNTY SHERIFF DEPARTMEN		59.89	
				CLOSING BALANCE		11,442.46	189.89
3438500000-62503	INTERPRETER FEES	2,600.00 0.0%	1,200.00	-1,199.99	2,599.99		
	P1200368-PO# 10/10/12 -VN#049570			GONZALEZ,VICTOR M		160.00	
				CLOSING BALANCE		2,439.99	160.00
3438500000-63100	OFC SUPP & EXP	21,500.00 58.7%	12,781.48	-149.98	8,868.50		
	P1203050-PO# 10/10/12 -VN#052263			VITAL RECORDS		26.00	
				CLOSING BALANCE		8,842.50	26.00
	CHILD SUPPORT		PRG-TOTAL-PO			375.89	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$375.89 INCURRED BY CHILD SUPPORT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT. 15 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121402012-67172	C.A. \$500-\$999	7,000.00	19.3%	0.00	1,354.99	5,645.01	
	P1203112-PO# 10/10/12 -VN#010231						3,300.00
ENC	R1203358-PO# 10/02/12 -VN#036201			AMAZON.COM			409.99
				CLOSING BALANCE		1,935.02	3,709.99
	HIDTA GRANT		PROG-TOTAL-PO				3,709.99

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,709.99 INCURRED BY HIDTA GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 15 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324170000-67200	CAPITAL IMPROV P1202694-PO# 10/10/12 -VN#012873	2,275,717.00 99.2%	2,061,464.80	196,325.60	17,926.60	30,613.65	
							GENERAL COMMUNICATIONS INC
*** OVERDRAFT *** TRANSFER REQUIRED				CLOSING BALANCE	-12,687.05		30,613.65
	DIGITAL RADIO		PRDG-TOTAL-PO			30,613.65	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$30,613.65 INCURRED BY DIGITAL RADIO PROJECT, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 15 2012

DATE _____ CHAIR

Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324150000-67171	C.A. -\$1000/MORE P1203010-PO# 10/10/12 -VN#033353	1,468,500.00	74.1% 761,337.67	327,224.65	379,937.68	41,633.40	
							CDW GOVERNMENT INC
							CLOSING BALANCE
					338,304.28		41,633.40
	911 CAP.PROJ.					41,633.40	PROG-TOTAL-PO

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$41,633.40 INCURRED BY 911 CAPITAL PROJECTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

OCT 15 2012

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1200648

PEID 017904

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT 911 Communications Center

COMMITTEE Public Safety & Justice

VENDOR NAME Dr. Michael Kaye PhD

ACCOUNT NUMBER 23-2400-0000-62119

FUNDS DESCRIPTION Other Contracted Services

AMOUNT OF INCREASE \$ 500.00

INCREASE FROM \$ 2,000.00 TO \$ 2,500.00

ACCOUNT BALANCE AVAILABLE \$ 1,052.45 SB 10/09/12

REASON FOR AMENDMENT More staff turnover than originally budgeted for.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
Chair _____ Date _____
(If over \$10,000)

COUNTY BOARD _____
Resolution # _____ Adoption Date _____
(If over \$10,000)

PURCHASE ORDER NUMBER P1200497 PEID 012665

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME Elan Financial Services

ACCOUNT NUMBER 21-2100-0000-64200

FUNDS DESCRIPTION Training Expense, LES

AMOUNT OF INCREASE \$ 2,000.00

INCREASE FROM \$ 10,600 TO \$ 12,600

ACCOUNT BALANCE AVAILABLE \$ 8,248.68 SB 10/09/12

REASON FOR AMENDMENT Out of county travel related to training

DMM 10/09/12

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1200355 PEID 042952

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME Charter Communications

ACCOUNT NUMBER 21-2100-0000-62210

FUNDS DESCRIPTION Telephone

AMOUNT OF INCREASE \$ 100

INCREASE FROM \$ 1,010 TO \$ 1,110

ACCOUNT BALANCE AVAILABLE \$ 6,476.70 SB 10/10/12

REASON FOR AMENDMENT Additional need to cover cable and internet connection

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Put name here
INITIATED BY



Jenifer Keach
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

October 04, 2012
DATE DRAFTED

RECOGNIZING MEDICOLEGAL DEATH INVESTIGATORS WEEK

- 1 **WHEREAS**, the Coroner's Office provides medicolegal death investigations to Rock County; and,
- 2
- 3 **WHEREAS**, these dedicated public servants perform their duties for all citizens and guests of our
- 4 County, day and night, 365 days per year; and,
- 5
- 6 **WHEREAS**, they work closely with the justice system and public health and safety agencies using the
- 7 tools of forensic science and medicine; and,
- 8
- 9 **WHEREAS**, they work closely with the families and friends of those who have died, offering
- 10 compassion and understanding during a time of grief and loss; and,
- 11
- 12 **WHEREAS**, they work to understand and explain the cause and circumstances of unexpected, unusual
- 13 and suspicious deaths for the benefit of our communities; and,
- 14
- 15 **WHEREAS**, they are dedicated professionals performing a duty and service worthy of respect and
- 16 recognition; and,
- 17
- 18 **WHEREAS**, the senate and the assembly of the State of Wisconsin, in a joint resolution in 2009,
- 19 established the fourth week of October to be annually recognized as Medicolegal Death Investigators'
- 20 Week.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 23 this _____ day of _____, 2012, that the fourth week of October will be recognized as
- 24 Medicolegal Death Investigators' Week, with the gratitude of the people of the County of Rock, for the
- 25 services that they provide.

Respectfully submitted,

Public Safety and Justice Committee

Ivan Collins, Chair

Henry Brill, Vice Chair

Mary Beaver

Brian Knudson

Larry Weidenfeld

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517

 ORIGINAL

PROJECT NUMBER #2013-04
PROJECT NAME PRIME VENDOR FOR DISPOSABLE EXAM GLOVES-CURAD BRAND
PROJECT DUE DATE SEPTEMBER 10, 2012 - 1:30 P.M.
DEPARTMENT SHERIFF'S OFFICE

	MEDICAL SHIPMENT ROLLING MEADOWS IL	MEDLINE MUNDELEIN IL	PRIME SOURCE AIRMONT NY	HENRY SCHEIN MELVILLE NY	RDB KANSAS CITY MO	OFFICE PRO JANESVILLE WI	HOME AID HEALTHCARE SANTA CLARA CA
COST PER CASE MEDIUM	36.99	37.00	42.99	56.60	68.41	69.30	75.20
COST PER CASE LARGE	36.99	37.00	42.99	56.60	68.41	69.30	75.20
COST PER CASE XL	36.99	37.00	42.99	56.60	68.41	62.37	75.20

Non-Compliant Bid – One vendor submitted a bid that did not meet specifications.

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Thirteen additional vendors were solicited that did not respond. Two vendors responded with a "No Bid".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

MEDICAL SHIPMENT

Sheriff Robert J. Ford
Signature

Date

GOVERNING COMMITTEE APPROVAL:

Chair

Date

Vote

PURCHASING PROCEDURAL ENDORSEMENT:

Chair

Date

Vote



JAN-SEPT 2012 ACTIVITY REPORT - FILES OPENED

I. Files Opened	379
A. Type	
Divorce.....	100 <i>26% of all files opened in Jan-Sept</i>
Post-Divorce.....	80 <i>21% of all files opened in Jan-Sept</i>
Paternity.....	198 <i>52% of all files opened in Jan-Sept</i>
Grandparent/Guardian.....	1 <i>1% of all files opened in Jan-Sept</i>
B. Referred By	
Voluntary.....	18 <i>5% of all files opened in Jan-Sept</i>
Court-Ordered.....	361 <i>95% of all files opened in Jan-Sept</i>
II. Number of children for Jan-Sept 2012	579

JAN-SEPT 2012 ACTIVITY REPORT - FILES CLOSED

Files Closed	391
Case Status:	
A. Total Mediations	
Agreements.....	196 <i>50% of all files closed in Jan-Sept</i>
No Agreements.....	67 <i>17% of all files closed in Jan-Sept</i>
Not App w/Mediation.....	4 <i>1% of all files closed in Jan-Sept</i>
B. Total Files Closed Without Mediation	
No Mediation - Not Appropriate.....	12 <i>3% of all files closed in Jan-Sept</i>
No Mediation: Unable to Schedule/Refused/No Show.....	61 <i>15% of all files closed in Jan-Sept</i>
No Contact.....	1 <i>1% of all files closed Jan-Sept</i>
B-4 or OSM.....	50 <i>13% of all files closed in Jan-Sept</i>

Files closed with a mediation in Jan-Sept 2012: 267		
Rita	107	<i>40% of all mediations closed Jan-Sept 2012</i>
Larry	56	<i>21% of all mediations closed Jan-Sept 2012</i>
Eileen	59	<i>22% of all mediations closed Jan-Sept 2012</i>
Belem	45	<i>17% of all mediations closed Jan-Sept 2012</i>

Total # of Requests for Security in Jan-Sept 2012: 162