



DEVELOPMENTAL DISABILITIES BOARD MEETING

WEDNESDAY, OCTOBER 22, 2014 – 6:00 P.M.

**Rock County Health Care Center
1st floor Lobby, Admin. Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL
3. ADOPTION OF AGENDA
4. APPROVAL OF MINUTES – (October 8, 2014)
5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
 - A. BILLS
 - B. CONTRACTS / ADDENDUMS
 - C. ENCUMBRANCES
 - D. LINE ITEM TRANSFERS
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)
 - F. ENDORSEMENT OF THE CY15 PROPOSED BUDGET
8. DIRECTOR'S REPORT
 - A. DEPARTMENT UPDATES
 - B. BUDGET UPDATES
 - C. RESIDENTIAL PLACEMENTS
 - D. CONSUMER UPDATES
 - E. PROVIDERS' CONCERNS
9. CORRESPONDENCE
10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION
11. ADJOURNMENT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-62601	PURCH OF CARE				
		P1400173	10/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	30.00
		P1400184	09/26/2014	STATE OF WISCONSIN	217.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,224,138.00	1,084,827.63	284,375.31	247.00	(145,311.94)
33-3310-0000-62604	NURSING HM-CIP1B				
		P1400102	09/30/2014	ALERT LINE	75.00
		P1400104	09/30/2014	ARC EAU CLAIRE	179.16
		P1400106	09/01/2014	AZURA HARBOR HOLDINGS LLC	14,800.40
		P1400107	10/01/2014	BERGMAN,MATT AND ANDREA	2,080.00
		P1400108	10/01/2014	BLISS,LISA	2,310.74
		P1400109	10/01/2014	BURKE,ELEANOR A	1,145.00
		P1400110	10/01/2014	BUTCHART,JOHN AND KAREN	1,980.00
		P1400112	09/30/2014	CATHOLIC CHARITIES INC	6,706.67
		P1400114	10/01/2014	CLARK,HOLLY	1,880.00
		P1400115	10/01/2014	CLARK, JACQUELINE L	1,480.00
		P1400117	10/01/2014	CRAMER,WILLIAM R	1,666.85
		P1400118	10/01/2014	CROOKSHANKS,SANDY	1,980.00
		P1400119	10/01/2014	DAHL AFH,MARIE AND ROBERT	4,693.01
		P1400123	10/01/2014	FIEGE,JASON	2,084.33
		P1400124	10/01/2014	GOIA,GABRIEL AND DENISA	7,148.88
		P1400128	10/01/2014	HACKETT,JOHN & ROXANNE	4,307.11
		P1400129	10/01/2014	HAMM,PATRICK AND BRENDA	1,098.14
		P1400132	10/01/2014	HARTLEY,BRUCE	2,929.00
		P1400135	10/01/2014	HUSCHKA,LLOYD AND GLORIA	1,242.98
		P1400137	09/30/2014	JANESVILLE MEALS ON WHEELS	98.55
		P1400139	10/01/2014	KERR,RENA	4,442.34
		P1400141	10/01/2014	KIMBERLEY,SYLVIA M	80.00
		P1400142	10/01/2014	KONTNY,GARY	1,389.50
		P1400144	10/01/2014	LANGREHR,DAVID AND SHERYL	1,680.00
		P1400145	10/01/2014	LUDEKING,SARAH	1,677.50
		P1400146	08/31/2014	LUTHERAN SOCIAL SERVICES	7,842.80
		P1400150	10/01/2014	MERCY HEALTH SYSTEM LIFELINE	25.00
		P1400151	10/01/2014	CUNNINGHAM,LORI D	2,000.00
		P1400152	10/01/2014	NEFF,ANN	9,620.70
		P1400153	09/30/2014	NORTHWOODS INC OF WI	749.42
		P1400154	10/01/2014	OLSON,BEV*	1,145.00
		P1400156	10/01/2014	OSBORNE,LEAH R	1,549.70
		P1400157	10/01/2014	OSHEL,JIM AND RHONDA	2,210.00
		P1400158	10/01/2014	PAINE,FRAN	1,151.39
		P1400161	10/01/2014	PEREZ,GINA OR JORGE	2,210.00
		P1400163	10/01/2014	PORTALSKI,DIANE	1,784.00
		P1400165	10/01/2014	RABE,DOUGLAS AND SHIRLEY	3,799.26
		P1400166	10/01/2014	RAND AFH,MARY AND TAMMY	2,305.85
		P1400167	10/01/2014	REFLECTIONS ADULT DAY CARE LLC	2,099.50
		P1400169	10/01/2014	REIN,BRAD AND AUDREAH	3,485.78

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1400172	10/01/2014	RIZER AFH,GAIL	4,080.00
		P1400173	10/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	1,832.00
		P1400175	10/01/2014	ROZINEK, LYN	4,459.50
		P1400176	10/01/2014	RUTKOWSKY AFH,ERIC OR MANDY	2,210.00
		P1400177	10/01/2014	SCHULTZ AFH,JOHN AND NANCY	1,380.00
		P1400179	10/01/2014	SHAW,LAMONA	3,741.47
		P1400182	10/01/2014	SMITH,LINDA	1,880.00
		P1400183	09/01/2014	ST COLETTA OF WISCONSIN	5,422.24
		P1400186	10/01/2014	TILTON,AL AND SUE	2,532.34
		P1400188	10/01/2014	WE CARE TRANSPORTATION	190.83
		P1400189	10/01/2014	WELTER,RALPH AND SUE	5,080.00
		P1400190	10/01/2014	WILSON,DARIN	1,866.44
		P1400191	10/01/2014	YELLOW EXPRESS OF ROCK COUNTY	720.00
		P1400192	10/01/2014	ZIRBEL,SHIRLEY	1,245.00
		P1400613	10/01/2014	HAAG,MICHAEL A	4,110.00
		P1401626	10/01/2014	RIZER AFH,MARCUS	1,680.00
		P1402164	10/01/2014	HOTTENSTEIN,PAM	2,080.00
		P1402254	10/01/2014	REM WISCONSIN INC	9,110.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	23,718,761.00	17,865,889.59	4,745,056.91	164,753.78	943,060.72
33-3310-0000-62607	FOSTER CARE				
		P1400181	10/01/2014	SHULTZ,MADELINE L	1,420.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,764.00	13,313.00	0.00	1,420.00	2,031.00
33-3310-0000-62620	COMM.INTEG.-1A				
		P1400112	09/30/2014	CATHOLIC CHARITIES INC	49.53
		P1400116	10/01/2014	CORNERSTONE FOUNDATION	3,840.20
		P1400131	10/01/2014	HART,TAMMIE	4,790.00
		P1400133	09/30/2014	HODAN CENTER INC	2,158.73
		P1400146	09/30/2014	LUTHERAN SOCIAL SERVICES	1,468.00
		P1400160	10/01/2014	PARAGON COMMUNITY SERVICES LLC	1,764.00
		P1400165	10/01/2014	RABE,DOUGLAS AND SHIRLEY	2,404.90
		P1400173	10/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	240.00
		P1400179	10/01/2014	SHAW,LAMONA	5,156.98
		P1400187	10/01/2014	UNIFIED COMMUNITY SERVICES	56.83
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,649,934.00	2,731,154.51	718,695.12	21,929.17	178,155.20
33-3310-0000-62627	BT-WAIVER				
		P1400147	09/30/2014	MADISON AREA REHABILITATION CE	1,665.56
		P1400160	10/01/2014	PARAGON COMMUNITY SERVICES LLC	252.00
		P1400173	10/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	180.00
		P1400174	10/01/2014	ROOT,WADE AND LISA	3,338.90

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	879,234.00		556,390.80	111,383.06	5,436.46	206,023.68
DEVELOPMENTAL DISABLITY BOARD PROG TOTAL					193,786.41	

I have examined the preceding bills and encumbrances in the total amount of **\$193,786.41**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 22 2014**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1400826

PEID 051864

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE October 14, 2014

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Independent Journeys, Inc.

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 80

INCREASE FROM \$ 130,985 TO \$ 131,065

ACCOUNT BALANCE AVAILABLE \$ 943,060.56 SB 10/14/14

REASON FOR AMENDMENT This change is the result of an increase in one client's rent.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400819

PEID 010178

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE October 14, 2014

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Dungarvin Wisconsin LLC

ACCOUNT NUMBER 33-3310-0000-62620

FUNDS DESCRIPTION CIP 1A

AMOUNT OF INCREASE \$ 177

INCREASE FROM \$ 125,000 TO \$ 125,177

ACCOUNT BALANCE AVAILABLE \$ 74,630.42 SB 10/14/14

REASON FOR AMENDMENT This increase is the result of adding provider certification fee for one CIP 1A client.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400833

PEID 021141

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE October 14, 2014

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME REM Wisconsin II Inc.

ACCOUNT NUMBER 33-3310-0000-62620

FUNDS DESCRIPTION CIP 1A

AMOUNT OF INCREASE \$ 103,524

INCREASE FROM \$ 822,079 TO \$ 925,603

ACCOUNT BALANCE AVAILABLE \$ 178,154.42 SB 10/14/14

REASON FOR AMENDMENT This change is the result of a rate increase for one current CIP 1A client and one CIP 1B client moving to CIP 1A funding.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____